

**DISTRICT OFFICE: JHARSUGUDA**  
(Social Welfare Section)  
**TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF MAMATA Register for**  
**the Year 2018-19**

No. 1498 / SW

Dated 08-08-2018

Sealed tenders are invited from the intending Registered Printing Press / Supplying agencies for printing and supply of "MAMATA Register" to different AWCs of Jharsuguda district.

The tender paper containing detailed terms and conditions, EMD other statutory requirement and Sample Copy of MAMATA Register etc. can be downloaded from the district website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in). The tender cost of Rs. 1000/- (Rupees One Thousand) only is non-refundable. Tender paper complete in all respect along with all required documents should reach in sealed cover to the DSWO, Jharsuguda on or before 21.08.2018 upto 3.00 P.M. by Registered / Speed post only. The tender shall be opened on 21.08.2018 at 5.00 p.m. by the Collector in presence of the member of tender committee and tenderers or their authorised representatives. The tender received beyond the scheduled date and time shall not be taken in to consideration.

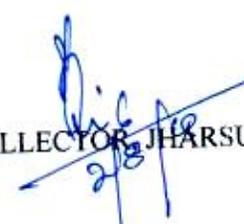
The Collector, Jharsuguda reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

Memo No. 1499 Dt. 08.08.2018

  
COLLECTOR, JHARSUGUDA

Copyforwarded to the D.I.O., NIC, Jharsuguda for information with a request to get the Tender Call Notice and Tender Documents hoisted immediately in the official Website of NIC, Jharsuguda for wide publicity .

Memo No. 1500 Dt. 08.08.2018

  
COLLECTOR, JHARSUGUDA

Copy forwarded to the Project Director, DRDA, Jharsuguda/ Sub-Collector, Jharsuguda/ CDMO, Jharsuguda/ All BDOs/ All CDPOs of Jharsuguda District / all Collectors of the State of Odisha for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices .

  
COLLECTOR, JHARSUGUDA

**Terms & Condition of TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF MAMATA Register to different AWCs of Jharsuguda district.**

1. Sealed Tender are invited from the intending Registered Printing Press / Supplying agencies for printing and supply of MAMATA Register in the O/o- DSWO, Jharsuguda.
2. The Tender paper containing details terms and condition , EMD, statutory requirement and sample copy of MAMATA Register etc. can be downloaded from the district website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in). The tender cost of Rs.1000/- (Rupees One Thousand) only is non refundable.
3. Tender paper complete in all respect along with all required documents should reach in sealed cover to the DSWO, Jharsuguda on or before .....21.08.2018..... upto **3.00 P.M.** by Registered / Speed post only.
4. The tender shall be opened on .....21.08.2018..... at **5.00 p.m.** by the Collector in presence of the member of tender committee and tenderers or their authorised representatives. The tender received beyond the scheduled date and time shall not be taken in to consideration.
5. The details terms and condition associated with assignment of Tender is mentioned at Annexure-A
6. The Tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II) . The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another cover superscribed as "Tender for Printing and Supply of MAMATA Register "
7. Bidders who qualify Technical Bid will be eligible to participate in Financial Bid.
8. The successful bidder will deliver the materials at District Social Welfare Office, Jharsuguda as per project wise indent placed for the registers.

**ANNEXURE-A**

Sl.No.	Terms & condition	Documents to be submitted
1	The intending Register Printing press/ suppling agencies should be a bonafied registered body having valid registration number	Attested photocopies of the registration certificate
2	The organisation should be a valid PAN/TIN holder having valid GST Registration	Attested photocopies of GST Clarence, PAN Card
3	It should not be Black listed organisation by any Govt. Organisation	Declaration in plain paper
4	Rates should be quoted inclusive of GST charges , other charges including colour coded paper & printing cost , delivery charges etc.	Furnished in financial Bid (Tender from-2)
5	The Dist. administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged printed materials if any will be replaced by the organisation	The bidder should declare in the non -judicial stamp paper that it abides all the the terms and condition laid down in the in the terms and conditions of the tender.
6	The tender must be accompanied Bank Draft of Rs. 1000 /- in favour of DSWO, Jharsuguda payable at Jharsuguda towards cost of Tender Paper	Draft to be enclosed
7	The tender must be accompanied with Earnest money of Rs.5000/- (Rupees five thousand) only in shape of Demand Draft placed in favour of DSWO, Jharsuguda. Tender without Earnest money will be liable for rejection. The EMD of unsuccessful bidders will be refunded without interest of finalization of Bid. EMD of successful bidders will turn into security deposit.	Draft to be enclosed
8	Conditional tenders are liable to be rejected. The tender which is not as per required specification, will not be considered.	
9	If the successful bidder fails to fails to supply within the stipulated period i.e 30 days from the date of received the indent order, liquidated damage @2% par day of delay shall be deducted from the final payment.	
10	The Dist. administration will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.	

11	Under no circumstances the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice & security deposited by the tenderer shall be forfeited.	
12	The rate quoted against the tenderer shall remain valid upto 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part of specified quantity of an Item will be rejected.	
14	Tenderer/Bidders require to submit sample copy of copies of each <sup>Register</sup> as per specification.	
15	The authority reserves the right to reject any of all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	
16	Before final printing specimen copy may be approved by the collector, Jharsuguda	

  
 COLLECTOR, JHARSUGUDA

**TENDER FORM**  
**Part-I**  
**(Technical Bid)**

1	Name of the Printing press / Supplying agency (In Capital letters)	
2	Address of the Organisation	
3	Name of the authorised Signatory (in Block letters)	
4	Specimen signature of authorised Signatory	
5	Telephone number of authorised Signatory/ organisation	
6	Registration number (Attach attested copy of registration certificate issued from DIC)	
7	Attach attested copy of GST registration certificate	
8	PAN Submitted or not	
9	Bank Draft of Rs. 1000/- payable at Jharsuguda towards cost of Tender Paper submitted or not	
10	Bank Draft of Rs.5000/- (Rupees two thousand) pledged in favour of DSWO, Jharsuguda towards Earnest Money Deposit.	
11	Documents of any past experience of printing and supply of materials to the Govt. organisation (attested copy to be submitted)	
12	Whether have any legal suit/ criminal case pending against it for violation of PF/ESI/MW/ Act or any other law. (submit the affidavit of declaration for no case pending)	
13	Affidavit of declaration that Tenderer agrees to abide by all terms and condition of tender.	
14	Whether all documents submitted signed by the authorised signatory of the organisation (Yes/No)	

**DECLARATION**

I/We hereby clarify that that the terms & conditions specification etc. given with Tender Notice have read carefully and acceptable to me /us and that the information furnished above is complete and correct to the best of my/ our knowledge . I/we that in case of any deviation in the above statement at any state , the Tenderer shall be blacklisted and will not have any dealing with in future.

(Signature & Seal of the authorised Signatory)

Place

Date.

**TENDER FORM**  
**Part-2**  
**(Financial Bid)**

Sl No	Name of The Items	SPECIFICATION	No. of Register to be Printed	Quoted rate per register in rupees
1	Annexure-A	<ul style="list-style-type: none"> <li>➤ <b>Inner:-</b> Half Crown Size Paper</li> <li>➤ Original + Duplicate (50x2)=100 pages each book</li> <li>➤ Original Copy – Proportion &amp; Duplicate Copy Plain</li> <li>➤ <b>Cover:-</b> Cover Page Glossy Paper with Black &amp; White Print.</li> <li>➤ (Thin Board Binding)</li> </ul>	<b>An amount of Rs 600/- has been sanctioned for each AWC. So the nos of register to be printed will be finalised according after finalisation of tender process.</b>	
2	Annexure-B	<ul style="list-style-type: none"> <li>➤ <b>Inner:-</b> ¼ Size Paper</li> <li>➤ Front + Back Printing 100 Pages in each book</li> <li>➤ Top Pad Type Proportion + Stitching</li> <li>➤ <b>Cover:-</b> 170 GSM Paper Cover Page Glossy with Black &amp; White Print.</li> </ul>		
3	Annexure-C	<ul style="list-style-type: none"> <li>➤ <b>Inner:-</b> Legal Size Paper</li> <li>➤ 1st Copy Original + Duplicate (50x2)=100 Pages Original Proportion Duplicate Plain</li> <li>➤ 2nd Copy Original + Duplicate (50x2)=100 Pages Original Proportion Duplicate Plain</li> <li>➤ 200 Pages Contains each Book</li> <li>➤ Top Pad Type Proportion + Stitching</li> <li>➤ <b>Cover:-</b> Cover Page Glossy with Black &amp; White Print.</li> </ul>		
4	Annexure-D	<ul style="list-style-type: none"> <li>➤ <b>Inner:-</b> Legal Size Paper</li> <li>➤ Front + Back Printing 100 Pages Contains each Books (Single Copy)</li> <li>➤ Top Pad Type Proportion + Stitching</li> <li>➤ <b>Cover:-</b> Cover Page Glossy with Black &amp; White Print</li> </ul>		
5	Annexure-E	<ul style="list-style-type: none"> <li>➤ Pages –22 x 28 Drawing Board</li> <li>➤ Each Calendar contains 5 copies with top Stitching</li> </ul>		
	<b>Total</b>			

(Signature & Seal of the authorised Signatory)

Place  
Date.