

## ***District Mineral Foundation, Jharsuguda***

Office Order No---- **1028**

Date---- **7/12/2018**

### **Tender Notice**

***Subject: Quotation Call Notice for Printing of Annual Report for the Financial Year 2017-18 in both Oriya and English Language of District Mineral Foundation, Jharsuguda.***

1. Sealed quotation in plain paper is invited from reputed printing press/firms for printing of **250 copies** in each language (**English & Odia**) of Annual Report for the Financial Year 2017-18 under District Mineral Foundation Trust, Jharsuguda containing 140 to 150 pages.
2. Sealed Quotation containing non-refundable **Tender Cost in shape of Demand Draft of Rs.200/-** (Rupees two hundred) only and refundable **EMD in shape of Demand Draft of Rs.1000/-** (Rupees One Thousand) only issued from any Bank in favour of "District Mineral Foundation, Jharsuguda" payable at Jharsuguda should reach to the office of the undersigned, latest by 5.00 P.M on **22/12/2018**. The quotation will be opened in the presence of the Tenders/Representative of Tenders by the Tender Committee on dated-24/12/2018 at 11.30 A.M. The sealed cover should be superscribed with "Quotation for printing of Annual Report for the Financial year 2017-18 of the District Mineral Foundation, Jharsuguda"
3. If the successful Bidder declines or fails to execute the contract as per terms & conditions laid down in the Tender Document, the EMD shall be liable to forfeiture and the Firm shall be blacklisted for awarding any contract of similar nature of works by Trust for success ding Three years. However, the EMD of all unsuccessful bidder shall be returned immediately after the quotation is opened.
4. The Annual Report is printed as per the following specifications:
  - (a) Annual Report for the Financial Year 2017-18,
  - (b) Size: A-4 Paper,
  - (c) Text: 130GSM Glossy Paper
  - (d) Cover: 300GSM Glossy Art Paper duly laminated with spot UV foiling, Printing Headline: Colored, Text: Multicolor, Cover: Special Colour
5. The other terms and conditions of the Tender shall be as under:
  - (I) The quotation should clearly indicate the price per pages per copy including tax applicable.
  - (ii) Cost of cover pages should be given separately.

(iii) Contract will be awarded to the Firm quoting lowest rates (both cover pages & inner pages) in commensurate to the Specifications of the printing materials as specified above. In this regard the decisions of the Tender Committee shall be final and binding.

(iv) No advance payment shall be made to the printing press/firm awarded with the printing work.

(v) The Firm must have valid PAN No./GSTN Number.

(vi) The rate quoted shall be valid for a period of Six months.

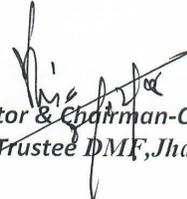
(vii) The quotation superscripted "Quotation for Printing of Annual Report for the Financial Year 2017-18" must reach to The Office of District Mineral Foundation, Jharsuguda 1<sup>st</sup> Floor, Above DPMU office, Behind Collectorate Jharsuguda-768203 latest by 5.00 P.M on dated 22/12/2018 through post or deposit directly in the above mention office address.

(viii) The quotation received after the stipulated time period, incomplete quotation shall not be entertained under any circumstances. Any postal delay, Trust should not be responsible.

(ix) Printing should be on both sides and in both languages. i.e. English and Odia.

(x) All the copies of Annual Report should reach to the office of DMF, Jharsuguda within 15 days of issue of workorder for approval of final draft.

(xi) The District Mineral Foundation reserves the right to accept/reject any or all quotation(s) without assigning any reason thereof.

  
Collector & Chairman-Cum-  
Managing Trustee DMF, Jharsuguda,

Memo No. 1029

Date. 7/12/2018

Copy to Dy. Collector, Nizart, Collectorate, Jharsuguda /PD, DRDA, Jharsuguda/Sub-Collector, Jharsuguda to affix the Tender Call Notice in their notice board and copy to DIO NIC, Jharsuguda for information and requested to web host the tender call notice in District NIC website.

  
Collector & Chairman-Cum-  
Managing Trustee DMF, Jharsuguda