



ELECTION URGENT
BY FAX/BY E-MAIL

DISTRICT ELECTION OFFICE: JHARSUGUDA
Phone No. 06645-273123, Fax- 06645-273123
E-mail Id: ditelectionjsg@gmail.com



Notice No. 356 /Elec. Dated. 25.02.2019

Short Tender Call Notice

Short Sealed tenders are invited from interested reputed suppliers/ Manufacturers/ Agencies/ Co-operative societies in prescribed Format -I for supply of Election Materials as per enclosed Statement -A for use in the ensuing Simultaneous General Election to Lok Sabha & Odisha Legislative Assembly, 2019. The sealed tender paper along with relevant documents should be dropped in the tender box kept in the office of the District Election Officer, Jharsuguda (1st floor of Collectorate, Jharsuguda) meant for the purpose on or before 08.03.2019 by 1.30 PM during office hour which will be opened on the same day at 4.00 pm in the office of the District Election Officer, Jharsuguda in presence of members of purchase committee and tenderers or their authorized representatives. Tender received after stipulated time shall not be accepted. The terms and conditions is available in the office of the undersigned which can be downloaded from Jharsuguda District website www.jharsuguda.nic.in


District Election Officer
&
Collector, Jharsuguda

Memo No. 357 /Elec. Dated. 25.02.2019
Copy to office notice board for wide publicity.

Copy to DIO, NIC, Jharsuguda for information and necessary action with a request to web host the tender call notice in the District website.


District Election Officer
&
Collector, Jharsuguda

DISTRICT ELECTION OFFICE: JHARSUGUDA

Terms & Conditions

1. District Election Officer reserves the right to cancel or modify the tender at any moment without assigning any reason thereof.
2. The bidders will produce the sample of the material at the time of opening of the sealed quotations for inspection of the purchase committee.
3. All materials shall be delivered to District Election Officer at District Election Office within 3 days from the date of supply order or the date by which the District Election Officer desires.
4. The rate quoted must include GST. The supplier shall be solely responsible to make such payment to the appropriate authority.
5. No extra cost of any type to be charge at any point of time after finalization of the bid.
6. The decision of the purchase committee shall be final and bidding to all.
7. Quotation shall be rejected if security deposit of Rs.10,000/- is not placed in shape of **Demand Draft in favour of District Election Officer, Jharsuguda payable at SBI, Main Branch, Jharsuguda.**
8. The quantity and specification of material mention above are tentative and subject to change as per actual requirement.
9. Xerox paper of PAN Card (Self Attested to be attached).
10. The last date of receiving sealed tender is 8.3.2019 upto 1.30PM
11. The sealed tender papers will be opened at 4.00PM on 8.3.2019
12. Payment will be made on production of Bill within 7 days


District Election Officer
& Collector, Jharsuguda

FORMAT-I

TENDER PAPER

Time & Date for closing of the receipt of quotations : 1.30 pm on Dt.08.03.2019.
Time & Date for opening of sealed quotations : 4.00 pm on Dt.08.03.2019 in the office of the District Election Officer, Jharsuguda.
The address to which the bids to be sent if sent by speed post : Office of the District Election Officer, Jharsuguda.
Place of deposit of sealed quotations if submitted in person : Quotation box placed at the District Election Office, Jharsuguda.

READ TERMS AND CONDITIONS CAREFULLY BEFORE SUBMITTING SEALED QUOTATIONS.

PART-A

Name of the firm/ individual (in BLOCK CAPITALS) : _____
Address of the firm/ individuals : _____
Name of the Proprietor of the firm : _____
Permanent residential address : _____

Contact No. _____ Office: _____ Mobile: _____

Security Deposit made _____ D.D. No. _____ / Amount Rs.10,000/- (Ten thousand only)
Dated: _____ Name of the issuing bank. _____

I am a

I Sri _____ /son of Sri _____ proprietor of _____ (mention name of the firm with address) do hereby declare that I have read the terms and conditions mention above and agree to abide the same in case purchase order is placed with me.

Name & Full Signature of the bidder

STATEMENT-A

(LIST OF ELECTION MATERIALS TO BE PROCURED)

Sl. No.	Name	Tentative Requirement	Size
1.	Plastic Box for VVPAT Paper Seal	3	14 inch X 10 inch X 5 inch (L X B X H)
2.	Duct Tape for VVPAT Paper Seal	1122	7 inch X 5 inch X 3 inch
3.	Big container to keep paper cards (Plastic bucket)	600	4'' wide
4.	Rubber stamp (MOCK POLL SLIP) (dimension: 3 cms X 1.5 cms)	5	15' to 20'' Height
5.	Pigeon hole (With transparent plastic wall)	561	3 cm X 1.5 cm
6.	LED Lantern (Rechargeable)	5	Size of each compartment (6 inch X 4 inch X 4 inch) Minimum 12 compartment in a pigeon hole
		1122	Operating time minimum 8 hours

NB: The sample should be cross checked with the District Election Office, Jharsuguda. The figure of requirement may be subject to ECI's instructions. *2 picture need.*


DEO & Collector, Jharsuguda