



OFFICE OF THE CDM&PHO-CUM- DISTRICT MISSION DIRECTOR, NHM, JHARSUGUDA

District Programme Management Unit (DPMU),NHM, Dist Headquarter Hospital,
At: Malimunda, Post: OSAP Lane, Dist: Jharsuguda – PIN: 768204 (Odisha)
Phone: 06645-273107, E-Mail: dpmujha@nic.in

Letter No. 786 / Fin/NHM/20

Date: 28.01.2020

To

The Editor, Samaja
(Through the Local Corrospondences, Jharsuguda)

The Editor, Sambad
(Through the Local Corrospondences, Jharsuguda)

Sub : Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in your daily news paper (One time) by dt. _____ consuming minimum space and submit the bill as per I&PR rate along with a copy of the supplement to the undersigned within 7 days for payment.

Yours faithfully,


CDM&PHO cum District Mission Director
NHM, Jharsuguda

Memo No. 787 / 20

Date: 28.01.2020

1. Copy to the DIO, NIC, Jharsuguda for information with a request to publish the same along with the enclosers (enclosed herewith) in the district website of Jharsuguda district for information of the public for the above period.
2. Copy to the Head Clerk, O/o the CDMO, Jharsuguda for information and necessary action.
3. Copy to the DAM, NHM, Jharsuguda for information and necessary action.
4. Copy to all the Members of the purchase/tender committee for information with a request to attend the meeting as per the schedule date, time & venue.

CDM&PHO cum District Mission Director
NHM, Jharsuguda



ZILLA SWASTHYA SAMITI, JHARSUGUDA

Office of the CDM&PHO- cum- Dist. Mission Director, Jharsuguda, Odisha, 768204

No. 786 / NHM /20

Dt: 28.01.2020

Tender Call Notice

Sealed tenders are invited from the interested eligible bidders for printing & supply of different IEC/ BCC & printing materials under ZSS, Jharsuguda. The eligible criteria, the terms of reference and the formats for submission of bid as set forth in the tender document can be downloaded from the website www.jharsuguda.nic.in. Interested bidders fulfilling the eligibility criteria may submit their proposal(s) with EMD, Tender paper cost & document as per tender call notice. The bidders have to submit their proposal(s) at the O/o: The CDM & PHO cum District Mission Director, Jharsuguda, DHH, Jharsuguda. Proposal(s) complete in all respect should reach the undersigned on or before **03.00 PM of 03.02.2020** through Regd/Speed post/ Courier and the same will be opened on the same day at **4.00 PM**. The undersigned reserves the right to reject any or all the tender(s) without assigning any reason thereof.

Sd/- Dr. J. C. Barik
CDM&PHO cum District Mission Director,
NHM, Jharsuguda

PROCUREMENT OF PRINTING AND SUPPLY OF DIFFERENT IEC / BCC & Printing MATERIALS ON ANNUAL RATE CONTRACT

1. Sealed tenders are invited from registered suppliers/agencies/authorized dealers for supply of miscellaneous stationary items to the Office of the CDM & PHO-Cum-District Mission Director, NHM, Jharsuguda for a period of one year on a annual rate contract basis.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from Jharsuguda district official website: <http://jharsuguda.nic.in>.
3. The tender will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put in to another outer envelop superscribed as "Tender for Supply of Miscellaneous Stationary Items on Annual Rate Contract Basis to NHM in reference to advt. _____ dt _____".

The tenders should be addressed to:

The CDM & PHO-Cum-District Mission Director
At- Malimunda, Po: OSAP Line,
Dist- Jharsuguda, Pin- 768204, Orissa,
Email: dpmujha@nic.in.

4. The last date & time of submission of tender is as mentioned in the Advertisement. The tender shall also be opened on the date and time at the office chamber of the undersigned in the presence of bidders or their authorized representative who may wish to present.
5. It is requested that tender indicating the rate for different items be furnished in the specified formats as mentioned in the tender.
6. **Terms & conditions** : It may be noted that rates shall be quoted against the brand of items mentioned below at Tender Format – Cover B (Price Bid) at Annexure-I & II. Rates should not be more than MRP. Bidders who qualify technically as per submission of relevant valid documents as asked to be submitted in Technical Bid – Cover A – Part 1, fulfilling all the terms & condition of the tender document, their Price Bid (Cover B - Part 2) shall only be opened.

Terms & Conditions		Documents to be Submitted
1	The organization should be a bonafide registered body	Photo copy of the Registration certificate
2	The organization should have PAN/GST number & should have up to date GST clearance certificate	Photo copy of Pan/GST/ GST clearance certificate
3	Annual turnover of the bidder must be \geq 10 Lakhs in each year of last three preceding years. (i.e.2016-17,2017-18,2018-19)	Audited Balance Sheet & P&L account of last three Consecutive year

Handwritten signature

4	<p>The organization will have to submit an Affidavit (<i>On original Stamp Paper of relevant value</i>) with the following clauses:-</p> <ol style="list-style-type: none"> 1. It has not been blacklisted by any Government Organization 2. The organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law. 3. The authority will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization. 4. That the organization agrees to abide by all terms & conditions of tender 5. The organization will quote prices inclusive of all taxes. 	Affidavit
5	<p>Tender must be accompanied by Tender document Cost of Rs.1,120/- (Non refundable) and Security Deposits of Rs.10,000/- by way of Demand Draft (Must be submitted), drawn on any Nationalized/Schedule Bank in favor of ZSS RCH-II, Jharsuguda Account. However, the firms having DIC registration in Odisha only are allowed to deposit Rs. 2,500/- i.e. 25% of Rs.10,000/- as security deposit. Tenders if not accompanied by Security Deposit will not be considered. Security amount of unsuccessful tenderers will be returned without interest on finalization of the bid. Security cost of successful tenderer will be retained & will be refunded on successful completion of the job without interest. The EMD shall be forfeited if the successful tenderer after getting the letter of award withdraws / Express his inability to execute the work.</p>	Demand Draft
6	<p>The tenderer should furnish the copies of the work order executed in similar type of works during the last three years.</p>	Photocopies of work Orders executed.
7	<p>The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory, if any.</p>	Authorization regarding specimen signature of authorized signatory.
8	<p>The successful bidder will have to deposit additional security deposit (Performance Security) @ 10% of the work order value by way of demand draft drawn on any Nationalized Bank payable at Jharsuguda in favour of Zilla Swasthya Samiti, Jharsuguda / Bank Guarantee from any Nationalized Bank at Jharsuguda. The performance security shall be returned on successful completion of the assignment without interest. The performance security may be forfeited towards compensation for any loss resulting from the successful bidder's failure to full fill the obligations under the scope of work and terms & conditions of the Purchase Order.</p>	To be submitted at the time of acceptance of the work order
9	<p>Conditional Tenders (like alternative price offers etc.) are liable to be rejected. In the event of acceptance, Chief District Medical Officers decision will be final. The tender, which is not as per our required specifications will not be considered.</p>	

92

10	A committee selected by the authority may inspect the work of the qualified bidder before finalization of financial bid to verify the capacity of the bidders and their documents.	
11	If the successful bidder/ bidders fail to supply the entire quantity within the stipulated period i.e. 3 days from date of receipt of final proof from CDM &PHO, Jharsuguda, Liquidated damage @ 0.5% of the tender value, per week of delay shall be deducted from the final payment. Maximum delay time acceptable is 4 weeks. Hence, the maximum liquidated damage shall be upto 2 % of purchase order. If the bidder fails to supply within the maximum delay time his order stands cancelled automatically.	
12	The office will not make any advance payment to the organisation. The organisation will have to carry out the entire job on its own. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard & the quality test report from the testing laboratory, if any.	
13	All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of the Zilla Swasthya Samiti, Jharsuguda. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Zilla Swasthya Samiti, Jharsuguda. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.	
14	Bidder must have sound knowledge of latest intellectual and property right. The authority who assigns the work is in no way responsible for any deviation made by the printer in this regard.	
15	The cost towards the testing of sample will be borne by the successful bidder	
16	The CDM&PHO, Jharsuguda reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	
17	Under no circumstance, shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.	
18	Rates quoted against this tender notice shall remain Valid up to 12 months after award of contract. No request for increase in rates, if any. will be allowed or entertained during this period.	

For

19	Printing should be as per Specification. Quality Testing (As per IS) of random samples of the printing material may be made in the Govt. Testing Laboratory & the testing charge has to be borne by the selected printing agency. The GSM of the paper specified in the technical specification should be within the tolerance limit prescribed in the related IS Standard. Any unacceptable deviation from it is liable for rejection.	
20	Jurisdiction: All legal disputes are subject to the Jurisdiction of Jharsuguda courts only.	

Sd/-

CDM & PHO -Cum-District Mission Director,
NHM, Jharsuguda

TENDER FORMAT
Part -1
(Technical Bid) – Cover A
(to be furnished in Cover A-Technical Bid)

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	GST registration acknowledgement	(Photo copy to be attached)
7	GSTIN (GST identification number)	
8	PAN	(Photo copy to be attached)
9	Draft number and date of the Tender Document Cost of Rs. 1,120/- (Non-Refundable)	(Draft to be submitted)
10	Draft number and date of the EMD of Rs. 10,000/-	(Draft to be submitted)
11	Annual Turnover (Audited balance sheet and P&L Account Duly signed by Chartered accountant (of the last three financial year i.e. 2016-17, 2017-18 & 2018-19)	(Photo copy to be attached)
12	Affidavit of declaration certified by Notary that the organization does not have any legal suit / criminal case pending against it for violation of GST or any other law and agrees to abide by all terms & conditions of the tender.	(Affidavit in original stamp paper of Rs.20/-) certified by Notary with clauses as mentioned in clause no. 3 of the terms & conditions)
13	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)

Place:

Date:

Seal

Jm

TENDER FORM Part-2
(Financial Bid)

Sl. No.	Name of the Printing Material	Size (in cm.)	Printing Type	Rate to be quoted
1	OPD Ticket – (100 pages each pad with Sl. No.)	21 x 30 cm	one side/One colour	
2	OPD Ticket in Carbonless Paper with Duplicate (100 pages in duplicate in each Book with Sl. No.)	21 x 30 cm	one side/One colour	
3	IPD Bed Head Ticket (Both side Print) - (100 pages each pad with Sl. No.)	27.5 x 22 cm	one side/One colour	
4	IPD Bed Head Ticket Attach Sheet (Both side Print) - (100 pages each pad)	27.5 x 22 cm	one side/One colour	
1	Discharge & referral Slip (100 pages each pad) -	26.4 x 18.1 cm	Both side/One colour	
5	QBC Report Form (100 pages each pad) –	22 x 17.7 cm	one side/One colour	
6	Pathological Test Report Form - (100 pages each pad with bicolour printing)	27.5 x 22.3 cm	oneside/bi-colour	
7	Cabin Money Receipt Book - (100 in duplicate sets in each Book with Sl. No.)	17.5 x 10.7 cm	one side/One colour	
8	Ambulance Money Receipt Book - (100 in duplicate sets in each Book with Sl. No.)	17.5 x 10.5 cm	one side/One colour	
9	X-Ray Requisition Form (100 pages each pad) -	16.3 x 8.7 cm	one side/One colour	
10	Outdoor Register (300 Pages) -	43 x 27 cm	one side/One colour	
11	Indoor Register (300 Pages) -	43 x 27 cm	one side/One colour	
12	Death Declaration Form - (100 pages each pad)	29.2 x 21 29.9 x 20.9 cm	one side/One colour	
13	Free Slip Book - (100 in duplicate in each Book with No.)	17.5 x 10.5 cm	one side/One colour	
14	Oneside printing of Forms	30 x 21 cm	One/Bi/Multi colour	
15	Both side Printing of Forms	30 x 21 cm	One/Bi/Multi colour	
16	Printing of Leaflets one side	15 x 21 cm	One/Bi/Multi colour	
17	Printing of Leaflets both side	15 x 21 cm	One/Bi/Multi colour	
18	Indoor information Format	22 x 27 cm	one side/One colour	
19	Indoo attach sheet	30 x 21 cm	Both side/One colour	
20	Form –F -PNDT	30 x 21 cm	Both side/One colour	
21	Ultrasound Reporting form	30 x 21 cm	one side/One colour	
22	Patograph form	30 x 21 cm	one side/One colour	

92

23	Medico legal form	27 x 22 cm	one side/One colour	
24	Pathological requisition form	18 x 14 cm	one side/One colour	
25	Daily ward feeding chart	18 x 22 cm	one side/One colour	
26	Hour food intake chart	22 x 27 cm	one side/One colour	
27	Stock ledger (300 pages)	22 x 34 cm	Both side/ one colour rolling type	
28	Ward issue register 300 pages	22 x 33 cm	Both side/ one colour rolling type	
RNTCP				
29	STLS checklist			
30	Reporting Form	13x11	one side/One colour	
31	TB notification reporting format	A4		
32	Initial Home visit form	A4	both side/One colour	
33	RNTCP request form for examination of biological specimen for TB	A4	70 GSM both side/ One colour ,Potrait	
34	RNTCP referral slip	A4	50 GSM single side/One colour, landscape, Two perforated line (vertical)	
35	Tuberculosis treatment card	A4	300 GSM, both side/ One colour, landscape	
36	Patient TB identity card	A5	300 GSM, both side/ One colour, Portrait	
37	RNTCP PMDT Treatment Card	A3	300 GSM, One side/ One colour, landscape	
38			Binding- Centre folding with binding & Belt.	
39	RNTCP PMDT Treatment Booklet(36 Page) stapled	A5	Cover page-150 GSM,Inside-70GSM both side/ One colour	
40	RNTCP PMDT patient Identity card	A5	300 GSM, One side/ One colour, portrait	
41	Referral/Transfer form for treatment	A4	70 GSM, One side/ One colour, portrait	
42	RNTCP PMDT Referral for treatment form	A4	70 GSM, One side/ One colour, portrait	
43	TB Notification register	A3	Cover-300 GSM Hard binding with red cloth/ rexin corners with end leaves	
			Inside-95 GSM map litho Black & White both side , landscape, & Binding- Good quality hard board register binding; binding gutter on the left side perfect sewn Fabrication- Row of the table on the left side of the page should be aligned with the rows of the table on the right hand side.	
			(101 sheets- with number)	
44	RNTCP PMDT Treatment Register	A3	Cover-300 GSM Hard binding with red cloth/ rexin corners with end leaves	
			Inside-95 GSM map litho Balck & White both side ,landscape, & Binding- Good quality hard board register binding; binding gutter on the left side perfect sewn Fabrication- Row of the table on the left side of the page should be aligned with the rows of the table on the right hand side.	
			(101 sheets- with number)	

45	Tuberculosis laboratory Register	A4	Cover-300 GSM Hard binding with red cloth/ rexin corners with end leaves
			Inside-95 GSM map litho Balck & White both side ,land scape, & Binding- Good quality hard board register binding; binding gutter on the Top; perfect sewn Printing- 151 sheets-with number)
46	Culture and DST Register	A3	Cover-300 GSM Hard binding with red cloth/ rexin corners with end leaves
			Inside-95 GSM map litho Balck & White both side ,land scape, & Binding- Good quality hard board register binding; binding gutter on the Top; perfect sewn Printing- 151 sheets-with number)
	MCH		
47	MCTS Format-I	30 x 21	one side/One colour
48	Child Basic Information	30 x 21	one side/One colour
	IMMUNIZATION		
49	Name based Due cum Tally Sheet	A3	both side/one colour
50	AVDS Monthly reporting Format of ILR point	A4	one side/one colour
52	AVDS ILR point Weekly reporting Format	A4	one side/one colour
53	RI House to House monitoring format.	A4	both side (different matter)/one colour
54	RI session monitoring format.	A4	one side/one colour
55	Immunization Hand book for Health Workers(164 Pages/Book)	20c.m.x30 c.m.	both side/multi colour
56	Hand book for Vaccine & Cold chain handlers (169 Pages/Book)	21c.mx 28 c.m.	both side/multi colour
57	Vaccinator Vaccine & logistics Diary (Spiral Binding)		both side/one colour
58	Vaccine Stock Register	A3	both side/one colour
59	Vaccine Distribution Register	A3	both side/one colour
60	Temperature Log Book (ILR &DF)	20cm x 25cm	both side/one colour
61	Immunization Schedule (Sun Board)	Per sq ft.	Multi color Category Sun Board
62	Display board Immunization & UHND)	Per sq ft.	Multi color Category Sun Board
Misc Work ASHA & GKS			
63	SNCU Case Sheet	A4	Both side/one color
64	CBAC Form for NCD	A4	one side/one colour
65	Family folder for NCD	A4	one side/one colour
66	HMIS format	A4	one side/one colour
67	Mother & Child tracking system	A4	one side/one colour
68	Gradation card	A4	one side/Multi colour (Thick paper)

69	Referral Voucher (100 pages book)	9 cm x 24 cm	one side/one colour	
70	Printing of Sector Meeting register for ASHA	21 cm x 32 cm	one side/Single colour (Thick paper)	
71	Printing of ASHA Sathi register	21 cm x 32 cm	one side/Single colour (Thick paper)	
72	HBYC Format/Card	A4	one side/one colour	
73	Sradha Clinic Register	43 x 27 cm	one side/One colour	
	NDD			
74	Aanganwadi worker training handout (6- pages folder) Colour		Handouts - Anganwadi (3 Fold) Job type: Folder design, colour, front + back, CMYK (4 colour) Orientation: landscape Print process: Offset Printing Paper type: 100 GSM Final print size: 16.54" x 23.39" inches (Custom size) Post processes: □ Creasing □ Double Perforation	
75	ASHA Information Handout (2- Pages) Colour		ASHA Leaflet Job type: Colour, front + back, CMYK (4 colour) Orientation: Portrait Print process: Offset Printing Paper type: 100 GSM uncoated Final print size: 8.27" x 11.69" inches (A4) Post processes: None	
76	Handout for schools (6 Pages) colour		Handouts - Teacher/ (3 Fold) Job type: Folder design, colour, front + back, CMYK (4 colour) Orientation: landscape Print process: Offset Printing Paper type: 100 GSM Final print size: 16.54" x 23.39" inches (Custom size) Post processes: □ Creasing □ Double Perforation	
77	Flipchart Aanganwadi Centres(22 page training material) (Colour)		Flipcharts - Anganwadi Job type: Flipchart, colour, front + back, CMYK (4 colour) Orientation: Portrait; Wall calendar style. Refer to image Print process: Offset Paper type: 170gsm - 220 GSM, uncoated Final print size: 16.54" x 23.39" inches (A2) Post processes: Spiral binding Cardboard on the back Metal eye (rivet) for hanging it from a nail □ Front & Back mirror printing; 1-3, 2-5, 4-7, 6-9, 8-11, 10-13 20-blank	
78	Flipchart School(22 page training material) (Colour)		Flipcharts - Teacher Job type: Flipchart, colour, front + back, CMYK (4 colour) Orientation: Portrait; Wall calendar style. Refer to image Print process: Offset Paper type: 170gsm - 220 GSM, uncoated Final print size: 16.54" x 23.39" inches (A2) Post processes: Spiral binding Cardboard on the back Metal eye (rivet) for hanging it from a nail □ Front & Back mirror printing; 1-3, 2-5, 4-7, 6-9, 8-11, 10-13	

		 20-blank	
79	ASHA reporting format (Black & White) AWW Reporting format,(Colour) School Reporting Format,(Colour) Common reporting format,(Colour) Monitoring Checklist(Colour)		8.27X11.69inch 24.80X11.69inch 24.80X11.69inch 8.27X11.69inch 8.27X11.69inch	
80	Mini checklist(Colour)		Mini Checklist Job type: Colour, front + back, CMYK (4 colour) Orientation: Portrait Print process: Offset Printing Paper type: 100 gsm, uncoated Final print size: 8.27" x 11.69" (A4) Post processes: None	
81	Pravata Feri,Odia (Black & white)		8.27X11.69inch(A4 Size)	
82	Community hand bill detailed(Colour)		Handbill (2 Variations) Job type: Colour, front + back, CMYK (4 colour) Orientation: Portrait Print process: Offset Printing Paper type: 100-140 GSM, uncoated Final print size: 8.27" x 11.69" (A4) Post processes: None	
83	Community hand bill crisp(Colour)		Handbill (2 Variations) Job type: Colour, front + back, CMYK (4 colour) Orientation: Portrait Print process: Offset Printing Paper type: 100-140 GSM, uncoated Final print size: 8.27" x 11.69" (A4) Post processes: None	
84	Poster Positive Behaviour		Posters (Positive Behavior) Job type: Colour, one-sided, CMYK (4 colour) Orientation: Portrait Print process: Offset Printing Paper type: 100-140 GSM, uncoated Final print size: 16.54" x 23.39" inches (A2) Post processes: None	
85	Poster date		Posters (Date) Job type: Colour, one-sided, CMYK (4 colour) Orientation: Portrait Print process: Offset Printing Paper type: 100-140 GSM, uncoated Final print size: 16.54" x 23.39" inches (A2) Post processes: None	
	NVBDCP			
86	M1/M4 Format	45 x 30 cm	one sided black & white	
87	Sentimental Site Reporting Format	A4	Both side black & white	
88	Malaria Booklet	20.5 x 12.5 cm	Booklet contains 30 pages both side black & white with colour cover	
89	Sentimental Site Reporting Register	A3	Black & white with hard Cover-300 GSM containing 200 pages	
90	DAMAN Chirkut	10 x 5 cm	Black & white 100 pages of booklet	
91	Malaria Card	A4	300 GSM, both side/ One colour, landscape	

(*Rates per Unit quoted should be **inclusive of** cost of paper, pages design, proof reading, DTP, printing, binding as per specifications; transportation to the consignee place at CDM & PHO office, Jharsuguda & **inclusive of** charges of **GST & other taxes** if any as applicable (The % of tax if any included in the price **must be** mentioned below)

II. **TAX**

Pl. Mention the % of tax if any **included** in the above quoted price: _____ %

Place
Date

(Signature of the authorized signatory)

(Seal)

Handwritten signature