



OFFICE OF THE CDM&PHO-CUM- DISTRICT MISSION DIRECTOR, NHM, JHARSUGUDA

District Programme Management Unit (DPMU),NHM,DistHeadquarter Hospital,
At: Malimunda, Post: OSAP Lane, Dist: Jharsuguda-PIN: 768204 (Odisha)
Phone: 06645-273107, E-Mail: dpmujha@nic.in

Letter No. 8013 / Fin/NHM/20

Date: 23.08.20

To

The Editor, SAMAJ
(Through the Local Corrospendent, Jharsuguda)

The Editor, SAMBAD
(Through the Local Corrospendent, Jharsuguda)

Sub : Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in your daily news paper (One time) by **24.08.2020** consuming minimum space and submit the bill as per I&PR rate along with a copy of the supplement to the undersigned within 7 days for payment.

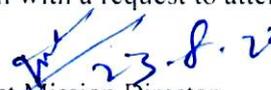
Yours faithfully,


CDM&PHO cum District Mission Director
NHM, Jharsuguda

Memo No. 8014 / 20

Date: 23.08.20

1. Copy to the DIO, NIC,Jharsuguda for information with a request to publish the same along with the enclosers (enclosed herewith) in the district website of Jharsuguda district for information of the public for the above period.
2. Copy to the Head Clerk, O/o the CDM&PHO, Jharsugudafor information and necessary action.
3. Copy to the DAM, NHM, Jharsuguda for information and necessary action.
4. Copy to all the Members of the Purchase/ Tender Committee for information with a request to attend the meeting as per the schedule date, time & venue.


CDM&PHO cum District Mission Director
NHM, Jharsuguda



ZILLA SWASTHYA SAMITI, JHARSUGUDA

Office of the CDM&PHO- cum- Dist. Mission Director, Jharsuguda, Odisha, 768204

No. 8013 / NHM /20

Dt: 23.08.20

Short Tender Call Notice

Sealed tenders are invited from Transporters/ Tours Operators/ Travel Agencies situated within Jharsuguda district having vehicles for hiring on daily/ monthly basis to be used for the purpose of COVID-19 & other programmes under Zilla Swasthya Samiti, Jharsuguda. The bidders can apply tender as per terms and conditions mentioned in the tender papers available at the website www.jharsuguda.nic.in by paying non refundable demand draft or pay order in favour of Chief District Medical & Public Health Officer, Jharsuguda of Rs.1180/- (Inclusive of GST @ 18%). Sealed tenders in the prescribed forms in two envelopes - one for Technical Bid and Second for Financial Bid addressed to the Chief District Medical & Public Health Officer, Jharsuguda to be submitted in a single envelop. The complete tenders as per requirement should reach the Office of the Chief District Medical & Public Health Officer, Jharsuguda on or before **28.08.2020** by **03:00** PM through Courier/ Speed Post/Registered Post / By hand only and which should be super scribed as "TENDER FOR HIRING OF VEHICLES FOR COVID-19 & Other Programmes". The tenders will be opened at 03.30 PM on the same date at the Office of the undersigned. The authority reserves the right to cancel or reject any or all the tenders without mentioning any reason thereof.

Sd/- Dr. J. C. Barik
CDM&PHO cum District Mission Director
NHM, Jharsuguda

TERMS & CONDITIONS

1. ESSENTIAL FEATURES OF VEHICLE:

- The hired vehicle must possess all the pre-decided technical criteria (such as vehicles **should not be of more than five year old**, must have all the relevant papers, and should have the coverage of comprehensive insurance) etc.
- The Driver/s must have Mobile Phone.
- Maintenance of vehicle is to be done regularly and in case of any accident, the vehicle should be repaired within 48 hours or else alternate vehicle will be provided up to repairing of the vehicle by the Agency.

2. QUALIFYING CRITERIAS:

The Bidder should have a registered Transport Unit / Tours and Travel agency / Private agency having sufficient number of latest models of vehicles for hiring. Proof to this effect is to be enclosed along with the tender. In addition, attested list of vehicles owned by the tenderer must also be attached. All tenders without proof of registration of transport agency/ firm and without attested list of vehicles, including copies of registration certificate, will be rejected. In addition, the bidder should also enclose a list of clients for whom service is provided by the firm.

3. OUTSOURCING MODEL:

Vehicle will be hired locally on monthly / daily basis for a period of **three months** and may be extended as per requirement.

4. TECHNICAL SPECIFICATION / FEATURES:

Tenders will be invited from Transport Unit / Tours and Travel agency / Private agency indicating the technical features of the vehicle in one envelop & financial offer in second envelop and both are to be kept in single envelop. The technical offer envelop will be opened in a fixed date to observe following conditions / specifications.

- a) Vehicle should not be more than five years old (from the date of advertisement) for only monthly hiring.
- b) Comprehensive Insurance valid policy should be available with the vehicle.
- c) The vehicle has all legal papers like registration, fitness certificate, Road payment paper etc.
- d) Valid driving license should be with the drivers.
- e) The Transport Unit / Tours and Travel agency / Private agency interested to establish partnership under the programme will quote the financial offer keeping in account the road tax, insurance premium etc. for which State Government will not pay.
- f) The servicing and maintenance of vehicle from time to time is the responsibility of the private agency.
- g) In case, the vehicle has to be sent for repair etc, the agency has to arrange an alternative vehicle for the period. In case of accident, the vehicle should be repaired within 48 hours.

5. **PERIOD OF CONTRACT:**

The contract is awarded for a period of **three months for COVID activities** and **One Year for different programme activities** from the date of issue of contract award and the rates at which the contract is awarded will be valid throughout the contract and no claims whatsoever on account of increase in the rate of fuel and other factors such as statutory payments, minimum wages etc., shall be entertained and it will be the responsibility of the owner to bear such additional expenses.

6. **LOCATION OF THE VEHICLE:**

It will be located at office of the CDM & PHO, Jharsuguda or any part of the district.

7. **INCENTIVE / DISINCENTIVE FOR PERFORMANCE:**

It will be governed as per guidelines, issued time to time by the implementing Agency. Presently not applicable.

8. **SETTLEMENT OF PAYMENTS:**

No advance payment is payable by the ZSS to the Transport Unit /Tours and Travel agency /Private agency. The billing will be done on a monthly basis and it should be submitted by the firm by 5th of the following month. The payment will be made only for those log books and duty slips which have been signed by the Officer or any authorized officer. It will be the responsibility of the driver to get the log book entries indicating start kilometer, end kilometer, distance covered, time from Health Institutions, places/villages visited etc. for each occasion of journey signed by the Officer or staff and duty slips signed by the officer / staff on a day to day basis. The office shall be liable to pay the hiring and fuel charges only. All other liability being the owner of vehicle shall be borne by the contractor. The payment of the vehicles engaged for COVID activities will be released on weekly basis.

9. **RENEWAL OF CONTRACT:**

The contract could be considered for extension based on satisfactory service performed by the firm and by mutual agreement for such further period (s) as may be agreed upon.

10. **DISPUTE RESOLUTIONS:**

The disputes, if any, arising out of this contract will be subjected to the jurisdiction of the courts in the district only.

11. **BID DOCUMENTS:**

Sealed tenders in the prescribed form in two envelopes – one for technical bid and second for finance bid in another envelop duly superscribing “**Tender for Hiring of Vehicles for COVID-19 & Other programmes**” addressed to the Chief District Medical & Public Health Officer, Jharsuguda through Register Post/ Speed Post/ Courier only. The tender should be submitted in the performa given as per Technical Bid & Financial Bid. It should be duly signed by authorized signatory and should bear the stamp of the firm / company / and signature on each page. Late/delayed tenders to any reason whatsoever will not be accepted /considered at all under any circumstances.

12. **MAJOR FEATURES IN DETAILS**

- **Driver:** The firm would ensure that the drivers employed have valid driving license and carry the necessary registration papers, security check verified and should be dedicated and well conversant with the traffic rules/regulations and city roads/routes. It will be the responsibility of the driver to get the duty slips and log book entries indicating start kilometer,

end kilometer, distance covered and time to & fro visited places etc. for each occasion of journey, counter signed by the authorized officer / consultants. The Transport Unit / Tours and Travel agency / Private agency should have adequate number of telephones for contact round the clock. The Transport Unit / Tours and Travel agency / Private agency will provide a mobile phone to driver exclusively for the purpose. The Driver should agree to drive the vehicle for Covid programme. If one Driver found COVID positive, the Agency has to replace the Driver immediately by new one. The price quoted by the agency should be including the remuneration of the Driver and repair and maintenance of the vehicle. No separate cost will be paid.

- **Insurance Papers:**

It will be the responsibility of the transporter to carry the proper valid insurance at all times in respect of the vehicle and also providing insurance cover to passengers. Proof of valid insurance of all the vehicles quoted by the firm should be enclosed. He shall agree to indemnify the losses and claims arising out of any negligence or misconduct on the part of the operator or agent. Necessary proof to this effect should be enclosed along with the tender. All tenders without such documents will be rejected.

- **Accident Handling:**

If during the course of engagement of the vehicles to the services of the Health Institutions, any accidents etc., occurred either to the vehicle or to the third party, ZSS will not be responsible and any liability arising out of such accident and it will be the responsibility of the firm only.

- The journey to the destination and back shall be undertaken by the shortest route possible. In case of breakdown of any vehicle during official duty, it shall be the responsibility of the firm to provide a replacement immediately. If no replacement is provided on time, alternative arrangement will be made and the cost thereof will be deducted from the payment to be made to the firm.
- Toll tax, Entry tax, Permit fee for crossing border if any, parking charges will be borne by the implementing agency for which the original receipts should be submitted.
- The vehicles deputed should carry all relevant papers duly updated always.
- All incidental expenditure towards repair will be borne by the vehicle owner. The firms should have the capacity of repairing their vehicles in a short time and during repair time the firm would place a substitute vehicle and driver immediately.
- No compromise will be made by the ZSS towards punctuality, cleanliness, obedience, promptness, behaviour etc. If the tenderer, at any point of time during official duty, fails to perform duties, as directed by the Officers / consultants of concerned health institutions the contract will be cancelled forthwith without any notice.
- **GST Tax:** The rates should be excluding the GST. The GST will be paid additionally only after receiving the photocopy of the GST registration certificate. No GST will be paid if the operator fails to provide proof of valid GST registration copy.
- **EMD:** The bid document must be accompanied with **EMD of Rs. 10,000/- (DD- In favour of the Chief District Medical & Public Officer, Jharsuguda payable at SBI, Jharsuguda.**
- **Security Deposit:** EMD will be taken as security deposit of successful bidders. In case the contract signed with service provider (successful bidder) is extended beyond the term period on mutual consent, the security deposit shall be retained for the extended period.
- **Refund of security deposit:** The security deposit will be refunded to the contractor after **seven days** from the date of completion of the contract period and no interest would be paid thereon.

Handwritten signature

HIRING OF VEHICLE ON MONTHLY / DAILY BASICS

TECHNICAL BID

For Hiring of Vehicle for COVID-19 on monthly / daily basis. The details in respect of the company are as given under:

1	Name of the Company / Agency	
2	Address of the Company :	
3	Year of Registration/Incorporation of the Firm (Proof to be attended)	
4	Number of Driver as on date (for Individual)	
5	GST Registration No. (Proof to be attached) in case the agency is firm	
6	Income Tax Clearance Certificate (proof to be attached)	
7	Names of the Govt. Departments along with their address and details of contact person to whom vehicles provided (with details of various vehicles / make)	
8	Name, Designation and Address of the person to whom all references shall be made regarding this tender	
9	PAN and GST Details if the agency is firm	
10	Telephone with STD Code	
11	Mobile Telephone No, if any	
12	E-mail of the contract person, if any	
13	EMD of Rs. 10,000/- (DD- In favour of the Chief District Medical & Public Health Officer, Jharsuguda payable at SBI, Jharsuguda	
14	Tender paper coast: Rs. 1180/- (Inclusive of GST @ 18%)	
15	Detail of Vehicles to be provided (vehicles more than 5 years old will not be accepted) Type of vehicle & year of manufacturing	Type of vehicle & year of manufacturing

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my/our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with the in future.

Date:

Place:

Contact No. :

Signature of the authorize person

Name :

Address:



HIRING OF VEHICLE ON MONTHLY / DAILY BASIS

FINANCIAL BID

Rates quoted for Hiring of Vehicle to be engaged under COVID & other programmes

Sl. No.	Name of the Vehicle	DOL (Petrol /Diesel)	Below 200 Kilometers		200 & above Kilometers				Monthly Hiring Charges		Remarks
			DOL / POL KM per Liter	Hiring Charges per Day	DOL / POL KM per Liter	Hiring Charges per Day	Rate per Kilometer	Night Halt Charges	DOL / POL KM per Liter	Hiring Charges per Month	
1	Indica/Indigo with AC										
2	indica/Indigo Non AC										
3	Bollero with AC										
4	Bollero Non AC										
5	Scorpio with AC										
6	Scorpio Non AC										
7	Innova with AC										
8	Innova Non AC										
9	Maruti Omni										
10	Tata Magic Express										
11	Tata Magic (Chhota Hati)										
12	Container (Mahindra)										
13	Pick Up Van										
14	Mahindra Maximo										
15	Container (Tata)										
16	Mini Truck (407)										
17	Truck (6 Wheeler)										
18	Truck (10 Wheeler)										
19	Bus - 907 Model										
20	Bus - Above 40 seater.										
21	Ambulance (Omni)										
22	Ambulance (Bollero)										
23	Ambulance (ALS)										
24	Ambulance (BLS)										
25	Deadbody Carrier										

NB: 1. The minimum average mileage in Kms per liter as envisaged by Govt. and available will be followed.

DECLARATION

1. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. We are not black-listed by any Central/State Government/Public Sector Undertaking in India

Date:

Place:

Signature of the authorize person

Name :

Address:

Contact No. :



MEMORANDUM OF UNDERSTANDING

For Hiring of Vehicle for COVID-19 (Private Vehicles)

The Memorandum of Understanding (MOU) is executed at Jharsuguda (name of the Place) on this _____ day of the year _____ **Between the** Chief District Medical & Public Health Officer, Dist. Jharsuguda (1st Party) having office at DHH, Jharsuguda & _____ (name and address of the Vehicle provider) **WHEREAS,** _____ (name of the Firm: 2nd Party) had agreed to provide the vehicle as per requirement and to put them in proper use as laid down in the advertisement. The hiring charges will be met out from COVID / NHM Fund as the case may be. The period of this MOU shall be initially for a period of three months for COVID activities and **one year for different programs** from the date of signing of this MOU & may be extended based on satisfactory performance.

IN WITNESS WHEREOF, both the parties to this MOU through their respective / authorized representatives have executed these presents and affixed their hands & common seal of their respective organization on the day, month & year first set forth above.

For 1st Party

For 2nd party

Signature

Signature

Name

Name

Designation

Designation

Seal

Seal

Witness

1. Signature

Witness

1. Signature

Name

Name

Designation

Designation

2. Signature

2. Signature

Name

Name

Designation

Designation

MEMORANDUM OF UNDERSTANDING

For Hiring of Vehicle for COVID-19 (Private Vehicles)

The Memorandum of Understanding (MOU) is executed at Jharsuguda (name of the Place) on this _____ day of the year _____ **Between the** Chief District Medical & Public Health Officer, Dist. Jharsuguda (1st Party) having office at DHH, Jharsuguda & _____ (name and address of the Vehicle provider) **WHEREAS,** _____ (name of the Firm: 2nd Party) had agreed to provide the vehicle as per requirement and to put them in proper use as laid down in the advertisement. The hiring charges will be met out from COVID / NHM Fund as the case may be. The period of this MOU shall be initially for a period of three months for COVID activities and **one year for different programs** from the date of signing of this MOU & may be extended based on satisfactory performance.

IN WITNESS WHEREOF, both the parties to this MOU through their respective / authorized representatives have executed these presents and affixed their hands & common seal of their respective organization on the day, month & year first set forth above.

For 1st Party

For 2nd party

Signature

Signature

Name

Name

Designation

Designation

Seal

Seal

Witness

1. Signature

Witness

1. Signature

Name

Name

Designation

Designation

2. Signature

2. Signature

Name

Name

Designation

Designation
