



**OFFICE OF THE CDM&PHO-CUM- DISTRICT MISSION DIRECTOR, NHM, JHARSUGUDA**

District Programme Management Unit (DPMU),NHM, Dist Headquarter Hospital,

At: Malimunda, Post: OSAP Lane, Dist: Jharsuguda-PIN: 768204 (Odisha)

Phone: 06645-273107, E-Mail: [dpmujha@nic.in](mailto:dpmujha@nic.in)

Letter No. 8015 / Fin/NHM/20

Date: 23.08.20

To

The Editor, DHARITRI  
(Through the Local Corrospondences, Jharsuguda)

The Editor, PRAMEYA  
(Through the Local Corrospondences, Jharsuguda)

Sub: Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in your daily news paper (One time) by 23.08.2020 consuming minimum space and submit the bill as per I&PR rate along with a copy of the supplement to the undersigned within 7 days for payment.

Yours faithfully,

CDM&PHO cum District Mission Director,  
NHM, Jharsuguda

Date: 23.08.20

Memo No. 8016 / 20

1. Copy to the DIO, NIC, Jharsuguda for information with a request to publish the same along with the enclosers (enclosed herewith) in the district website of Jharsuguda district for information of the public for the above period.
2. Copy to the Head Clerk, O/o the CDM&PHO, Jharsuguda for information and necessary action.
3. Copy to the DAM, NHM, Jharsuguda for information and necessary action.
4. Copy to all the Members of the purchase/tender committee for information with a request to attend the meeting as per the schedule date, time & venue.

CDM&PHO cum District Mission Director  
NHM, Jharsuguda



**ZILLA SWASTHYA SAMITI, JHARSUGUDA**

the CDM&PHO- cum- Dist. Mission Director, Jharsuguda, Odisha, 768204

No. 8015 / NHM / 20

Dt: 23.08.20

**Short Tender Call Notice**

Sealed proposals as per prescribed RFP document are invited from the interested eligible bidders for providing hotel accommodation for Doctors and Paramedics staffs who are working at COVID hospital, Covid Care Center etc under ZSS, Jharsuguda. The eligible criteria, the terms of reference and the formats for submission of bid as set forth in the RFP document can be downloaded from the website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in). Interested bidders fulfilling the eligibility criteria may submit their proposal(s) with EMD & document as per RFP. The bidders have to submit their proposal(s) at the O/o: the CDM&PHO cum District Mission Director, NHM, Jharsuguda, DHH, Jharsuguda. Proposal(s) complete in all respect should reach the undersigned on or before **03.00 PM of 28/08/2020** through Regd/Speed post / courier /by hand only and the same will be opened on the same day at 03.30 PM. The undersigned reserves the right to reject any or all the tender(s) without assigning any reason thereof.

Sd/- Dr. J. C. Barik  
CDM&PHO cum District Mission Director  
NHM, Jharsuguda

## Tender Document for Providing Hotel Accommodation

### TERMS AND CONDITIONS

1. The firm should submit an EMD of **Rs.20,000/-** in shape of DD in favour of CDM&PHO, Jharsuguda payable at Jharsuguda.
2. The firm should have Trade License from the Municipality Authority.
3. The firm should have Fire Safety Permit.
4. The firm should have EPF Registration Certificate, if applicable.
5. The firm should have ESI Registration Certificate, if applicable.
6. The firm should have Police Clearance.
7. The firm should be registered under Goods and Service Tax (GST) Act in Odisha.
8. The firm should have valid GST clearance certificate up to 31.03.2020.
9. The firm should have Income return filing acknowledge for the Financial Year - 2018-2019.
10. The firm should have PAN.
11. The firm should have the place of business (hotel) located at Jharsuguda district only.
12. The firm should have adequate room to accommodate in time.
13. The firm should provide cleaned bed sheet & Pillow cover every day.
14. The firm should clean the room every day.
15. The Set up Box of the TV should be functional.
16. The hotel should have Minimum 20 AC & 10 non AC rooms. The requirement may increase up to 30 AC and 15 non AC rooms at any particular point of time.
17. There should be RO purified water of KENT or ACQUAGUARD water for drinking purpose and round the clock good quality running water both hot and cold throughout the day.
18. The guest should be provided with enough drinking water free of cost and tea and snacks on self payment basis.
19. Rooms should be sanitized with change of guest in each time.
20. There should be zero tolerance towards proper sanitization and cleanliness.
21. Food will be provided to the guest through outsourcing basis. But it may be considered through in-house arrangement if rate could be negotiated at government prescribed price i.e. Rs 240/- per (including GST) day which includes Break fast, Lunch, Snacks & Dinner.
22. The agency will provide room as per requirement with the requisition of the CDM & PHO or his authorised officer & the payment will be made after completion of the relevant programme and within 15 days of receipt of bill.



23. The selected firm shall have to deposit a performance security of Rs. 20,000/- in shape of demand draft in favour of the CDM&PHO, Jharsuguda payable at Jharsuguda. The performance security submitted by the selected bidder shall be retained for three months contract period. However, the EMD submitted by the agency at the time of submission of tender may be considered as performance security.
24. The supplier should submit the bill on monthly basis or after completion of the programme in duplicate along with a copy of supply order within 3 days for release of payment.
25. The CDM&PHO, Jharsuguda reserves the right to consider/reject any such proposal without assigning any reason thereof.
26. Instruction for submission of Tender: The tender will be in two parts i.e. Technical Bid (Cover-A) and Price Bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes and these two envelopes should be put into another cover envelop superscribed as "Tender for Providing Hotel Accommodation for Doctors, Paramedics working at COVID Hospital/COVID Health Centre / COVID Care Centre in Jharsuguda District with reference to Advt. no \_\_\_\_\_". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should reach the Office of the CDM&PHO, Jharsuguda as per the stipulated date & time, failing which the same will not be considered for evaluation. The tender shall be opened as per schedule in presence of the bidders or their authorized representative who may wish to present.
27. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.
28. That the organization agrees to abide by all terms & conditions of tender.
29. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
30. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
31. If the selected agency will not provide well furnished room(s) with proper hygiene maintained, the contract will be cancelled and the bidder in the panel will be assigned for the same.
32. In case of price quote is equal, preference will be given to experienced Agency. In case both price and experience is same, higher turnover will be considered for preference.

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## TECHNICAL BID

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory / Firm	
5	EMD of Rs. 20,000/- (DD- In favour of the Chief District Medical & Public Health Officer, Jharsuguda payable at SBI, Jharsuguda	
6	Bank Pass book	(Photo copy to be attached)
7	Valid Trade License from the Municipality Authority.	(Photo copy to be attached)
8	Fire Safety Permit	
9	EPF Registration Certificate, if applicable.	
10	ESI Registration Certificate, if applicable.	
11	Police Clearance	
12	Valid GST clearance certificate up to 31.03.2020	(Photo copy to be attached)
13	GST Registration Certificate	(Photo copy to be attached)
14	Income return filing acknowledge for the F.Y 2018-2019.	(Photo copy to be attached)
15	Experience if any	(Please specify with supporting document)
16	Whether all documents submitted signed by the authorized signatory of the firm ( Yes/ No)	

### DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)



**PRICE BID**

Sl. No.	Room Type	Actual Room Tariff of the Hotel	Rate Quoted	Remarks
1	Single Room with AC			
2	Single Room Non AC			
3	Double Room with AC			
4	Double Room Non AC			
5	Dormitory Per Bed			

NB: The rates quoted by the intended bidder should be inclusive of all taxes and cess.

Name of the Firm:

Date:

(Authorized Signatory with Seal)

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