

**DISTRICT OFFICE, JHARSUGUDA.  
(Nizarat Section)**

No 16645 / Niz dt. 12 .10.2020

**QUOTATION CALL NOTICE**

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing one available model of TATA/Suzuki make commercial Vehicle Car ( such as Taigo, Bolt, Celerio or any higher model) (petrol preferable) alongwith LMV License of Driver for official use of Addl. District Magistrate, Jharsuguda on monthly hire basis on the following Terms and conditions (Annexure-II)

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 5000/- (Five thousand)** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Collector, Jharsuguda and submitted alongwith the quotation as security deposit. After completion of quotation process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information.(Excluding fuel and lubricants). It is to be noted here that the maximum monthly rental including all taxes fees shall be limited upto a maximum of Rs. 20,000/- per month.

6. The vehicle must achieve a fuel efficiency of **17 (Seventeen) Kms** per liter.
7. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms covered per liter and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-III)
8. The quotation completed in all respect should reach the undersigned on or before **21.10.2020** by **2.00 P.M** and shall be opened on the same day at **3.30 P.M** in presence of the bidders or their authorized representatives.0
9. The application form of quotation containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available with Collector Office, Jharsuguda on payment of Rs.100/- from **06.10.2020** to **21.10.2020** or can be downloaded from Jharsuguda District Website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in) from Dt **06.10.2020** to **21.10.2020**. In case the application form is downloaded from District website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees One Hundred) only towards the cost of application alongwith the application.

Collector, Jharsuguda.

Memo No. 16646 / Niz dt 12.10.2020

Copy to Notice Board of Collectorate, Jharsuguda/Notice Boards of all Dist Level Officers for wide publication.

Copya to DIO, NIC, Jharsuguda for uploading the notice in the Dist.website.

Collector, Jharsuguda

## **ANNEXURE-II**

### **TERMS & CONDITIONS FOR HIRING OF VEHICLES.**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid M.V documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc and D.L. of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation .
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual expenditure of the vehicle. All expenditure towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential coolant, Tyre & Tubes, Battery etc will be borne by the bidder Similarly all expenses towards driver shall be borne by the bidder and nothing shall be paid separately for this purpose.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Collector, Jharsuguda

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :
  2. Type of Vehicle (AC/Non-A/C) :
  3. Year of Manufacture :
  4. Model :
  5. Date of registration :
  6. Name & complete address  
of the owner of vehicle :
  7. Fitness Certificate :
  8. Permit validity :
  9. Insurance validity :
  10. Name/ Address of the Driver :
  11. D.L. No. & Validity of the D.L.  
of Driver :
  12. Proposed hire Charge of the  
Vehicle per month excluding fuel cost :
  13. Rate of fuel consumption/Mileage  
Per liter. :
  14. Contract Number of the Service  
Provider(Tender/Quotationer ) :
- Mobile..... Telephone .....

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of the  
Quotationer/Tenderer

