



D.S.M.S

District Supply & Marketing Society, Jharsuguda
(District unit of ORMAS, Panchayati Raj & Drinking Water Deptt., Govt of Odisha)

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C/O D.R.D.A,
Jharsuguda
URL: www.ormas.org

No. : 73 //

Date: 12.02.2021

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited in the prescribed format from interested Tent Houses/ Firms/ Decorators/ Agencies/ Contractors for Tentage & allied works of Small Exhibition-2021 as per the specifications provided below. The detailed Quotation Paper along with terms & conditions can be obtained from the office of the undersigned or can be downloaded from the website www.jharsuguda.nic.in. The Quotation paper completed in all respect must be in sealed cover and superscripted as "Quotation for Tentage & Allied Works of Small Exhibition- 2021". The sealed quotation completed in all respect addressed to the "Dy. Chief Executive Officer, ORMAS, At-DRDA, Jharsuguda- 768204" should reach by General Post or Speed Post/ Courier/ by hand on or before 19.02.2021 at 1.30 PM and will be opened in the same day at 3.30 PM at the office chamber of the undersigned in presence of the Bidders or their authorized representatives. The Quotation received after due date and time will not be considered. The undersigned reserves the right to accept/ reject/ modify/ cancel any or entire quotation(s) at any stage without assigning any reason thereof.

Specification:

Structure	Total 12 nos of stalls will be erected with Bamboo & cloth structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
Flooring	Full Floor coir matting (10'X10') after labeling the ground floor.
Ceiling & Wall	Three sides including partition walls of stall will be covered with new white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. (All new white cotton clothes to be used)
Racks	Three tire racks for all Stalls. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
Facia	A wooden batten frame for Running Facia will be erected (10' X 4'). The facia will be covered with good quality multi coloured Flex design. The Facia design will be printed by the Bidder as per the design given by ORMAS. A running white cloth Jhallar of 1' width will be put in the front side, below to the facia frame.
Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2.6' x 3' height and wrapped with white cotton cloth on the Top and one multi coloured flex supported with batten frame will be fixed on the front side of Table. Plastic moulded Chair – 2 nos per stall.



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Electric Fittings at Stall	Tube or T5 Light/ LED light – 3 no. (2 number of lights shall be connected with generator), an on/off switch for use in night time after closing, 1 no. of 5 Amp Plug Point, if required.
Closures	Front cloth drops/screens in all the Stalls. Daily and timely putting up (10.30 AM) and off (at 9.30 PM) of the same is the responsibility of the bidder.
Electrification	The complete electrification work will be executed by the Bidder through certified electricians. At least 5 led flood lights will be fitted outside the stalls. Generator set of 20 KVA with required fuel shall be provided by the Bidder for uninterrupted power supply during entire exhibition period. The generator circuit should be connected with two Tube/LED lights of each stall, two flood lights outside the stalls.
Front Gate	One Gate will be erected with Batten framing structure covered with Flex design (Design will be provided by ORMAS). The height of two pillars will be 12', width will be 3'. The gate Top will be 18' X 3'. The front gate will be decorated with live flower chains.
Private Security	One Private security personnel will be engaged by the Bidder round the clock, shift wise for event period.
Fire extinguisher	Two nos. Fire extinguisher (5 kg capacity) to be placed at event place
Dustbin	2 nos. big dustbin to be provided and placed at event place. Regular and timely cleaning of Dustbins should be maintained.
Installation of Flex Banner	Design development, printing and installation of 2 Flex Banners (One at Jharsuguda Chowk and one at Behar of size 10' X 15' will be done by the Bidder for publicity of event.

Terms & Conditions:

1. The bidder has to submit the bid in the prescribed format must be accompanied with supportive documents/ information. The Bidder has to be quoted as one package against the detailed specifications given above.
2. The bidders should have Registered Agency/ Firm.
3. The rate offered by the firm shall be **inclusive of all taxes**.
4. The duration of the event will be for 15 (Fifteen) days. In case of any extension of exhibition period, no extra payment will be paid for the additional days. The venue shall be made available to the contractor by ORMAS/ District Administration before 2 (Two) days of commencement of the event. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of exhibition i.e dated **24.02.2021 at 5.00 PM** and should be handed over all the works as per specification to ORMAS.
5. On completion of the event, the contractor shall have to take away all the materials within seven days & vacate the place with the same condition while occupying the ground.
6. No advance payment will be entertained. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Competent Authority.



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7. Bidder will be responsible for upkeep and maintenance of the entire work done by him during the time period of 15 days. The undersigned will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take step for insurance of his goods for the purpose, if any.
8. It shall be the responsibility of the successful bidder to obtain requisite permission for electricity connection / fire services for the period from statutory bodies. The bidder has to supply the fire protection equipment like extinguisher as per the requirement from the Fire Officer of the concerned area and adhere to the fire safety norms.
9. Any legal dispute arising out of this is subject to Jharsuguda district jurisdiction only.
10. The copy of **Registration Certificate of the Agency/ Firm, Goods & Services Identification Number (GSTIN)** will be provided along with Quotation paper.

Dr. Mahapatra
Project Director
DRDA, Jharsuguda

Memo No 74

Dated 12.02.2021

Copy to

- 1) The DIO, NIC, Jharsuguda for information with a request to hoist the Bid Document in District Portal for wide publicity.
- 2) The DI & PRO, Jharsuguda/ Dy. Collector, Nizarat, Collectorate, Jharsuguda/ All BDOs for information and necessary action with a request to affix the above Quotation Call Notice in their office Notice Board for wide publicity.
- 3.) The PA to Collector for kind information of the Collector, Jharsuguda
- 4) Copy to the Office Notice Board of DRDA, Jharsuguda for wide publicity.

Dr. Mahapatra
Project Director
DRDA, Jharsuguda

QUOTATION FORMAT

(To be filled in by the bidder without any overwriting)

1	Name of the Bidder	
2	Full address: Mobile no. E-mail address :	
3	Registration No. of the firm (Copy to be attached)	
4	GSTIN No. (Copy to be attached)	

I/ We do hereby submit item wise quotation given below.

Sl. No.	Description of Items	Specifications	Rate Offered per unit (In Rs.)
1	Tentage & Allied Works for Small Exhibition	Erection of 12 stalls including furniture, Front Gate, Electrification and its allied works as per specification inclusive of all taxes (One Package)	
Rupees			

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder with seal

Date :