



TAHASIL OFFICE : JHARSUGUDA

No. 1243 / LA Dt 24/03/21

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited from the reputed manufactures / authorized dealers / distributors to supply of following items to this office as per specification given below. The intending firms / distributors should quote their rates including GST for supply of the required items with terms and conditions given below.

Sl. No.	Item	Make	Specification, if any	Required in Nos.	Remarks
1	Desktop Computer	HP / Dell Lenovo	Core i3 processor, 4GB RAM, 1TB HDD, key board, mouse, 3 years warranty, Antivirus for 3 years	01	Computer
2	Printer	Canon	Canon colour Tank printer all in one	01	
3	UPS		1 KVA online	01	
4	Laptop	Lenovo / HP	Core i5 processor, 1TB HDD, 4GB RAM, with preloaded operating system, 3 years warranty, Antivirus for 3 years	01	
5	Almirah	22 Gauze	With 5 Shelf	02	Furniture
6	Steel Rack	24 Gauze	With 5 Shelf	01	Furniture

The sealed quotations will be received up to **11:30 PM** of dt.**05.04.2021** and will be opened on the same day at **4:00 PM** in the office chamber of the undersigned in presence of the suppliers / authorized representatives. The supplier should quote their GST No., TIN No., etc.

The authority reserves the right to reject any or all quotations without assigning any reason thereof. Quotations received after stipulated period will not be entertained.

Competent Authority -cum- Tahasildar, Jharsuguda

Memo No. 1244 /Niz. Dt 24/03/21

Copy submitted to the Sub Collector / ADM, Jharsuguda, all B.D.O.s / all Tahasildars, all Executive Officers of Municipality of Jharsuguda district for kind information and necessary action with a request to publish the Notice in their respective office Notice Boards.

Copy to the DIO, NIC, Jharsuguda for kind information and necessary action. He is requested to hoist the notice in the district website for wide publicity.

Copy to Notice Board / all leading suppliers / Secretary, Co-operative Society, Jharsuguda.

Competent Authority -cum- Tahasildar, Jharsuguda