

DISTRICT OFFICE: JHARSUGUDA

(Social Security Section)

Email ID-ssepd.jharsuguda@gmail.com

No.SS- DMF-IV/13/2021/ 2101 /SS/ Dated.01/09/2021

Notice

Applications are invited in prescribed format (Annexure-1) from intending and eligible NGOs satisfying the following criterions to run a 25 bedded Drug De-addiction Centre at Belpahar / in Lakhanpur Block area under Jharsuguda district. Format of the application is required to be addressed to the **District Social Security Officer, Jharsuguda (Collectorate Building, Jharsuguda), PO- OMP Line, Jharsuguda, PS- Jharsuguda Town, Dist- Jharsuguda, PIN- 768204.** The filled up application from along with copies of the supportive documents should be sent to the addressee by Registered Post / Speed Post and reach the destination **before 15.09.2021.**

BASIC QUALIFICATIONS

1. The applying NGO should have been registered under NITI-Aayog / DARPAN Portal.
2. The NGO must have been based in the state of Odisha.

Three NGOs will be empanelled on the basic of merit, to be decided as per the marks obtained. The score sheet is available at Annexure-2. The tentative annual budget is at Annexure-3. In order to help the selection / scrutiny committee to award marks copies of the testimonials with regard to all such items of the score sheet i.e. from Serial No. 1 to 5 need to be attached with the application. The facility will be made operational as per the Agreement to be executed with the selected NGO. The Collector reserves the right to annul the advertisement without assigning any reason there to.

me 01/09/2021
Collector, Jharsuguda
JHARSUGUDA

Memo No- 2102 / SS / Dt. 01.09.2021

Copy to the Notice Board, Collectorate Jharsuguda for publicity.

me 01/09/2021
Collector, Jharsuguda
JHARSUGUDA

Memo No- 2103 / SS/ Dt. 01.09.2021

Copy to DIO, NIC Jharsuguda for information. He is requested to publish the above notice in the district official web site of Jharsuguda for information of General public.

me 01/09/2021
Collector, Jharsuguda
JHARSUGUDA

**APPLICATION FORM FOR OPERATING 25 BEDED DRUG-DE-ADDICTIONS CENTRE
AT- BELPAHAR/ LAKHANPUR IN THE DISTRICT OF JHARSUGUDA**

01. Name of the Project Appling for:
02. Name of the NGO:
03. No. and Dt. of the registration under Act-1860
04. NGO ID (DARPAN PORTAL):
05. Address:
06. Phone No:
07. Email Address:
08. Pin:
09. Name of the District:
10. Details of the Bank Account to operate the project:
11. Professional Experience of the organization for implementation of the programme:

Signature

Documents to be attached

01. Appropriate Registration certificate (under Society Registration Act-1860
02. Annual financial statement of three comparative financial years(audit reports upto 2019-2020)
03. List of employee by designation
04. Copy of PAN of the organization
05. Name of the Bank along-with Account Number, complete address, RTGS/IFSC/MICR code and name and address of the person operating the joint accounts
06. Copies of the testimonials corroborating the claim for marks in reject of the items enumerate Sl no. 01 to 05 of the same sheet.

Criteria, Sub-criteria and points system for the Evaluation of proposal

Sl no	Evaluation Criteria	Supporting Documents	Max. Marks
1	Year of Registration & Establishment ≤ 10 yrs = 01 mark > 10 to ≤ 20 years = 03 marks More than 20 years = 05 marks	Appropriate Registration Certificate	05 Marks
2	Financial Turnover (in last three years) ≤ 2 Crore = 01 mark > 2 Crore ≤ 3 Crore = 5 marks > 3 Crore = 10 marks	Annual Financial Statement of last three FY audited Report by a qualified CA	10 Marks
3	Experience of running only Integrated Rehabilitation Centre for Addicts (IRCA) Projects. Marks awarded will be dependent on summation of years of experience i.e. $Y = y_1 + y_2 + y_3 + \dots + y_n$ <u>Scoring Criteria:</u> Less than 5 years = nil ≤ 5 = 10 marks $> 10 \leq 15$ years = 15 marks > 15 years = 20 marks	Memorandum of Understanding (MoU)/ Agreement/ Authenticated Sanction Order	20 Marks
4	Experience in Similar Projects (like Out Reach and Drop-in-Centre (ODIC), Community Based Peer Led Intervention (CPIL), Targeted Intervention for injecting Drug Users TI (IDUs), Opioid Substitution Therapy (OST for IDUs for HIV Prevention, etc.) other than Integrated Rehabilitation Centre for Addicts (IRCA) Projects. Marks awarded will be dependent on the submission of Ongoing projects i.e. $P = p_1 + p_2 + p_3 + \dots + p_n$ <u>Scoring Criteria:</u> $P < 1$ = 0 marks $P > 1 \leq 3$ = 5 marks $P > 3 \leq 5$ = 15 marks $P > 5$ = 25 marks	Memorandum of Understanding (MoU)/ Agreement/ Authenticated Sanction Order	25 marks
5	Field level experience in Social Development Projects [Projects other than Integrated Rehabilitation Centre for Addicts (IRCA), and projects like Out Reach and-in-Centre (ODIC), Community Based Peer Led Intervention (CPLI), Opioid Substitution Therapy (OST for IDUs for HIV Prevention) etc.] Marks awarded will be dependent on the summation of Ongoing individual projects i.e. $P = P_1 + P_2 + P_3 + \dots + P_n$ <u>Scoring Criteria:</u> $P < 5$ = 0 mark $P > 5 \leq 10$ = 10 marks $P > 10 \leq 20$ = 15 marks $P > 20$ = 20 marks	Memorandum of Understanding (MoU) / Agreement / Authenticated Sanction Order	20 marks
6	Presentation of Approach, Methodology & Work Plan before the evaluation committee	PPT	20 Marks
	Total		100 Marks

Structure of 25 bedded for Drug-de-addiction centre at Jharsuguda District

A. Recurring Expenditure (Administrative)				
SL No	Name of the Post	Nos of Post	Monthly expenditure in Rs.	Yearly expenditure in Rs.
1	Project co-coordinator-cum vocational counselor	1	15,000.00	1,80,000.00
2	Accountant-cum-clerk	1	10,000.00	1,20,000.00
3	Cook	1	8,000.00	96,000.00
4	Chowkidar @ 4100/-	2	8,200.00	98,400.00
5	Sweeper	1	4,100.00	49,200.00
Medical				
1	Doctor (part time)	1	16,500.00	1,98,000.00
2	Counselor/Social Worker/Psychologist @12500	3	37,500.00	4,50,000.00
3	Yoga therapist/Dance teacher/Music teacher/Art teacher part time	1	5,000.00	60,000.00
4	Nurse @ 11000	2	22,000.00	2,64,000.00
5	Ward Boy @ 11000	2	22,000.00	2,64,000.00
6	Peer Educator	1	9,000.00	1,08,000.00
Total		16	1,57,300.00	18,87,600.00

B. Recurring Expenditure (Other than staff remuneration)

SL No	Item	Monthly Expenditure	Annual Expenditure
1	Rent	12,000.00	1,44,000.00
2	Medicines	15,000.00	1,80,000.00
3	Contingencies (stationary, water, electricity, postage, telephone, maintenance and replacement of bed, linen etc	5,400.00	64,800.00
4	Transport/ petrol and maintenance of vehicle	4,200.00	50,400.00
5	In House kitchen Expenditure @ 75 per day for 3 meals per day to 25 inmates	56,250.00	6,75,000.00
Total		92,850.00	11,14,200.00
Total A+B=		2,50,150.00	30,01,800.00

Non-Recurring

SL No	Items	Amount
1	25 beds, table, 3 set of linen, blanket, office furniture, equipments, computer , refrigerator	3,00,000.00
2	Aadhaar base bio metric attendance system	20,000.00
Total		3,20,000.00
GST @12%		38,400.00
G.Total		3,58,400.00

11/09/2021
 District Social security Officer
 for Jharsuguda

Collector, Jharsuguda