

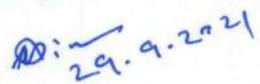
**TENDER CALLNOTICE**  
**(FOR SUPPLY OF FURNITURE TO 02 OAV OF JHARSUGUDA)**

Sealed tender are invited in the prescribed format from the intending registered Supplier/Party/Firm for **supply of Furniture for 02nos of Odisha Adarsha Vidyalaya (OAVs) of Jharsuguda District**. The detailed tender papers and documents can be obtained from the Office of the District Education Officer, Jharsuguda on payment of **Rs.1,000/-** (Rupees One Thousand) only (non-refundable) in shape of Demand Draft in favour of the **"District Education Officer, Jharsuguda" payable at Jharsuguda**. The details of the Tender call notice and other documents are available in Office website <http://Jharsuguda.nic.in> of Jharsuguda District.

Date of commencement of sale of Tender Document	: 30.09.2021
Last date of sale of Tender Document	: 08.10.2021
Last date & time of Receipt of Tender Documents	: 08.10.2021
Date & Time of Opening of Tender Documents	: will be intimated later on

Notwithstanding anything contained to the contrary in the tender document, the undersigned reserves the right to cancel/modify the "invitation for Bids" or to reject any or all of the bids or cancel the entire tender process without assigning any reason thereof and shall bear no liability whatsoever consequent upon such a decision.

By the order of Collector & District Magistrate,  
Jharsuguda

  
District Education Officer  
Jharsuguda

**DISTRICT EDUCATION OFFICE, JHARSUGUDA**  
**ODISHA ADARSHA VIDYALAYA (OAV)**  
**Near Manmohan school, jharsuguda**

Phone No: 06645-295066 e-mail id: [deo.jharsuguda14@gmail.com](mailto:deo.jharsuguda14@gmail.com)



Memo No. 5731 /Dt. 29.09.21

Copy to Office Notice Board/all District Education Office of State /ADM, Jharsuguda/Jharsuguda Municipal Officer / Sub-Collector, Jharsuguda, / all Block Development Officers/All Block Education Office, Jharsuguda / /all District level Officers/ all Principals of OAVs of Jharsuguda District for information. They are requested to publish the tender call Notice in their Notice boards for wide publicity.

*Di. 29.9.2021*  
District Education Officer  
Jharsuguda

Memo No. 5732 /Dt. 29.09.21

Copies to the Advertising Manager, The Sambad, Samaj Jharsuguda with a request to publish the tender call notice in their Odia Daily (News Papers) on Dt.30.09.21.and submit the bills for payment by this office as per the I&PR rate.

*Di. 29.9.2021*  
District Education Officer  
Jharsuguda

Memo No. 5733 /Dt. 29.09.21

Copy to District Informatics Officer, NIC, Jharsuguda for information and necessary action with a request to make available the Tender Notice in Jharsuguda District web site.

*Di. 29.9.2021*  
District Education Officer  
Jharsuguda

Memo No. 5734 /Dt. 29.09.21

Copy submitted to State Project Director, OAVS, Odisha Bhubaneswar for favour of kind information and necessary action.

*Di. 29.9.2021*  
District Education Officer  
Jharsuguda

Memo No. 5735 /Dt. 29.09.21

Copy submitted to Principal Secretary to Govt. School and Mass Education Department, Odisha, Bhubaneswar for favour of kind information.

*Di. 29.9.2021*  
District Education Officer  
Jharsuguda

## SCHEDULE OF THE TENDER PROCESS

- **The Tender will have 2 (two) parts i.e. Technical Bid and Financial Bid.**
- The tender document can either be purchased from the Office of the District Education Officer, Jharsuguda on payment of **Rs.1,000/-** in shape of DD or can be downloaded from the web sites <http://Jharsuguda.nic.in>. In case the tender document has been downloaded from the websites, the Tender Document fees of **Rs.1,000/-** must be deposited along-with the Technical Bid in shape of DD / Banker Cheque payable at Jharsuguda in favour of the District Education Officer, Jharsuguda.
- Issue of Tender papers : **up to 5 P.M. of dated 08.10.2021**
- Receipt of Tender papers: On or before **dt 08.10.2021 up to 5 PM through Registered / Speed Post only.**
- Opening of Tender Papers : Date/Time & Venue – will be intimated later on

Notwithstanding anything contained in this tender document, Collector & District Magistrate, Jharsuguda reserves the right to cancel / withdraw / modify fully or partly the "Invitations for Bids" or to reject one or more of the bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.

### **AMENDMENT OF INVITATION :**

In case of any seeming discrepancy between the Press Advertisement, other detailed provisions of the Tender Print-document and the updated version on the web (upto **dt.08.10.2021 till 5.00PM,**) the web-version shall prevail. At any time, prior to the deadline for submission of bids, Collector & District Magistrate, Jharsuguda reserves the right to add / modify / delete any portion of these documents by issuance of an addendum, which would be published on the web-site and will also be made available to all the bidders who have indicated their intention to bid. The addendum shall be binding on all bidders.



**TECHNICAL SPECIFICATION AND SCHEDULE OF REQUIREMENT.**

**A- TECHNICAL SPECIFICATIONS:-**

1. The Tenderer must be registered supplier/Party/Firms. An **affidavit** to this effect sworn before the Executive Magistrate or the Notary along-with non-involvement in and non-pendency of any criminal offences and also about no Govt. dues pending against him must be enclosed with the tender paper.
2. The Tenderer should have place of business in Odisha either in his own name or in the names of the bidding firm.
3. The Tender paper must be accompanied with the original money receipt issued to the Tenderer at the time of purchase of tender paper or demand draft for **Rs. 1,000/- (Rupees One Thousand)** only (**in case the forms are downloaded from the district website**) and all other relevant documents as specified in the tender form. In case of failure to comply the instructions specified thereon or non-submission of any of the documents specified, the tender shall be rejected summarily.
4. The details of tender paper (each page) must be signed by the Tenderer as a token of acceptance of the terms and conditions.

**B- SCHEDULE OF REQUIREMENTS:**

Sl.No.	Particulars.
1	Original Tender Documents.
2	Money Receipt ( <b>Original</b> ) in support of purchase of Tender Papers. <b>OR</b> DD of Rs.1,000/- payable at Jharsuguda in favour of District Education Officer, Jharsuguda towards cost of Tender Papers.
3	Affidavit ( <b>in Original</b> ) as required in Para-1 of Technical Specifications as above.
4	Self-Attested copy valid address proof.
5	Attested copy of GST Registration of Odisha and Clearance Certificate(Latest GST Return file ARN paper)
6	Attested copy of Income Tax Return of last three years 2019-20, 2018-19 & 2017-18
7	Attested copy of PAN card.
8	EMD of Rs.20,000/- (Twenty Thousand) to be deposited in shape of Bank Draft in favour of the <b>District Education Officer, Jharsuguda (in Original)</b>
9	Attested Xerox copy of Experience certificate, if any
10	Declaration of the Tenderer.



## INSTRUCTIONS TO BIDDERS.

1. The last date of receipt of tender paper is **dt. .08.10.2021 before 5PM.** and will be opened on ..... at..... in the ..... by the District Level Purchase and Finance Committee on OAV under the Chairmanship of Collector, Jharsuguda.
2. There are two parts of the Tender Documents namely **Technical Bid** and **Financial Bid**. The bidders are required to fill out all the two parts of the Tender Document and place them in two separate sealed envelopes, which should be super-scribed as "**Tender for Supply of Furniture to OAVs of Jharsuguda district- Technical Bid**" and "**Tender for Supply of Furniture to OAVs of Jharsuguda district-Financial Bid**" respectively. These **inner** envelopes should be placed in another **outer** sealed envelope and addressed to the District Education Officer, Jharsuguda. The **outer** envelope must show the name of the Bidder, address, mobile number and should be super-scribed as "**Tender for Supply of Furniture to OAVs of Jharsuguda district for 2020-21&22**, and must be submitted through **Registered / Speed Post** only. Tender documents submitted in any other mode will not be entertained. Telegraphic tender and conditional tender will not be accepted.
3. The sealed covers containing bids shall be opened in the presence of the tenders / their authorized representatives as per schedule of the Tender Process. One representative per Tenderer in absentia would be permitted to be present at the time of opening of tender. The **Financial Bid** of only of those bidders who will short-listed on scrutiny from the **Technical bids** as per the eligibility required in the Technical Bid and after checking of specifications of furniture and reported to be as per required specifications by the technical committee shall be opened. The bids shall be opened on the schedule date and time and will be finalized by the **District Level Purchase & Financial Committee**. The technically and required specification wise disqualified bidders will not be entertained in the financial Bid. **No electronic recording devices will be permitted during bid opening.**
4. The bidders may either purchase tender documents from the Office of the District Education Officer, Jharsuguda on payment of **Rs.1, 000/-** on proper receipt or May down-load the tender document from the district website <http://Jharsuguda.nic.in>. In case the bidder submits tender documents downloaded from the website, he must furnish the tender fee of **Rs. 1,000/-** along-with the Technical Bid in shape of DD payable at Jharsuguda in favour of the District Education Officer, Jharsuguda towards the cost of tender paper. Cheques are not acceptable and the tender documents shall be rejected in such cases on deficiency of the required document. Apart from this **EMD** (to be enclosed in the Technical Bid) as per the amount mentioned in the Schedule of Requirement.
5. Tender shall be fully in accordance with the requirement of the Terms and Conditions. Appropriate forms furnished with this tender document shall be used for filing the tender. **Incomplete, illegible and unsealed** tenders will be rejected. **Telegraphic** tenders will not be accepted and no correspondences will be made in this matter.
6. All offers should be made in English. Conditional offers and offers qualified by such vague and indefinite expression such as "**Subject to immediate acceptance**" etc. will not be considered.
7. Submitted tender forms, with **overwritten or erased or illegible rate or rates** not shown in **figures and words in English**, will be liable for rejection. In case of discrepancy between words and figures noted against each items of the tender and between unit rates and the total amount, the decision of the **District Level Purchase & Financial Committee** will be final and binding on the Tenderers. Corrections in the tender, if unavoidable, should be made by rewriting with dated initial of the Tenderer after scoring out the wrong entries. **Clerical and arithmetical** mistakes may result in **rejection** of the tender.

*[Handwritten signature]*

**DISTRICT EDUCATION OFFICE, JHARSUGUDA**  
**ODISHA ADARSHA VIDYALAYA (OAV)**  
**Near Manmohan school, Jharsuguda**

Phone No: 06645-295066 e-mail id: [deo@jharsuguda14@gmail.com](mailto:deo@jharsuguda14@gmail.com)



9. Quoting of same rates by more than one Tenderer, could be construed as exceptional circumstances. In such cases, all the Tenderers who have quoted the lowest rate shall be called for negotiation and revised rate shall be obtained in the sealed cover, opened in the presence of Tenderers. Rate shall be declared basing on the revised rates obtained subject to fulfillment of all terms & conditions of tender.

10. Odisha AdarshaVidyalaya (OAV) wise requirement of furniture in number are given below

Sl No.	Name of Block	Location of OAV	Desk-cum-Bench 1 Seater	Teachers Class room Chair	Teacher Class room Table	Teacher common room Chair	Teacher Common room Table	Principal Chair	Principal Table	Office Table	Office Chair	Welded Almira
1	JHARSUGUDA	H.KAN TAPALI	168	4	4	10	10	1	1	1	4	6
2	LAKHANPUR	BANIPAHAD	168	4	4	10	10	1	1	1	4	6
<b>TOTAL REQUIREMENT</b>			<b>336</b>	<b>8</b>	<b>8</b>	<b>20</b>	<b>20</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>8</b>	<b>12</b>

11. Tenderer must read the specifications of furniture minutely, so that bid rate (including Transportation cost & GST) of furniture will be in conformity with required specifications.
12. Required quantity of furnitures is to be delivered by the selected bidder at concerned OAV within the stipulated date mentioned in the supply order.
13. Any attempt by any bidder to bring pressure of any kind, may disqualify the bidder for the present tender and the bidder may be liable to be debarred from bidding for the District Administration in future for a period of three years.
14. Tenderer may submit **experience certificate**, if any, in the field of supply of furniture in Government sponsored programme.
15. Tenderers qualify in technical bid will have to show the sample of furniture physically with leaflets before opening of financial bids (refer point no.11 of T & Cs).
16. Due to distance factor separate financial bid (02nos) to be filled up properly for each OAV of Jharsuguda district.

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D:-

## DISQUALIFICATION FOR REJECTION OF TENDERS.

The Tender is liable to be rejected or the bidder is disqualified at any state on account of the following:

- ✓ If the bid is received by Telex/Telegram/Facsimile(Fax)/email.
- ✓ If the bidding document is not supported with the money receipt of **Rs.1,000/-** towards the bidding cost in case the forms is purchased from the office directly.
- ✓ If the Bidding document is not supported with **Rs.1,000/-** in shape of DD towards cost of tender paper if the forms is downloaded from web site.
- ✓ If the bid or its submission is not in conformity with the instruction mentioned here-in.
- ✓ If the bid is not accompanied by the requisite EMD (as per amount mentioned in the Schedule of requirement).
- ✓ If the bid is not accompanied by an Affidavit (**in Original**) as required in para-1 of the technical specification of the Tender Paper.
- ✓ If the bid is not accompanied by an attested copy of GST Registration of Odisha and Clearance Certificate(Latest GST Return file ARN paper) & Income Tax Clearance certificate issued from competent authority of last three financial years.
- ✓ If it is received after the expiry of the due date and time.
- ✓ If it is incomplete and the required documents as specified in the tender documents are not furnished.
- ✓ If misleading or false statements / representations are made as part of pre-qualification requirements.
- ✓ If found to have a record of poor performance such as having abandoned work, having been black-listed, having inordinately delayed completion and having faced financial failures etc.
- ✓ If technically qualified bidder fails to produce/show furniture to member of technical committee on pre intimated date.

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**DISTRICT EDUCATION OFFICE, JHARSUGUDA  
ODISHA ADARSHA VIDYALAYA (OAV)**

**Near Manmohan school, jharsuguda**

Phone No: 06645-295066 e-mail id: [deo.jharsuguda14@gmail.com](mailto:deo.jharsuguda14@gmail.com)



**FORFEITURE OF EMD.**

EMD submitted by the bidder may be forfeited under the following conditions.

- During the tendering process, if a bidder indulges in any such activity as would jeopardize the tender process, the decision of Collector/ District Education Officer, Jharsuguda regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.
- If the bidder violates any of the provisions of the terms and conditions of the tender. In the case of a successful bidder, if the bidder fails to (a) accept award of work, (b) sign the Contract Agreement with District Education Officer, Jharsuguda, after acceptance of communication on placement of award, or if the bidder violates any of such important conditions of this tender document or indulges in any such activities as would jeopardize the interest of District Administration in timely finalization of this tender. The decision of Collector/ District Education Officer, Jharsuguda regarding forfeiture of bid security shall be final and shall not be called upon question under any circumstances. A default in such a case may involve black-listing of the bidder by District Administration / Govt. of Odisha.

**EVALUATION AND SELECTION CRITERIA :**

- The envelope containing **Technical Bids** will be opened first and will be evaluated based on the documents and forms submitted in the technical bid.
- The **Financial Bid** of only those bidders whose technical bid is found to be responsive as per the tender requirement and furniture are of as per required specifications as reported by the technical team will only be opened. All other financial bids will be ignored subject to the fulfillment of the required criteria.

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## TERMS AND CONDITIONS.

1. All the instructions, guidelines in the Tender Paper shall form part of the agreement.
2. The successful Tenderer(s) shall have to execute legal agreement with the District Education Officer, Jharsuguda as per the terms and conditions and the agreement form duly typed on a Non-judicial stamp paper of Rs.100/- only is to be registered at his / their own cost within seven days of intimation of acceptance of his/her Tender.
3. The Execution of agreement shall be made on furnishing the required Security Deposit and two pass-port size photograph duly attested by any Gazetted Officer.
4. If the last date for receipt / opening of tender paper happens to be holiday, Tender paper will be received / opened on the next working day following the holiday.
5. The District Level Purchase & Financial Committee reserves the right to negotiate with the L-1 Tenderer for supply of furniture to concerned OAVs subject to fulfillment of other terms and conditions.
6. The Successful tenderer have to deposit @ 03% of total contract value of towards **Security Deposit (Refundable without Interest)** in shape of Bank Draft in favour of the **District Education Officer Jharsuguda (in Original)**. This will be refunded after successful completion of contract and warranty period of one year from the date of delivery of furniture at OAVs point. The whole or part of the security deposit will be forfeited if unable to deliver furniture within the stipulated date mention in the supply order or breach of any of the terms & conditions of agreement during the period the contract remains in force. Earnest Money of unsuccessful tenders shall be refunded after finalization of the tender. EMD of successful Tenderer shall be refunded only after furnishing of security deposit and execution of agreement and of unsuccessful bidder shall be refunded after finalization of tender. **The updated documentary evidence shall be produced by the tenderer for any type of exemption.**
7. EMD shall be forfeited in case the successful Tenderer fails to furnish the requisite Security Deposit by the date prescribed by the District Education Officer, Jharsuguda for execution of agreement and to take up the work prejudice to any other rights and remedies under the Contract and Law.
8. The delivery shall be made at the OAVs Points and delivery challans of the supplier duly acknowledged by the Principal shall be submitted within **03 (three) days** to the District Education Officer Jharsuguda for further action.
9. Rate per unit of furniture to be quoted by the bidder will be inclusive of duties, taxes etc.; and delivery charges up to respective OAVs of Jharsuguda district. The breakup of the bid rate must be filled up in the respective column of financial bid.
10. Furniture for which rate to be quoted by the tenderer must be in conformity with required Specifications (**Annexed at Annexure-A, B,C,D,E,F,G,H,I,& J**)
11. Technical qualified bidder will have to produce/shows the respective furniture physically before the District Level Purchase & Financial Committee/technical committee to have a cross check with required specification before opening of financial bid. So all technically qualified bidder will have produce/shows one complete unit of furniture with leaflets, test reports, certificate of OEM, ISO certificate offered by the respective OEM (as mentioned in the specifications) at their shop/godown on schedule date as decided by the District Level Purchase & Financial Committee. Schedule date of checking of specifications will be intimated to the technical qualified bidders in advance and he/she will remain present at their shop/godown on that date positively, else concerned bidder will be rejected.
12. After getting specification checking reports from technical committee, financial bids will be opened of those bidder whose furniture are in conformity with required specifications. Date of opening of financial bids will be intimated to those bidders only.
13. Successful bidders in financial bid will have to complete the delivery of furniture at the respective OAVs point with in 30(thirty) days of received of the supply order. In case of any contingent situation, suppliers may apply for extension of supply date with detail authentic

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14. For each more than 10 days, 11 to 20 days and 21 to 30 days' delay penalty amount will be deducted from the total payable amount to the supplier @.05%,1% & 1.5% and beyond 30 days' delay supply order will be automatically cancelled.
15. It is the responsibility of the furniture supplier to provide after sale service within **03 (three) days** at concerned OAVs point for any repair letter raised by the concerned OAVs Principals. Otherwise repair will be made out of available Security Deposit amount and balance Security amount will be released after warranty period.
16. Quoting of same rates by more than one Tenderer having required specifications, could be constructed as an exceptional circumstance. In such cases, all the Tenderers who have quoted the lowest rate shall be called for negotiation and revised rate shall be obtained in the sealed cover, opened in the presence of Tenderers. Rate shall be declared basing on the revised rates obtained.
17. Warranty of all supplied furniture to OAVs must be period of (1) one year from the date of delivery of furniture at OAVs points and confirmation report of Post Delivery Inspection (PDI).
18. The supplier shall not sub-let, transfer or assign the contract or any part thereof at all.
19. Prior to release of payment post-delivery inspection(PDI) of furniture at OAVs point will be made by the member of technical committee in presence of supplier and concerned OAV Principals (as witness). Member of technical committee to furnish certificate that furniture delivered at OAVs points are in conformity with required specification and finalized for supply. So it is the responsibility of the supplier to remain present on the schedule date of PDI at respective OAVs points for which prior intimation will be issued.
20. Payment shall be made (after TDS as per statutory norms) against submission of bills in duplicate along with delivery challans duly acknowledged by the Principal of concerned OAVs and after complete receipt Post Delivery Inspection(PDI) report from the inspecting officials. PDI report must be same for all furniture which are checked at the time of finalization of Financial Bid. If any deviation found at the time of PDI than that of required specifications, then the supplied furniture will have to receive back by the supplier from the concerned OAVs at his own cost.
21. No Advance payments for supply shall be allowed.
22. No request for enhancement of finalized rates shall be entertained during the term of agreement.
23. In case of violation of conditions of Tender / agreement the concerned Transporting Agent may be booked under IPC / Other relevant Act & Rules.
24. The authority may terminate the contract within the contract period for violation of terms and agreement and for any other reason to be recorded in writing by providing 07 days of notice for hearing.
25. The Contract is also liable to be cancelled by the Collector, Jharsuguda/ District Education Officer, Jharsuguda in case of change of Govt. policy or schemes or specifications without any reason assigning thereof.
26. Tender received without required documents shall not be considered and liable to be rejected at the initial stage itself.
27. The Tenderer shall carefully go through all the terms and conditions of the tender document and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction / overwriting. No opportunity shall be given to the Tenderer to rectify or amend any defect detected at the time of scrutiny.
28. **The authority reserves the right to reject any or all the tenders received without assigning any reason thereof. Any dispute arising out of or in connection with this contract is subject to jharsuguda jurisdiction only.**

29-9-2021  
DISTRICT EDUCATION OFFICER, JHARSUGUDA



## DECLARATION

(TO BE ATTACHED WITH THE TECHNICAL BID.)

1. I, ..... son / daughter / wife of Sri .....Tenderer do hereby sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. I/My firm have not been blacklisted from any Government organizations.
4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of Tenderer.

Full Name:

Seal:

Telephone No.

Mobile No.:

E-mail id:

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**DISTRICT EDUCATION OFFICE, JHARSUGUDA**  
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**TECHNICAL BID**

Affix passport size  
photograph

1. Name of the Tenderer:.....
2. Postal Address:  
At: .....
- Po: .....
- Dist: .....
- PIN: .....
3. Telephone / Mobile No: .....
4. E-Mail Address: .....

**Documents Furnished:**

Sl. No	Particulars	Attached in Tender Papers as Sl. No.	Remarks.
1	Original Tender Documents		
2	Money Receipt ( <b>Original</b> ) in support of purchase of Tender papers. OR D.D. of <b>Rs.1,000/-</b> payable at Jharsuguda in favour of District Education Officer, Jharsuguda		
3	Affidavit ( <b>in Original</b> ) as required in para-1 of Technical specification of the Tender paper.		
4	Self-Attested copy of Valid Address Proof.		
5	Attested copy of GST Registration of Odisha and Clearance Certificate(Latest GST Return file ARN paper)		
6	Attested copy of Income Tax clearance Certificate of last three years of 2019-20,2018-19 & 2017-18		
7	Attested copy of PAN Card		
8	EMD of <b>Rs.20000/- (Twenty Thousand)</b> in shape of Bank Draft in favour of the <b>District Education Officer, Jharsuguda (in Original)</b>		
9	Attested Xerox copy of Experience Certificate, if any.		
10	Declaration of the Tenderer		

**NB:** The documents must be enclosed in sequence and serially numbered on the right top Corner of the documents except in case of DD,

**Full Signature of the Tenderer**  
With seal & Date

**DISTRICT EDUCATION OFFICE, JHARSUGUDA**  
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**FINANCIAL BID.**

From:

1. Name of the Tenderer:.....

2. Postal Address:.....

To  
District Education Officer, Jharsuguda.

Dear Madam/Sir,

I submit herewith the financial bid of the Tender for supply of furniture to OAV of Jharsuguda Block of Jharsuguda district.

I have thoroughly examined and understood all the terms and conditions as contained in the Tender document, invitation to tender and agree to abide by them.

I offer to supply furniture to OAV of Jharsuguda Block (H.Kantapali) of Jharsuguda district at the following rates as mentioned below at column no 6 (in figure).

Sl. No.	Furniture	Basic unit Price in Rupees	Transportation Cost per unit in Rupees	GST Amount per unit in Rupees	Total Unit Price in Rupees	Total unit price in word
1	2	3	4	5	6=3+4+5	7
01	Single Seated Dual Desk					
02	Teacher's Table in one class					
03	Teacher's Chair in one class					
04	Principal's Table					
05	Principal's Chair					
06	Office Table					
07	Office Chair					
08	Chairs in Teacher's Common Room					
09	Table in Teacher's Common Room					
10	Welded Almirah					

Full signature of the Tenderer

**DISTRICT EDUCATION OFFICE, JHARSUGUDA**  
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**Near Manmohan school, Jharsuguda**

Phone No: 06645-295066 e-mail id: [deo.jharsuguda14@gmail.com](mailto:deo.jharsuguda14@gmail.com)



**FINANCIAL BID.**

From:

1. Name of the Tenderer:.....

2. Postal Address:.....

To

**District Education Officer, Jharsuguda.**

Dear Madam/Sir,

I submit herewith the financial bid of the Tender for supply of furniture to OAV of Lakhanpur Block of Jharsuguda district.

I have thoroughly examined and understood all the terms and conditions as contained in the Tender document, invitation to tender and agree to abide by them.

I offer to supply furniture to OAV of Lakhanpur Block (Banipahad) of Jharsuguda district at the following rates as mentioned below at column no 6(in figure).

Sl. No.	Furniture	Basic unit Price in Rupees	Transportation cost in Rupees	GST Amount in Rupees	Total Unit Price in Rupees	Total unit price in word
1	2	3	4	5	6=3+4+5	7
01	Single Seated Duel Desk					
02	Teacher's Table in one class					
03	Teacher's Chair in one class					
04	Principal's Table					
05	Principal's Chair					
06	Office Table					
07	Office Chair					
08	Chairs in Teacher's Common Room					
09	Table in Teacher's Common Room					
10	Welded Almirah					

**Full signature of the Tenderer**  
**With seal & date**

**DESK-CUM-BENCH 1 SEATER**

GENERIC	
TYPE OF DESKING	INTEGRATED DESK CUM SEATING WITH SHELF / STORAGE UNDER DESK
Desking Configuration	SINGLE SEATER
Length of Desking, Seating and Backrest (if provided) in mm ( $\pm 10$ mm)	600
DESK / BENCH SPECIFICATIONS	
Material of Desk Top +/- 2 mm (For shelf / storage +/- 4 mm)	18 mm thick prelaminate Particle Board
Material of Support Structure or Side Panel	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
Height of Desk Top in mm ( $\pm 5$ mm)	750
Width of Desk Top in mm ( $\pm 5$ mm)	380
SEATING SPECIFICATION	
Material of Seat and Backrest (if provided) (+/- 2 mm (For back rest +/- 4 mm)	18 mm thick prelaminate Particle Board
Material of Support Structure	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
Material of Seat Cushion	WITHOUT CUSHION
Width of Seating in mm ( $\pm 10$ mm)	340
Height of Seat in mm ( $\pm 10$ mm)	440
Width of backrest if provided in mm ( $\pm 5$ mm)	260
Back Support for Seating of Same material as Seating	without cushion
WARRANTY	Minimum 1 Year

**TEACHER CLASS ROOM CHAIR****GENERIC**

Chair Type

With Arms

Type of Seat and Backrest

injection moulded Polypropylene

Frame Type

4 Legs

**MATERIAL**

Frame Material

MS ERW tube

Arm Material

polypropelene

Shoe Type

nylon rubber

**DIMENSION**

Size of Material (mm)

16 gauge tubular pipe

Chair Height  $\pm 15$ (mm)

850 mm

Seat Depth  $\pm 10$ (mm)

530 MM

Seat Width  $\pm 10$  (mm)

520 MM

Seat Height IN MM  $\pm 5$ (mm)

450

Backrest Width  $\pm 10$ (mm)

520 mm

Backrest Height  $\pm 10$ (mm)

400 mm

Arm Length  $\pm 5$ (mm)

200 mm

Arm Width  $\pm 2$ (mm)

30 mm

**CERTIFICATION**

Test reports to be furnished to buyer on demand

OEM of offered product with ISO certificate

**WARRANTY**

Minimum 1 Year

**TEACHER CLASS ROOM TABLE**

<b>GENERIC</b>	
Shape of Table	Square
Seating Capacity	4
<b>MATERIAL</b>	
Material of top	Prelaminated board
Material of understructure	Powder Coated MS
Material of top finish	Teak laminate/ply with polish
<b>DIMENSION</b>	
Length of table $\pm 10$ mm (Diameter in case of Round)	900 mm
Depth of table $\pm 10$ mm	900 mm
Height of table $\pm 10$ mm	750 mm
Thickness of top in mm (+/- 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
<b>MISC</b>	
Number of vertical support	4
Under Structure Diameter of Pipes (Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes (Width in case of Square sections) in mm	40
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
<b>WARRANTY</b>	Minimum 1 Year

**TEACHER COMMON ROOM CHAIR**

<b>GENERIC</b>	
Chair Type	With Arms
Type of Seat and Backrest	Padded with Polyurethane Foam
Frame Type	Cantilever
Castors	Without
<b>MATERIAL</b>	
Material of Fabric Back Cover	polyster
Thickness of Plywood used in Backrest IN MM ( $\pm 1$ mm)	12 mm
Frame Material	ERW pipe
Density of Polyurethane Foam Used in Seat $\pm 2$ (Kg/Cub M)	45 Kg/Cub.M
Material of Fabric of Seat Cover	fabric
Density of Polyurethane Foam Used in Backrest $\pm 2$ (Kg/Cub M)	45 Kg/Cub.M
Thickness of Plywood used in Seat $\pm 1$ (mm)	12 mm
GSM/Thickness of Fabric $\pm 5$ (Gram per Sq Meter)	250 Gram per Sq Meter
Arm Material	polypropelene
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 3 mm)	40 mm
Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)	50 mm
Shoe Type	nylon rubber
<b>DIMENSION</b>	
Size of Material (mm)	2 mm thick 25 mm tube
Chair Height $\pm 15$ (mm)	890 mm
Seat Depth $\pm 10$ (mm)	450 mm
Seat Width $\pm 10$ (mm)	470 mm
Seat Height IN MM $\pm 5$ (mm)	460
Backrest Width $\pm 10$ (mm)	480 mm
Backrest Height $\pm 10$ (mm)	550 mm
Arm Length $\pm 5$ (mm)	250 mm
Arm Width $\pm 2$ (mm)	50 mm
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
<b>WARRANTY</b>	Minimum 1 Year

**TEACHER COMMON ROOM TABLE**

<b>GENERIC</b>	
Seating Capacity	6 SEATER
Shape of Table Top	Rectangular
Type of Socket Box	No Socket Box
Wire entry System	N.A
Type of understructure	Leg type
Number of Legs per Seat	4
Leg Top Attachment	Powder coated MS plate of thickness 3.0 mm
At Top Leg assembled together with	3 mm thick M S sheet powder coated
<b>MATERIAL</b>	
Material of Table Top	Three Layer Prelaminated Particle Boards Of Grade-II Type-II Of IS:12823/Latest
Material of Legs	MS pipe of 75 mm width and 25 mm thick.
<b>DIMENSION</b>	
Length in mm (Select NA in case of Round Table) $\pm 10(\text{mm})$	1850
Width in mm (Diameter in case of Round Table) $\pm 10(\text{mm})$	900
Height in mm ( $\pm 5 \text{ mm}$ )	750 mm
Thickness of Top $\pm 2(\text{mm})$	25 millimeter
Height of Modesty Panel $\pm 5(\text{mm})$	NA
<b>COLOUR &amp; FINISH</b>	
Packing	Five Ply Corrugated Board And Strapped With 12 Mm Hdpe Strap
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
<b>WARRANTY</b>	Minimum 1 Year

## ANNEXURE - F

<b>PRINCIPAL CHAIR</b>	
<b>MATERIAL</b>	
Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
Arm Material	Proopylene
seat material	PU Foam covered with Fabric
Density of PU foam used in seat KG per Cu Meter (+/- 3)	45
Density of PU foam used in backrest in KG per Cu Meter (+/- 3)	45
Material of Fabric Back Cover / Material for Backrest	100% polyester fabric
Material of Fabric of Seat Cover	100% polyester fabric
GSM/Thickness of fabric $\pm 5\%$ (Gram/Square meter)	250 gram
<b>GENERAL</b>	
Chair Type	central tilt synchronic
Tilt Tension Adjustment	Yes
Height Adjustment $\pm 5$ (mm)	up to 120 mm
Arm	With
Type of backrest support	backrest symmetrical lumber support
Arm Type	Fixed
Colour of Fabric for Seat and Backrest	black
Ergonomic Seat Design	Yes
Back type	push back
Backrest is made of two pcs injection moulded frame	Backrest is made of one piece injection moulded frame
Seat type	fixed
Seat is curved	Yes
Locking mechanism	Yes
Type of locking	upright locking
Number of arm movement	N.A
Lumber support	N.A
<b>DIMENSION</b>	
Overall Chair Height $\pm 15$ mm	990
Backrest Height $\pm 15$ mm	600 millimeter
Backrest Width $\pm 10$ mm	480 millimeter
Seat Height $\pm 15$ mm	420
Seat Width $\pm 10$ mm	480
Seat Depth $\pm 10$ mm	480 millimeter
Thickness of MS Plate Joining the under structure with Seat	1.2 millimeter
Thickness of Plywood used in Seat $\pm 1$ (mm)	12 mm
Thickness of Plywood used in Backrest $\pm 1$ (mm)	12 mm
Padestal Size (Diameter in mm) +/- 10 mm	650
Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	45 mm
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	45 mm
<b>CERTIFICATION</b>	
OEM of offered product with ISO certification	
<b>WARRANTY</b>	
	Minimum 1 Year

**PRINCIPAL TABLE**

<b>MATERIAL</b>	
Handles Material	Injection moulded polypropylene
Thickness of PVC tape on edges of Table Top banded with the help of hot melt glue (mm)	2.0 mm
Storage Unit and Drawer Units Material	0.6 mm M S Sheet (Not as per IS 8126)
Shoes Material	PVC
<b>GENERIC</b>	
Storage	one side
Total Number of Storage Units	triple storage
Cup Board / Locker type Storage Units	N.A
Lock on all storage units	Provided
Loading capacity of table top in KG ( $\pm 5$ Kg)	100 KG
Table Top Material and Thickness ( $\pm 2$ mm)	18 mm thick prelaminated Particle Board (Not as per IS 8126)
Padestal (Under structure)	Mild steel ERW tube 38 mm x 25 mm x 1.2 mm thick
Table Top Length $\pm 10$ (mm)	1500 millimeter
Table Top Width $\pm 10$ (mm)	750 millimeter
Table Height $\pm 5$ (mm)	725 millimeter
<b>DIMENSION</b>	
Width of Storage Unit $\pm 5$ (mm)	355 millimeter
Depth of Storage Unit $\pm 10$ (mm)	550 millimeter
Overall Height of Storage Units $\pm 10$ mm	670 mm
Height of smallest Storage Compartment / Drawer $\pm 3$ mm	140 mm
Height of medium size Storage Compartment / Drawer $\pm 5$ mm	140 mm
Height of Largest Storage Compartment / Drawer $\pm 5$ mm	315 mm
Width of Locker / Cupboard type Storage unit	355 mm
Depth of Locker / Cupboard type Storage unit	560 MM
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	YES
OEM of offered product with certificate	
<b>WARRANTY</b>	
	Minimum 1 Year

**OFFICE CHAIR**

<b>GENERIC</b>	
Chair Type	With Arms
Type of Seat and Backrest	Padded with Polyurethane Foam
Frame Type	Cantilever
Castors	Without
<b>MATERIAL</b>	
Material of Fabric Back Cover	polyster
Thickness of Plywood used in Backrest IN MM ( $\pm 1$ mm)	12 mm
Frame Material	ERW pipe
Density of Polyurethane Foam Used in Seat $\pm 2$ (Kg/Cub M)	45 Kg/Cub.M
Material of Fabric of Seat Cover	fabric
Density of Polyurethane Foam Used in Backrest $\pm 2$ (Kg/Cub M)	45 Kg/Cub.M
Thickness of Plywood used in Seat $\pm 1$ (mm)	12 mm
GSM/Thickness of Fabric $\pm 5$ (Gram per Sq Meter)	250 Gram per Sq Meter
Arm Material	polypropelene
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 3 mm)	40 mm
Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)	50 mm
Shoe Type	nylon rubber
<b>DIMENSION</b>	
Size of Material (mm)	2 mm thick 25 mm tube
Chair Height $\pm 15$ (mm)	890 mm
Seat Depth $\pm 10$ (mm)	450 mm
Seat Width $\pm 10$ (mm)	470 mm
Seat Height IN MM $\pm 5$ (mm)	460
Backrest Width $\pm 10$ (mm)	480 mm
Backrest Height $\pm 10$ (mm)	550 mm
Arm Length $\pm 5$ (mm)	250 mm
Arm Width $\pm 2$ (mm)	50 mm
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
<b>WARRANTY</b>	Minimum 1 Year

## ANNEXURE - I

<b>OFFICE TABLE</b>	
<b>MATERIAL</b>	
Handles Material	Injection moulded polypropylene
Thickness of PVC tape on edges of Table Top banded with the help of hot melt glue (mm)	2.0 mm
Storage Unit and Drawer Units Material	0.6 mm M S Sheet (Not as per IS 8126)
Shoes Material	Plastic
<b>GENERIC</b>	
Storage	one side
Total Number of Storage Units	triple storage
Type of Storage Units	
Lock on all storage units	
Loading capacity of table top in KG ( $\pm 5$ Kg)	100 KG
Table Top Material and Thickness ( $\pm 2$ mm)	18 mm thick prelaminated Particle Board (Not as per IS 8126)
Padestal (Under structure)	Mild steel ERW tube 38 mm x 25 mm x 1.2 mm thick
Table Top Length $\pm 10$ (mm)	1205 millimeter
Table Top Width $\pm 10$ (mm)	600 millimeter
Table Height $\pm 5$ (mm)	725 millimeter
<b>DIMENSION</b>	
Width of Storage Unit $\pm 5$ (mm)	355 millimeter
Depth of Storage Unit $\pm 10$ (mm)	550 millimeter
Overall Height of Storage Units $\pm 10$ mm	670 mm
Height of smallest Storage Compartment / Drawer $\pm 3$ mm	140 mm
Height of medium size Storage Compartment / Drawer $\pm 5$ mm	SAME AS SMALLEST
Height of Largest Storage Compartment / Drawer $\pm 5$ mm	315 mm
Width of Locker / Cupboard type Storage unit	355 mm
Depth of Locker / Cupboard type Storage unit	560 MM
<b>CERTIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
<b>WARRANTY</b>	Minimum 1 Year

**WELDED ALMIRAH**

<b>GENERIC</b>	
No of shelves (Nos)	4
Type of Shelves	Adjustable
Locking System with the locker	NA
Cloth hanging provision in the Almirah	No
Number of Doors (Nos)	2
Door Stiffner upto full door height Provided with the almirah doors	Yes
Number of Hinges with each door (Nos) - No hinges if having sliding door with top hanging arrangement	3
Number of Glass Sheet fixed in each Almirah door (Nos)	N.A
Construction	Welded
Lock	Three Way bolting device controlled by 6 lever lock
<b>MATERIAL</b>	
Material	M.S sheet conforming to commercial quality CR-1, Grade 340 of IS 513:2008 (reaffirmed 2013)(Fifth Revision)Amdt. no.1
Material of Almirah Doors	M S Sheet
Sheet Thickness of Locker	N.A
Length of Glass Sheet $\pm 10$ (mm)	N.A
Width of Glass Sheet $\pm 10$ (mm)	N.A
Sheet Thickness of door in mm	0.8 mm (Minimum)
Sheet Thickness of sides, back, Top and Bottom	0.8 mm (Minimum)
Sheet Thickness of Shelves	0.7 mm
Sheet Thickness of Pedestal in mm	1.0 mm
Material of Lock	lock having made of steel with zinc plated finish having brass levers and MAZAK / ZAMAK bolts having zinc plated finish along with MAZAK / ZAMAK handle
Material of Keys	keys made of MAZAK / ZAMAK having nickle plated finish
<b>DIMENSION</b>	
Height (Without Pedestal) (in mm) (+/- 10 mm)	1855
Width in mm ( $\pm 7$ mm)	910 millimeter
Depth in mm ( $\pm 5$ mm)	486 millimeter
Inside Height of Locker in mm ( $\pm 5$ mm)	N.A
Inside Width of Locker in mm ( $\pm 5$ mm)	N.A
Inside Depth of Locker in mm ( $\pm 5$ mm)	N.A
Width of Stiffner in mm ( $\pm 5$ mm)	125 mm
Thickness of MS Sheet of Stiffner (in mm)	0.6 mm
Stiffened Pedestal height in mm ( $\pm 2$ mm)	125
Pedestal Width in mm ( $\pm 2$ mm)	75
<b>COLOUR &amp; FINISH</b>	
Finish	powder coated
Colour of Paint	
Packing:	Five Ply Corrugated Board And Strapped With 12 Mm Hdpe Strap
<b>CERTIFICATION</b>	
WARRANTY	Minimum 1 Year