



DISTRICT ELECTION OFFICE: JHARSUGUDA  
Phone No. 06645-273123, Fax- 06645-273123  
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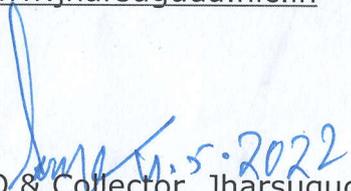
BYE-ELECTION URGENT  
BY FAX/BY E-MAIL



No. 386 /Elec. Dated. 04/05/2022

## Short Tender Call Notice

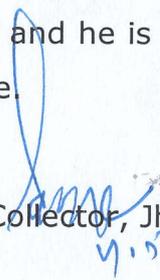
Short Sealed tenders are invited from interested reputed suppliers/ Manufacturers/ Agencies/ Co-operatives in prescribed format Part-A, B & C for supply of articles for use in the upcoming Bye-election to 06-Brajrajnagar Assembly Constituency. The sealed tender paper along with relevant paper should be dropped in the tender box meant for the purpose kept in the office of the District Election Officer, Jharsuguda (1<sup>st</sup> floor of Collectorate, Jharsuguda) by **11.30 AM on the 11.05.2022** during office hour which will be opened on the same day at **12.00 Noon i.e. on 11.05.2022** in the office chamber of the Addl. District Election Officer, Jharsuguda in presence of purchase committee and tenderers or their authorized representatives. Tender received after stipulated time shall not be accepted. Detail format can be obtained from District Election Office, Jharsuguda or can be downloaded from Jharsuguda District website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in)

  
DEO & Collector, Jharsuguda

Memo No. 387 /Elec. Dated. 04/05/2022

Copy to Dy. Collector, Nizarat, Collectorate, Jharsuguda/ Sub-Collector Office, Jharsuguda/All Tahasildar/BDOs/EOs of Municipalities of Jharsuguda district to affix the tender call notice in their notice board.

Copy to DIO, NIC, Jharsuguda for information and he is requested to web host the tender call notice in the District website.

  
DEO & Collector, Jharsuguda

# DISTRICT ELECTION OFFICE: JHARSUGUDA

## Application Form IMPORTANT

1. Time & Date for closing of the receipt of quotations : 11.30 AM on 11.05.2022.
2. Time & Date for opening of sealed quotations : 12.00 Noon on 11.05.2022 in the office of the Addl. District Election Officer, Jharsuguda.
3. The address to which the bids to be sent if sent by speed post : Office of the District Election Officer, Jharsuguda.
4. Place of deposit of sealed quotations if submitted in person : Quotation box placed at the District Election Office, Jharsuguda.
5. READ TERMS AND CONDITIONS CAREFULLY BEFORE SUBMITTING SEALED QUOTATIONS.

### PART-A

1. Name of the firm/ individual (in BLOCK CAPITALS) : \_\_\_\_\_
2. Address of the firm/ individuals : \_\_\_\_\_
3. Name of the Proprietor of the firm : \_\_\_\_\_
4. Permanent residential address : \_\_\_\_\_
5. Contact No. Office: \_\_\_\_\_ Mobile: \_\_\_\_\_
6. Security Deposit D.D. No. \_\_\_\_\_ / Amount Rs.5,000/- (Five thousand only)

Dated: \_\_\_\_\_ Name of the issuing bank. \_\_\_\_\_

Name & Full Signature of the bidder

DEO & Collector, Jharsuguda

# DISTRICT ELECTION OFFICE: JHARSUGUDA

## PART-B

### List of Materials

Sl. No.	Name of Item	Quantity Required	Rate quoted per unit
1	Stamp Pad	336	
2	Match Box	336	
3	Pencil	336	
4	Ball Pen Blue	1008	
5	Ball Pen Red	336	
6	A4 Size Paper	6 Pkt.	
7	Pins	336 Pkts (20 Pcs in each )	
8	Sealing Wax	336 Pkts (6 Pcs in each)	
9	Gum Paste (100 ml)	336	
10	Blade	336	
11	Candle Sticks	1344	
12	Thin twine thread	336 (20 M)	
13	Carbon Paper	1008	
14	Cloth 0.5Meter	336	
15	Packing Paper Sheets	336	
16	Drawing Pins	336 (24 Pcs each)	
17	Rubber Bands	336(20 nos. each)	
18	Cello Tape	336	
19	Plastic Box for VVPAT Paper Slip (7"X5"X3")	336	

# DISTRICT ELECTION OFFICE: JHARSUGUDA

## PART-C

### Terms & Conditions

1. District Election Officer reserves the right to cancel or modify the tender at any moment without assigning any reason thereof.
2. The bidders will produce the sample of the material at the time of opening of the sealed quotations for inspection of the purchase committee.
3. All materials shall be delivered to District Election Officer at District Election Office within 3 days from the date of supply order or the date by which the District Election Officer desires.
4. The rate quoted must include GST. The supplier shall be solely responsible to make such payment to the appropriate authority.
5. No extra cost of any type to be charge at any point of time after finalization of the bid.
6. The decision of the purchase committee shall be final and bidding to all.
7. Quotation shall be rejected if security deposit of Rs.5,000/- is not placed in shape of Demand Draft in favour of District Election Officer, Jharsuguda payable at SBI, Main Branch, Jharsuguda.
8. The quantity and specification of material mention above are tentative and subject to change as per actual requirement.
9. Xerox paper of PAN Card.

### Declaration

I Sri \_\_\_\_\_/son of Sri \_\_\_\_\_ (mention name of the firm with address) do hereby declare that \_\_\_\_\_ proprietor of \_\_\_\_\_

1. Information given by me at Part-1 are correct.
2. I have read the terms and conditions mention above and agree to abide the same in case purchase order is placed with me. I have enclosed security deposit of Rs.5,000/- in favour of District Election Officer, Jharsuguda payable at SBI, Main Branch, Jharsuguda and the Demand Draft No. is \_\_\_\_\_, issued by (mention name of the bank) \_\_\_\_\_ on (mention date) \_\_\_\_\_.

DEO & Collector, Jharsuguda

Name and Full signature of the bidder