

INVITATION FOR BIDS
OFFICE OF THE DISTRICT JUDGE, JHARSUGUDA.
No. 2547 Dated 01.06.2022

RFP Identification No. 01 (RFP) OF 2022-23 Dated 01.06.2022

Sealed proposals/quotations are invited from the intending bidders for “Selection of Agency to provide Comprehensive Facility Management Services (CFMS) for New District Court Complex, Jharsuguda, Old District Court Complex, Jharsuguda & Court Complex of Nyayadhikari-cum-J.M.F.C., Lakhanpur” vide RFP Identification No. 01(RPF) of 2022-2023 Dated 01.06.2022.

The last date and time for submission of Bid is by 05.00 P.M. of **10.06.2022**. For more details please visit the website:-
<https://districts.ecourts.gov.in/india/odisha/jharsuguda/tender>

Contact:- Manmeet Singh Arora, Court Manager,
Civil Courts, Jharsuguda. Mob No. 9861383750

Sd/-
District Judge, Jharsuguda.

OFFICE OF THE DISTRICT JUDGE, JHARSUGUDA
AT- NEW DISTRICT COURT COMPLEX,
P.O./DIST.- JHARSUGUDA, ODISHA – 768204
e-Mail ID: dj.jharsuguda-od@gov.in,
manmeet_singh2006@yahoo.com
Mob- 9861383750

INVITATION FOR BIDS

No. 2547 Dated 01.06.2022

RFP Identification No. 01 (RFP) OF 2022-23 Dated 01.06.2022

REQUEST FOR PROPOSAL (RFP)

The District Judge, Jharsuguda (“The Client”), invites sealed proposals/quotations from the interested Bidders for “**Selection of Agency to provide Comprehensive Facility Management Services (CFMS) for New District Court Complex, Jharsuguda, Old District Court Complex, Jharsuguda & Court Complex of Nyayadhikari-cum-J.M.F.C., Lakhapur.**”

A. Indicative Scope :

The Broad Scope of services required through this RFP, shall be inter alia as briefed below:

1. Operation and Maintenance of all Electrical & Mechanical Equipments.
2. Housekeeping and Sanitation Services.
3. Horticulture & Plantation
4. Pest Control
5. Waste Management

B. Contract Period : 02 years

C. Bid Processing Fee (INR): 10,000/-

D. Earnest Money Deposit (INR) : Bid Security Declaration

The RFP document can be downloaded from <https://districts.ecourts.gov.in/india/odisha/Jharsuguda/tender>. The interested bidders are requested to follow the guidelines issued by the **Government of Odisha, Finance Department, Office Memorandum No. 37323/F Dated 30.11.2018** regarding engagement of consultant and outsourcing of services which is to be read as a part of this request for Proposal (RFP). To clarify the queries of the Bidder/s, a pre-bid meeting is scheduled to be held on **04.06.2022 at 12.30 P.M** in the **Video Conference Hall, New District Court Complex, Jharsuguda**. Duly completed proposals along with other prerequisites documents in support of eligibility criteria and the required information as per formats must be submitted through **Registered Post/ Speed Post/ Courier/by hand** latest by **10.06.2022 by 05.00 P.M** as specified in the critical date sheet below. For details, please refer the RFP Documents.

E. Critical Date Sheet:

1	RFP Issue Date	01.06.2022
2	Last Date and Time for Submission of Pre-Bidqueries through email	04.06.2022 (10.00 A.M.)
3	Upload of Pre-Bid Clarification Date and Time	04.06.2022 (12.00 Noon)
4	Pre-Bid Meeting Date and Time	04.06.2022 (12.30 P.M)
5	Bid Due Date and Time	10.06.2022 (05.00 P.M.)
6	Technical Bid Opening Date and Time	13.06.2022 (10.00 A.M.)
7	Financial Bid Opening Date and Time	13.06.2022 (01.00 P.M.)

F. Contact Person:

Manmeet Singh Arora,
Court Manager,
District Court, Jharsuguda
Mobile No. **9861383750**

G. Complete Address for Submission of Bid :

THE DISTRICT JUDGE,
AT- NEW DISTRICT COURT COMPLEX,
P.O./DIST.- JHARSUGUDA, ODISHA – 768204

H. The authority reserves the right to accept/reject any or all RFPs without assigning anyreason thereof.

Sd/-
District Judge,
Jharsuguda.

By e-Mail

Memo No. 2548 Dt.01.06.2022

Copy forwarded to the Director, I&PR Department, Government of Odisha, Bhubaneswar with a request to get it published in largely circulated 01 (One) No. of leading Odia Daily and 01 (One) No. English Daily News Paper on or before 03.06.2022 for wide circulation. The complimentary copy of the News Papers connecting the Tender Call Notice may be sent to this office for reference and record.

Encl.: Bid Notice

Sd/-

Registrar, Civil Courts,
Jharsuguda

Memo No. 2549 Dt. 01.06.2022

Copy forwarded to the System Assistant, Jharsuguda to upload in the District Court, Jharsuguda website for wide circulation.

Encl.: RFP Document of Invitation for Bids

Sd/-

Registrar, Civil Courts,
Jharsuguda

Memo No. 2550 Dt. 01.06.2022

Copy forwarded to the District Informatic Officer, NIC, Jharsuguda with a request to upload in the District Office, Jharsuguda NIC website for wide circulation.

Encl.: RFP Document of Invitation for Bids.

Sd/-

Registrar, Civil Courts,
Jharsuguda

Memo No. 2551 Dt. 01.06.2022

Copy forwarded to the Collector & District Magistrate, Jharsuguda with a request to display the Bid Notice in the Notice Board for wide circulation.

Encl.: Bid Notice.

Sd/-

Registrar, Civil Courts,
Jharsuguda.

Memo No. 2552 Dt. 01.06.2022

Copy forwarded to the Notice Board, Civil Courts, Jharsuguda for wide circulation.

Encl.: Bid Notice.

Sd/-

Registrar, Civil Courts,
Jharsuguda.