

DISTRICT EMPLOYMENT EXCHANGE, JHARSUGUDA

E-mail ID- deo_empjsg@yahoo.in

Letter No- 607...../ DEEx, Jharsuguda

Dated- 29.09.22

QUOTATION CALL NOTICE

Sealed quotations are invited from the intending genuine Firms / Travel Agencies or private individuals having genuine statutory documents i.e. GST, PAN/AADHAR any other statutory Certificate and similar Experience for supply of one number of Petrol / Diesel Vehicle (Model - Tiago/ Bolt/ Celerio/ I20/ Dezire) for official work of Dist. Employment Exchange, Jharsuguda . The terms and conditions, quotation paper for submission of quotation and detailed specifications are as mentioned below. Sealed quotation should reach to the District Employment Exchange, Jharsuguda by **dated 06.10.2022 at 5.30 P.M** positively through **Speed Post/Courier/Register post only**, which will be opened by the Selection Committee on dated **07.10.2022 at 3.30 P.M** in presence of the quotationers or their authorized representatives in the Office Chamber of the Addl. District Magistrate, Jharsuguda. The quotation should be super-scribed on the top of the envelop as **"APPLICATION FORM FOR SUPPLY OF VEHICLE to Dist. Employment Exchange, Jharsuguda-2022-23"** along with mobile number on the envelope for contact.

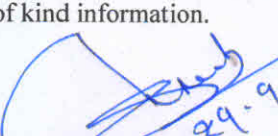
Memo No 608(4) DEEx, Jharsuguda


District Employment Officer
Jharsuguda

Dated 29.09.22

Copy submitted to :

1. The Collector and District Magistrate, Jharsuguda for favour of kind information.
2. The Director of Employment, CEO, OSDA, Bhubaneswar for favour of kind information.
3. The District Informatics Officer, NIC, Jharsuguda for favour of kind information.
4. The Regional Asst. Director of Employment, NZ, Sambalpur for favour of kind information.


District Employment Officer
Jharsuguda

Standard Bidding Document

**Government of Odisha
DISTRICT EMPLOYMENT EXCHANGE, JHARSUGUDA**

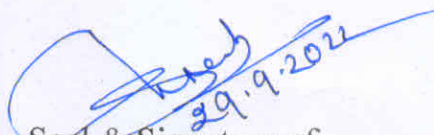
Quotation Tender Call Notice

Sealed quotations/tenders *are* invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one number of Petrol Vehicle (Model-Tiago/Bolt/Celerio/I20/Dezire) having sitting capacity not more than six including driver, which shall conform to the Terms and conditions (Annexure- II) for official use in District Employment Exchange, Jharsuguda on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, etc. (copy of documents to be attached) which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the DISTRICT EMPLOYMENT OFFICER & COLLECTOR, JHARSUGUDA and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The Vehicle must achieve a fuel efficiency of 17 Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically

provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III)

- 8) The Quotation completed in all respect should reach the undersigned on or before 06.10.2022 by 5.30 P.M and shall be opened on 07.10.2022 at 03.30 P.M in presence of the bidders or their authorized representatives.
- 9) The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with District Employment Exchange , Jharsuguda on payment of Rs.100/- from 29.09.2022 to 06.10.2022 or can be downloaded from Jharsuguda District Website www.jharsuguda.nic.in In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.

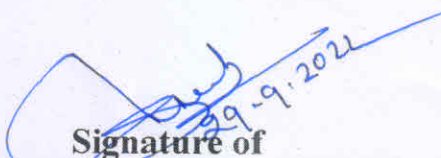

Seal & Signature of
Quotation/Tender Calling Authority
District Employment Officer
Jharsuguda

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle *on* hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, fitness Certificate etc (copy of documents to be attached). and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be held responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Signature of
Quotation/Tender Calling Authority
District Employment Officer
Jharsuguda

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture -
- 4) Model :-
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L, of the Driver-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of
my knowledge and belief.”

**Seal & Signature of the
Quotationer/Tenderer**