

DISTRICT OFFICE; JHARSUGUDA  
(ST & SC Development Section)

No. 376 /SSD dt. 18-03-2023

**Short Tender Call Notice**

Sealed quotations in plain papers/letter pads are invited from the intending Registered Firms/Authorised Distributors/Dealers located at Jharsuguda having valid GST Certificate and GST clearance certificate for supply of followings Stationary items as per enclosed term and condition. The quotation shall reach in the District Welfare Office or before the ADM, Jharsuguda by person or through RP/AD by 5 P.M of dt. 22.03.2023. Any quotation received after 4 P.M. dt. 22..03.2023 shall be rejected. The sealed quotations shall be opened in presence of the quotationers or their representative at 5.00 P.M. of dt. 22.03.2023 in the office chamber of DNO-cum-ADM.,Jharsuguda. In case the quotationer or their representative remain absent the quotations shall also be opened and the lowest quotationer will be selected.

Sl. No	Name of Item	Specification	Maximum Cost per Unit	No.of item supplied	Tentative requirement	Remarks
1.	Folder with snap button closure	<b>PVC Length=15 Breadth=10 Width=1.5</b>	<b>Rs.20/- per 1 piece</b>	04 nos. each	<b>394*4=1576</b>	One sample must be enclosed with the quotation
2.	Hoarding	<b>15'X10' size</b>	<b>Rs.5500/- (Including taxes)</b>	05	<b>05 (For Dist. Head quarter</b>	Which also includes the cost of frame/Mounting (bamboo/wood)
3	Hoarding	<b>12'X8' size</b>	<b>Rs.3300/- (Including taxes)</b>	08	<b>08 For Block /ULB)</b>	Which also includes the cost of frame/Mounting (bamboo/wood)
4	Flex banner	<b>18 sq ft (6ft X 3 ft)</b>	<b>Rs.150/- (Including taxes)</b>	366	<b>366 (one) per survey centre</b>	To be supplied to DWO Section, Collectorate, Jharsuguda
5	Poster	<b>A2 size Paper Quality 130 GSM</b>	<b>Upto @ Rs.11/- including taxes</b>	2000 (Multi colour)	<b>2000 (For G.P /Villages/ICDS/Medical /ULB/ Block/ RI Office/ Tahasil Offices/ Market place and Bus stand/ Railway station etc.</b>	To be supplied to DWO Section, Collectorate, Jharsuguda

By order of Collector, Jharsuguda

  
DNO-cum- Add.District Magistrate,  
Jharsuguda.

Memo No. 377 /SSD dt. 18-03-2023

Copy forwarded to DIO,NIC,Jharsuguda for information with a request to upload the Short Call Notice in the Official Website i.e. [www.Jharsuguda.nic.in](http://www.Jharsuguda.nic.in) for wide circulation.

Copy to Notice Board of Collectorate and all District level Officers.

  
DNO-cum- Add.District Magistrate,  
Jharsuguda.

### Terms and Conditions

1. The date of receipt of sealed tender paper is on Dt. **22-03-2022** up to **4.00 PM** during the office hours through regd. post/special post only.
2. The date of opening of the sealed paper is on Dt. 22.03.2022 at 5.00 PM in the office Chamber of District Welfare Office, Jharsuguda in presence of the tenderers or their authorized representatives.
3. The rates should be inclusive of all the taxes.
4. The tenderers should submit the tender paper with valid GST clearance, PAN Card, Income Tax clearançe certificate along with the registration certificate.
5. The materials should be supplied within 7 days from the date of placement of order. The materials should be delivered to DWO office, Jharsuguda point in full and in good condition.
6. If any of the suppliers fails to supply the materials within the stipulated period, the order will stand automatically cancelled.
7. There shall be no compromise with quality of materials.
8. Payment will be made after full supply of materials and verification of materials with reference to the sample by the committee.
9. The Authority will not be responsible for the postal delay if any or non receipt of Bid Document.
10. The Authority reserves the right to reject any or all tenders / supply order without assigning any reason thereof.
11. (Sl No.2) 05 nos of Hoarding 15'\*10' Sizes display at District Headquater i.e. Collectorate Building, Sub-Collector Office, Tahasil Office, District Headquater Hospital & Bus Stand. The tenderers have to mount the Hoarding on the above mention places.
12. (Sl No.3) 08 nos of Hoarding 12'\*8' Sizes display at Block Office Jharsuguda/ Kolabira/Kirimira/Laikera/Lakhanpur & Municipality Office Jharsuguda/Brajrajnagar & Belpahar. The tenderers have to mount the Hoarding on the above mention places.

  
DNO-cum- Add.District Magistrate,  
Jharsuguda