



# ZILLA-PARISHAD, JHARSUGUDA

ODISHA LIVELIHOODS MISSION

Zilla Parishad Building, P.O-OMP Line, Near Collectorate, Jharsuguda, Pin-768204 Odisha.  
Ph.No-06645-271337/272997.E-Mail: -ori-djharsuguda@nic.in/jharsugudapm.olm@gmail.com

Letter No. XI- 155/2023/ 423 /Zilla Parishad/

Date 20/05/2023

To,

**The District Informatics Officer,  
NIC, Jharsuguda.**

Sub:- Web hosting of the Advertisement regarding engagement of Community Support Staffs in different GPLFs under Maa Jagat Janani Block Level Federation (BLF), Lakhanpur, Odisha Livelihoods Mission, Jharsuguda, Department of Mission Shakti.

Ref: letter No-36 Dated.03.04.2023 of Maa Jagat Janani Block Level Federation (BLF), Lakhanpur

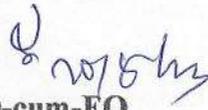
Sir,

With reference to the subject cited above, I am to enclose herewith the details of Advertisement regarding engagement of Community Support Staffs in different GPLFs under Maa Jagat Janani Block Level Federation (BLF), Lakhanpur under Odisha Livelihoods Mission, Department of Mission Shakti for web hosting in District NIC Portal. The last date of receipt of application is 06.06.2023.

Therefore, you are requested to upload the details Advertisement for wider circulation and publicity.

Encl-As above .

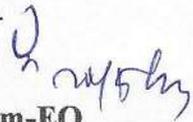
Yours faithfully,

  
CDO-cum-EO

Zilla Parishad, Jharsuguda.

Memo No 424 Date 20/05/2023

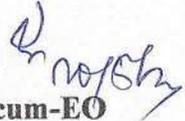
Copy to BLC/ BPC/BLF, Lakhanpur for information and immediate action.

  
CDO-cum-EO

Zilla Parishad, Jharsuguda

Memo No 425 Date 20/05/2023

Copy to BDO, Lakhanpur and CDPO, Lakhanpur for information and necessary action.

  
CDO-cum-EO

Zilla Parishad, Jharsuguda

**MAA JAGAT JANANI BLOCK LEVEL FEDERATION LAKHANPUR**  
**AT/PO/PS - LAKHANPUR, DISTRICT- JHARSUGUDA (ODISHA)**

PIN CODE – 768219

(Currently Functioning at CDPO Office,Lakhapur)

Letter No.- 36 / Date - 03.04.2023

**NOTICE FOR COMMUNITY SUPPORT STAFF**

Maa Jagat Janani Block Level Federation, At/Po/Ps-Lakhanpur, Dist-Jharsuguda Pin-768219 invites applications from eligible Female candidates for the following positions of Community Support Staff to be engaged in Bhikampali, Bandhbahal, Kanaktora, Dalgaon, Rampella, Remta, Pithinda, Charpali, Lakhanpur, Machida, and Kudaloi GPLFs under Lakhanpur Block of Jharsuguda District in prescribed format. Candidates can download their applications forms at <http://jharsuguda.nic.in> for the following position with performance incentive details are given below.

Community Support Staff	CLF/GPLF	No of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs Per Month)
CRP-CM	No of CLF	57	10th Pass	Rs 3000/-
Master Book Keeper(MBK)	No of GPLF	8	12th/Intermidiate/+2 Pass	Rs 6000/-
Bank Mitra	NO of Bank	6	12th/Intermidiate/+2 Pass	Rs 6000/-

The CLF/GPLF wise vacancy details are attached below.

CLF/GPLF WISE VACANCY DETAILS FOR DIFFERENT POSITIONS UNDER BLF,LAKHANPUR						
Sl No	Name of the GPLF	MBK	Bank Mitra	CRP-CM		Remarks
				Name of the CLF/Village	Vacancy	
1	Bhikampali	1*	1 (UGB Bhikampali)	Maa Shakti CLF, Bhikampali	1	MBK-1, Bank Mitra-1, CRP-CM-6
2				Maa Samlai CLF, Chikalapali	1	
3				Bजारंगबाली CLF, Chiklapali	1	
4				Maa Tulsi CLF, Kapilapur	1	
5				Bausenpali Kadamghat CLF, Bausenpali	1	
6				Maa Brundabati CLF, (Jampali, Chuinpali, Pujharipali)	1	
7	Bandhbahal	1	1 (SBI Bandhbahal)	Maa Subhadra CLF, Bandhbahal- Ward no-1	1	MBK-1, Bank Mitra-1, CRP-CM-8
8				Bandhbahal-1 CLF, Shantinagar	1	
9				Maa Laxmi CLF, Bandhbahal-2 (Gourpada)	1	

10				Maa Saraswati CLF,Bandhbahal-2 (Schoolpada)	1	
11				Maa Mendhapath CLF,Bandhbahal-3	1	
12				Matrushakti CLF,Bandhbahal-4	1	
13				Sudhmayee CLF,Bandhbahal-5	1	
14				Shradhamayee CLF,Bandhbahal-5	1	
15	Kanaktora	1	1 (UGB Kanaktora)	Kanaktora CLF, Kankatora	1	MBK-1, Bank Mitra-1, CRP-CM-6
16				Kanaktora Dhipapada CLF, Kankatora Dhipapada	1	
17				Luhabaga CLF, Luhabaga	1	
18				Kuhakunda CLF,Kuhakunda	1	
19				Babudera CLF,Babudera	1	
20				Ganga Jamuna CLF, (Dayadera & Jhargaon)	1	
21				Dalgaon A CLF,Dalgaon	1	
22	Dalgaon B CLF,Dalgaon Kansbahal	1				
23	Senhamal CLF, Senhamal	1				
24	Khapsikhamar CLF,(Khapsimunda/Khamardihi)	1				
25	Negipali CLF,Negipali	1				
26	Solpali CLF,Solpali	1				
27	Badimal CLF,Badimal	1				
28	Basupali CLF,Basupali	1				
29	Deudelsingha CLF,Dudelsingha	1				
30	Gudiali CLF,Gudiali	1				
31	Falsadhipa CLF,Falsadhipa	1				
32	Baliamunda CLF,Baliamunda	1				
33	Rampella	1	Nil	Jay Jagannath CLF,Charpali Barpali	1	MBK-1, CRP-CM-7
34				Barkanipali CLF, Barkanipali	1	
35				Kedar Gouri CLF,Bagmunda	1	
36				Krumimal CLF,Krumimal	1	
37				Haragouri CLF,Bisiutka	1	
38				Balijangha CLF, Balijangha	1	
39				Talberna CLF,Talberna	1	

40				Remta A CLF,Remta	1	
41				Remta B CLF,Remta	1	
42				Remta C CLF,Remta	1	
43	Remta	Nil	Nil	Kiritmal CLF,Kiritmal	1	CRP-CM-7
44				Muhudi CLF,Muhudi	1	
45				Omkar CLF,Chikili	1	
46				Chikili B CLF,Chikili	1	
47				Ganaga CLF,Amapali	1	
48				Sitala CLF,Amapali	1	
49				Maa Shantidebi CLF,Bhadrapali	1	
50	Pithinda	1	Nil	Jay Jagannath CLF,Tiligi	1	MBK-1,CRP-CM-8
51				Maa Gajalaxmi CLF,Deheridhipa	1	
52				Maa Parbati CLF,Gudam	1	
53				Gayatri CLF,Nandapali	1	
54				Trinath CLF,Pithinda	1	
					1	MBK-1, Bank mitra-1,CRP CM-1
55	Charpali	1	1 (UGB Chantipali)	Jagruti CLF,Dhulunda		
56	Lakhanpur	Nil	1 (UGB Lakhanpur)	Pikol CLF,Pikol	1	Bank mitra-1,CRP CM-1
57	Machida	1	Nil	Nil		MBK-1
58	Kudaloi	Nil	1 (UGB Belpahar)	Tingismal CLF,Tingismal	1	Bank mitra-1,CRP CM-1
	<b>Total</b>	<b>8</b>	<b>6</b>		<b>57</b>	

Other Eligibility Criteria:

- Should be a women and an SHG member.
- Should be able to read and write Odia.
- Well conversed with local language/dialect.
- Age minimum 18 years as on the date of advertisement.
- Domicile:Residence of the same village/cluster in case of CRP-CM, same GP in case of MBK,GP/GPs coterminous with the service area of the concerned Bank for Bank Mitra.

Smita Devi padayak  
**SECRETARY**  
 Maa Jagat Janani Block level federation  
 Lakhanpur  
 Memeo No.....  
 Lakhanpur

Date-03.04.2023..

Smt. Kumbata Sahu  
**PRESIDENT**  
 Maa Jagat Janani Block level federation  
 Lakhanpur  
 Block Level Federation  
 Lakhanpur

Copy submitted to Block Development Officer,Lakhanpur/Child Development Project Officer, Lakhanpur for favour of kind information and necessary action.

Smita Devi padayak  
**SECRETARY**  
 Maa Jagat Janani Block level federation  
 Lakhanpur  
 Block Level Federation  
 Lakhanpur

Smt. Kumbata Sahu  
**PRESIDENT**  
 Maa Jagat Janani Block level federation  
 Lakhanpur  
 Block Level Federation  
 Lakhanpur

**ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF**

Position applied for –

Name of the CLF: \_\_\_\_\_ Name of the GPLF: \_\_\_\_\_

Name of the Bank Branch (Bank Mitra): \_\_\_\_\_ Name of the Block: \_\_\_\_\_

A Personal Information	
1	Full Name of the Applicant
2	Sex
3	Full Name of Father/ Husband
4	Full Name of Mother
5	Date of Birth (DD/MM/YYYY)
6	Age as on date of issue of notice (in Completed Years)
7	Social Category (Please tick valid option) Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )
8	Economic Category (Please tick valid option) Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )
9	Special Category (Please tick valid option) PwD ( ) / Orphan ( ) / PVTG ( )
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
12	Telephone/mobile Number (Mandatory)
13	Alternate telephone/mobile Number (Optional)
14	Email ID (optional)

Paste recent passport size colour photograph

**B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)**

*Handwritten signature*

Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark <input type="checkbox"/> in appropriate column)

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

#### *Declaration*

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

*Date*

*Place*

*Signature*

*Amal*

Cut from Here ✂

Acknowledgement

Application No: \_\_\_\_\_

I Ms/Smt..... acknowledge receipt of application of  
Ms/Smt..... for the position of ..... for  
..... CLF ..... GPLF.....  
under.....BLF on date..... at .....

Full Name & Signature of receiver

With seal and stamp

*Amrit*

**ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

## GENERAL TERMS & CONDITIONS

1. Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum- Executive Officer, <http://jharsuguda.nic.in>.
2. Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
3. The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
4. The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
5. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
6. Applicants shall mention the correct and active mobile number and email-id in the application form.
7. CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
8. The candidate has no right to claim for permanent job with concerned CLF/ GPLF/ BLF/Government.
9. The last date of receipt of application is: 06/06/2023

Mita Devi Palayat  
Secretary  
**SECRETARY**  
Maa Jagat Janani Block level federation  
Lakhampur  
Block Level Federation  
Lakhampur

Smt. Kenukata Sahu  
**PRESIDENT**  
President  
Maa Jagat Janani  
Block Level Federation  
Lakhampur