

**OFFICE OF THE MUNICIPAL COUNCIL:-  
BRAJRAJNAGAR**

No. 3819/

Dt. 20.7.23

To,

The Director,  
I & PR Deptt  
Govt of Odisha,  
Bhubaneswar

**Sub:- Publication advertisement for operation and maintenance of installed LED lights (ESSL).**

Sir,

With reference to the subject cited above, I am to intimate that this Municipality will make advertisement through NIC website Jharsuguda district for Selection of operation and maintenance of installed LED lights (essl) in Brajrajnagar Municipality , from dt 21.07.2023 to 31.07.2023, so that interested bidder can participate in the selection process. The notice may be published in One Odia & One Hindi daily, preferably widely circulated in Brajrajnagar Municipality area as per I & PR rate. The publication order may be communicated to the undersigned for office record and payment of publications cost to the media house. The list of newspaper widely circulated in Brajrajnagar is enclosed Brajrajnagar is enlisted below.

**List of Paper widely Circulated in Brajrajnagar Municipality**

1. Dainik Jagaran
2. Nav Bharat
3. Pragatibadi

Yours faithfully

Encl :- As above

*[Signature]*  
20.7.23  
Executive Officer

Brajrajnagar Municipality

Memo No. 3820 Date 20.7.23

Copy submitted to NIC, Jharsuguda for publication in their website from dt.21.07.2023 to 31.07.2023.

*[Signature]*  
20.7.23  
Executive Officer

Brajrajnagar Municipality

OFFICE OF THE MUNICIPAL COUNCIL:-BRAJRAJNAGAR

No. 3820 /

Dt. 20.7.23

To,

The District Informatics officers  
NIC, Jharsuguda

**Sub:- Publication of advertisement .**

Sir,

With reference to the subject cited above, I am to intimate that this Municipality will make advertisement through NIC for operation and maintenance of installed LED lights (essl) IN Brajarajnagar Municipality for uploading in the NIC website of dt 21.07.2023 to 31.07.2023, so that interested bidder can participate in the selection process.

Yours faithfully

Encl :- As above



Executive Officer  
Brajarajnagar Municipality

# **MUNICIPAL COUNCIL, BRAJARAJNAGAR**

LETTER NO:- 3821

DATE:- 20.7.23

## **EOI (Expression of Interest)**

The Executive Officer, Brajarajnagar Municipality on behalf of Brajarajnagar Municipal Council, invites Sealed quotation/tender from local intending firms/ personnel individuals who are technically been acquainted and experienced in electrical based activities regarding Complete **“Operation and Maintenance of the installed LED lights/luminaries in Retrofitting under LED PSL Projects and its connected infrastructures under the parameters”**. The Quotation Schedule, terms & conditions and other necessary documents can be obtained from the office notice board of Brajarajnagar Municipality w.e.f DT:21/07/2023 to 31/07/2023.

The Quotationer shall apply in his letter pad along with the requisite documents as furnished below & on the top of the envelope be mentioned as **“Proposals for Operation and Maintenance of the installed LED lights/luminaries in Retrofitting under LED PSL Projects and its connected infrastructures under the parameters** which should be mouth Sealed. The sealed quotation will be received up to 1 P.M on or before dt.31/07/2023 in the Tender Box kept in the Office Chamber of the Executive Officer, Brajarajnagar Municipality which will be Opened at 11.00 AM on dt.02/08/2023. by the **Undersigned** in his Office Chamber in presence of the quotationer or their authorized representatives who may be present at the time of opening of the quotation. The authority will not be held responsible non-receipt of any proposal in schedule date & time.

The Authority reserves the right to reject any or all the quotations without assigning any reason thereof.

N: B- The period of the above project under maintenance shall be continued for 04 months as instructed by Govt. and can be extended if any message or order may receive from H & UD department and satisfactory performance of agency.

## **STEPS BELOW DESCRIBES THE COMPLETE TERMS & CONDITIONS TO BE FOLLOWED IN MANDATE.**



Executive Officer,  
Brajarajnagar Municipality.

## **TERMS & CONDITIONS**

- 1- The period of the said project for O& M shall survive to at last for 04 (four months) as per Govt. Instruction.
- 2- The quotation/tenderer shall submit an amount of Rs.500.00 towards paper cost & of Rs.50,000.00 towards EMD (Refundable after the completion of terms & audit of that financial year to the successful bidder) in shape DD favouring to Executive Officer, Brajarajnagar Municipality with their RFP.
- 3- An amount of Rs.50,000.00 towards security deposit (SD) to be deposited by the successful bidder in shape of DD favouring to Executive Officer, Brajarajnagar Municipality having acceptances of proper acknowledgement.
- 4- The firm/contractor shall maintain the whole unit of installed LED lights (3482Nos) so far it should be function regularly.
- 5- A Complaint register at Govt prescribed format shall be maintained, and the issues should be complied in regular basis by the firm (To be resolved within 48 hours). This register should be kept in electric section of this Municipality so as to enable the local inhabitant to register their complain.

- 6- The additional attachments such as AB Cable, earthing, CCMS (To be converted into manual operating system & to maintain accordingly) and other spares connected to the light units in complete should be maintained by the firm/contractor.
- 7- Minor OR Major deflection so far, a unit to be function properly in regular basis is the sole responsibility of the firm itself.
- 8- Each and every safety guard and appliances (helmet, safety belt, electric gloves, jackets, stairs/ladder and other check equipment) for the labour engaged in this project to be provided by the firm as the work concludes full of risk.
- 9- The payment of wages and other statutory dues against the labour engaged should regularly be paid by the firm. The principal authority is no way responsible for any sort of discrepancies arises in future due to non-payment.
- 10- The principal authority is no way responsible for any unusual scenes or situation such as police or court case due to any accident faced during the work. It should be complied by the firm /contractor.
- 11- In case of replacement of the whole unit to a new one be done with due consultation of CMMU and approval of Principal authority.
- 12- The firm/contractor should ensure the labours engaged with medical facilitation and insurance policies, though the work seems fully risky.
- 13- The quotation/tenderer should submit photo copy of PAN/GST and their latest return with their quotations with self-signed and sealed.
- 14- Certificate of experience/ Work Order from any Private/Govt. Office should be submitted with the proposals.
- 15- The defunct cases as per complaint logged be complied with in the bind up time limit bar and certificate of confirmation to be taken from the concerned Ward Councillor with seal signature to avoid such onward complicacy.
- 16- Monthly report in a prescribed format to be maintained regarding date wise visit and its recoveries with present status with due signature of Officials assigned and working in this project. The same will be enclosed with monthly bills for O & M submitted for drawl by the Contractor/firm.
- 17-As per H&UD Deptt concern O&M charges for our ulb below Rs 45000/- (including GST)
- 18- ANNEXURE-I & II to be filled which is mandate or else the proposal shall be out right rejected by the authority.

*JOL*  
20-7-23  
Executive Officer,  
Brajrajnagar Municipality.

Dt. 20-7-23

Memo No. 3822  
Copy submitted to PD,DUDA, Jharsuguda for kind information and necessary action.

*JOL*  
20-7-23  
Executive Officer,  
Brajrajnagar Municipality.

Memo No. 3823  
Copy submitted to NIC Jharsuguda , and Director I & PR Deptt, Bhubaneswar for kind information and necessary action for wide Publication.

Dt. 20-7-23,  
*JOL*  
20-7-23  
Executive Officer,  
Brajrajnagar Municipality.

## ANNEXURE-I

Rates to be Quoted as per the below format in respect of project for Monthly Operation & Maintenance Cost for Retrofitting LED PSL (Portable Slit Lamp) Project under ULB parameters of JHARSUGUDAMUNICIPALITY, JHARSUGUDA

SL NO	DESCRIPTION OF PROJECT IN BRIEF	TOTAL UNITS OF LIGHT WITH THEIR COMPLETE STRUCTURE	MONTHLY COST OF O&M FOR PER UNIT (EX-GST)	MONTHLY COST OF O&M FOR PER UNIT (INC-GST)	MONTHLY COST OF O&M FOR COMPLETE UNITS (EX-GST)	MONTHLY COST OF O&M FOR COMPLETE UNITS (INC-GST)
01		8304 UNITS				

N: B: - The specification narrated at ANNEXURE-I shall be followed in mandate.

Seal & Signature of Quotationer/ Bidder

## ANNEXURE-II

### APPLICATION FORM TO BE FILLED BY THE APPLICANTS & TO SUBMIT WITH THE PROPOSALS

1. Name of the Firms with address: -
2. GST Registration No (submit hard copy). :-
3. PAN No (submit hard copy): -
4. FY for which the TDS return filled (submit hard copy): -
5. FY for which the GST return filled (submit hard copy): -
6. Copy of previous experiences certificate (submit hard copy): -
7. Firm Registration certificate (submit hard copy): -
8. DD Number & Date with amount for Paper Cost submitted: -
9. DD Number & Date with amount for EMD submitted: -
10. Contact Number of the Quotationer for correspondence: -

Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief.”  
(Hard copy of each document should be enclosed)

Seal & Signature of the  
Quotationer/Tenderer