



DISTRICT ELECTION OFFICE: JHARSUGUDA

At-Collectorate Building (1st Floor) PO- OMP Line (768204)

E-mail Id: ditelectionjsg@gmail.com

No. 2242 /Elec. Dated. 03.10.2023

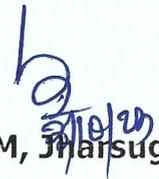


SHORT QUOTATION CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing one available model of TATA/Mahindra make commercial Vehicle Car (such as BOLERO PLUS, BOLERO XL, BOLERO TUV, TATA SUMO, SCORPIO or any higher model) (diesel preferable) along with LMV License of Driver for official use of Deputy Collector (Election), Jharsuguda on monthly hire basis in the following Terms and conditions (Annexure-II)

1. The vehicle must be in Road Worthy condition, shall not be more than 4 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- (Five thousand) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of "DEO & Collector, Jharsuguda" and submitted alongwith the quotation as security deposit. After completion of quotation process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges to be quoted separately in the general bid information (Excluding fuel). It is to be noted here that the maximum monthly rental including all taxes fees shall be limited upto a maximum of Rs. 31,000/- (Rupees Thirty one Thousand) per month.
6. The vehicle must achieve a fuel efficiency of minimum 10 (Ten) Kms per liter.
7. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms covered per liter and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-III).

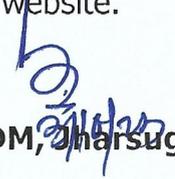
8. The quotation completed in all respect should reach the undersigned on or before 09.10.2023 by 2.00 P.M by Speed post or Registered post or by hand to the District Election Office, Jharsuguda and shall be opened on the same day at 4.00 P.M in presence of the Tender Committee and bidders or their authorized representatives.
9. The application form of quotation containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available in the Collectorate, Jharsuguda on payment of Rs.100/- from 03.10.2023 to 09.10.2023 (1.00 PM) or can be downloaded from Jharsuguda District Website www.jharsuguda.nic.in from 03.10.2023 to 09.10.2023. In case the application form is downloaded from District website, the applicant shall furnish a Demand Draft in favor of DEO & Collector, Jharsuguda for an amount of Rs.100/- (Rupees One Hundred) only towards the cost of application along with the bid application which is non-refundable.
10. The application form of quotation containing general bid information must be submitted alongwith the A/c payee Bank draft of Rs 5000/-, Application fee Bank Draft of Rs 100/- or original receipt and document of self attested Xerox copy of Registration Certificate, Permit, Insurance, Fitness, Tax payment, PUCC, Aadhaar card and address proof of both (owner and driver), Driving License of driver. The application form without above documents will be rejected.
11. The decision of the Tender committee is binding and final.


ADEO & ADM, Jharsuguda

Memo No. 2243 / Elec.dated. 03.10.2023

Copy to Notice Board of Collectorate, Jharsuguda/Notice Boards of all District Level Officers for wide publication.

Copy to DIO, NIC, Jharsuguda for uploading the notice in the District website.


ADEO & ADM, Jharsuguda

TERMS & CONDITIONS FOR HIRING OF VEHICLES.

The following terms and conditions must be fulfilled by the successful bidder for providing a commercial vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid M.V documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel/petrol, which is to be paid separately basing on actual expenditure of the vehicle. All expenditure towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential coolant, Tyre & Tubes, Battery etc. will be borne by the bidder Similarly all expenses towards driver shall be borne by the bidder and nothing shall be paid separately for this purpose.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel/petrol (as actual) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 4 years old from the initial registration and also in good running condition during the period of contract.
10. If the service are found to be dissatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non-A/C) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the owner of vehicle :
 - (i) Aadhaar No :
 - (ii) Address proof(Voter/electricity Bill) :
7. Fitness Certificate :
8. Permit validity :
9. Insurance validity :
10. Name/ Address of the Driver :
 - (i) Aadhaar No :
 - (ii) Address proof (Voter ID No.) :
 - D.L. No. & Validity of the D.L. of Driver :
11. Proposed hire Charge of the :
12. Vehicle per month excluding fuel cost
13. Rate of fuel consumption/Mileage :
14. Per liter. Mention (Petrol/Diesel)
15. Contract Number of the Service :
Provider (Tender/Quotationer)

Mobile..... Telephone

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of the
Quotationer/Tenderer