



## **ZILLA PARISHAD: JHARSUGUDA**

(Rural Housing Section)

Notice No. 3078

/ ZILLA PARISHAD,

Dt. 4.10.2023

### **Tender Call Notice**

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one (for District Level) AC Diesel driven vehicle preferably **Bolero/Bolero (Neo)/ TUV/ Ertiga** etc. for official use for supervision of **Rural Housing works being implemented in the district**, having sitting capacity not more than 07 (Seven) including driver, which shall conform to the Terms and Conditions (Annexure-II) for official use in Zilla Parishad, Jharsuguda on monthly rent basis. However, the undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereof.

### **Condition:-**

1. The vehicle must be in Road Worthy condition, shall not be more than 3 (Three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for filing of tender. The vehicle should be in good condition as per RTO terms & Conditions.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. His age should be above 21 years.
3. The Driver should be well behaved, gentle and obedient.
4. A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of **The Chief Development Officer-cum-Executive Officer, Zilla Parishad, Jharsuguda** drawn in any Nationalized Bank and needs to be submitted along with the tender document as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the General Bid format (excluding fuel and lubricants)
6. The Vehicle must achieve a fuel efficiency of 10 Kms. per litre .

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7. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically mentioned in the general bid information to be furnished with the Quotation/Tender (Annexure-III & IV)
8. The Quotation completed in all respect should reach the undersigned on or before **20.10.2023 by 3.00 p.m.** through registered post/Speed Post and shall be opened on the same day at **4.00 p.m.** in presence of the bidders or their authorized representatives.
9. Tender papers in sealed envelope shall be received through **Registered Post/Speed post only**. Submission through any other mode will not be accepted and it shall be treated as rejected.
10. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available at (ZILLA PARISHAD), Jharsuguda (**Rural Housing Section**) from **05.10.2023** to **20.10.2023** on payment of Rs. 100/- or can be downloaded from Jharsuguda District Website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in) from **05.10.2023** to **20.10.2023**. In case the application form is downloaded from the website the applicant shall furnish a demand draft for an amount of Rs.100/- drawn in favour of **The Chief Development Officer-cum-Executive Officer, Zilla Parishad, Jharsuguda** drawn in any nationalized bank towards cost of application along with application.
11. The eligible bidder shall commence the services within 3 days from the date of placing of the order and shall continue to provide the services upto one year and it may further be extended after fulfillment of certain terms and conditions.

  
4.10.23  
Chief Dev. Officer-cum-EO,  
Zilla Parishad, Jharsuguda

Memo No. 3079 dtd. 4.10.2023

Copy to Dy. Collector, Nizarat, Collectorate, Jharsuguda / all BDOs/ CDPOs and Tahsildars with a request to affix the tender call notice in their notice boards for wide publicity.

  
4.10.23  
Chief Dev. Officer-cum-EO,  
Zilla Parishad, Jharsuguda

Memo No. 3080 dtd. 4.10.2023

Copy to DIO, NIC, Jharsuguda for information with a request to web host the tender call notice in the District website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in)

  
4.10.23  
Chief Dev. Officer-cum-EO,  
Zilla Parishad, Jharsuguda

**TERMS & CONDITIONS FOR HIRING OF VEHICLE**

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver be available at all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to the hired vehicle or loss of life/injury made to any person or damage to any property on account of use of the hired vehicle in any manner whatsoever. The owner of the hired vehicle shall be responsible for all such litigation.
2. The hire charges shall be paid after deduction of income tax or any other tax as applicable by law on monthly basis which is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Types & Tubes, Battery etc. shall be borne by the bidder/ owner of the vehicle.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the successful bidder /owner of the vehicle.
4. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle does not report regularly, the authority will be at liberty to annul the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 26 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of the selected bidder will be paid in the every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 Years old from the initial registration and also be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and shall terminate the agreement.
11. In case the service provider/ vehicle owner intends to withdraw the services of his vehicle and to terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of the contract, competent authority shall forfeit the entire amount of security deposit.
13. It needs to be written in capital letters "HIRING OF VEHICLE FOR RURAL HOUSING SECTION, ZILLA PARISHAD, JHARSUGUDA" on the top of the sealed envelope containing all papers along with application.

**Chief Dev. Officer-cum-Executive Officer,  
Zilla Parishad, Jharsuguda,  
(Near Collectorate),  
At:-Beheramal,  
P.O. OMP Line,  
Jharsuguda, Odisha  
Pin – 768204.**

  
**Chief Dev. Officer-cum-Executive Officer,  
Zilla Parishad, Jharsuguda**

**APPLICATION FOR ENGAGEMENT OF VEHICLE ON HIRE BASIS**

1.	Registration No of Vehicle:	
2.	Type of Vehicle (AC/Non-AC) :	
3.	Year of Manufacture (Enclose Xerox copy of RC book) :	
4.	Model :	
5.	Date of Registration (Enclose self attested Xerox Copy of RC) :	
6.	Name & complete address of the Owner of vehicle. (Enclose identity proof with photograph) Telephone/ Mobile No. :	
7.	Fitness Certificate Validity (Enclose self attested Xerox Copy) :	
8.	Permit Validity (Enclose self attested Xerox Copy) :	
10.	Insurance validity (Enclose self attested Xerox Copy) :	
11.	Name/Address of the Driver (Enclose identity proof) :	
12.	D.L. No. & Validity of the D.L. of the Driver (Enclose self attested Xerox copy of DL) :	
13.	Mileage per Litre :	
14.	Contact Number of the Service Provider (Tenderer/Quotationer) Mobile and Telephone.	

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of the  
Quotationer/ Tenderer

**FORMAT FOR PRICE BID**

<b>MGNREGS SECTION, Zilla Parishad, Jharsuguda</b>		
Type of Vehicle & Reg. No.	Hire Charges per month (both in number & words)	Fuel (Kms per Ltr.) (both in number & words)
1	2	3

"Certified that the information furnished above is true to the best of my knowledge and belief".

Jharsuguda

Date:-

**Dated Signature of  
the Quotationer/Tenderer**

**Full Name-**