



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER; JHARSUGUDA
AT:- NEAR BIG BAZAR, PO/DIST :- JHARSUGUDA
EMAIL ID cdvojsg@gmail.com, Mobile No.9668591773



Tender Notice No. 2579 / CDVO (JSG) Dt. 29/10/23

TENDER CALL NOTICE

Chief District Veterinary officer, Jharsuguda invite sealed tender for interest experience firm/ agencies/ firms having successful track record on TENTAGE & ALLIED WORKS for farmers for organization of " Matsya O Prani Sampada Mela- 2023" going to be organized by CDVO, Jharsuguda from 17.11.2023 to 18.11.2023 at Manmohan Play Ground, Jharsuguda. The request for proposal (RPF) along with detailed specification and eligibility criteria of the said event will be available on the notice board of CDVO, Jharsuguda, District Fisheries Officer, Jharsuguda and Zilla Parishad, Jharsuguda & official website of Jharsuguda www.jharsuguda.nic.in (http:// Jharsuguda.nic.in). The last date for submission of documents and necessary paper as required for tentage and allied works is on dt. 06.11.2023 at 05.00 PM to the O/o CDVO, Jharsuguda, 756204 by speed post or registered post . In case of any Addendum/ Clarification/ Corrigendum / Extension regarding this tender call notice the same will be published in the above website. Authority reserves the right to accept or reject any tender and to cancel procurement process at any time prior to the award to the contract with assigning any reason thereof. For any clarification related to tender document interest bidder can contact cdvojsg@gmail.com


Chief District Veterinary Officer
Jharsuguda

Memo no: 2580 CDVO(JSG)/Dt. 27/10/23

Copy submitted to the District Informatics Officer, NIC, Jharsuguda with a request to upload this tender call notice in the Jharsuguda District website www.Jharsuguda.nic.in (http:// Jharsuguda.nic.in) 26.10.2023 for wide publication and timely response by the intending Firm Agencies.


Chief District Veterinary Officer
Jharsuguda

Memo no: 2581 CDVO(JSG)/Dt. 27/10/23

Copy forwarded to the PA to the Collector for kind information of Collector and District Magistrate, Jharsuguda.


Chief District Veterinary Officer
Jharsuguda

Tender Documents

**SELECTION OF FIRMS/ AGENCIES/ PROPRIETOR
FOR TENTAGE & ALLIED WORKS FOR**

District Level Matsya O Prani Sampad Mela 2023 Jharsuguda

RFP No.-Date 26.10.2023

**Office of the Chief District Veterinary Officer,
Jharsuguda
Address- Jharsuguda
EMail id- cdvojsg@gmail.com**

DATA SHEET

| Sl. No. | Particular | Details |
|---------|--|--|
| 1. | Name of the Authority | Chief District Veterinary Officer, Jharsuguda |
| 2. | Name of the Work | Providing tentage & allied works for District Level Matsya O Prani sampad Mela 2023 |
| 3. | Method of Selection | Quality & Cost Based Selection (QCBS) |
| 4. | Joint Venture/Consortium | N.A. |
| 5. | Date of Issue of TENDER CALL NOTICE | 26.10.2023 |
| 6. | Last Date and Time for submission of Technical Bid and Financial Bid | 05.11.2023 by 4:00PM |
| 7. | Date & Time for opening of Technical Bid and Financial Bid | 06.11.2023 by 11:00AM |
| 08. | Bid Processing Fee (Non-Refundable) | 500/-INR in shape of Banker's Cheque / Demand Draft in favour of "CDVO Jharsuguda" drawn in any scheduled State Bank of India payable at Jharsuguda |
| 09. | Earnest Money Deposit (EMD) (Refundable) | Rs. 10,000/-INR (Rupees Ten Thousand) in shape of Banker's Cheque / Demand Draft in favour of "CDVO Jharsuguda" drawn in any scheduled State Bank of India payable at Jharsuguda |
| 10. | Performance Security Current Account | Rs. 10,000/-INR (Rupees Ten Thousand) in shape of Banker's Cheque / Demand Draft in favour of "CDVO Jharsuguda drawn in any scheduled payable at States Bank of India Main Branch Jharsuguda. |
| 11. | Address for Submission of Bid | Chief District Veterinary Officer Jharsuguda, At/PO- Jharsuguda, 768204 Mode of Submission: Speed Post / Registered Post/ Tender Drop box only to the address as specified above. Submission of bid through other mode and late bid will be out rightly rejected. |
| 12. | Place of Opening of Technical & Financial Bid: | Chief District Veterinary Office, Jharsuguda |

SECTION: 1
LETTER OF INVITATION

TENDER CALL NOTICE No: _____
_____.10.2023

Dated: -

**Name of the Assignment: Tentage & Allied Works for District Level Matshya O
Pranisampad Mela at Jharsuguda-2023.**

1. Chief District Veterinary officer, Jharsuguda Government of Odisha (The Authority) invites sealed Bid from eligible authorities for "**Selection of Tentage & Allied Works for District Level Matshya O Pranisampad Mela at Jharsuguda-2023.** More details on the proposed assignment are provided.
2. The Bid complete in all respect as specified in the TENDER CALL NOTICED document must be accompanied with a **refundable amount of Rs. 10,000/- (Rupees ten thousand only)** towards **EMD** in form of **Demand Draft / Banker's Cheque** in favour of "**CDVO Jharsuguda**" drawn in any scheduled state bank of india and payable at Jharsguda, Odisha failing which the bid will be rejected.
3. The Bid must be delivered at the specified address as per the Authority Data Sheet by **Speed post / Registered Post / Tender drop box** only. The Authority shall not be responsible for postal delay or any consequence. Submission of Bid through any other mode will be rejected.
4. The last date and time for submission of Bid complete in all respects is **Dt. 03.11.2023 (4.00 PM)** and the date of opening of the technical & financial bid is **Dt. 04.11.2023 (11.00 AM)** in the presence of the authorized representative.

CDVO
Jharsuguda

SECTION: 2
INFORMATION TO THE AUTHORITY

Eligibility Criteria:

Bidders should confirm to the eligibility criteria given below and to this effect must produce the required supportive documents /information as indicated against each as part of their technical Bid:

| Sl.No | Eligibility Criteria | Supporting Documents required |
|--------------|--|--|
| 1 | The Bidder should have been in the business of providing tentage and allied Services to the State Government / Corporate Bodies / for at least <u>3 years</u> (as on 30 th September 2023). | <ol style="list-style-type: none"> 1. Proof of Certificate of Incorporation / Registration of the Bidder 2. Copy of PAN 3. Copy of Goods and Services Tax Identification Number (GSTIN). 4. GST clearance in GST 3B Form recent 5. EPF/ESI Registration Certificate.(Not Mandatory) 6. Copy of the Electrical License / Contractor hired by the BIDDER. 7. IT Return for the financial years (2020-21, 2021-22 and 2022-23). |
| 2 | The bidder should have an average annual turnover of Rs.10.00 lakhs from Tentage and allied work during the last 3 financial years (2020-21, 2021-22 and 2022-23). | Copies of audited Income/expenditure, receipt/payment, balance sheet duly certified by concerned Chartered Accountant (C.A) Firm for the last three financial years and C.A certificate certifying that the agencies/ firm/ Proprietor should have an average annual turnover more than Rs.10.00 lakhs during the last three financial years. Provisional Audit Report for any of the FYs will not be accepted. |
| 3 | Experience of having successfully completed similar works during last three years (2020-21, 2021-22 and 2022-23).should be either of the following. Three Similar [Tentage and allied work for National/ State/ District Level Exhibitions] completed works/assignments. | Work orders/ Contract Document / Completion of Work Certificates from the previous authorities to be submitted. Photos to be attached as supporting documents along with experience certificates. |
| 4. | The BIDDER should not have been blacklisted by Central / State Govt. Institutions for any means of non-obligation. | Self-Declaration from the BIDDER as per the format enclosed at Tech-5. |

N.B.- All the supporting documents should be duly self attested by the bidder.

Documents to be submitted along with TECHNICAL BID (PART-A):

The Bidders have to furnish the following documents duly signed in along with their Technical Bid:

- Filled in Bid Submission Check List in Original (**Annexure-A**)
- Covering letter (**TECH - 1**) on Bidder's letterhead requesting to participate in the tender process.
- Bid Processing Fee & Earnest Money Deposit (EMD) as applicable.
- Copy of Certificate of Incorporation/ Registration
- Copy of PAN.
- Copy of Goods and Services Tax Identification Number (GSTIN).
- Copy of GST Clearance Certificate.
- Copy of EPF/ESI Registration Certificate.(Notmandatory)
- General Details of the Bidder (**TECH - 2**)
- Financial Details of the Bidder (**TECH - 3**) along with all the supportive documents such as Balance Sheet , Income/ Expenditure Statement& Receipt /Payment duly signed as per the instruction.
- List of completed assignments of similar nature (**Past Experience Details**) along with copies of contracts / work orders / completion certificate from previous authorities.
- Copy of the Electrical License/ Contractor hired by the Bidder along with NOC /agreement copy with the hired Electrical Contractor/License Holder.
- Self-Declaration from the Bidder on not blacklisted (**TECH-5**)
- IT Return for financial years (**2020-21, 2021-22 and 2022-23**).

NB: Bidders should submit the supporting documents mentioned as above. Bids of agencies not conforming to the eligibility criteria listed above will be summarily rejected. Submission of forged documents will also result in rejection of the bid.

The procedure for submission of the Bid is described below:

- i) **Technical Bid:** The envelope containing technical Bid shall be sealed and superscripted as "**Technical Bid -Selection of Firms/Proprietor/Agency (Bidder) for Tentage and Allied works for "District Level Matshya O Prani Sampad Mela-2023"**" and furnished inside one envelope. The duly filled-in technical Bid submission forms every documents submitted by the bidder will be self attested.
- ii) **Financial Bid:** The envelope containing financial Bid shall be sealed and superscripted as "**Financial Bid - Selection of Firms/ Proprietor/ Agency (Bidder) for Tentage and Allied for "District Level Matshya O Prani Sampad Mela -2023"**". The duly filled-in financial Bid submission forms should contain the detailed price offer for the proposed assignment and have to be furnished as per the prescribed format. ***Ceiling with Rs 5 Lakhs for two days of programme.***

The "**Technical Bid**" and "**Financial Bid**" must have to be submitted in two separate sealed envelopes (with respective marking in bold letters) along with the prescribed formats/information mentioned in the TENDER CALL NOTICE Document. The first envelope must be marked as **(NAME OF The first envelope must be marked as "TECHNICAL BID (District Level Matshya O Prani Sampad Mela)"** and the second

envelope must be marked as **“FINANCIAL BID (District Level Matsya O Prani Sampad Mela)**. All two above envelopes have to be sealed and placed inside a main envelope with proper labeling of following information in bold. Any deviation will lead to rejection:

NAME OF THE ASSIGNMENT: District Level Matsya O Pranisampad Mela

TENDER CALL NOTICE NUMBER AND DATE: 20.10.2023

DEADLINE FOR SUBMISSION OF BID: 03.11.2023 by 4:00PM

NAME AND ADDRESS OF THE BIDDER:

1. Opening of the Bid:

The FIRST ENVELOPE containing **“TECHINICAL BID”** will be opened in the initial stage by the Client in presence of the bidder’s representative sat the location, date and time specified in the Bidder Data Sheet. The Client will constitute an Evaluation Committee (CEC) to evaluate the Bids submitted by bidders. Only one representative from the participating bidder will be allowed to attend the bid opening meeting. The SECOND ENVELOP containing **“FINANCIAL BID”** willbe opened of the qualified Technical bidders only. The second Envelope containing **FINANCIAL BID** of the **technically qualified bidders** will be opened after completion of technical evaluation stage.

2. **FINANCIAL EVALUATION:-**The Financial bid will be compared and the lowest bidder will be awarded for work. If the financial bids of two or more firms are found to be same the final selection will be decided by lottery process.
3. **Award of Contract:** The successful bidder will be intimated in writing by issuing an offer letter/work order. Sub-contracting is not allowed under this assignment.
4. **Other Terms & Conditions**

a. Date & Venue of District Level Matsya o Prani sampad Mela

| Name of the Event | Date | Venue |
|---|--|------------|
| District Level Matsya o Prani Sampad Mela | 17th & 18 th November 2023 (Two days) | Jharsuguda |

These are tentative dates which may be changed according to requirement of District Administrations.

- a. Work Order will be issued in favour of the approved bidder by **Chief District Veterinary Officer, Jharsuguda** for **District Level Mastya O Prani sampad Mela**.
- b. In case of any extension of Festival period, no extra payment will be entertained for the additional days. The venue shall be made available to the contractor by **Chief District Veterinary Officer, Jharsuguda** before 2 days of commencement of the exhibition. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of exhibition and should be handed over all the works as per specification, to the in-charge of exhibition.
- c. **Chief District Veterinary Officer, Jharsuguda**, will not be responsible for any occurrence like theft, Natural Calamity & missing of any articles while deployment of

- guards during the exhibition period.
- d. Arrangement of lodging, boarding & logistics of the guards during the Festival period will be the responsibility of the Agency.
 - e. The Agency will be responsible for upkeep and maintenance of the entire work done' by the till closing the event.
 - f. The CDVO Jharsuguda will provide the permission from police and other statutory bodies for permission for organization of the event and installation publicity materials during the event.
 - g. **The rate of freed by the agency shall be including of GST & Other Taxes.**
 - h. The selected Agency/ firm should open its own office having the technical man power & manager throughout the Festival period to handle any work to be assigned by the authority.
 - i. The bidder shall quote the price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
 - j. The authority is not bound to accept the highest scorer and reserves the right to inspect /verify the stock of materials required for this work, in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all request for proposals without assigning any reasons thereof.
 - k. The bidder has to quote the rate as per the given format.
 - l. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the committee formed by CDVO, **Jharsuguda**. The agency shall not use any additional materials other than the work specified in the work order without the prior permission of the Festival-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Festival-in-charge.
 - m. Non-submission of any document required indicated in the RFP will render the Bid to be rejected.
 - n. The authority is not bound to accept the highest scorer and reserve the right to reject any or all quotations and request for proposals without assigning any reasons thereof.

5. Legal Jurisdiction:

All legal disputes are subject to the jurisdiction of civil court of **Jharsuguda** only.

6. Number of Bids:

Each Bidder shall submit only one (1) Bid, in response to this RFP. Any Bidder who submits or participates in more than one Bid shall be disqualified. The Bidder shall be responsible for all costs associated with the preparation of its Bid and its participation in the bidding process.

SECTION: 3
SCOPE OF WORK

About the Event–Matsya o Prani sampad Mela

Chief District Veterinary Officer, **Jharsuguda** is going to organize One District Level Matsya o Prani sampad Mela during November 2023 involving Veterinary, Fishery, Agriculture & other allied departments of **Jharsuguda** District with an objective to provide a platform for popularization of different activities of Fishery, Animal Husbandry and promotion of other allied activities. It also aims to show case the Mission Shakti & WSHG activities of **Jharsuguda** during the event.

The Event Management Agency Should Provide the Following Services

| Sl.No | Works to Be Done | Particulars | Remarks |
|-------|--|---|--|
| A | Infrastructure Tentage for Stage & stall | 1. Installation of temporary 22 nos stalls as per specifications 2. Main program stage as per specifications 3. LED screen 12'x8'for Back drop 4. Back drop (thematic) 5. Thematic Entrance Gate 6. 6.Aluminumtruss for stage 7. 7.Coordination cell 8. 8.Food Stalls 9. 9.Stage Sound and Light 10. 10.IT support for internet connectivity | Detail work plan & design are to be presented during the technical presentation. |
| B | Security Services | Providing Private Security Service at Festival Venue of the participants during the event | |
| C | Light & Sound | Light & Sound for Stage, coordination cell, stall, parking area and other venue area as per requirement. | |
| D | Power & Electricity | 1 nos.of Gen set(32kv) for Dist. Mela | |
| K | Sanitation | Cleaning of Mela ground, accommodation places. | |
| L | Flower Decoration | Flower Vase with Sufficient fresh and Live flower decoration at the entrance and exit, stage and other area. | For 2 days |
| M | Tentage for Live Animal | 1200 sqft area for live animal show | |

Details of the Items wise work to be provided:

1- Infrastructure, Tentage & Allied Works

1. Erection of stall:

Stalls will be erected as per the requirement. The tendered will quote their lowest possible price separately for each category. The details of specifications are given below:

| Sr. | Particulars | Stall specification |
|-----|---------------------------|---|
| 1 | Structure | Bamboo & cloth structure, Size of each stall-12'X10'(22 Stalls) with tarpaulin water proof roofing in addition to 2'front outside rain protection. An open space with tent roof of sq ft with rain protection is to be installed. |
| 2 | Ceiling & Wall | Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and <i>G.I. Sheets (22Gage corrugated sheet)</i> . The GI Sheets shall be fixed horizontally supported with wooden bellies.(ALL NEW WHITE COTTON CLOTHES TO BE USED) |
| 3 | Carpeting | Clean green carpeting for total venue areas per the requirement. |
| 4 | Racks | Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods. |
| 5 | Fascia | A wooden batten frame for Running Fascia will be erected. The frame will have 4' height. The fascia will be covered with flex (New design will be Provided by the Mela in charge). A running white cloth jhallar of 1'width will be put in the front side, below to the fascia frame. |
| 6 | Furniture | Front counter table in wooden batten and planks /still table size 8'x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair with handle - 2nos. |
| 7 | Electric Fittings | T5 Light - 3no. (2 number of light should be connected with generator) & an on / off switch for use in night time after closing, Ceiling Fan-1no. Connected with an on/off switch in each stall. 1no.of 5 Amp Plug Point with on/off switch. |
| 8 | Numbering of Stall | All stalls should be numbered with stencil and paint. |
| 9 | Closures | Front cloth drops/ screens. Daily putting up and off of the same is the responsibility of the bidder. |
| 10 | Power | 1 no. of Genset (32 kv) with fuel for Stall, parking and other venue area. |
| 11 | IT support | IT support for internet connectivity inside Mela area. |

2. Stage & Front Sitting Arrangements

One open stage shall be erected and decorated in the exhibition ground for meeting/ evening cultural shows during the exhibition. The bidder has to be quoted as a package against the details specifications given below:

| | |
|-----------------|--|
| Truss for stage | Truss structure (50'X20' size or as per stage required) for District Level Mela around stage . |
|-----------------|--|

| | |
|------------------------------|---|
| Flooring | The entire floor of the stage shall be covered with new synthetic carpet of fine quality. |
| Backdrop | a) LED back ground of size 400 sqft Back drop thematic as per stage requirement- District Level Mela |
| Step | Fabricated step will be erected both side of the stage. A minimum 8' width space will be Separated by the brass pole & chains for reaching to the stage. The entire step will also be covered with the same unitex carpets. |
| Light | <u>District Level Matsya o Prani Sampad Mela-2023</u> Parcan 64/60- 40 nos. LED palco- 100 nos. White blinder- 4 nos. Colour Blinder- 2 nos. Back drop LED par- 40 nos Sharp -60 nos. Smoke, stove, lager, and other stage light as per bolly wood tech rider |
| Sound | JBL vertech Series & Lineary 8 pair JBL vertech Double Bass 10 nos. Stage monitor & Stage Gear (as per Bollywood Artist required) Other required thing as per bollowood artist requirement. |
| Overall Supervision | Cleaning, Sweeping & keeping ready of all equipment on stage before commencing of Cultural events on all the cultural nights are the complete responsibility of the vendor. |
| Anti Fire Chemical Treatment | The materials (like clothes & other inflammable materials), to be used for construction off stage, should be treated with fire reellant chemical. |
| Power | One Genset (32kv) with fuel for stage, setting area in front of stage, gate other area as per client. |

A) FOOD STALL ALONG WITH KITCHEN SHED:MINIMUM 3 FOOD STALLS ALONG WITH KITCHEN SHED TO BE MADE AS PER THE FOLLOWING SPECIFICATION:

| Sl No | Particulars | Specifications |
|-------|-------------|--|
| 1 | Structure | a. Food Stall Bamboo (3 to 6 inch)& cloth (Anti Fire Chemical Treatment) structure, Size of Each Stall - 10' X 10' With Tarpaulin Water Proof Roofing. b. Kitchen Shed: Bamboo and balla structure, tin roofing and tin walling of size 10' x 10' each to be erected in the back side of the food stall. |
| 2 | Flooring | Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area. |

| | | |
|---|-------------------|---|
| 3 | Ceiling & Wall | Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and <i>G.I. Sheets (22 Gage corrugated sheet)</i> . The GI Sheets shall be fixed horizontally supported with wooden bellies. (all new white cotton clothes to be used) |
| 4 | Racks | Three tire racks, if required. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods. |
| 5 | Facia | A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with cloth. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame. |
| 6 | Furniture | Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos. |
| 7 | Electric Fittings | T5 Light – 3 no. (2 number of light should be connected with generator) & a on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required. |
| 9 | Closures | Front Cloth Drops/Screens Daily to be done |

3. 1200 sqft tentage for live animal show:-

- a. Provision of special tent for live animal show
- b. Feeding and watering trough may be arranged
- c. Decoration of animal for live show.
- d. Cage should be provided for separation of animal

4. Security Services:

All Security Guards provided by the Agency should be smart, trained and should have requisite skill in the following aspects:

- To put on proper uniform
- Well behaved & disciplined
- Able to read, write & speak odia.
- Able to keep proper watch & ward
- Knowledge of fire extinguisher operation
- Able to ride motor bike

Tentative Requirement of Security Person nelin per event

Security Guard with Lathi-2 nos for District Mela

Security personnel will be deputed at District Level Mela on shift basis, as per the requirement of direction of Festival Management Team.

5. Sanitation

Cleaning of Festival ground, accommodation places, Coordination cell, Cleaning of mobile toilet twice daily using disinfectant materials. 20 Dustbins provided in the Mela area.

6. Drinking Water Facility

Drinking water tap (10 nos. or more) to be provided inside Mela area.

SECTION: 4
TECHNICAL BID SUBMISSION FORMS
TECH -1
COVERING LETTER

(ON BIDDER'S LETTER HEAD)

[Location, Date]

To:

The CDVO Jharsuguda

Sub: Tentage & Allied Works for Exhibition-2023, Jharsuguda . [TECHNICAL BID]

Dear Sir,

I, the undersigned, offer to participate in the selection process for _____ in accordance with your Tender Call Notice No.: _____, dated _____. We are hereby submitting our Bid, which includes Technical Bid and Financial Bid sealed in separate envelopes.

I hereby declare that all the information and statements made in this Technical Bid and Financial Bid are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. I confirm that this Bid will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the TENDER CALL NOTICE document. In case any provision of this TENDER CALL NOTICE are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our Bid including forfeiture of the full said earnest money deposit absolutely.

I remain,

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation: _____

Address of the Bidder: _____

TECH -2**Bidder's Organisation (General Details)**

| Sl No. | Description | Full Details |
|--------|--|--------------|
| 1 | Name of the Bidder | |
| 2 | Address for communication: Tel : Fax: Email id : | |
| 3 | Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id : | |
| 4 | Registration / Incorporation Details Registration No: Date & Year. : | |
| 5 | Local office in Jharsuguda If Yes, Please furnish contact details | Yes / No |
| 6 | Bid Processing Fee Details Amount : BC/DD No. : Date: Name of the Bank: | |
| 7 | EMD Details Amount : BC/DD No.: Date: Name of the Bank: | |
| 8 | PAN Number | |
| 9 | Goods and Services Tax Identification Number (GSTIN) | |
| 10 | Willing to carry out the assignment as per the scope of work of the TENDER CALL NOTICE | YES |
| 11 | Accept all the terms and conditions as specified in the TENDER CALL NOTICE | YES |
| 12 | IT Return | |

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

TECH -3
Bidder Organisation (Financial Details)

| Financial Information in INR | | | |
|---|--------------|------------|------------|
| Details | FY 2020-2021 | FY 2021-22 | FY 2022-23 |
| Turnover from Tentage & Allied Services (in Lakhs) | | | |

Supporting Documents:

Audited certified financial statements for the last three FYs (2020-21, 2021-22 and 2022-23) (Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form). Provisional Audit report for any of the FYs is not acceptable.

Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical Bid failing which the Bid will be out rightly rejected. No scanned copy will be entertained.

Signature and Seal of the Chartered Accountant with Date in original (with Membership No. on his seal)

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Bidder: _____

[NB: No Scanned Signature will be entertained]

TECH - 4
(BIDDER'S PAST EXPERIENCE DETAILS)

Table -1 (List of 5 completed assignments only of similar nature during last 3 years)
(FY 2020-21, 2021-22 and 2022-23)

| Sl. no. | Period | Name of the Assignment with details there of | Name of the Authority with complete address | *Contract Value (in INR) and Duration in Month | Date of Award / Commencement of assignment | Date of Completion of assignment | Remarks if any |
|---------|--------|--|---|--|--|----------------------------------|----------------|
| A | B | C | D | E | F | G | H |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |

Note: Bidders are requested to furnish the list of the assignments undertaken during the last 3 Financial Years (18-19, 19-20 & 20-21) as per the above prescribed format only. Information not conforming to the above format will be treated as non-responsive. Copies of the Work order / Contract Document / Completion Certificate from the previous authorities need to be furnished along with the above information. Bidders are requested to attach at least 5 best photographs of their creative's from each assignment.

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Bidder: _____

TECH - 5

FORMAT FOR AFFIDAVIT CERTIFYING THAT BIDDER IS NOT BLACKLISTED

Affidavit

I M/s. , (the name of the Bidder and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s/ chief executive officer/ directors/managers are not barred or blacklisted by any government or government instrumentality or public sector in India or in any other jurisdiction to which we or our Affiliates belong or in which we or our Affiliates conduct business from participating in any project or being awarded any contract, either individually or as member of a consortium and no such bar or blacklisting subsists as on the Proposal Due Date.

We further confirm that we are aware our interest for Empanelment on video documentation work of CDVO would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this EOI at any stage of selection and/or thereafter during the term of the Contract.

Dated thisDay of....., 2023

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

Signature _____

SECTION: 5
FINANCIAL BID SUBMISSION FORMS
FIN-1 COVERING LETTER (In Bidder's Letter Head)

[Location, Date]

To,
The CDVO
Jharsuguda, Odisha

Sub: Submission of Financial Bid for Tentage & Allied Works for -----

Sir,

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures*]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the TENDER CALL NOTICE document. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

| | | | | Cost per unit (in Rs. excluding GST) | Required Qty. in units | Total Amount [in Rs.] Excluding GST |
|---|--|----------------|-------------|--------------------------------------|------------------------|-------------------------------------|
| A | Construction of stalls as per specification | | Per Stall | | 22 stall | |
| B | Coordination Cell - Cum-VIP Lounge as per specification | Single package | Per package | | 1 | |
| C | Gates as per specification | | 1 | | | |
| D | Stage as per specification | Single package | Per package | | 1 | |
| E | Sitting arrangement in front of the stage as per specification | Single package | Per package | | 1 | |
| F | Live Demonstration Mandap/ Photo Gallery as per specification | Single package | Per mandap | | ----- --Nos | |
| G | Ground Electrification as per specification | Single package | Per package | | 1 | |
| H | Generators- 32KVA | Single package | Per package | | 1 | |

| | | | | | | |
|---|--|----------------|-----------------|--|---|--|
| I | Food Court as per specification | Single package | Per package | | 1 | |
| J | Net Carpeting as per the requirement | Rate per sqft | Per Sqrft | | | |
| M | Stage background in black / or any other cloth as per the approved design by Govt. cloth masking | | Per Sq. Ft. | | | |
| Total Quoted Amount (in Rs. Excluding GST) | | | | | | |
| Add GST (in Rs.) | | | CGST (_____ %) | | | |
| | | | SGST (_____ %) | | | |
| | | | IGST (_____ %) | | | |
| Grand Total Quoted Amount including GST (in Rs.) | | | | | | |
| (Rupees _____ in _____ words _____ including GST) | | | | | | |

N.B: The bidder should submit HSN/SAC code of the service provided to Govt. organization in this regard for justification of the GST amount quoted in the financial bid. Any false/forged information submitted in the bid document by the bidder will lead to rejection of the bid.

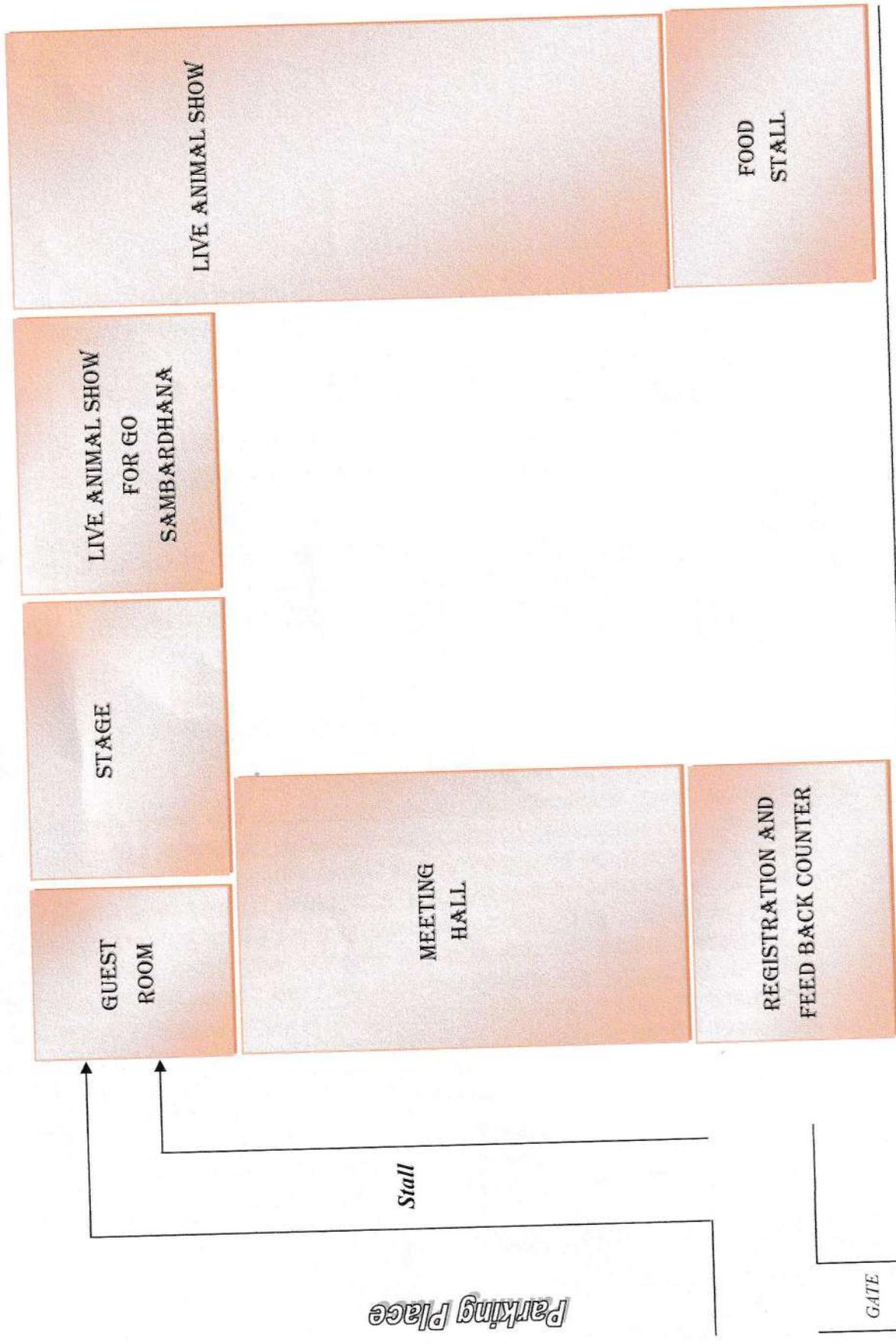
I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any Bid you receive.

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:



SARBAHL ROAD JHARSUGUDA