



DISTRICT PROJECT OFFICE, RTE-SS, JHARSUGUDA

No. 158/PDG/2024

Dt. 29/01/2024



TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF HOLISTIC PROGRESS CARD 2023-24

Sealed Tenders are invited in the prescribed format from reputed firms having up to date I.T return statement, GST Registration Certificate and PAN No. for printing and supply of Holistic Progress Card 2023-24 to all Students of Class-I to Class -VIII in respect of all Govt and Govt Aided Schools (having Elementary Sections) of Jharsuguda District.

Tender should be submitted abiding by the terms and conditions as specified in the detailed tender call notice. The tender documents can be obtained from the District Project Office, SS, Jharsuguda during Office hour from 10 A.M to 5 P.M. from **dtd.31.01.24 to 12.02.2024** (except holidays) on payment of Rs.500/-(Rupees Five Hundred) only each (non-refundable) in shape of Cash or Demand Draft in favour of District Project Co-coordinator, SS, Jharsuguda payable at Jharsuguda. Only the term and condition can be downloaded from the District website www.jharsuguda.nic.in. **The Bidders are to submit their bid document in prescribed format in the envelop duly marked "Tender for printing and Supply of Holistic Progress Cards" by 12.02.2024 on or before 5 P.M in the District Project Office, SS, Jharsuguda through Speed Post/Regd.Post.**

Exemption of EMD is allowed for OSIC, NSIC & DIC certificate holder as per Government guideline. The Bid will be opened on **13.02.2024 at 11 A.M** in the Office Chamber of Additional District Magistrate (Administration), SS, Jharsuguda, where the bidder or his authorized agent shall attend at the time of finalization of Bid. The authority reserves all right to accept/reject in full/part of any quotation without assigning any reason thereof.

The detail is also available in NIC website www.jharsuguda.nic.in.

Qin
29-1-24

**District Project Coordinator
SS, Jharsuguda**

Memo No. 159/PDG/2024, Dt. 29.01.24

Copy to the Nizarat Officer of Collectorate, Jharsuguda for information and necessary action. He is requested to make necessary arrangement to get the 'Tender Call Notice' published in the Office Notice Board for information of all concerned and general public as a whole.

Qin
29-1-24

**District Project Co-ordinator
SS, Jharsuguda**

Memo No. 160/PDG/2024, Dt. 29.01.24

Copy to Project Director, DRDA, Jharsuguda with a request to pass order to get this 'Tender Call Notice' published in his Office Notice Board for wide publication and information of general public.

Qin
29-1-24

**District Project Co-ordinator
SS, Jharsuguda**

Memo No. 161/PDG/2024, Dt. 29.01.24

Copy to all Block Education Officers, Jharsuguda District for information and necessary action. They are requested to publish this 'Tender Call Notice' in their Office Notice Board for wide publicity for information of general public.

Qin
29-1-24

**District Project Co-ordinator
SS, Jharsuguda**

Memo No. 162/PDG/2024, Dt. 29.01.24

Copy to Advertisement Managers, 'The SAMAJ'/'The PRAMEYA' for information and necessary action. They are requested to publish this 'Tender Call Notice' in all editions of their daily newspapers by **30.01.2024** for wide publicity. After publication, the proof of publication along with the Performa bill at the latest approved PR Rate may please be furnished in this office for payment.

Qiu
29.1.24

**District Project Co-ordinator
SS, Jharsuguda**

Memo No. 163/PDG/2024, Dt. 29.01.24

Copy to D.I.O., NIC, Jharsuguda for information and necessary action. He is requested to publish this 'Tender Call Notice' in the NIC website i.e. www.Jharsuguda.nic.in for wide publicity for information of general public.

Qiu
29.1.24

**District Project Co-ordinator
SS, Jharsuguda**

**TERMS AND CONDITIONS FOR PRINTING & SUPPLY OF HOLISTIC PROGRESS
CARD FROM CL-I TO VIII, 2023-24**

1. **Paper Quality**
Size : - A4 (Centre Stitching)
Paper : - 170 GSM Glossy Art Paper
No.of Pages : - 8 Pages per Card
2. **Sample Paper:**-Only Prescribed Paper is allowed in tenders/quotations. Other Paper will not allow for the Purpose.
3. Printing must be Offset Process using eco friendly ink (I.S.O.I.S.I) standard.
4. Bidder must attach the sample paper as prescribed in the tender call notice.
5. The attached sample paper is to be duly marked for printing of Holistic Progress Card accordingly.
6. Conditional tender shall not be considered.
7. The tender application form can be obtained from the District Project Office, SS, Jharsuguda during office hour from **10 AM to 05 P.M.** from **31.01.2024 to 12.02.24** (except holidays) on payment of Rs.500/- (Rupees Five Hundred) only each (non-refundable) in shape of Cash or Demand Draft in favour of District Project Co-ordinator, RTE-SSA, Jharsuguda payable at Jharsuguda Only the term and condition can be downloaded from the District website www.jharsuguda.nic.in.
8. **Place, Date & Time of receipt of Tenders:** - Tender paper should be submitted in the office of the District Project Co-ordinator, SS, Jharsuguda by **12.02.2024** on or before 5 P.M only through Speed Post/Regd. Post. The envelope containing tender papers should be prescribed as 'Tender for Printing and Supply of Child Report card from Class-I to VIII.
9. **Opening of Tender:** - A committee has been constituted for selection of supplier out of the participants of the Tender process. The bid will be opened in the presence of Committee member on **13.02.24** at **11 A.M** in the Office Chamber of Additional District Magistrate (Administration),Jharsuguda where the bidder or his/her authorized agent shall attend at the time of finalization of Bid.
10. Late submission and incomplete tender application form will not be entertained.
11. All entries in the Tender form should be legible and filled clearly. No over writing or cutting is permitted in the financial bid form.
12. **Deposit of Earnest Money** :- The intending bidders will have to deposit of Rs.10,000/- (Rupees Ten Thousand)only, i.e. 2% of estimated cost (approx) in shape of Bank Draft of any Nationalized Bank in favour of District Project Coordinator, SSA, Jharsuguda (refundable) to be deposited along with the Tender Paper. Exemption of EMD is allowed the firms having registered with DICs, OSIC and NSIC certificate holder.
13. **Deposit of Security Money:**- The Successful bidder shall be required to submit security deposit of **Rs.20.000/-** (Rupees Twenty Thousand)only i.e 5% of contract price (approx) in shape of Bank Draft of any Nationalized Bank in favour of District Project Coordinator, SSA, Jharsuguda (refundable) at the time of agreement. The



- successful bidder having registered with DICs, OSIC and NSIC shall pay only 25 % of the prescribed security deposits i.e. **Rs 5000/-**-(Rupees Five Thousand) only.
- 14. Forfeit of EMD and Security Deposit:-**
If successful bidder fails to perform satisfactorily or in case any Terms & Conditions of contract are infringed by the bidder.
If the bidder fails to make complete supply satisfactorily or fails to complete the work in time.
 - 15. Date of Completion of Printing & Supply of Child Report Card:** - It should be printed and supplied within 15 (fifteen) days from the date of placement of order.
 - 16. Rate of Printing, Binding and Supply:-** The bidder should quote the rate of Holistic Progress Card (Class-I to VIII) including Paper cost, printing cost.
 - 17. Certificate to be given:** - Up to date I.T return statement, GST Registration Certificate and PAN No should be accompanied with the quotation.
 - 18. Transportation:-** Cost of transportation from Printing press to District headquarter will be charged as per local government rate
 - 19. Agreement:** - The successful Offset Printer will have to execute an agreement with the District Project Office, SS, Jharsuguda soon after finalization of Tenders in non-judicial stamp paper of worth Rs.10/- to printing and supply of Child Report card from Class-I to VIII.
 - 20.** The tender has to quote the price including all taxes as prescribed under Govt. norms.
 - 21. Penalty:** - Penalty will be imposed on the bidder under following condition.
In case of any short supply comes to the knowledge of authority regarding Holistic Report Card from Class-I to VIII @ Rs.12/- per short supply will be deducted.
 - 22.** In case of any deviation in quality aspects i.e if the bidder printing the material in low quality paper other than prescribed paper the EMD and security deposit of the bidder will be forfeited and if necessary possible steps for penalty rules will be initiated along with legal action.
 - 23.** In case of any dispute in the process or contract would be subject to the court of jurisdiction of District Headquarter, Jharsuguda only.
 - 24. Payment:-**Payment will be released to the Bidder after verification report of paper quality of the supplied report cards obtained from the Director, TBPM, Bhubaneswar.
 - 25.** The authority reserves the right to accept or reject all or any of the Tenders received without assigning any reason thereof.


29.1.27
District Project Co-ordinator
SS, Jharsuguda.