



# DISTRICT OFFICE, JHARSUGUDA

(SPORTS SECTION)

No. 1741 /Sports Dt. 08.02.2024

Sealed quotations/tenders are invited from the interested reputed Travel Agencies / Tour Operators or Private Individuals for providing 01(one) Nos AC Petrol/ Diesel TUV300/ Bolero/ Sumo Gold/ Ertiga etc. Vehicle having sitting capacity not more than seven including driver, which shall confirm to the terms and conditions (Annexure-A) for official use in the office of District Sports Officer, Jharsuguda on monthly rent basis: -

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in Road Worthy Condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs 5000/- (Rupees Five Thousand) only as EMD shall be deposited by the intending bidder/participant in shape of account payee Bank Draft drawn in favour of the District Sports Officer, Jharsuguda and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
7. The monthly rate of hire charge to be quoted separately in the general bid information (excluding fuel and lubricant). It is to be noted that the maximum monthly hire charges excluding taxes shall be limited to Rs. 31000/-.
8. The Vehicle must achieve a fuel efficiency of 10 K.Ms per litre.
9. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
10. The Sealed Quotation completed in all respect should reach the undersigned on or **before 23.02.2024 by 1.00 PM by Speed post or registered post** to the **District Sports Officer, Jharsuguda, At- Collectorate Building, Po- OMP Line, Dist- Jharsuguda, PIN- 768204** and shall be opened on the same day at **3.30 P.M.**
11. The application form of Quotation/Tender containing General Bid information and Terms & Conditions for Hiring of Vehicle etc. will be available with the office of the **District Sports Officer, Jharsuguda** on payment of Rs.1000/- from 10.00 AM to 5.00 PM in working days from **09.02.2024 to 19.02.2024** or can be downloaded from website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in) from **07.02.2024 to 19.02.2024**. In case of the application form is downloaded from [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in) the applicant shall furnish a DD for an amount Rs. 1000/- only towards the cost of application along with the application.

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

  
District Sports Officer,  
Jharsuguda

Memo No. 1742 Dt. 08.02.2024

Copy to the DIO, NIC, Jharsuguda for information and necessary action. He is requested to hoist the Quotation call Notice in the District Website.

Copy to Office Notice Board for information of General Public.

  
District Sports Officer,  
Jharsuguda 08/02/24

Memo No. 1743 Dt. 08.02.2024

Copy to the CDO-cum-EO, ZP, Jharsuguda/ Additional District Magistrate, Jharsuguda/ Sub-Collector, Jharsuguda/ RTO, Jharsuguda/ all Block Development Officers/all Tahasildars/ Executive Officer of ULBs, Jharsuguda for information. They are requested to display the Quotation call Notice in their Office Notice Board for wide publication.

  
District Sports Officer,  
Jharsuguda 08/02/24

TERMS & CONDITIONS

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. and DL of the Driver available all the time.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for the all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & Differential Coolant, Tyres & Tubes, Battery etc. Will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of Breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the Service Provider and no advance payment will be made.
10. The Vehicle shall not be more than 3(Three) years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdraw of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
District Sports Officer,  
Jharsuguda

**GENERAL INFORMATION**

Sl. No	Particulars	
1	Name of the Service Provider	
2	Complete address	
3	OGST Number	
4	Gem Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/ Address of the Driver	
16	D.L. No. & Validity of the D.L of the Driver	
17	Proposed hire charge of the Vehicle per month excluding fuel cost	
18	Rate of fuel consumption/ Mileage per litre	
19	Contact No. Of the Service Provider (Tenderer/ Quotationer)	
20	Contact number of Driver	

**"Certified that the information submitted above is true to the best of my knowledge and belief."**

**Seal & Signature of the Quotationer/ Tenderer**