



OFFICE OF THE CDM&PHO-CUM- DISTRICT MISSION DIRECTOR, NHM, JHARSUGUDA.
District Programme Management Unit (DPMU),NHM, Dist Headquarter Hospital,
At: Malimunda, Post: OSAP Lane, Dist: Jharsuguda – PIN: 768204 (Odisha)
E-Mail: dpmujha@nic.in

Letter No. 443 / NHM /FIN /24

Date: 09/02/24

To

The Editor, Bambad (Through the Local Corrospondences, Jharsuguda)

The Editor, Samey (Through the Local Corrospondences, Jharsuguda)

Sub: Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in your daily newspaper (One time) by dt. 13.02.24. Consuming minimum space and submit the bill as per I&PR rate along with a copy of the supplement to the undersigned within 7 days for payment.

Yours faithfully,

C.D.M&P. HO cum District Mission Director NHM,
Jharsuguda

Memo No. 444 / 24

Date:

1. Copy to the DIO, NIC, Jharsuguda for information with a request to publish the same along with the enclosers (enclosed herewith) in the district website of Jharsuguda district for information of the public for the above period.
2. Copy to the Head clerk, O/o the CDM&PHO, Jharsuguda information & necessary action.
3. Copy to all the Members of the Purchase /Tender committee for information with a request to attend the meeting as per the schedulde date,time &venue

C.D.M&P. HO cum District Mission Director NHM,
Jharsuguda

ZILLA SWASTHYA SAMITI, JHARSUGUDA

Office of the CDM&PHO- cum- Dist. Mission Director, Jharsuguda, Odisha, 768204.

No. 442 / NHM /Fin 24

Dt: 09/02/24

Tender Call Notice

Sealed tenders are invited from the interested eligible bidders for Supply of Stationary & Contingencies under the ZSS Jharsuguda as per the specification given in the tender paper. The sealed tender papers will be received at the O/o: The CDM & PHO cum District Mission Director, Jharsuguda, DHH, Jharsuguda on any working day till 26.02.2024 up to 5 pm through speed post/registered post /Courier only. The same will be opened on 27.02.2024 at 11.30 A.M in the office chamber of CDM&PHO in presence of bidders/their authorised representatives .The undersigned will not be held responsible for any kind of postal delay .The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof. The detailed terms & conditions along with bid documents is available in the website <http://jharsuguda.nic.in>.

Sd/-

CDM &PHO cum District Mission Director, NHM,
Jharsuguda



OFFICE OF THE CDM&PHO-CUM- DISTRICT MISSION DIRECTOR, NHM, JHARSUGUDA.

District Programme Management Unit (DPMU),NHM, Dist Headquarter Hospital,
At: Malimunda, Post: OSAP Lane, Dist: Jharsuguda – PIN: 768204 (Odisha)
E-Mail: dpmujha@nic.in

Tender Call Notice No: - / Fin. Dated:
**TENDER DOCUMENT FOR SUPPLY OF STATIONERY ITEMS UNDER ZSS,
JHARSUGUDA.**

1. Sealed tenders are invited from eligible bidders for supply of stationery items to the CDM & PHO, Jharsuguda for a period of one year on annual rate contract basis.
2. The tender should be submitted in two parts i.e. Technical bid (Cover-A) and Price bid (Cover-B). Each bid to be submitted in separate sealed envelopes super-scribed as Technical Bid (Cover A) & Price Bid (Cover B) respectively. These two envelopes should be put in another envelope marked as “Tender for Supply of Stationary Items in reference to adv. no 442”.

The tenders should be addressed to:

The CDM & PHO, Jharsuguda,
District Head Quarter Hospital,
Malimunda, OMP Lane, Jharsuguda, 768204.

The last date & time of submission of tender is 26.02.2024 up to 5 pm through speed post/registered post/Courier only. The same will be opened on 27.02.2024 at 11.30 A.M in the office chamber of CDM&PHO in presence of bidders/their authorized representatives.

Terms & Conditions

It may be noted that rates shall be quoted against the brand of items mentioned below at Tender Format – Cover B (Price Bid) at Annexure-I & II. Rates should not be more than MRP.

1. The firm should have GSTIN & PAN.
2. Tender Paper Cost of ₹.1000/- (non-refundable).The DD in favour of ZSS MISCELLANEOUS ACCOUNT payable at Jharsuguda and EMD of ₹.10000/- (Refundable).The DD in favour of ZSS MISCELLANEOUS ACCOUNT payable at Jharsuguda, which shall be refunded to unsuccessful bidders without interest after finalisation of the contract.
3. The technical bid are to be opened by the purchasing Authority at the first instance and at the second stage financial bids of only the technically acceptable offers should be opened for further evaluation and ranking before awarding the contract.
4. The firm will have to submit an Affidavit (On original Stamp Paper of Rs.20/-) in the technical bid with the following clauses:-
 - a) I have not been debarred by any Central/Sate Government organization/Bodies for the last 3 years.
 - b) I have not committed any offence under the Prevention of Corruption Act 1988 or
 - c) The Indian Penal code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - d) The CDM & PHO, Jharsuguda will have no liability regarding transportation, loading and unloading of material and all the

material ordered, shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by our organization.

- e) Our organization agrees to a bid by all terms & conditions of the Tender.
5. The bidders should not quote any other brand which are not mentioned in the list of items mentioned at Annexure I & II.
 6. Evaluation Criteria of Financial Bid:
 - (a) Particular brand wise evaluation shall be made to arrive at the lowest bidder of particular item(s) for Annexure-I items.
 - (b) Particular item wise evaluation shall be made to arrive at the lowest bidder of particular item(s) for Annexure-II items.
 7. The supplier selected shall have the responsibility to supply the Stationery items mentioned at Annexure-I & II as per supply order which is required for carrying out day to day official work of CD M& PHO, Jharsuguda.
 8. This rate will be applicable for purchase of the Stationery items for one Year from the date Of signing of contract on an annual rate contract basis.
 9. The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract.
 10. The supply of items shall be made as per the instructions mentioned in supply order from this Office of the CDM&PHO, Jharsuguda and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied.
 11. Contract should ordinarily be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms & conditions incorporated in the corresponding bidding documents. When the lowest bidder declines to supply the good for any reasons, the evaluation committee may invite the second lowest bidder for negotiation at the prices quoted by the lowest bidder. If the negotiation with the second lowest bidder fails, the procuring authority shall cancel the bid and invite fresh bid.
 12. For any dispute, decision of CDM & PHO, Jharsuguda, shall be final.
 13. All legal disputes are subject to the jurisdiction of Jharsuguda court only.
 14. The CDM & PHO, Jharsuguda reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason thereof.

Sd/-
CDM & PHO, Jharsuguda



TENDERFORMAT

Part -1

**(Technical Bid)–Cover-A
(To be furnished in Cover A- Technical Bid)**

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization / Valid official email address.	
6	GST registration acknowledgement	(Photocopy to be attached)
7	GSTIN(GST identification number)	
8	PAN	(Photo copy to be attached)
9	Draft number and date of the Tender Document Cost of Rs.1,000/-(Non-Refundable)	(Draft to be submitted)
10	EMD of Rs.10,000/	(Draft to be submitted)
11	Affidavit regarding not been Blacklisted	(Affidavit in original stamp paper of Rs.20/-) certified by Notary with clauses as mentioned in clause no.4 of the terms & conditions)
12	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/No)	

DECLARATION

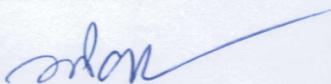
I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and accept able to me / us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be black listed and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place:

Date:

Seal



TENDER FORMAT
Part-II
(Price Bid)–Cover B
(To be furnished in Cover B-Price Bid)
Annexure-I Office Stationery Items)

Sl No.	Name of the Items	BRAND-I	Rate (Rs.) inclusive GST	BRAND-II	Rate (Rs.) inclusive GST	BRAND-III	Rate (Rs.) inclusive GST
1	ALPIN 100gm Pkt	BELL		KORES		ODDY	
2	ALPIN MAGNETIC BOX	OMEGA		KORES		ODDY	
3	ARCH FILE CARD BOARD With Lever (14"x10") Per Piece	SKILLA		TRIO		RAJDOOT	
4	ARCH FILE PLASTIC 2-D Ring Binger (25MM) Per piece	SKILLA		TRIO		RAJDOOT	
5	BINDER CLIP25mmeach	ODDY		CORPORATE		CAMEL	
6	BINDER CLIP41 mm each	ODDY		CORPORATE		CAMEL	
7	WHITE BOARD MARKER per piece	REYNOLDS		CAMLIN		LUXOR	
8	BOARD PIN (Plastic top)100no's Box	VIKRANT		GORILLA		ODDY	
9	Calculator 12 Digit	CASIO		ORPAT		CITIZEN	
10	Cash Book-280 pages each	OXFORD		SANGAM		ANUPAM	
11	Cash Book-160 pages each	OXFORD		SANGAM		ANUPAM	
12	CELLOTAPE1" and 50mtr Per piece	PREMIER		CELLO		Hi-Tech	
13	CELLOTAPE 2"and 50mtr Per piece	PREMIER		CELLO		Hi-Tech	
14	Cleaning Fluid Spray 500ML (Glass & House hold cleaner) each	P & G		HLL		Colin (Rekit)	
15	COPIER PAPER Legal Size70 GSM(500Sheets) Per Pkt	IMAGE		JK EASY		BILT	
16	COPIER PAPER A4 70GSM– 500 Sheets Per Pkt	IMAGE		JK		BILT	
17	Correction Fluid with Diluter each	KORES		CAMLIN		LUXOR	
18	Correction Pen per piece	LUXOR		KORES		Camlin	
19	Cover File Poly Coated per piece	ASHOKA		SWOSTI		LOTUS	
20	Pencil Cutter per piece	NATRAJ		CELLO		APSARA	
21	Cello tape Dispenser each	CELLO		OMEGA		KORES	
22	Drawing Sheet full size per piece	JK		IMAGE		Modi	
23	Engagement Stand (12"x8.5") Size (Acrylic Fiber Transparent) each	Omega		CELLO		PHILIPS	
24	Rubber ERASER per piece 33mmx17mmx10mm	NATRAJ		CELLO		APSARA	
25	Paper Flag (self adhesive)- Colored(Four Colors) Size 1"X3"(50x4colors) each pkt	KORES		Camlin		Trio	

Sl No.	Name of the Items	BRAND-I	Rate (Rs.) inclusive GST	BRAND-II	Rate (Rs.) inclusive GST	BRAND-III	Rate (Rs.) inclusive GST
26	Plastic Folder (Full Scape) with single bottom each	KOLORNINE		ARIS		Local	
27	Plastic Folder (Full Scape) Clear Bag with single bottom each	KOLOR		ARIS		Local	
28	Plastic Folder Two Packet (Full Scape) with single Bottom each	NINEKN-412F		ARIS		Local	
29	Folder Executive (Full Scape) each	KOLORNINE		POLO		Local	
30	Executive Folder Leather Finish each	KOLOR		POLO		SAYA	
31	L FOLDER A4 each	World one		KEA		SAYA	
32	Glossy Paper for Photo Printing A4 (20Sheet 180GSM) each pkt	ODDY		KODAK		Local	
33	Glossy Paper for Photo Printing A4 (20 Sheet 220GSM) per pkt	ODDY		KODAK		Local	
34	GUM tube50ml. each	KORES		Fevigum		FEVICOL	
35	GUM Stick15gm each	ODDY		FEVISTIC		CAMEL	
36	Highlighter each	FABER CASTELL		FLAIR		LUXOR	
37	James Clip Plastic Coated(100CLIPS) per pkt	KORES		CAMEL		ODDY	
38	Letter Despatch / Receive Registers(80Nos) each	Anupam		Rajdhani		SETTS	
39	Mounting Tape (Double side foam tape)24mm each	KORES		ODDY		Local	
40	Paper Tray Plastic(Full Scape)each	M-PLATIC		CELLO		OMEGA	
41	Permanent Marker(OHP) each	FLAIR		CAMLIN		LUXER	
42	PEN (MRP-5/-)	FLAIR		CELLO		ELKOS	
42	PEN (Use & Throw) per piece	LINC		Elkos		FLAIR	
43	PEN MRP 10/-	Reynold		CELLO		FLAIR	
44	PEN MRP 30/-	Reynold		CELLO		FLAIR	
45	Pen MRP 60/-	Reynold		CELLO		FLAIR	
46	Pencil (10 Pieces) Per Pkt	NATRAJ		CAMLIN		APSARA	
47	Pencil Battery AAA per piece	Duracell		Eveready		Nippo	
48	Pencil Battery AA per piece	Duracell		Eveready		Nippo	
49	Peon Book each	OXFORD		SWETA		Local	
50	Punching Machine Double eachDP-700	KANGARO		KORES		KANGAROO	
51	Punching Machine Double HDP-2320	KANGARO		KORES		KANGAROO	
52	Punching Machine Single each	KANGARO		KORES		KANGAROO	
53	Room Air Freshener (Spray) 125gm/234mlper piece	ODONIL		Godrej Aer		TOBY	
54	Register (Rulled)- 100Pages	Anupam		Krishna		NAVNEET	

Sl No.	Name of the Items	BRAND-I	Rate (Rs.) inclusive GST	BRAND-II	Rate (Rs.) inclusive GST	BRAND-III	Rate (Rs.) inclusive GST
	per piece						
55	Register (Ruled)- 200 Pages per piece	Anupam		Krishna		NAVNEET	
56	Scale Steel12 "Thickness Not Less Than 1MM per piece	NATRAJ		CELLO		AJANTA	
57	Scissors12" Plastic handle per piece	KANGARO		GORILLA		GODREJ	
58	Sketch Pen(12) per Pkt	LUXOR		FABER		CAMLIN	
59	Stamp Pad 8CMx12CMper piece	KORES		CAMEL		FABER	
60	Stamp Pad INK 100mL per piece	KORES		CAMEL		FABER	
61	Stapler Pin MEDIUM 24/6 per pkt	KANGARO		KORES		Local	
62	Stapler Pin SMALL NO-10 MM per pkt	KANGARO		KORES		Local	
63	Stapler Pin BIG 23/24 per pkt	KANGARO		KORES		Local	
64	Stapler Heavy Duty DS-23S24FL each	KANGARO		KORES		Local	
65	Stapler Medium HP45 each	KANGARO		KORES		Local	
66	Stapler Small HP10 each	KANGARO		KORES		Local	
67	Stiky Pad(4"x4" 80 sheets) each	ODDY		TRIO		Local	
68	STOCK REGISTER200Pages (Legal size) per piece	ANUPAM		SANGAM		OXFORD	
69	Towel for Chair (88x175cm.) Color per piece	BOMBAY DYING		Khadi		Local	
70	Towel for Hand (16"x24") color per piece	BOMBAY DYING		Khadi		Local	
71	Writing Pad, Pages 300 70GSM size 14x21.6cm. Spiral per piece	NAVNEET		LUXOR		Local	
72	Writing pad, 160 pages 70GSM spiral size14x21.6cm.singleruledper piece	NAVNEET		LUXOR		Local	
73	Writing pad 100 pages70 GSM spiral size25x17.6cm.single ruled per piece	NAVNEET		LUXOR		Local	
74	Writing Pad 70 pagespiral70GSM size14.8x21cmsingleruledper piece	NAVNEET		LUXOR		Local	
75	Writing Pad General70GSM40PAGES – General per piece	NAVNEET		LUXOR		Local	
76	Plastic Mug per piece	Cello		Flora		Supreme	

Sl No.	Name of the Items	BRAND-I	Rate (Rs.) inclusive GST	BRAND-II	Rate (Rs.) inclusive GST	BRAND-III	Rate (Rs.) inclusive GST
77	Carbon Paper (50 sheets) per pkt	KORES		HP		Local	
78	Color Paper (50 sheets) per pkt	KORES		HP		Local	
79	Wall Clock per piece	Titan		Ajanta		Casio	
80	Liquid soap 500ml (Bottle with spray) each	Detol		Lifebouy		Salvon	
81	Liquid Hand Wash Refill Pouch (750ml) each	Detol		Lifebouy		Salvon	
82	Lock 7Leavers with 3Keys each	Godrej Bolar		Bolar		Local	
83	Mosquito Repelling Liquid 60 days each	Good night Active		Subhanidra		Local	
84	Mosquito Repelling Machine each	Good night Active		Subhanidra		Local	
85	Naphthalene Ball	Pourhome		Odonil		Dazzler	
86	Room Freshener Bar: Odonil /Freshmoz-50gm. each	Pourhome		Odonil		Dazzler	
87	Air Freshener: Glade Lemon Gel 70gm. each	Pourhome		Odonil		Dazzler	
88	Power Switch (DP) for AC 32 Amp each	Cona		Anchor		Local	
89	Towel for vehicle color each	Bombay Dying		Supreme		Local	
90	Towel for Chair color each	Bombay Dying		Supreme		Local	
91	Hand Wash Bottle (250 ml) each	Detol		Lifebouy		Savlon	
92	Anti-virus- 1 User-1Year each	Quick Heal		AVG		NORTON	
93	Anti-virus- 2 User-1Year each	Quick Heal		AVG		NORTON	
94	Anti-virus- 3 User-1Year each	Quick Heal		AVG		NORTON	
95	Anti-virus- 5 User-1Year each	Quick Heal		AVG		NORTON	
96	Anti-virus- 10 User-1Year each	Quick Heal		AVG		NORTON	
97	Anti-virus Renewal 1 User each	Quick Heal		AVG		NORTON	
98	Anti-virus Renewal 2 User each	Quick Heal		AVG		NORTON	
99	Anti-virus Renewal 3 User each	Quick Heal		AVG		NORTON	
100	Anti-virus Renewal 5 User each	Quick Heal		AVG		NORTON	
101	Anti-virus Renewal 10 User each	Quick Heal		AVG		NORTON	
102	Cartridge (88A)	HP		Canon		Local	

Sl No.	Name of the Items	BRAND-I	Rate (Rs.) inclusive GST	BRAND-II	Rate (Rs.) inclusive GST	BRAND-III	Rate (Rs.) inclusive GST
103	Cartridge (12A)	HP		Canon		Local	
104	Cartridge {ML203-L(Samsung)}	HP		Canon		Local	
105	Cartridge (337)	HP		Canon		Local	
106	Cartridge (110A)	HP		Canon		Local	
107	Cartridge (Canon NPG-59)	HP		Canon		Local	
108	Computer Speaker each	Zebronics		Frontech		Local	
109	Web Camera each	Logitech		Fingers		Local	
110	UPS each	V-Guard		MICROTEK		APC	
111	MOUSE each	Logitech		Dell		HP	
112	Key Board each	Logitech		Dell		HP	
113	Pen Drive- 16 GB each	Sandisk		HP		Transcend	
114	Pen Drive-32 GB each	Sandisk		HP		Transcend	
115	Pen Drive-64 GB each	Sandisk		HP		Transcend	
116	Card Reader each	Sandisk		HP		Transcend	
117	Mouse Pad each	logitech		HP		Acer	
118	Headphone each	Philips		Zebronics		Frontech	
119	External Hard disk-1tb each	Seagate		HP		Western Digital	
120	External Hard disk-2tb each	Seagate		HP		Western Digital	
121	SSD (256GB M2) each	Consistent		Western Digital		Local	
122	SSD (512GB M2) each	Consistent		Western Digital		Local	
123	Calling Bell CordLess with remote each	Cona		Anchor		Local	
124	Detergent Powder (per KG)	Henko		Nirma		Tide	
125	Harpic 500ml. each	Reckitt Benckiser					
126	Sanitizer Small 100 MLeach	Dettol		Lifebuoy		Toby	
127	Sanitizer 500 MI each	Dettol		Lifebuoy		Toby	
128	Cash Book-6 no each	OXFORD		SANGAM		ANUPAM	
129	Cash Book-8 no each	OXFORD		SANGAM		ANUPAM	
130	Cash Book-10 no each	OXFORD		SANGAM		ANUPAM	
131	Ledger Book-4 no each	OXFORD		SANGAM		ANUPAM	
132	Ledger Book-6 no each	OXFORD		SANGAM		ANUPAM	
133	Ledger Book-8 no each	OXFORD		SANGAM		ANUPAM	
134	Ledger Book-2 no each	OXFORD		SANGAM		ANUPAM	
135	Indelible ink Marker Pen	KORES		CAMLIN		FIBRE CASTLE	

(Signature and seal of the authorized signatory)

Place:



Date:

ANNEXURE-II (Miscellaneous Stationery Items)

SL.	NAME OF ITEMS	BRAND	Rate(Rs.) incl GST
1	Acid for Sanitary use (1Lt.Bottle) each	Local	
2	Broom (Alandhu Jhadu) each	Local	
3	Broom big size (Phul Jhadu) each	Local	
4	Broom big size (Khadi ka Jhadu) each	Local	
5	Bucket 15LT. each	Local	
6	Door Mat plastic Grass type (rate per sq .ft)	Local	
7	Dustbin 100 LT.with Swinging Cover(Plastic) each	Local	
8	Dustbin10 LT.(Plastic) each	Local	
9	Dustbin10 LT. with foot operated cover(Plastic) each	Local	
10	Hit Spray 200ml each	Local	
11	White CHALK (100 no's) Per Pkt.	Local	
12	Multi-color CHALK(100 no's) Per Pkt	Local	
13	Envelope (Small) (100 no's) per Pkt	Local	
14	Envelope (Medium) (100 no's) per pkt	Local	
15	Envelope (Large) each	Local	
16	Envelope (A4 Size) each	Local	
17	Lace File each	Local	
18	Fly Leaf Normal, with whole & printing of Name Logo, each	Local	
19	Fly Leaf Laminated with whole & printing of Name Logo each	Local	
20	Mask Triplyar each	Local	
21	BUDKIN per piece	Local	
22	Hawaii Chapal (Adult) Ladies each pair	Local	
23	Colour Card Post Card Size (Per100Card)	Local	
24	Pen stand per piece	Local	
25	White Notice Board- 4'x6' each	Local	
26	Velvet Notice Board- 4'x6' each	Local	
27	Hawaii Chapal (Adult) Ladies each pair	Local	
28	Hawaii Chapal (Child) Gents each Pair	Local	
29	Hawaii Chapal(Adult) Gents each pair	Local	
30	Hawaii Chapal(Child) Ladies each pair	Local	
31	Hard Board File with Lace per piece	Local	
32	Envelop 90 GSM White Paper with single colour printing (Size:12.5CMx28CM)per piece	Local	
33	Envelop 90 GSM Yellow Paper with single colour printing & inner side lamination(Size:25CMx30CM)per piece	Local	
34	TAG (50Nos.) 5.5inch white thread each	Local	
35	Paper Weight glass (square Shape) each	Local	
36	Phenyl White(1ltr)each	Local	
37	Toilet Brush each	Local	
38	Phenyl (1LtBottle) each	Local	
39	Floor Wiper with Stick(5') each	Local	
40	Floor MOP (Pochha) with Stick(5') each	Local	
41	Latin hand brush plastic each	Local	
42	Harpic 500ml. each	Local	
43	Basin Hand brush plastic each	Local	

(Signature and seal of the authorized signatory)

Place:

Date:

