TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1.   The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

2.   The hire charges to be paid after deduction of income tax or any other tax as applicable by law on monthly basis is final but does not include cost of petrol/diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

3.   It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

4.   In case of breakdown of the vehicle for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

5.   In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

6.   The vehicles shall report for a minimum of 26 days in a month.

7.   In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of petrol/diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also be in good running condition during the period of contract.

10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the bidder/owner intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and for termination of agreement.

12. If the bidder violates any of the terms of contract, the entire amount of security deposit shall be forfeited.

13. The sealed envelope containing the Tender papers Superscribed be sent through Registered Post/ Speed Post/ By hand only to the following address.

    Deputy CEO, ORMAS, Jharsuguda, C/o- Zilla Parishad Building, At- Beheramal, P.O- OMP Line, Dist.- Jharsuguda, PIN- 768204

14. It needs to be written in capital letters "HIRING OF VEHICLE FOR DSMS SECTION OF ZILLA PARISHAD, JHARSUGUDA" on the top of the sealed envelope containing all papers along with application.

Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda

PROFORMA FOR ENGAGEMENT OF VEHICLE ON MONTHLY RENT BASIS

1. Registration No. of Vehicle
    (Enclose self attested Xerox copy of RC) :

2. Type of Vehicle (AC/Non-AC)   :

3. Year of Manufacture   :

4. Model   :

5. Date of registration   :

6. Name & complete address of the   :
    owner of vehicle
    (Enclose ID Proof
    Telephone/Mobile No   :
7. Fitness Certificate validity   :

8. Permit validity   :

9. Insurance validity   :

10. Name / Address of the Driver   :

11. D.L. No. & Validity of the D.L. of the   :
    Driver

FORMAT FOR PRICE BID

District	
Hire Charges (Per Month, In INR.)	Fuel (Kms per Ltr)

"Certified that the information submitted above is true and correct to the best of my knowledge and belief".

Seal & Signature of the
Quotationer/Tenderer