

# OFFICE OF THE TAHASILDAR, KIRMIRA

No 640 Date 10.06.2024

## QUOTATION CALL NOTICE

Sealed quotation are invited from interested reputed Travel Agencies/Tour Operators of private individuals for providing 1(one) available model of commercial vehicle (such as TUV 300/BOLERO/SUMO GOLD/ERTIGA vehicle having capacity not more than seven including driver, which shall confirm to the terms and condition (Annexure-A) vide office memorandum No-30464/FDt.06.09.2019 of finance Deptt. Govt of Odisha for official use in the office of Tahasildar, Kirmira on monthly rent basis.

### Condition:-

- 1) The vehicle must be in Road worthy condition, shall not be more then 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance certificate, Fitness Certificate, valid carriage permit, proof of up to date tax payment etc which are mandatory for playing of vehicle.
- 2) The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature
- 4) A sum of Rs.5,000/-(Rupees five thousand)only shall be deposited by the intending bidder/Participant in shape of Account Payee Bank Draft in favour of the Tahasildar, Kirmira and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charges be quoted separately in the general bid information (excluding fule and lubricants).It is to be noted here that the maximum monthly rental including all taxes fees shall be limited up to a maximum of Rs.31,000/- per month.
- 6) The vehicle must achieve a fuel efficiency of not less then 10 (Ten) KMs per litter
- 7) The detail of the make and year manufacture of the vehicle, registration No. mileage (KMs covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation /Tender (Annexure-B).

- 8) The Sealed Quotation completed in all respect reaches the undersigned on before **25/06/2024** by **3.00 P.M** by speed post or registered post to the Tahasildar, Kirmira PO-Kirmira, Dist-Jharsuguda, Pin-768220 and shall be Opend on the same day at 3.30 P.M
- 9) The application form of Quotation/Tender containing General Bid Information & Terms and Conditions for Hiring of vehicles etc will be available in the office of the Tahasildar, Kirmira on payment of Rs.500/- (Rupees five hundred) only from 10.00 A.M to 5.00 P.M in working days from **11/06/2024 to 25/06/2024** or can be downloaded from website [www.jharsuguda.nic.in](http://www.jharsuguda.nic.in) the applicant shall furnish a Demand Draft for an amount Rs.500/-(Rupees five hundred ) only towards the cost of application along with the application.

The Authority reserves the right to accept/reject any or all quotation without assigning any reason thereof.

  
Tahasildar, Kirmira  
**TAHASILDAR  
KIRMIRA**

Memo No. 641 dt 10.06.2024

Copy to DIO NIC, Jharsuguda for information and necessary action .He is requested to hoist the Quotation Call Notice in the District website.

  
Tahasildar, Kirmira  
**TAHASILDAR  
KIRMIRA**

Memo No 642 dt. 10.06.2024

Copy submitted to the Additional District Magistrate, Jharsuguda/Sub-Collector, Jharsuguda for information with a request to display the quotation Call Notice in their office notice Board for wide Publication.

  
Tahasildar, Kirmira  
**TAHASILDAR  
KIRMIRA**

Memo No 643 dt. 10.06.2024

Copy to Block Development officer, Kirmira/Child Development officer, Kirmira for information with a request to display the quotation Call Notice in their office notice Board for wide Publication.

Copy to Notice Board of Tahasil Office, Kirmira for information of general Public

  
Tahasildar, Kirmira  
**TAHASILDAR  
KIRMIRA**

TERMS & CONDITION FOR HIRING OF VEHICLES

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid M.V documents such as:- Valid Registration Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc and D.L of the driver available all the times.
2. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hire shall responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual expenditure of the vehicle. All expenditure towards repair, replacement of spare parts, lubricating oil of engine, Gear Box and different coolant, tyre & Tubes, Battery etc will be borne by the bidder. Similarly all expenses towards driver shall be borne by the bidder and nothing shall be paid separately for this purpose.
4. It shall be responsibly of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehcile of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement with out Prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded
9. Monthly hire charges and reimbursements towards cost of diesel (as actual) and lubricants (as per Govt norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

- 10). The vehicle shall not be more than 3(three) years old from the initial registration and also in good running contestation during the period of contract.
- 11). If the service is found to be unsatisfactory, the Client shall give one month notice and terminate the agreement
- 12) In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon to grant one month notice before such withdrawal of service and termination of agreement.
- 13) If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
10/6/24  
Tahasildar, Kirmira  
**TAHASILDAR**  
**KIRMIRA**

Annexure-B

GENERAL INFORMATION FOR HIRING VEHICLES

1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	Gem Registration Number	
5	Bank account No and IFSC Code	
6	Registration No of Vehicle	
7	Year of manufacture	
8	Make of Model	
9	Date of Registration	
10	Name & Complete address of the: Owner of vehicle: :	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/ Address of the Driver	
16	D.L No & Validity of the D.L of driver	
17	Proposed hire Charge of the Vehicle per month excluding fuel Cost	
18	Rate of fuel consumption/Mileage per Liter	
19	Contract Number of the service Provider/ Tender/ Quotationer)	
20	Contract Number of Driver	

Certified that the information submitted above is true to the best of my knowledge and belief "

Seal & Signature of the Quotation/Tender