

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, KOLABIRA

No. 909 /Dated. 19/09/2024

QUOTATION CALL NOTICE

Sealed quotation are invited from interested reputed Travel Agencies / Tour Operators of private individuals for providing 1 (one) available model of commercial vehicle (such as BOLERO / SUMO GOLD etc. vehicle having capacity not more than seven including driver, which shall confirm to the terms and condition (Annexure – A) for official use in the office of Child Development Project Office, Kolabira District – Jharsuguda on monthly rent basis.

Condition

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid carriage permit, proof of up to date Tax payment etc. which are mandatory for vehicle owner to participate in the bidding process.
3. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
4. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be experienced in driving transport passenger vehicle.
5. The Driver should be well behaved gentle and obedient in nature.
6. A sum of Rs. 5,000/- (Rupees Five Thousand) only shall be deposited by the intending bidder / participation in shape of Account Payee Bank Draft in favour of the Child Development Project Office, Kolabira and need to be submitted along with the tender as security deposit. After completion of the tender process the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). It is to be noted here that the maximum monthly rental including all taxes fees shall be limited up to a maximum of Rs. 25,000/- (Rupees Twenty Five Thousand) only per month.
8. The vehicle must achieve fuel efficiency of not less than 10 (Ten) KMs per litter.
9. The detail of the make and year manufacture of the vehicle, registration No. mileage (KMs covered per litter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation / tender (Annexure-B)

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10. The sealed Quotation completed in all respect reaches the undersigned on before dated. **04.10.2024 by 2.00 PM** through speed post / registered post / Courier / By hand to the office of Child Development Project Office, Kolabira, Dist.-Jharsuguda, Pin-768213 mentioning in capital letters **QUOTATION FOR VEHICLE** and which shall be opened on the same day at **3.30 P.M.** in presence of the bidders or their authorized representatives.

The authority reserves the right to accept / reject any or all quotation without assigning any reason thereof.

Child Development Project Officer,
Kolabira
Bentel
19.9.24

Memo No. **910** /Dated. **19/09/2024**

Copy to the Addl. District Magistrate, Jharsuguda / CDO cum ZP, Jharsuguda/Sub-Collector, Jharsuguda / All Tahasildars / All Block Development Officers / All CDPOs / All Executive Officers of Municipalities of Jharsuguda District for information with a request to display the quotation call notice in their respective office Notice Board for wide publicity.

Child Development Project Officer,
Kolabira
Bentel
19.9.24

Memo No. **911** /Dated. **19/09/2024**

Copy to DIO, NIC, Jharsuguda for information and necessary action. He is requested to hoist the quotation call notice in District Website for wide publicity.

Child Development Project Officer,
Kolabira
Bentel
19.9.24

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms & condition must be fulfilled by the successful bidder for providing a vehicle on the hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid carriage permit, proof of up to date Tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid on monthly basis is final but does not include cost of fuel. Which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown of the vehicle for reasons whatsoever, the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
6. In case of the vehicle does not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for a minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges & reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen (15) days of the submission of bills and no advance payment will be made.

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10. The vehicle shall not be more than 3 years old from the initial registration and also be in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give on (1) month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and for termination of agreement.

13. If the bidder violates any of the terms of contract, the entire amount of security deposit shall be forfeited.

14. The sealed envelope containing the Tender papers Superscripted be sent through Registered Post / Speed Post / By hand only to the following address.

Office of the Child Development Project Office, Kolabira, Dist.- Jharsuguda, Pin-768213 .

15. It needs to be written in capital letters "HIRING OF VEHICLE FOR CHILD DEVELOPMENT PROJECT OFFICE, KOLABIRA, DIST.- JHARSUGUDA" on the top of the sealed envelope containing all papers along with application.

ANNEXURE-B

Sl. No.	Particulars	
1	Name of the service provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account Number & IFSC Code	
6	Registration Number of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete Address of the Owner of the Vehicle	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire charge of the Vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per liter	
19	Contact No. of the service provider (Tenderer/Quotationer)	
20	Contact Number of the Driver	

“Certified that the information submitted above is true to the best of my knowledge and belief”

**Seal & Signature of the
Quotationer/Tenderer**

