

**OFFICE OF THE CDM&PHO-CUM- DISTRICT MISSION DIRECTOR, NHM, JHARSUGUDA**

District Programme Management Unit (DPMU), NHM, Dist Headquarter Hospital,

At: Malimunda, Post: OSAP Lane, Dist: Jharsuguda-PIN: 768204 (Odisha)

Phone: 06645-273107, E-Mail: [dpmujha@nic.in](mailto:dpmujha@nic.in)

Letter No. 2551 / Fin/NHM/24

Date: 10/09/24.

To

The Editor, Sambad  
(Through the Local Corrospendent, Jharsuguda)

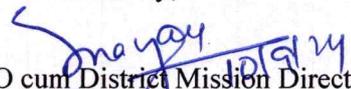
The Editor, Pragati Badi  
(Through the Local Corrospendent, Jharsuguda)

Sub : Publication of the advertisement.

Sir,

Please find here with a specimen copy of the advertisement for Publication of the same in your daily news paper (One time) consuming minimum space and submit the bill as per I&PR rate along with a copy of the supplement to the undersigned within 7 days for payment.

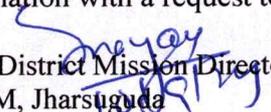
Yours faithfully,

  
CDM&PHO cum District Mission Director  
NHM, Jharsuguda

Memo No. 2552 / Fin/NHM/24

Date: 10/09/24.

1. Copy to the DIO, NIC, Jharsuguda for information with a request to publish the same along with the enclosers (enclosed herewith) in the district website of Jharsuguda district for information of the public for the above period.
2. Copy to the Head Clerk, O/o the CDM&PHO, Jharsuguda for information and necessary action.
3. Copy to the DAM, NHM, Jharsuguda for information and necessary action.
4. Copy to all the Members of the Purchase/ Tender Committee for information with a request to attend the meeting as per the schedule date, time & venue.

  
CDM&PHO cum District Mission Director  
NHM, Jharsuguda



**ZILLA SWASTHYA SAMITI, JHARSUGUDA**

Office of the CDM&PHO- cum- Dist. Mission Director, Jharsuguda, Odisha, 768204

No. 2551 / Fin/NHM/24

Dt: 10/09/24.

**Short Tender Call Notice**

Sealed tenders are invited from the interested registered & reputed travel agencies/ tour operators/ private individuals having GST Number for hiring of commercial vehicles on monthly basis to be used by Zilla Swasthya Samiti, Jharsuguda. The bidders can apply tender as per terms and conditions mentioned in the tender papers available at the [website www.jharsuguda.nic.in](http://www.jharsuguda.nic.in). The bidders have to submit separate sealed tenders one for Technical Bid and another for Financial Bid in the prescribed forms putting in a single envelop addressing to the CDM & PHO Cum District Mission Director, At- Malimunda, OMP Lane, Dist-Jharsuguda, PIN-768204. The complete tenders as per requirement should reach the Office of the Chief District Medical & Public Health Officer, Jharsuguda on or before **24.09.24 by 05:30 PM** through Speed Post/Registered Post only and which should be super scribed as **"Tender for Hiring of Vehicles for DPMU, BPMU & Other NHM Health Programme, Jharsuguda"**. The tenders will be opened on **25.09.24 at 11:30 AM** in the Office of the undersigned. The authority reserves the right to cancel or reject any or all the tenders without mentioning any reason thereof.

Sd/- Dr. Jaya Krishna Nayak  
CDM&PHO cum District Mission Director  
NHM, Jharsuguda

SECTION-I

DATE & TIME OF TENDER SUBMISSION & FINALISATION

RFP No. CDM & PHO/JSG/2024-25/

Date:

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR SUPPLY OF DIFFERENT TYPE OF COMMERCIAL VEHICLES FOR HIRING AT DISTRICT/BLOCK LEVEL UNDER ZILLA SWASTHYA SAMITI, JHARSUGUDA.

|   |  |   |
|---|--|---|
| 1 | Period Availability of RFP Document                        | From: 11.09.2024 to 24.09.2024<br>(Downloadable from website: <a href="http://www.jharsuguda.nic.in">www.jharsuguda.nic.in</a> )  |
| 2 | Last date for submission of Tender & address               | <b>Date:-Time: 24.09.2024 5.30 P.M</b><br>Office of the CDM&PHO-CUM- DISTRICT MISSION DIRECTOR, NHM, JHARSUGUDA, Dist Headquarter Hospital, At: Malimunda, Post: OSAP Lane, Dist: Jharsuguda, PIN: 768204 (Odisha)<br><b>( Through Speed Post / Registered post only)</b> |
| 3 | Date, time and place of opening of Tender ( Technical Bid) | Date: 25.09.2024 Time-11.30 A.M.<br>Place of Tender Opening: O/O CDM &PHO, Jharsuguda (Bidders / authorized representative may remain present at the time of opening of tender)   |
| 4 | Date, time and place of opening of Tender (Financial Bid)  | Place of Tender Opening: Only technically qualified bidder will be communicated through registered e-mail id given as per Annexure 1 (RFP)  |



**SECTION-II**

**TENDER DOCUMENT FOR SUPPLY OF HIRING VEHICLE ON DAILY/MONTHLY BASIS**  
**UNDER ZILLA SWASTYA SAMITI, JHARSUGUDA**

1. Sealed tenders are invited from the interested registered & reputed Travel Agencies/Tour Operators/Private Individuals having **GST Number** for hiring of commercial vehicles on monthly/daily wage basis to be used Zilla Swastya Samiti, Jharsuguda for a period of one year on annual rate contract basis for 11 nos of vehicle i.e 6 (Six) Nos. of Vehicle for District Programme Management Unit, NHM, Jharsuguda & 5(Five) Nos. of Vehicles for Block Programme Management Unit, NHM ( 1 each for Lakhanpur, Brajarajnar, Mundrajore, Kolabira & Kirmira).
2. The tender should be submitted in two parts i.e. Technical Bid (Cover-A) and Price Bid (Cover-B). Each of the above bids are to be submitted in separate sealed envelopes super-scribed as Technical Bid (Cover A) & Price Bid (Cover B) respectively. These two envelopes should be put in another sealed envelope marked as "**Tender for hiring of vehicles in reference to Advertisement No:-** \_\_\_\_\_".

The tenders should be addressed to:

**The CDM & PHO, Jharsuguda,**  
District Head Quarter Hospital,  
Malimunda, OMP Lane, Jharsuguda, 768204.

**Terms & Conditions of the Tender:-**

1. The Travel Agencies/Tour Operators/Private Individuals must have a valid GST registration to participate in the tendering.
2. The Travel Agencies/Tour Operators/Private Individuals must have to submit Tender Paper Cost of ₹.1500/- (non-refundable).The DD should be issued in favor of ZSS MISCELLANEOUS ACCOUNT payable at Jharsuguda.
3. The Travel Agencies/Tour Operators/Private Individuals must have to submit an EMD of ₹.1, 10,000/- (Refundable) .The above DD should be issued in favor of ZSS MISCELLANEOUS ACCOUNT payable at Jharsuguda, The amount of the above DD shall be refunded to unsuccessful bidders without interest after finalization of the contract.
4. The technical bid are to be opened by the purchasing Authority at the first instance and at the second stage financial bids of only the technically acceptable offers should be opened for further evaluation and ranking before awarding the contract.
5. The Travel Agencies/Tour Operators/Private Individuals will have to submit an Affidavit (On Non-Judicial Stamp Paper of Rs.20/-) in original in the technical bid with the following affirmations:-
  - a) I have not been debarred by any Central/Sate Government organization/Bodies for the last 3 years.
  - b) I have not committed any offence under the Prevention of Corruption Act 1988 or Indian Penal code/ Bharatiya Nyaya Sanhita or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
  - c) Our organization agrees to a bid by all terms & conditions of the Tender.



6. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Insurance certificate, fitness certificate, pollution certificate, valid contract carriage Permit, proof of up-to date tax payment etc. mandatory for plying of vehicle.
7. The driver of the vehicle must have a valid Driving License for light transport, passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
8. The driver should be well behaved and obedient in nature.
9. The monthly rate of hire charge is quoted separately in the general bid information (Excluding fuel & lubricant).
10. The details of the make and year of manufacture of the vehicle, registration no, mileage (KM covered per liter) and name of the driver, Driving license No and period of validity should be furnished with the Tender.
11. The department /Office, hiring the vehicles shall not be responsible for any damages/loss caused to hired vehicles or losses of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
12. The hire charges to be paid on monthly basis is final but not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicles towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tires & Tubes, Battery etc. will be borne by the bidder.
13. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
14. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
15. In case the vehicle does not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
16. The vehicles shall report for duty for minimum of 25 days in a month.
17. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
18. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidders will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service providers and no advance payment will be made.
19. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
20. If the service provider intends to withdraw the services of his vehicles and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
21. If the bidder violates any of the terms and conditions of contract, Zilla Swastya Samiti, Jharsuguda shall forfeit the entire amount of security deposit.
22. Contract should ordinarily be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms & conditions incorporated in the corresponding bidding documents. When the lowest bidder declines to provide the service for any reasons, the evaluation committee may invite the second lowest bidder for negotiation at the prices quoted by the lowest bidder. If the negotiation with the second lowest bidder fails, the procuring authority shall cancel the bid and invite fresh bid.
23. For any dispute, the decision of the CDM & PHO cum District Mission Director, Jharsuguda, shall be full & final.
24. All legal disputes are subject to the jurisdiction of Jharsuguda court only.
25. The CDM & PHO cum District Mission Director, Jharsuguda reserves its right to



25. The CDM & PHO cum District Mission Director, Jharsuguda reserves its right to accept or reject any or all tenders or any part thereof having no liability to communicate any reason thereof.

26. The Letter / directions received from the office of the Mission Director, NHM, Odisha from time to time will be treated as the latest norms and is applicable beside the above terms and conditions.

**EMD MONEY:-**

1. The EMD of successful bidder is liable to be forfeited if the tendered revokes any terms of the tender within the validity period.
2. EMDs given by unsuccessful bidders will be refunded after opening of financial bid.
3. EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/execute the order.
4. EMD of successful bidder will be returned after successful completion of terms & condition of supply certificate of all items.
5. EMD shall not carry any interest.



TENDER FORMAT

Part -1

**(Technical Bid)–Cover-A**  
(To be furnished in Cover Technical Bid)

|    |   |   |
|----|---|---|
| 1  | Name of the Service Provider  |   |
| 2  | Address of the Service Provider   |   |
| 3  | Name of authorized signatory (in capital letters)   |   |
| 4  | Telephone number of authorized signatory/Organization/ Valid official email address.                          |   |
| 5  | <b>Name, Designation and Address of the person to whom all references shall be made regarding this tender</b> |   |
| 6  | <b>GST Registration No. (Proof to be attached) in case the agency is firm</b>                                 | (Photocopy to be attached)  |
| 7  | Last three Month GST return copy  |   |
| 8  | <b>Income Tax Clearance Certificate for the period 2020-21, 2021-22&amp;2022-23.</b>                          |   |
| 9  | PAN NO  | (Photocopy to be attached)  |
| 10 | Draft number and date of the Tender Document Cost of Rs.1,500/- (Non-Refundable)                              | (Draft to be submitted)   |
| 11 | EMD of Rs.110,000/ .(One lakhs ten thousands only)  | (Draft to be submitted)   |
| 12 | Affidavit regarding not been Blacklisted  | (Affidavit in original stamp paper of Rs.20/- )certified by Notary with clauses as mentioned in clause no.4 of the terms & conditions)              |
| 13 | Name of the unit where the bidder is interested to provide is service   | District Progamme Management Unit, NHM, Jharsuguda/ Block Programme Management Unit, NHM Lakhanpur / Brajarajnagar/ Mundrajore / Kolabira / Kirmira |

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm /Agency will be black listed and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place:

Date:

Seal



## HIRING OF VEHICLES ON MONTHLY BASIS

### FINANCIAL BID

(PART-2/cover B')

Rates quoted for Hiring of Vehicle to be engaged under NHM Works & other Health activities

| Sl. No. | Name of the Vehicle                                      | Per Month Hiring | DoL per Ltr | Remarks |
|---------|--|------------------|-------------|---------|
| 1       | Innova with AC/XUV700                                    |                  |             |         |
| 2       | In nova with Non AC                                      |                  |             |         |
| 3       | Bolero/NEO with AC/<br>Scorpio with AC/ Ertiga with AC   |                  |             |         |
| 4       | Bolero/NEO Non AC/<br>Scorpio Non AC/ Ertiga with Non-AC |                  |             |         |

1. GST & Tollgate charges will be reimbursed separately over and above the hire charges.
2. Maximum hire charges per month is as per office Memorandum of Finance Deptt Govt of Odisha No22924/F/Fin-COD MV-0004/2018 dt 14.08.2023.

### DECLARATION

1. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. We are not black-listed by any Central/State Government/Public Sector Undertaking in India

Date:

Place:

Signature of the authorize person

Name:

Address:

Contact No. :



**HIRING OF VEHICLE ON DAILY BASIS**

**FINANCIAL BID**

*(Part-2/Cover-B)*

**Rates quoted for Hiring of Vehicle to be engaged under NHM Works & other Health activities**

| Sl. No. | Name of the Vehicle     | Per Day (within 200 KMs) | DoL (Per/km per liter) | Above 201 km running (per / Km / rate with Fuel | Remarks |
|---------|-------------------------|--------------------------|------------------------|---|---------|
| 1       | Bolero/NEO with AC      |                          |                        |   |         |
| 2       | Bolero/NEO Non AC       |                          |                        |   |         |
| 3       | Scorpio with AC         |                          |                        |   |         |
| 4       | Scorpio Non AC          |                          |                        |   |         |
| 5       | Innova with AC          |                          |                        |   |         |
| 6       | Innova with Non AC      |                          |                        |   |         |
| 7       | Tata Magic Express      |                          |                        |   |         |
| 8       | Ertiga with AC          |                          |                        |   |         |
| 9       | Ertiga with Non-AC      |                          |                        |   |         |
| 10      | Tata Magic (ChhotaHati) |                          |                        |   |         |
| 11      | Container (Mahindra)    |                          |                        |   |         |
| 12      | Swift with AC           |                          |                        |   |         |
| 13      | Swift with Non-AC       |                          |                        |   |         |
| 14      | Pick Up Van             |                          |                        |   |         |

1. GST & Tollgate charges will be reimbursed separately over and above the hire charges.
2. Extra Charges of Night Halt above 200 Kms will be given on mutual negotiation.
3. Maximum hire charges per month is as per office Memorandum of Finance Deptt. Govt of Odisha No22924/F/Fin-COD MV-0004/2018 DT 14.08.2023.

Date:

Place:

Signature of the authorize person

Name:

Address:

Contact No. :

*[Handwritten Signature]*