

**DISTRICT SKILL DEVELOPMENT CUM EMPLOYMENT  
OFFICE, JHARSUGUDA**

E-mail ID: deo\_ empjsg@yahoo.in, Phone No.06645-291437

No. 1198 / DSD &EO, Jharsuguda Dated 18.10.2024

**Press Note**

**Job Drive Organized by District Skill Development cum Employment Office in  
Collaboration with Redline Consultancy**

The District Skill Development cum Employment Office, in collaboration with Redline Consultancy, is pleased to announce a Job Drive aimed at providing employment opportunities in Jharsuguda. This event will connect job seekers with leading organizations including Hotel Yogendra, Abhitech Engineering Pvt Ltd, and Lalaji Automobiles.

**Event Details:**

- **Date:** 21<sup>st</sup> Oct 2024
- **Time:** 10:30 AM To 3:00 PM
- **Venue:** District Skill Development Cum Employment Office, Near LN College Gate, Badheimunda, Jharsuguda

**Available Positions:**

**Hotel Yogendra (Job Location-Jharsuguda)**

1. **Receptionist (Male)**
  - Positions: 1
  - Qualification: 10th/12th
  - Salary: ₹8,000 - ₹12,000
  - Skills: Excel, Word
2. **Back Office Work (Female)**
  - Positions: 1
  - Qualification: 10th/12th
  - Salary: ₹10,000 - ₹14,000
  - Skills: Excel, Word
3. **Tally Accountant (Male/Female)**
  - Positions: 1
  - Qualification: 10th/12th
  - Salary: ₹15,000 - ₹25,000
  - Skills: Sound knowledge in Tally

**Abhitech Engineering Pvt Ltd (Job Location-Jharsuguda)**

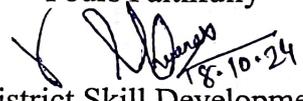
4. **Civil Engineer (Male Only)**
  - Positions: 1
  - Qualification: B.Tech
  - Experience: 3 years and above
  - Salary: Up to ₹35,000
  - Responsibilities: Site supervision, BOQ estimation
5. **Civil AutoCAD Designer**
  - Positions: 1
  - Experience: Freshers/Experience both welcome
  - Salary: Negotiable
6. **Office Assistant**
  - Positions: 1
  - Qualification: 10th/12th
  - Salary: Negotiable

**Lalaji Automobiles (Job Location-Jharsuguda)**

1. **Office Assistant (Male)**
  - o Positions: 2
  - o Salary: ₹8,000 - ₹12,000
  - o Skills: Excel, Word
2. **Telecaller (Female)**
  - o Positions: 2
  - o Salary: ₹6,000 - ₹10,000
3. **Data Entry Operator (Female)**
  - o Positions: 2
  - o Salary: ₹8,000 - ₹12,000
  - o Skills: Excel, Word
4. **Salesperson (Female/Male)**
  - o Positions: 4
  - o Salary: ₹15,000 - ₹25,000 + Incentives
  - o Skills: Excel, Word
5. **Receptionist (Female)**
  - o Positions: 1
  - o Salary: ₹6,000 - ₹10,000
  - o Skills: Excel, Word

Job seekers are encouraged to bring their updated resumes and be prepared for interviews. For further information, please contact the District Skill Development cum Employment Office.

Yours Faithfully

  
18.10.24  
District Skill Development  
-Cum Employment Officer  
cum- Employment officer  
Jharsuguda  
Jharsuguda

No. 1199 /DEEx, Jharsuguda

Date: 18.10.2024

Attachment:

- Copy submitted to the principal of all 10/12/ITI/Diploma/+3 Colleges running in Jharsuguda area, for favor of kind information.
- Copy submitted to the DPM, ORLM, Jharsuguda for favor of kind information.
- Copy submitted to the DPIRO, Jharsuguda for favor of kind information.
- Copy submitted to the Center Manager of Skill Development centres running in Jharsuguda region for favor of kind information.
- Copy submitted to the DIO, NIC, Jharsuguda for published on district official website.

  
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