



ଜିଲ୍ଲା ମୁଖ୍ୟ ପ୍ରାଣୀ ଚିକିତ୍ସା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଝାରସୁଗୁଡ଼ା  
OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER; JHARSUGUDA  
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Advertisement No. 2951 /CDVO (JSG) Dt. 7/11/24

INDICATIVE TERMS OF REFERENCES (TOR) FOR ENGAGEMENT OF FACILITATING NON- GOVERNMENTAL ORGANIZATION (FNGO) for Establishment of Animal Help Line with Ambulance Service in Jharsuguda Municipality Area in Jharsuguda District

Animal Help line facilities with ambulance service is implemented in the **Jharsuguda** District Society for the prevention of Cruelty to Animals (SPCA) through the Chief District Veterinary Officer (CDVO) cum Member Secretary, in order to provide emergency veterinary care to stray and destitute animals

In order to support the implementation of the Animal Help Line Programme, involvement of a civil society organization having expertise in animal welfare activities is being engaged. Accordingly District Society for the prevention of cruelty to Animal (SPCA) **Jharsuguda** District invites Expression of Interest (hereinafter called :EoI") from Non- Government Organization (NGOs) with prior experience for engagement as facilitating NGO (FNGO) for supporting the District Society for the Prevention of Cruelty to Animals (SPCA) **Jharsuguda** District for implementing Animal Help Line activities is invited to submit their application before the CDVO, Jharsuguda in mentioned below format within **25.11.2024 up to 5 PM**. The applications will be scrutinized on **26.11.2024 at 11 AM** with the presence of committee members and the applicants or their authorized representatives.

The engagement will be valid for period of one year from the date of signing of MoU by Society for the Prevention of Cruelty to animals SPCA, and FNGO, subject to satisfactory performance by the FNGO in the District.

### 1. SELECTION PROCESS OF FNGO:

The selection of the Facilitating Non-Governmental Organization (FNGO) will follow a two-stage process. Firstly, the applicant NGOs will be shortlisted based on their capacity and experienced on undertaking animal welfare activities. The short listed NGOs will be called for to make a detailed presentation on their past experience in implementation of programme and also on their proposed action plan for supporting the Animal Help Line activities in **Jharsuguda** Municipal Corporation/ Municipality area. The qualifying criteria and prioritization criteria for evaluation are as follow:

#### 1. QUALIFYING CRITERIA

- I. Registered body under the Societies Registration Act of 1860 (20 of 1860) or any other corresponding law for the time being in force and which is recognized by the animal Welfare Board of India.
- II. Having minimum one years of experience in implementing Animal Welfare activities along with social mobilization, awareness program.
- III. The Agency should not be blacklisted by the Govt./ Govt. Bodies.

## 2. HUMAN RESOURCES:

The FNGO will provide the following personnel for supporting the implementation of the animal Help Line activities.

Personnel*	Number of Personnel*
Veterinary Doctors	
AHL Assistant	
Project Coordinator	
Field Assistants	
Attendant	

\*Based on the manpower indicated in Sl .4 of the guidelines

## 3. TERMS & CONDITIONS FOR PROVIDING MANPOWER BY FNGO

- I. The engagement of FNGO and its continuance of engagement is based on the appraisal of its performance by the Society for the Prevention of Cruelty to Animals (SPCA) , Programme. District against deliverable Animal Help Line.
- II. The personnel engaged by the FNGO cannot claim any right to a regular appointment at any time in the Society for the Prevention of Cruelty to Animals (SPCA), district /F&ARD Department.
- III. During the tenure of engagement by the FNGO, the manpower provided by FNGO shall abide by the rule, regulation , conditions prescribed by the Member Secretary of the Society for the Prevention of Cruelty to animals (SPCA) , District .
- IV. During the period of engagement in the project, the personnel provided by the FNGO shall be required to work and attend the duties as may be assigned by the Nodal Officer for AHL Programme.
- V. The Personnel shall be entitled to a maximum of 10 days of leave in a year with prior approval of the Nodal Officer any unauthorized absence shall attract proportionate deduction from the consolidated monthly remuneration.
- VI. In the event of unauthorized absence or any other misconduct by the Personnel deployed by the FNGO, such Personnel shall immediately be replaced.
- VII. The FNGO shall be held responsible for any loss sustained by the Society for the Prevention of Cruelty to animals (SPCA), district/F&ARD Department through fraud or negligence on the part of the Personnel deployed by the FNGO.
  - a)Upon termination of the FNGO engagement, Personnel shall be liable to handover all the assets and records in their possession to the Nodal Officer.
  - b)The personnel deployed by the FNGO shall not take up any assignment during the period of engagement .
- VIII. The CDVO reserved the right to cancelled the proposal / Agreement any time without assigning any reason thereof.

4. Detailed Guidelines along with format for application.

*Chd 21/11/24*  
Chief District Veterinary Officer  
Jharsuguda

Memo No: 2952/CDVO(JSG)/Date: 7/11/24

Copy submitted to Executive Officer, Jharsuguda Municipality/ District Labour officer, Jharsuguda/ Deputy Commissioner CT&GST, Jharsuguda for information & necessary action with request to attend the meeting on 26.11.2024 at 11 AM in the office Chamber of the undersigned for final selection of the organization for the purpose of establishment of Animal Help Line with Ambulance Service in Jharsuguda Municipality of Jharsuguda District.

*Chd 21/11/24*  
Chief District Veterinary Officer  
Jharsuguda

Memo No: 2953/CDVO(JSG)/Date: 7/11/24

Copy forwarded to the District Information & Public Relations Officer, Jharsuguda for information and publicity.

*Chd 21/11/24*  
Chief District Veterinary Officer  
Jharsuguda

Memo No: 2954/CDVO(JSG)/Date: 7/11/24

Copy forwarded to the DIO NIC, Jharsuguda for information and necessary action. He is requested to webhost the same in the District Website for wide publication.

*Chd 21/11/24*  
Chief District Veterinary Officer  
Jharsuguda

Memo No: 2955/CDVO(JSG)/Date: 7/11/24

Copy submitted to the Collector and District Magistrate, Jharsuguda for favour of kind information and necessary action.

*Chd 21/11/24*  
Chief District Veterinary Officer  
Jharsuguda

Memo No: 2956/CDVO(JSG)/Date: 7/11/24

Copy submitted to the Director of Animal Husbandry and Veterinary Services Odisha, Cuttack for favour of kind information and necessary action.

*Chd 21/11/24*  
Chief District Veterinary Officer  
Jharsuguda