



ଜିଲ୍ଲା ମୁଖ୍ୟ କୃଷି ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଝାରସୁଗୁଡ଼ା
OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, JHARSUGUDA
 Near SP Office, OMP line, Jharsuguda – 768204
 e-mail: ddajhar.dag@nic.in

Tender Notice No. 2996 /

Dt. 26/11/24

TENDER CALL NOTICE

Chief District Agriculture Officer, Jharsuguda has invited sealed tender from interested firms/ agencies/ restaurants for supply of water, tiffin, lunch for **DISTRICT LEVEL FARM MECHANISATION MELA 2024-25** which is going to be organized from 09.12.2024 to 13.12.2024 at Manmohan ME School Field, Jharsuguda. The request for proposal along with detailed specification and eligibility criteria of the said event is available on the notice board of CDAO, Jharsuguda, & official website of Jharsuguda www.jharsuguda.odisha.gov.in . The last date for submission of documents and necessary papers was on dt. 26.11.2024 up to 10.00 PM to the O/o CDAO, Jharsuguda, 768204 by speed post or registered post/courier. But due to non-receipt of required applications within the stipulated time the date line has been extended up to **30.11.2024**, 1:00 PM. In case of any Addendum/ Clarification/ Corrigendum / Extension regarding this tender call notice the same will be published in the above website. Authority reserves the right to accept or reject any tender and to cancel procurement process at any time prior to the award to the contract with assigning any reason thereof. For any clarification related to tender document interested bidder can contact ddajhar.dag@nic.in.


 Chief District Agriculture Officer
 Jharsuguda

Memo no: 2997 CDAO(JSG)/Dt. 26/11/24
 Copy to the DEGM , Jharsuguda for web posting of the tender .


 Chief District Agriculture Officer
 Jharsuguda

Memo no: 2998 CDAO(JSG)/Dt. 26/11/24
 Copy to the D.I.P.R.O, Jharsuguda for information and necessary action with a request to publish the tender in local news paper.


 Chief District Agriculture Officer
 Jharsuguda

Memo no: 2999 CDAO(JSG)/Dt. 26/11/24
 Copy submitted to the PA to the Collector for kind information of Collector and District Magistrate, Jharsuguda.


 Chief District Agriculture Officer
 Jharsuguda

CHIEF DISTRICT AGRICULTURE OFFICER.
JHARSUGUDA

Limited Tender Enquiry for "SUPPLY OF WATER, TIFFIN, LUNCH FOR DISTRICT
LEVEL FARM MECHANISATION MELA 2024-25"

Name and Address of the Tender inviting Authority:

CHIEF DISTRICT AGRICULTURE OFFICER, JHARSUGUDA

Maximum Tender Value: 3,46,000/-

Email - ddajhar.dag@nic.in

SECTION I
IMPORTANT DATES OF THE TENDER

Date of publication of Bid Document in Website	:	20.11.2024
Last Date & Time of Receipt of Bid Document	:	30.11.2024 , 1PM
Date & Time of Opening of Tender Technical BID	:	30.11.2024 , 4 PM
Date & Time of Opening of Financial Bid	:	30.11.2024 , 4:30 AM
Place for Opening of Documents, Pre-Bid Conference And Address For Communication for Receipt of Bid Document	:	Conference Hall of the Chief District Agriculture Officer, Jharsuguda



SECTION II

GENERAL DEFINITION AND SCOPE OF CONTRACT

1. General Definitions

- ❖ Department means Department of Agriculture & Farmers Empowerment, Govt. of Odisha.
- ❖ Government means Government of Odisha.
- ❖ Bid/Tender Inviting Authority is the CDAO, Jharsuguda who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- ❖ Tender Evaluation Committee are Committees so constituted by the CDAO, Jharsuguda to decide on the tender.

2. Scope:

- ❖ The bids are invited for supply of tiffin (400 numbers/day) and meals (400 numbers / day), tea (400 numbers/day) along with water jar (70 jars @ 20 litres per jar) on the eve of District Level Farm Mechanisation Mela 2024-25 from 09.12.2024 to 13.12.2024 at Manmohan ME School Field Jharsuguda.
- ❖ The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- ❖ Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing

SECTION III

GENERAL INSTRUCTIONS TO BIDDERS

- ❖ Sealed tenders are invited to bid system from reputed firms/hotels/restaurants having valid GST Registration for supply of tiffin (400 numbers/day) and meals (400 numbers / day), tea (400 numbers/day) along with water jar (80 jars @ 20 litres per jar) on the eve of District Level Farm Mechanisation Mela 2024-25 from 09.12.2024 to 13.12.2024 at Manmohan ME School Field Jharsuguda.
- The bids complete in every aspect should reach to the O/o Chief District Agriculture Jharsuguda in sealed envelope with both physical /technical and Financial bid separately by **26.11.2024, 10 AM by the address Chief District Agriculture Officer, Jharsuguda P.O: OMP Line Jharsuguda Near S.P Office, Jharsuguda PIN:768204**
- Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
- The bidders or their duly authorized representative's may remain present during the opening of the tender. However absence of a bidder or his representative will not debar his participation in the bidding process.

- The interested bidders can download the entire Tender Document from the website <https://jharsuguda.nic.in> and submit the tender paper along with required documents and all the requested fees.
- The bidders must have to deposit Rs 500.00 (Rupees five hundred only) in shape of demand draft at any Nationalized bank in favour of "Chief District Agriculture Officer, Jharsuguda towards cost of a tender processing fees.
- The bidders must have to deposit Rs 3400.00 (Rupees three thousand four hundred only) in shape of demand draft at any Nationalized bank in favour of "Chief District Agriculture Officer, Jharsuguda towards Earnest Money Deposit (EMD).i.e. refundable.
- The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

SECTION IV GENERAL TERMS AND CONDITIONS

1. The firm should be registered under GOODS & SERVICE TAX.
2. The firm should have adequate man power to supply the food in time.
3. The agency will supply food as per requirement & the payment will be made after completion of the relevant programme and within 15 days of receipt of bill.
4. The firm shall supply the food at the designated venue i.e. at Mammohan ME School field Jharsuguda with manpower (at least for 4 stall) for serving of food to the attending farmers, delegates and officials.
5. The caterer has to prepare food at his/her own arrangement.
6. The firm will have to submit an undertaking in the technical bid that the firm/organization has not been black listed by any Government organization.
7. The firm shall supply the hygienic food and the utensils used shall be clean and sterile.
8. The bidder has to make his own arrangement for transportation of materials, cooking of food, serving of food and supply of necessary disposable buffet plates.
9. The award will be given to the bidder who quote lowest rate for the items including GST.
10. In case more than one firm quoting same price for one or more items, the firm quoted lowest for maximum number of items will be selected.

After completion of programme the supplier/agency should submit the bill in duplicate along with a copy of work order within 3 days.

11. The firm will be black listed for any deviation of above terms and conditions, if found during contract period.
12. All legal disputes, if any will be resolved in the office of the CDAO Jharsuguda.
13. 18. If the approved lowest eligible supplier fails to supply items within the stipulated period the Tender Inviting authority reserves the right to procure the same from the L2/L3 supplies at L1 rate, if they agree to supply at L1 approved rate.
14. The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.

15.No adulteration and color will be used

- a) The bidder shall deposit an amount of Rs. 500/- (Rupees Five Hundred only) toward cost of tender paper and BID processing fee (non-refundable) **in shape of Account payee demand draft/ online transfer.**
- b) The demand daft/online transaction slips of online transfer or Govt. money receipt of Rs.500/- is to be attached with the technical bid document.
- c) The bidders must have to deposit Rs 3400/- (Rupees three thousand four hundred only) in shape of demand draft at any Nationalized bank in favour of "Chief District Agriculture Officer, Jharsuguda towards Earnest Money Deposit (EMD).i.e. refundable.
- D) The online transfer of money made and A/C payee demand draft can be made in favour of the following bank particulars of Tender Inviting Authority. For online transfers the transaction slip should be attached with the BID documents.

Account details:

Project Director, ATMA, Jharsuguda
Bank Name: AXIS Bank, Jharsuguda
Account No:910010043695358
IFSC: UTIB0000493



SECTION V
DETAILS FOR REQUIREMENT

The Caterer has to supply the attending farmers, Officials and delegates Tiffin and lunch everyday from 09.12.2024 to 13.12.2024.

NAME OF THE EVENT: District Level Farm Mechanisation Mela, 2024-25
VENUE: Manmohan ME School Field, Jharsuguda
DATE: 09.12.2024 to 13.12.2024

Sl	Food Items Required	Quantity per day	Total Quantity for 5 days	Time of Serving	Remarks
1	Tiffin	400	2000	8:30 AM	In case of deviation of time it will be intimated
2	Lunch	400	2000	12:30PM	
3	Tea	400	2000	9AM	
4	Water Jar	80 jars per day (@20 liters per jar)	400 jars	8:30 AM	

MINIMUM MENU OF BREAKFAST (Package)

1. VADA.1
2. SAMOSA-1
3. ALUCHAP-1
4. SWEET.I

Freshly prepared items should be packed in adequate size paper packets and given to the participants along with hand napkin.

MINIMUM MENU OF LUNCH

Menu of Lunch(VEG) on 9 th ,10 th & 12 th December 2024	Menu of Lunch(NON-VEG) on 11 th , 13 th December 2024
<ol style="list-style-type: none"> 1. Plain rice (good quality boiled rice) 2. Dal (Arhar) 3. Mix Veg Curry 4. Bhaja (potato & other vegetables) 5. Khata (With Sugar) 6. Papad (Triangle) 	<ol style="list-style-type: none"> 1. Plain rice (good quality boiled rice) 2. Dal (Arhar) 3. Mix veg curry 4. Chicken/Fish 5. Bhaja (potato & other vegetables)

The Tea, tiffin & lunch have to be prepared with own arrangement and will be served at Manmohan ME School Field, Jharsuguda from 09.12.2024 to 13.12.2024.

Physical Bid

Sl No	Documents to be submitted
1	Forwarding letter in the pad of the firm with all the relevant documents
2	Details of name of the firm and address (Registered Office and Operating Branch) Office: Residence: Mobile: e-mail-Id:
3	Details of Tender Processing Fee (non-refundable)
4	Earnest Money Deposit (refundable)
5	GST Registration number(Enclose Photo copy of PAN)
6	Declaration for price quoted not more than open Market Price.
7	Banks details: Bank Name, Account No. IFSC Code (Copy of Pass Book/ Cancelled Cheque)

Financial Bid

Agency/ Firm Name

Address

Sl No	Name of the Item	Price quoted per unit in Rs.	Total Units Rs.	Total Price Rs.	GST Rs.	Grand Total Rs.
1	Tiffin					
2	Lunch(Veg)					
3	Lunch(Non-Veg)					
4	Tea					
5	Water Jar					

Place:

Signature of Applicant

Date:

Full Name:

Seal



DECLARATION

1. I.....Son/ Daughter/ Wife of
Shri.....Proprietor/ Partner/ Director
authorized signatory of the agency mentioned above state that I am competent to sign
this declaration and execute this tender documents.
2. I have carefully read and understood all the terms and conditions of the tender and
undertake to abide by them.
3. The information/ documents furnished along with the above application are true &
authentic to the best of my knowledge and belief. I/ We do hereby undertake that
furnishing of any false information fabricated document would lead to rejection of
my tender at any stage besides accruing of liabilities towards prosecution under
appropriate law.

Place

Date

Signature of Authorized person

Full Name:

Seal

DECLARATION FOR LOWER THAN MARKET PRICE

We, M/S..... declare that price quoted by us is not more than the open
market price or also under GeM Rate Contract/CGHS/NPPA or rates fixed by Govt. of India
where such rate exists.

Signature of Proprietor/ Authorized Person
With seal of



ଓଡ଼ିଶା ସରକାରଙ୍କ ଦ୍ଵାରା ପ୍ରସ୍ତୁତ କାର୍ଯ୍ୟକ୍ରମ ଉପରେ

