



ଜିଲ୍ଲା ପରିଷଦ: ଝାରସୁଗୁଡ଼ା
ZILLA PARISHAD : JHARSUGUDA
ORMAS, JHARSUGUDA

Phone/FAX No. 06645-271337, email Id- ormasjharsuguda@gmail.com

Letter No.- 1261 /ORMAS

Date. 02.12.2024

TENDER CALL NOTICE

Sealed tenders are invited in the respective format from experienced Printing Workers/ Decorators / Firms / Agencies for the **Printing Works** of Pallishree Mela coinciding with the Jharsuguda Zilla Mahostav - Dulduli 2025 of Jharsuguda district to be organized at BTM Field, Jharsuguda for the period from 1st to 5th January, 2025. The detailed Tender Papers can be obtained from office of ORMAS, Zilla Parishad, Jharsuguda on payment of Rs. 500/- (Rupees Five Hundred) only which is Non-refundable. The Tender Papers can also be downloaded from district website <https://jharsuguda.odisha.gov.in/> and in that case, Demand Draft of Rs. 500/- (Rupees Five Hundred) only in favour of **DSMS, Jharsuguda** payable at Jharsuguda must be enclosed with the Tender Paper.

The Technical & Financial Bid must be submitted in Sealed Cover separately, mentioning: **Technical Bid** for Security Service Works and **Financial Bid** for Security Service Works.

The Technical Bid will be opened first and the eligible bidder in Technical Bid can only be considered for Financial Bid.

The sealed tenders through Registered/ Speed Post/ Drop box will be received till **12.12.2024** in the office of Zilla Parishad, Jharsuguda by 03.00 PM. The tenders will be opened in the Office chamber of Chief Dev. Officer-cum-EO, Zilla Parishad, Jharsuguda on the same day at 4.00 PM in presence of the tenderers or their authorized representatives.

Sl. No.	Particulars	Details
01	Printing Works	Document required for Technical Bid in Annexure-I
		Financial Bid Format in Annexure-II
		Term, Condition and Specification of Works in Annexure-III

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Memo No. 1262 /ORMAS

Copy forwarded to the DEGM, Jharsuguda with a request to web host in www.jharsuguda.odisha.gov.in for wide publicity.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda

Date. 02.12.2024

Memo No. 1263 /ORMAS

Copy to GM- DIC, Jharsuguda/ All BDOs of Jharsuguda/ Sub-Collector, Jharsuguda/ District Culture Officer, Jharsuguda/ DI & PRO, Jharsuguda with a request to publish the Tender Call Notice in their office Notice Board as well as 01 in Daily Odia and 01 in daily English newspaper for wide publicity.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda

Date. 02.12.2024


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda



Panchayati Raj and Drinking Water Department
Government of Odisha

TENDER PAPER

(Printing works)

For

Pallishree Mela-2025

1st to 5th January, 2025
BTM Field, Jharsuguda

To be Organized by

ORMAS- JHARSUGUDA

**Panchayati Raj and Drinking Water Department,
Government of Odisha**

In Association with

District Administration, Jharsuguda

District Supply and Marketing Society, Jharsuguda
O/o- Zilla Parishad, Jharsuguda-768204

MSD

**DETAILS ON TENDER PAPER, EMD, BIDDER FOR PRINTING WORK FOR
"PALLISHREE MELA - 2025"**

The Tender paper can be downloaded from www.jharsuguda.nic.in

A) Cost of Tender Paper and Processing fee : Rs. 500.00 (Rupees Five Hundred Only) Non-Refundable

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../.....
(DD/PO to be attached with the Tender Paper)

B) E.M.D (Refundable) : Rs. 5,000/-(Rupees Five Thousand)only in shape of Demand Draft /Pay order in favour of DSMS, Jharsuguda payable at Jharsuguda.

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../.....
(DD/PO to be attached with the Tender Paper)

NAME AND ADDRESS OF BIDDER:

To be filled in by the bidder.

Bidder's Name and Address:

M/s
Address.....
.....
Contact No..... Whatsapp No.....
Email.....

Signature of the bidder

C) Closing Date & Time for Receipt of Tender Paper:

12th December, 2024 latest by 03.00 PM

D) Date & Time of Opening of Tenders:

**12th December 2024 at 4.00 PM,
Zilla Parishad Office, Jharsuguda**

E) ADDRESS FOR SUBMISSION OF TENDER PAPER:

MRS

**Deputy CEO, ORMAS
District Supply and Marketing Society, Jharsuguda
O/o-Zilla Parishad, Jharsuguda-768204**

ANNEXURE-I

Technical Bid Format to be submitted in a separate sealed cover –

DETAILS ON THE QUOTATION

(to be filled in by the bidder)

A. The work : Printing works for Pallishree Mela 2025, Jharsuguda

B. LAST DATE & TIME FOR RECEIPT OF QUOTATION: **12.12.2024 at 03.00 PM**

EVALUATION FORMAT

Name of the firm	:	
Address	:	
Type of firm [Tick (√)]	:	(Proprietorship/ Partnership)
Registration No.	:	
GSTIN Number	:	
GSTIN last deposit Chalan	:	Yes/ No (if yes attached the Xerox copy of same)
PAN Number	:	
Experience of similar types of works	:	Yes/ No

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative notice, my bid is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, Jharsuguda. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date:

Signature of the Bidder with seal



ANNEXURE-II

Financial Bid Format to be submitted in a separate sealed cover –

*(Last date for submission of duly filled in quotation form is 12th December '2024 at 03.00 PM)
(to be filled in by the bidder without any overwriting)*

I / We do hereby submit item wise quotation of printing works for Pallishree Mela – 2025 including all taxes.

Sl. No.	Particulars	Unit Cost	Required Unit (Approx.)	Total Amount (In Rs.)
1	Identity Card		500 Nos.	
2	Flex Banner		5000 Sq. Ft.	
3	Certificate		300 Nos.	
4	Flex banner installation		10 Nos.	
5	Leaflet		4000 Nos.	
6	Vinyl Stickers		50 Nos.	
7	Registration & Sales Report Forms		250 Nos.	
8	Letter Head		90 Nos.	
Total				

Signature of the Bidder with Seal

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ANNEXURE-III

Terms of Reference for the Printing Works of Pallishree Mela – 2025

A. About Pallishree Mela– 2025:

Pallishree Mela 2025 is scheduled to be organized at BTM Field, Jharsuguda coincide with Jharsuguda Zilla Mahostav, DULDULI from 1st to 5th January'2025 to provide a suitable platform to Rural Producers/ Artisans to showcase their products for direct sale, interact with urban consumers with their choices and preferences and also find out trade link with urban market, exchange of Technology which will certainly help them in getting remunerative price for their produce.

B. Printing Materials are required as per the specification given below:

Sl. No.	Particulars	Specification	Quantity
1	Identity Card	Size- 5.5 cm X 9 cm,, Offset printing both size, Multi Colour, cover with plastic pouch and clip type neck card	500 Nos.
2	Flex Banner	Different Size of the Banner, Multiple colour	As per the requirement
3	Certificate	Size- A4, Offset printing, Multi colour, 300 GSM Artpaper	300 Nos.
4	Flex Banner installation	Size- 15' X 10' with installation in prominent places of Jharsuguda town area	10 Nos.
5	Leaflet	Size- A5	4000 Nos.
6	Vinyl Stickers	Size- 3 X 2	50 Nos.
7	Registration & Sales Report Forms	Size- A4 with Single Color	250 Nos.
8	Letter Head	Size- A4 with Multi Color	90 Nos.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda

A. Terms and Conditions

1. The work assigned to the firm should be done as per the above specification.
2. The period of exhibition will be 5 days.
3. The work should be completed within the time frame.
4. Sanctions of any advance will not be considered. The payment will be made on completion of the event.
5. The price offered by the firm should include all taxes (**GST Bill**).
6. The above printing works should be submitted 2 days before starting of the exhibition.
7. The quotationer has to offer the price for all items together or else the tender paper will not be considered for evaluation.
8. The rate offered by the firm should be valid up to 31st March, 2025.
9. The firms should have experience to prepare product-wise profile based on the market trend of individual products displayed in the exhibition.
10. Authority can cancel the tender at any point of time without assigning any reason.
11. The undersigned reserves the right to reject any or all quotation(s) without assigning any reasons thereof.
12. Any legal dispute arising out of this is subject to Jharsuguda district jurisdiction only.
13. **While submitting the Quotation, the Quotationers should submit the followings with Self attested:**
 - a. Cost of Tender Paper, amounting Rs. 500/- (Rupees Five Hundred) only
 - b. Cost of EMD, amounting Rs. 5,000/- (Rupees Five Thousand) only
 - c. Copy of Valid GSTIN Registration number
 - d. Copy of latest GST Challan
 - e. Copy of PAN No.
 - f. Copy of Work orders/ experience certificate for similar nature of works for last 3 years.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda