

**INVITATION OF EXPRESSION OF INTEREST (EOI) FROM ELIGIBLE  
PSUs/GOVT./ SEMI.GOVT./ AUTONOMOUS GOVT. AGENCIES**

For

**Providing Project Management Consultancy (PMC) Services for Preparation Of Master Plan, Supervision Of Construction, Quality Control & Development Of Infrastructure and Rejuvenation of Behrapat Water body near Prasanna Panda Chowk in Jharsuguda District.**

District Administration, Jharsuguda invites Expression Of Interest (EOI) in sealed envelope in two bids system (Technical and Financial Bid) from eligible\_PsUs/Govt./Semi Govt./Autonomous Govt. Agencies having prior work experience of similar nature for Providing Project Management Consultancy(PMC) Services for Preparation Of Master Plan, Supervision Of Construction, Quality Control & Development Of Infrastructure and Rejuvenation of Behrapat Water body near Prasanna Panda Chowk in Jharsuguda District.

The Technical and financial bids sealed in separate covers duly super-scribed as "Technical Bid and "Financial Bid" should be inserted in a separate envelop super-scribed) as "EOI for selection of an Agency to provide Project Management Consultancy(PMC) Services from eligible PsUs/Govt./Semi Govt./Autonomous Govt, Agencies for Preparation of Master plan, Supervision of Construction, Quality Control & Development of Infrastructure and Rejuvenation of Behrapat Waterbody near Prasanna Panda Chowk in Jharsuguda , District.



### Important Instructions

The selection of the PMC Agency shall be on the basis of Quality-cum-Cost Based Selection System (QCBS).

1	Employer-District Administration. Jharsuguda	Collector Jharsuguda, Jharsuguda (Odisha)
2	Estimated Cost of Project	Rs10 Crores approx.
3	Completion Time	18 Months
4	Cost of Tender Paper in Form of DD/NEFT/RTGS drawn in favour of CDO-cum-EO, Zilla Parishad, Jharsuguda issued from any Nationalized/Scheduled Bank payable at Jharsuguda	Rs.10,000/-Only.

### Time Schedule for various EOI related events:

Publication of EOI	20 <sup>th</sup> December2024(9:00AM)
Bid Document Download Start Date	20 <sup>th</sup> December2024(4:00PM)
Bid Submission Start Date	26 <sup>th</sup> December2024(9:00AM)
Date of Pre-Bid Meeting	27 <sup>th</sup> December2024(03:00PM)
Bid Document Download End Date	31 <sup>st</sup> December2024(5:00PM)
Bid Submission End Date	01 <sup>st</sup> January 2025(5:00PM)
Opening of Technical Bid	2 <sup>nd</sup> January 2025(11:00AM)
Opening of Financial Bid	3 <sup>rd</sup> January 2025 (11:00AM)
Presentation of Concept Note	3 <sup>rd</sup> January 2025 (10:00AM) onward to be followed on next day, if required. At DMF Conference Hall, Jharsuguda
Address For Communication	District Office Jharsuguda.

District Administration Jharsuguda reserve the right to accept or reject any or all EOI without assigning any reason thereof

**Eoi Ref. No: 16636**

**Dt.20/12/2024**

EOI Inviting Authority: Collector, Jharsuguda, District, Jharsuguda, State: -Odisha. EOI completed in all respect from eligible PSUs/Govt. /Semi Govt. Autonomous Govt. Agencies must reach the office of Collector, Jharsuguda on or before **5 pm of 01st January 2025 through registered post/speed post** Late Submissions of any bid shall be the sole responsibility of the bidder and reason for delay beyond the due date shall not be entertained by the technical committee at any cost. However, the District Administration, Jharsuguda reserves the right to reject any/or all the EOIs without assigning any reason thereof.

Any query/clarification regarding the EOI may be mailed to:

ori-djharsuguda **DMF Email:-**  
**dmfjharsuguda@gmail.com**

**BID DOCUMENT  
FOR**

**SELECTION OF PROJECT MANAGEMENT CONSULTANT(PMC)**

**Engineering and Project Management Consultancy (PMC) Services For Preparation Of Master Plan, Supervision Of Construction, Quality Control & Development Of Infrastructure and Rejuvenation of Behrapat Waterbody near Prasanna Panda Chowk in the Jharsuguda District and Other Infrastructure development under EPC mode.**

**Information to Bidders (ITB)**

**1.0 District Administration Jharsuguda** desires to engage the services of Project Management Consultant (PMC) from amongst CPSUs/PSUs/Govt./Semi Govt./Autonomous Govt. Agencies having prior work experience and good track records eligible as per GFR 2017 u/s 133 (3) **for Preparation of Master plan and Supervision of Construction, Quality Control & Development Of Infrastructure and Rejuvenation of Behrapat Waterbody near Prasanna Panda Chowk in the Jharsuguda under EPC mode.** The eligible PMC shall be selected because of Quality-cum-cost based selection system (QCBS). The proposed cost of the project including Rejuvenation of Waterbody and other infrastructures development as specified in the Scope of Work under the TOR would be Rs.10.00 Crores (Appx).

**2.0 Definitions**

Unless context or consistency demands otherwise the following terms shall have the meaning assigned to them as under:

- 2.1 District Administration Jharsuguda** shall include Collector of the district and all responsible officials assigned to the project or its legal representatives, successors and permitted assigns.
- 2.2 'PMC'** shall mean the Project Management Consultant engaged by the District Administration, Jharsuguda and also act as a Supervising Agency.
- 2.3 'Completion'** shall mean that the work on any project phase is complete and is suitable for its intended use.
- 2.4 'Authorized Representative'** shall mean the representative of Project Management Consultant.
- 2.5 'Projects'** shall mean and include Preparation of Master plan, Supervision of Construction, Quality Control and Rejuvenation of Waterbody and Other Infrastructural development at Beherapat Near Prasana panda Chowk in Jharsuguda District.
- 2.6 'Services'** shall mean the Comprehensive Design, Engineering and Project Management Consultancy including quality control services to be rendered by the PMC.



- 2.7 'Contractor' means the contractor or suppliers or agencies employed by the Executing Agency i.e. PMC for the work or any connected work including the Executing Agency itself in case any work is done directly by the Executing Agency i.e. PMC.
- 2.8 "Completion" means when the building(s)/Structures(s) are complete in all respects along with associated services i.e.. ready to occupy and are actually handed over to the Employer.
- 2.9 "CTE" means Chief Technical Examiner.
- 2.10 "CVC" means Central Vigilance Commission, Government of India.
- 2.11 "CAG" means Comptroller and Auditor General, Government of India.
- 2.12 "EPC" means Engineering, Procurement and Construction.

### 3.0 Eligibility Criteria: -

3.1 As per clause 7.1 of this document.

### 4.0 The broad scope of the works/Terms of reference (TOR) shall be:

- i. Survey & preparation of Master Plan of the entrusted Project.
- ii. Supervision of Construction, Quality Control & Development of the Campus, Food Courts, Residential Buildings, Vehicle Parking Space, and other infrastructure under EPC mode by following all relevant building/structural bye laws.
- iii. Supervision of the project including Civil, Architectural, Structural, Plumbing, Electrical, HVAC, and other required Furniture, IT Active and CCTV, Firefighting, networking design, horticulture, landscaping, and engineering by contractor under EPC mode where Engineering, Procurement, and Construction would be fully contracted. However, the conceptual drawing shall be prepared by PMC Architect.
- iv. Obtaining statutory approvals for design and drawings wherever applicable.
- v. Project Management and Construction supervision as per design requirements by inviting bid for engagement of Contractor observing due PWD guidelines and codal procedures in this regard.
- vi. Quality Control of Construction at each stage, as per the specifications.
- vii. Obtaining completion/occupancy certificate, if applicable.
- viii. Handing over the facilities District Administration Jharsuguda.
- ix. Maintenance of building / campus during the defect liability period of 24 months from date of handing over the completed project to the District Administration Jharsuguda.

Others Infrastructures as per requirement of Client and Scope under MOU.



## 5.0 BID CAPACITY:

- 5.0 The estimated cost of the project is Approx. Rs. 10 00 Crores and duration is 18 Months (3 months for planning and 15 months for execution) The Bidders shall provide their services as PMC for a period of 18 Months or till the completion of the project whichever is later.
- 5.1 The offer, in which any of the prescribed conditions is not fulfilled or where the bidder imposes any condition including that of conditional rebate, shall summarily be liable for rejection.
- 5.2 Canvassing whether directly or indirectly, in connection with the bid is strictly prohibited and the bid submitted by the bidder who resorts to such canvassing in any form would be liable for rejection.
- 5.3 The bid shall remain valid for a period of 180 days from the date of opening of 'Bids' unless otherwise extended by the District Administration giving a clear notice in writing for the same.
- 5.4 Bidder must ensure before submitting the bid that each and every page of the bid documents is signed by the authorized officials of the organization. The bid document shall form a part of the contract agreement. The successful bidder on acceptance of his bid by the Accepting Authority, and issue of letter of intent/ award shall, within 15 days, sign the contract agreement or MOU with District Administration Jharsuguda.
- 5.5 However, District Administration Jharsuguda reserves to itself the authority to reject any or all of the bids received and change the scope of the work without assigning any reason thereof. District Administration Jharsuguda also reserves the right to itself to terminate the bidding process at any stage without assigning any reason thereof.

## 6.0 Submission of Bid:

6.1 To obtain first-hand information on the assignment and on the local conditions, bidders are advised to visit the site. Bidders are expected to be informed themselves of local conditions and take these into account while preparing their bids.

6.2 Financial Bid to be submitted on the date mentioned above.

The Agency charges all-inclusive but excluding GST for Preparation of Master plan and Providing Comprehensive Design Engineering and Project Management Consultancy (PMC) Services shall be quoted in terms of Fee both in figure and in words duly signed by the Authorized Signatory to be indicated in the prescribed format provided herewith. The EOI has been called considering composite supply nature of work as per GST Act and as such the GST shall be payable at applicable rate as notified from time to time.

District Administration, Jharsuguda shall reimburse/ pay all expenditure related to obtaining statutory clearances of the project as per actual including registration charges (if any) with concerned authority. No consultancy charges shall be paid on such statutory clearances.

**7.0 Evaluation Criteria:**

Combined Quality cum Cost Based System (QCCBS) as detailed in the EOI.

**7.1 Minimum Eligibility Criteria:** The Agencies who fulfils the following minimum eligibility requirements shall be eligible to apply.

7.1.1 Should have satisfactorily completed / executed similar nature of work(s) as PMC for works as mentioned below during the last ten years ending previous day of last date of submission of EOI.

Three similar works each costing not less than 40% of the estimated cost of the project

Or

Two similar works each costing not less than 60% of the estimated cost of the project

Or

One similar work costing not less than 80% of the estimated cost of the project.

Similar works means experience in Providing Comprehensive Project Management Consultancy (PMC) Services for development/renovation/rejuvenation of large Waterbody Renovation with Beautification/ Park /Road / Development of Campus / Office & Administrative Buildings/Parking Space/Shop/Food Kiosks etc.

7.1.2 Average annual financial turnover should be at least 500 Crores during the immediate last 3 consecutive financial years. The agency should not have suffered losses during at least 3 years out of last 5 Financial Years. Certificate regarding Turnover during the preceding three consecutive Financial Years be furnished from a Chartered Accountant/ Statutory Auditor of the Bidding Company.

7.1.3 Any CPSUs/ PSUs set up by the Central/State Govt. to carry out Civil or Electrical works as per GFR clause 133(3) can participate in the bid.

7.1.4 Agencies that are debarred or blacklisted by any Govt. Departments/ Body/Organization under Ministry of HRD/Education/Finance, Govt. of India/State Government Odisha shall not be eligible to participate in the bid /EOI .A Certificate to this effect must be furnished along with the Bid document citing clearly that any of the Buildings, Infrastructure Project which have been constructed under EMPC/PMC/EPC mode by them and which were handed over for use in last were not declared unsafe by any Govt. Agency(ies) during the last five years due to poor workmanship, design deficiency, structural and construction lapses etc.

7.1.5 Being a Govt. funded project, the Project Management Consultant should have executed works based on CPWD/OPWD Specifications with up-to-date correction slip and latest General Conditions of Contract.

## 7.2 Evaluation of Technical Bid

The duly constituted EOI Evaluation Committee (EC) shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and by applying the evaluation criteria as specified below:

### Essential Eligibility Criteria

G1	The bidder must be a CPSUs/ SPSUs/Govt./ Semi Govt./Autonomous Govt. Agencies registered in India under the Indian Companies Act 1956/2013 and having exposure in the field of PMC Services for a period of past 25 years along with the working experience of 10 years in Odisha Region as on Bid due date.
G2	<p>The Bidder Should have satisfactorily rendered services of project management consultancy &amp; supervision of construction projects in the past ten years,</p> <p>At least one similar work of value not less than Rs.5.00 Crore</p> <p style="text-align: center;"><b>OR</b></p> <p>Two similar works of value not less than Rs.3.00 Crore each,</p> <p style="text-align: center;"><b>OR</b></p> <p>Three similar works of value not less than Rs.2.00 Crore each.</p> <p>“Similar work” shall mean Design &amp; Engineering Consultancy (DEC)/ Engineering &amp; Project Management Consultancy (EPMC)/ Project Management Consultancy (PMC) for Development of Institutional Campus / Office and Administrative Buildings and other infrastructural works as desired by client. Residential buildings and other infrastructures.</p>
G3	The bidder should have an average annual business turnover of not less than Rs.500.00 Crores during the last three consecutive years ending March 2024. Turnover sheets for the preceding three consecutive years ending March 2024 duly certified by a chartered accountant/ statutory auditor of the company be furnished.
G4	The bidder should not have incurred loss(es) (Profit after tax should be positive) in more than three years during preceding five consecutive years and it should be duly certified by the Chartered Accountant.
G5	Joint venture of a single bidder as a member of consortium/joint venture / Association for any project/work shall not be considered for evaluation.

G6	<p>Agencies that are debarred or blacklisted by any Govt Departments/ Body/Organization under Ministry of HRD/Education/Finance, Govt of India or State Govt. of Odisha are not eligible to participate in the EOI. A Certificate/Undertaking is to be submitted along with the bid by the bidders to this effect that. Any of the Buildings, Infrastructural Project which have been constructed under EMPC/PMC/EPC mode by them and which were handed over for use were not be declared unsafe by any Govt. Agency during last five years due to poor workmanship, design deficiency, structural and construction lapses etc. In case if it is established at a later stage about the bidder being blacklisted or declared by any Govt. Department / Body/Organization under Ministry of HRD/ Education/Finance, Govt. of India/ State Govt. Of Odisha or if bidder's project is declared unsafe, then the works shall be withdrawn and the Agency shall be blacklisted in all future projects in the district.</p>									
G7	<p>The bidder should have positive net-worth during any of the 03years out of last 05 years ending March 2024. .</p>									
G8	<p>PMC should have provided PMC Services for at least 1 building with minimum Ground floor structure with air-conditioning having minimum built-up area of 5,000 sq ft during the last five years ending previous day of last date of submission and such building shall be under successful operation/possession.</p>									
G9	<p>The Agency (CPSU/PSU) should have in-house professionally qualified (minimum Graduate degree) Regular/Certified staff as on this Eoi/bid publication date, in the following categories.</p> <table border="1" data-bbox="521 1176 1186 1333"> <tr> <td>01.</td> <td>Civil Engineers</td> <td>50</td> </tr> <tr> <td>02.</td> <td>MEP Engineers</td> <td>15</td> </tr> <tr> <td>03.</td> <td>Architects</td> <td>01</td> </tr> </table>	01.	Civil Engineers	50	02.	MEP Engineers	15	03.	Architects	01
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G10	<p>Bidders are required to submit Copies of the Turnover sheet of the bidder for the last three financial years ending March2024 duly certified by a Chartered Accountant should be enclosed.</p>									

## Evaluation Criteria & Financial/ Price Bid

Evaluation Criteria-Broad guidelines for evaluation of Financial Bids would be as under:

- i. Only those Financial Bids will be opened and evaluated which fulfills all the required eligibility and qualifying criterion as laid down in this EOI.
- ii. The bidder should quote the rates in INR excluding Taxes, GST, Duties etc. and as per prevailing Government norms it would be paid extra from time to time.
- iii. Quoted rate shall be fixed and shall not be subject to escalation due to any unforeseen reason except the taxes.
- iv. If there is any discrepancy between word and figures, the quoted rate in words will be taken as final quoted price by the bidder. The Decision of District Administration, Jharsuguda in this regard shall be final and binding.

### **BIDEVALUATION**

(Quality and Cost Based Selection-QCBS)

#### **(a) TECHNICAL EVALUATION:**

The Technical Bid submitted by the bidders shall be opened on the scheduled date and time and evaluated by the CEC/ Technical Committee as per the criteria detailed in table ahead.

The bidders will be allotted marks out of **60** points as detailed in the table-1.0 (Technical Evaluation Parameters) under stage-A, on the basis of the certified documents submitted by the bidder along with the EOI, in support of the desired information furnished by the concerned bidder. Further, under stage-B (Technical Evaluation Parameters) the eligible bidders will have to give the Presentation, for which Client along with some other officers inducted (if any) by competent order, will evaluate the presentation (stage-B of Technical Evaluation) out of **40** points. The total Technical Score (TS) for stage-A & stage-B which is 100 will be scaled down to **80**. Those bidders whose score is more than or equal to **70%** (i.e. 56 points out of 80 as TS as qualifying marks for further evaluation) will be shortlisted, and financial offers/Bid will be opened for those eligible bidders only.



**b) Financial Evaluation:**

The Financial bid for the above shortlisted bidder will be opened. The bidder with the lowest quoted rate will be assigned a score of 100. The other bidders will be allotted score relative to the Lowest Quote as detailed below: -

$$FS=100 \times (FL/F)$$

Where, FS=The Financial score of the financial proposal being evaluated, FL = The price of lowest priced financial proposal and

F=The price of financial proposal of the concerned bidder. The above FS (Financial Score) will be Scaled down to **20** points.

**c) Final Evaluation:**

- i) Scores obtained on the Financial Score (FS) out of **20 points** will be added to score obtained on Technical Score (TS) out of **80 points** to get a Consolidated Score (CS) out of **100** points.
- ii) The bidder with the highest Consolidated Score (CS) will be selected.
- iii) If there is a tie in the CS, the vendor with a higher score on the technical score (TS) will be given preference on selection.
- iv) If there is a tie in Technical Score, then the bidder with successful completion of project(s) worth more than the other bidder will be preferred.
- v) During evaluation, the EOI Authority will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures, the former will prevail.
- vi) The successful bidder has to execute an agreement with all the formalities.



Table-1.0: Technical Evaluation Parameters as given under

Table1.0: Technical Evaluation Parameters							
STAGE	Sl. No	Parameter	Evaluation Criteria		Maximum Score		
Stage-A	1	Average Annual Turnover for three financial years 2021-22, 2022-23,2023-24	i. Rs. 450 Cr.: 10 Marks ii. Rs. 300 Cr. Up to Rs. 450 Cr.: 7 Marks iii. Rs. 150 Cr. Up to Rs. 300 Cr.: 4 Marks iv. < Rs. 150 Cr.: 0 Marks		10		
	2	Valid ISO Certification	v. 5 marks if CPSUs/PSUs fulfils the criteria otherwise zero mark.		05		
	3	<b>Employee strength in Organization</b>					
		Min. Qualification: Bachelor's Degree in Engineering  The Engineers and Architects required/ mentioned should be Empaneled Staffs of the bidder as on 30/10/2024	a) Civil Engineers (Max 5 Marks)	> 100 Nos. : 10 Marks 75-100 Nos. : 07 Marks 50-75 Nos : 05 Marks < 50 Nos. : 02 Marks	15		
			b) MEP Engineers (Max 04 Marks)	>30 Nos. : 04 Marks 10-30 Nos. : 02 Marks <10 Nos. : 01 Mark			
			c) Architects (Max 01 Marks)	>= 01 Nos. : 01 Marks 00 Nos. : 00 Marks			
	4		Experience of the Firm (during last 10 years): "Similar work" shall mean Design & Engineering Consultancy (DEC)/Engineering& Project Management Consultancy (EPMC)/ Project Management Consultancy (PMC) for Development of Waterbody with Beautification, Educational Institutes / campus/ Office & Administrative Buildings comprising of administrative buildings, hostels /Roads and residential buildings etc.				
	4.1		Cumulative value of Similar projects Executed on PMC basis (each project not less than Rs. 75 Crores) in the last 10 years.	0 marks up to Rs. 75 Cr. 2 marks above Rs. 75 Cr up to Rs. 150 Crs. 5 marks for above Rs. 150 up to Rs. 300 Crs. 10 marks for More than Rs. 300 Crs.		10	
	4.2		Cumulative (Awarded) value of Similar ongoing projects (each project not less than Rs 75 Crores) in the last 10 years.	0 marks up to Rs. 75 Cr. 2 marks above Rs. 75 Cr up to Rs. 150 Crs. 5 marks for above Rs. 150 up to Rs. 300 Crs.		10	

			10 marks for More than Rs. 300 Crs.	
	<b>5</b>	<b>Additional Experience of Bidder</b>		

	5.1	Experience of Buildings Complex having built up area of minimum 10000 Sq ft in the last 10 years.	02 Works of each having BUA (Built Up Area) of 10000 Sq ft – 10 Marks. 01 Work having BUA (Built Up Area) of 10000 Sq ft – 05 Marks.	<b>10</b>
<b>Technical Score (Stage-A)</b>				<b>60</b>
<b>Stage-B</b>	<b>Presentation</b>		<ol style="list-style-type: none"> <li>1) Organizational set up of the PMC</li> <li>2) Understanding of the project and vision for the Beherapat waterbody by the potential PMC</li> <li>3) Details of Execution methodology and view point.</li> <li>4) Staffing Schedule for the Proposed Project</li> <li>5) Other relevant points for presentation will be mentioned in the invitation letter that will be sent to the eligible bidders for presentation.</li> </ol>	<b>40</b>
	<b>Technical Score (Stage-B)</b>			
<b>Total Technical Score (Stage A+ Stage-B)</b>				<b>100</b>

(Seal and Signature of the Bidder)

- a) The Technical Evaluation shall be carried out based on the documents submitted by the bidder for technical bid.
- b) The evaluated Bid will be given a **Technical Score (TS)**. The minimum technical score required to qualify technical evaluation {Stage-(A+B) = Stage-I} is 80%. A bid will be considered unsuitable and will be rejected at this stage if it fails to achieve the minimum technical score. District Administration, Jharsuguda shall notify the names of unsuccessful bidders upon evaluation of Technical Score and the bids of such bidders shall not be opened. Similarly, the names of successful bidders shall also be notified who secure the minimum qualifying technical score, indicating the date and time set for opening of their Financial Bids. The notification shall be displayed on the Jharsuguda District website i.e. [www.jharsuguda.gov.in](http://www.jharsuguda.gov.in) and shall also be intimated to the successful bidders through email/WhatsApp number given in their filled in EOI.

### 7.3 Opening and Evaluation of Financial Bid

The Financial Bids will be opened only of those bidders who secure 70% marks and above in technical bid (Stage-I). The cost indicated in the Financial Bid shall be deemed as final and reflecting the total Charge of PMC services and should be stated in % only. The financial bid should be exclusive of GST or any prevailing taxes and duties under the Applicable Law of the land.

(Seal and Signature of the Bidder)



#### 7.4 Award of contract:

Selection of Bidder for Award of Work: The final selection of the bidder for the award of work will be based on the scores secured by it in the technical bid (Stage-I) and the price quoted by it in the financial bid (Stage-II) as detailed below:

- i) 80% weightage will be considered for **Technical Score (TS)** obtained in the Technical Bid (Stage-I).
- ii) 20 % weightage will be considered for the price quoted by the bidder in the financial bid, this will be termed as **Financial Score (FS)**(stage-II).  
Financial score of the proposals will be determined using the following formula:

$$FS=100x(FL/F) \text{ Where,}$$

'FS' is the financial score of an applicant,

'FL' is the lowest Financial Proposal among all and 'F'

is the financial proposal of the particular applicant.

- iii) For the purpose of calculation of **Composite Score (S)** for each bidder, the weightage shall be 80 % for the Technical Score (Stage - I) (TS) and 20%for Financial Score (stage-II) (FS) of the respective applicants. The Composite Score shall be calculated using the following formula: **S =TS x0.80 +FSx0.20.**

Bidders will be ranked accordingly to their **Composite Scores** and will be listed in the order of merit as H 1, H 2 and H 3 and so on. The top scorer H 1 would be eligible for award of work.

- iv) Even though a bidder may satisfy the above requirements, the bidder would be liable to disqualification if he has:
  - a. Made misleading or false representation or deliberately suppressing the information in the forms, statements and enclosures required in the pre- qualification document.
  - b. Record of poor performance such as abandoning work midway, no properly completing the contract as per specification or financial failures / weaknesses etc.
- v) Empanelment of the PMC shall be subject to thorough verification of their credential and inspection of similar works carried out / in progress by them, through a Technical Committee of experts nominated by District Administration, Jharsuguda, if required.

#### 7.5 Memorandum of Understanding (MOU)

The MOU between PMC and District Administration represented by Collector, Jharsuguda shall be executed.

(Seal and Signature of the Bidder)



## 8.0 Terms & Conditions of Engagement:

### 8.1 RESPONSIBILITIES OF THE PMC

- A. Subsequent to signing of the agreement, the PMC shall take possession of all encumbrances free site from the District Administration and shall nominate a responsible Engineer for execution of the project.
- B. A conceptual planning, designing of the project shall be done by the PMC as required by Dist., Administration. The PMC shall prepare a preliminary estimate, conceptual architectural scheme and service drawings required for Bidding purpose of the Project after getting the concept and specifications approved from Dist. Administration.

While detailing the scheme, PMC shall provide only those requirements, which can be accommodated within approved estimated cost, as per priority decided mutually between both the parties.

- C. PMC shall prepare preliminary estimates of cost of the various items of activity as required by Dist. Administration. on CPWD/OPWD plinth area rates and market rate analysis for items which are not included in CPWD/OPWD, PAR, to be worked out as per standard methods (where ever applicable).
- D. PMCs shall supervise the works at approved preliminary estimate of cost under EPC mode. In any case at detailed design/ execution stage, there will not be any increase in this approved preliminary estimate cost.
- E. PMC shall prepare the tender documents comprising the technical specification, General Terms and Conditions, Special Conditions etc. for inviting tenders and appointing contractors under EPC mode.
- F. The PMC shall invite tenders from the contractors/agencies meeting pre-qualification criteria for different packages for completion of the project.
- G. PMC shall be wholly responsible for any observations/comments/defects pointed out by C.T.E/C.V.C/ C.AG in the planning and procedures of execution of this project.
- H. PMC shall be fully responsible for the timely completion, the quality, any delay caused and structural safety of the construction.
- I. Any defects discovered and brought to the notice of the PMC during the period aforesaid shall be rectified by the contractor appointed by the PMC. PMC shall ensure that in the event of the failure on the part of the Contractor, the same may without prejudice to any other rights available to it in law, be rectified by the PMC at the cost and expense of the Contractor.
- J. The PMC shall unless otherwise specified be fully responsible for procurement of all materials and services for the Construction activity.
- K. During the various stages of execution, PMC shall submit monthly progress reports with site photographs to the Dist. Administration.
- L. For any unforeseen expenses in the project, it has to be vetted by Dist. Jharsuguda separately.
- M. PMC shall execute the work from concept to completion as per scope of work given by Dist. Administration. on Engineering, Procurement, Construction (EPC) mode as described by the Central Govt./State Govt., and complete it within a period mutually agreed between the parties. The project to be executed in EPC mode where Engineering, Procurement, Construction would be fully contracted. However, the conceptual drawing shall be prepared by PMC architect.
- N. The PMC as an Executing Agency for the above work /project shall carry out the entire planning and construction of the Project for the intended use of the Behrapat waterbody including its project management, supervision and related services.
- O. PMC needs to complete the work within the estimated cost and time.

(Seal and Signature of the Bidder)



- P. Based on the requirements and scope of work given by the client, PMC shall submit preliminary drawings and work estimates to Dist. Administration, Jharsuguda for approval.
- Q. PMC to forward draft tender copy to Dist. Administration, Jharsuguda before issuing notice inviting tender (NIT). The suggestions of Dist. Administration, Jharsuguda shall be considered by PMC for incorporating in the Tender document.
- R. After receipt of Administrative Approval and Expenditure Sanction (A/A & E/S) from the Dist. Administration, the PMC will prepare and submit various detailed architectural drawings and service plans to Local Bodies whose approvals are required before taking up the construction work.
- S. PMC shall complete the work within a period of 18 months. The completion time shall be reckoned from the date of signing of MOU or handing over of clear site by Dist. Administration, Jharsuguda. In case there is any delay in activities to be carried out by external agencies or due to factors beyond the control of PMC, the time for completion of the work will be suitably extended.
- T. PMC shall submit the program for completion of work as per approved preliminary drawings and preliminary estimate to Dist. Administration, Jharsuguda for approval.
- U. For executing contract on EPC methodology, PMC shall ensure the following important provisions to be considered while framing estimate, preparing NIT etc.: -
  - i. Enabling estimate can be submitted as per Beherapat waterbody requirement for carrying out pre-construction activities wherever required for conceptual planning purpose to assess the precise requirement of the scope of work.
  - ii. The PMC Architect shall prepare the concept design, preliminary drawings and specifications based on detailed requirements of the work, in consultation with the Dist. Administration, Jharsuguda before preparation of Preliminary Estimate.
  - iii. Soil investigation report shall be appended in the notice Inviting Tender for indicative purpose only.
  - iv. The responsibility of investigations, designing, planning, procurement, construction, safety, quality, and risk of engineering lies with the contractor and the same will be incorporated in the notice Inviting Tender (NIT) by the PMC.

(Seal and Signature of the Bidder)



## 9.0 RESPONSIBILITIES OF THE DISTRICT ADMINISTRATION, JHARSUGUDA

- 9.1 The Dist. Administration, Jharsuguda shall demarcate and make available the site for individual project free of all encumbrances or charges. However, PMC agency will make all communications to obtain approval for fire safety and from forest departments etc. to clear the site. The Dist. Administration, Jharsuguda shall discharge its responsibility by signing the drawings required for Statutory Authorities and also by giving necessary authorization to PMC to secure approvals from local bodies of statutory authorities for the planning, construction as contemplated in this agreement from time to time. However, the Dist. Administration, Jharsuguda shall ensure that the PMC gets required approval from the local bodies in a reasonable time frame.
- 9.2 Dist. Administration, Jharsuguda or any person authorized by them may inspect and supervise the "Construction Work" from time to time to see that the project / various structures are being executed as per drawings & specifications as provided in the approved Estimate. If during the inspection, any defects or variation noticed may be rectified by the Execution agency without any additional cost charged to the project.
- 9.3 Dist. Administration, Jharsuguda shall release the funds/payments promptly to ensure that the progress of work should not get suffered due to paucity of fund.
- 9.4 Dist. Administration, Jharsuguda shall make all the statutory payments to the Government/local bodies or any other statutory body(i.es) in due time.

## 10.0 PAYMENT TERMS

- 10.1 PMC shall work on EPC Mode basis for this project on behalf of Dist. Administration, Jharsuguda and shall be paid the quoted Fee percentage on the actual cost of work for Project Management, Supervision, and Services excluding GST as applicable along with the certified value of EPC work at site in each running bill.
- 10.2 The actual cost of works shall include the following:
- a) All the final payments made to the contractor(s) and agency as agreed upon in the tender for the construction of all the buildings/Structures, services, related facilities, etc.
  - b) All costs of materials acquired for the project and used on the work, either directly or through the contractor(s) including storage charges, carriage and any other incidental charges connected with such materials but excluding the material not incorporated or not handed over to the client.
  - c) Actual cost of site survey, soil testing charges, laboratory charges for testing of any material, manufactured or built items including the cost of cartage of samples to and from the laboratory.
  - d) All liabilities payable to the contractors/ Sub-Contractor, suppliers, and other agencies to the extent these falls within the definition of actual cost as maybe left outstanding at the time of payment of final bill provided, they have been accepted by the PMC as balance payment against final bill of these agencies.
  - e) GST shall be reimbursed to the Executing Agency (PMC) considering that work has been conceptualized as composite supply works as per GST act. Any other tax levied by Govt. after signing this agreement is to be paid extra.

(Seal and Signature of the Bidder)

- f) All liabilities arising out of any court decree or arbitration award and /or any additional costs transpiring due to the direction of any Court/tribunal /statutory body and/or any other legal costs including but not limited to the cost of hiring advocates, getting legal opinions (Both Technical as well as Financial Matters), filing of pleadings etc. for the purpose of initiating on behalf of, or defending, itself or the District Administration, Jharsuguda in any suit or arbitration, in respect of any dispute arising out of the Project works done or to be done and/or freeing the site of all encumbrances and/or charges.

This Sub-Clause only addresses disputes/arbitrations/suits with any or all of the Contractors or any other person(s) body/authority. Nothing in this Sub-Clause shall be construed to cover any disputes/arbitrations/suits between the District Administration, Jharsuguda and the PMC, in which case, each party shall bear its own costs.

The parties hereto understand and agree that although these costs will come under actual costs and therefore be borne by the Client, the same shall not be taken into account for the purpose of calculating the Agency charges except for such costs which as a result of an order/judgment/decreed have resulted in some form of addition or variation in the Project work.

- 10.3 The actual final cost of work shall not include:
- a) Cost of land.
  - b) Cost paid by the client to local Government or any other statutory body or bodies for getting approvals for the project etc.
- 10.4 The payments made by the client shall be made by transfer of funds in a bank account of PMC or by Demand Draft / Cheque or e-Transfer.
- 10.5 The client may give initial deposit of 20% (Twenty percent only) as advance of the estimated cost of project on signing of the MOU
- 10.6 The client shall further release 20% (Twenty percent only) of the awarded cost after the utilization of the released fund.
- 10.7 The subsequent release of Fund shall be fixed and agreed mutually between Selected PMC & Client on the basis of -
- 1) Progress of Work
  - 2) Utilization of the earlier amount deposited
  - 3) Demand Raised

#### 11.0 COMPLETION OF THE PROJECT

- 11.1 The date of start of the work shall be reckoned from the 15<sup>th</sup> day after signing of MOU, handing over the encumbrance free site or sanctioned of estimate or approvals of Drawings by the statutory authorities whichever is later.
- 11.2 The work shall be completed in all respect within a period of 18 months in accordance with the mutual agreement decided upon from the date specified in Clause 11.1 above.

(Seal and Signature of the Bidder)



- 11.3 The PMC shall ensure observance of all labour and other laws applicable including all statutory compliances related to EPF/ESI/I. Tax/GST/ Labour Cases or any other applicable taxes and duties applicable from time to time as per law of land etc. including payment of compensation to worker in case of any mis-happening in the matter and shall indemnify and keep indemnified the client against consequence of any such laws.
- 11.4 The PMC shall submit completion report with drawings and maintenance schedules to the client within 60 (Sixty) days of completion of work.
- 11.5 The defect liability period of this project shall be 24 months after completion of work or taking over of the project/structure building whichever is earlier. PMC shall be responsible for satisfactory rectification of defects.

## 12.0 LIQUIDATED DAMAGES

- 12.1 PMC shall be required to complete the construction of project within the period stipulated in the MOU. In exceptional case of delay, which may occur due to the reasons beyond the control of contractor, PMC may approach the client with full details for extension in time limit for completion of the works. The extension may be provided, if the reason of delay is found legitimate and accepted by the Competent Authority otherwise no time extension shall be allowed.
- 12.2 In case, completion of the project is delayed and not approved by the Competent Authority due to reasons solely attributable to the contractors/Agencies/Suppliers engaged for the project by the PMC, the PMC shall impose liquidated damages @ 0.50 % (Zero-point Five zero percent) on awarded contract value for each week of delay subject to a maximum of 5% (Five percent) of the awarded contract value and the benefit shall be passed on to the client.
- 12.3 If the delay in completion of the project is attributable to the PMC, the PMC shall be liable to pay damages to the client a sum calculated @ 0.25% (Zero-point two five percent) of the Agency Charges for the balance work for each month of delay, subject to a maximum of 5% (Five percent) of the Agency Charges.
- 12.4 The PMC shall be fully responsible to defend any suits or arbitration cases arising out of project in connection with the work between the PMC and its Contractor(s).
- 12.5 Any compensation levied by the PMC due to non-fulfilment of any clause of the contract by the contractor or any such recovery from the contractor for bad work or any other reasons whatsoever shall be passed on to the District Administration Jharsuguda.

## 13.0 FORCE MAJEURE

The PMC shall not be considered in default if delay in completion of the work occurs due to cause beyond its control such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riots and acts of unsurpassed power. The PMC shall notify the client in writing within ten days from the date of such occurrence. In the event of delay due to such causes, the completion schedule will be extended for a length of time equal to the period of force majeure duly approved by the Competent Authority of the client. Any expenditure incurred by the PMC during the period of force majeure shall be reimbursed by the client. In case of closure of work due to the force majeure, any liabilities towards contractor and/or expenditure of the PMC shall be reimbursed by the client/Employer.

Suitable force majeure clause shall be incorporated in all the agreement entered into by the PMC with the contractors/agencies.

(Seal and Signature of the Bidder)



#### 14.0 ARBITRATION

- 14.1 In the event of any disputes or difference relating to the interpretation and application of the provisions of the contracts, (whether during the progress of the works or after their completion) with the PMC, the same shall be settled amicably through mutual discussions by a dispute redressal committee consisting of members who are independent persons without any conflict of interest appointed by the Site Engineer. In case of non-settlement of dispute mutually the same shall be referred by the client to the arbitration as per the Arbitration & Conciliation Act 1996 as amended from time to time.
- 14.2 All Arbitration award(s)/court decree(s) in the favor of the PMC shall be borne by the client. However, PMC shall not be paid any fee on such Arbitration award(s)/ court decree(s) in favor of contractor(s). The cost of any arbitration award or the cost as a result of any direction of any court in respect of the work done or to be done shall be borne and paid by the client and such award under construction heads shall be treated as project cost.
- 14.3 The Arbitration/ Court cases shall be contested by PMC on behalf of the client necessary fees and expenditure shall be borne and paid by the District Administration, Jharsuguda.

#### 15.0 JURISDICTION

This Award of work/agreement is subject to the jurisdiction Jharsuguda Judiciary division only.

(Seal and Signature of the Bidder)



LETTER OF TRANSMITTAL

From:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,

Collector,  
Jharsuguda,

Sub: Financial Bid for Comprehensive Project Management Consultancy Work of preparation of master plan and supervision for Construction, Quality Control and Development of Rejuvenation of Beherapat waterbody near Prasanna Panda Chowk and other infrastructure.

Sir,

Having examined the details given in bid document for the above work, I/We hereby submit the 'Bid'. I/We hereby agree with the terms & conditions mentioned in the bid document.

Yours faithfully,

(Signature, name and Designation of  
authorized representative with complete  
address of PSU)

(Please affix seal)

(Seal and Signature of the Bidder)



**BIDDER INFORMATION**

Date.....

Sl. No.	Particulars/Details	
1.	Name of the Firm	
2.	Communication Address	
3.	Telephone Number of Office	
	Mobile	
	Fax	
	E-Mail	
	Website	
4.	Authorized Persons-Name	
	Designation	
	Mobile	
	E-Mail ID	
5.	Alternate Authorized Person – Name	
	Designation	
	Mobile	
	E-Mail ID	
6.	PAN No.	
7.	GST No.	
8.	Company/Firm/Proprietorship Registration No.	
9.	Beneficiary Bank Details	
	Account Number	
	IFSC/NEFT Code	
	Nam of Bank	
	Address of Branch	
10.	Particular of Earnest Money Deposit (EMD) & Cost of Tender Paper. (The successful bidder's amount will be released after the completion of work, and the unsuccessful bidder's amount will be returned in the same after the selection of the successful bidder.)	Rs.2,50,000/-

11.	Furnish the names with address & telephone nos. of three responsible persons who will be in a position to certify about the services/quality as well as the past performance of your organization.	
12.	Attach Detail Company/Firm Profile	

Date  
person Place

Signature of authorized  
Full Name & Designation:

(Seal and Signature of the Bidder)



**Financial Bid**  
(In separate sealed envelope)

From:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,  
The Collector  
Jharsuguda

**Sub:** Financial Bid for Comprehensive Project Management Consultancy Work of preparation of Master plan and supervision for Construction, Quality Control and Rejuvenation of Beherapat waterbody near Prasanna Panda Chowk, Jharsuguda and others infrastructures development works.

Dear  
Sir

In response to bid document for the above work, we hereby quote our Fee in percentage (%) toward Project Management, Supervision, Services including Architectural Services for planning, designing, and Consultancy Services as per the scope defined in the EOI documents as under:

S. No.	Particulars	In Figure	In Words
1.	Percentage of Fee for PMC Services for Preparation of Master Plan, Design, Engineering, Construction Supervision and other services as per complete Scope of works mentioned in EOI.	_____ %	

Note: -

1. PMC shall execute the work on "EPC Mode" on behalf of District Administration, Jharsuguda.
2. Fee is exclusive of GST which shall be payable on actual basis on submission of documentary evidence.

(Signature, name and Designation of authorize person with complete address of Consultancy Agency/ Organization)

(Please affix seal)

**Self-Declaration Format**

(On bidder letter head)

Ref. No.:

Date:

To  
The Collector  
Jharsuguda.

Sir,

With reference to my/our expression of interest to Rejuvenation of Beherapat waterbody and others infrastructural development near Prasanna Panda Chowk, it is hereby declared that I/ (name of firm) was not declared ineligible for any corrupt & fraudulent practices either indefinitely or for a particular period by any Govt or other agency.

I/ (name of firm) also declare that there are no contractual restrictions or legal disqualifications or other obligations which will prohibit me/us from entering this bid and each and every one of the statement and particulars contained herein are correct.

Signature of the Applicant

Date

Place

Seal:



**SITE LOCATION & OTHER DETAILS**

The site: Rejuvenation of Beherapat waterbody and others infrastructural developments

Site Accessibility :

Climate :

Total Land :18Acres (Appx)



### EOI FORM

(On bidders letter Head)

To

Dated..... /..... /2024

The Collector  
Jharsuguda,

Subject: Appointment of PMC for preparation of Master Plan, Supervision of Construction, Quality Control & Rejuvenation of Beherapat waterbody and others infrastructural development.

Dear Sir,

This is with reference to your EOI No./..... dated .... /.... /2024 on the above subject. After reading above documents, Amendments/ Clarifications/ Corrigenda /Errata/etc. issued in respect of EOI document, your requirement, scope of work, site inspection and after discussions, we have understood them fully and we accept all the terms and conditions mentioned there in.

We are also enclosing duly stamped and signed copy of the above form along with annexures as token of acceptance of the terms indicated therein.

Name &Address of the Bidders :

.....  
.....  
.....

Contact phone Nos of the key person. :

.....

Official E-mail ID: :

.....

Signature of Authorized Signatory  
with date & seal



## Financial Strength of the Organization

Sl.	Financial Year	Turnover (Rs.in Crores)
1.	2019-20	
2.	2020-21	
3.	2021-22	
4.	2022-23	
5.	2023-24	
<b>Average (for last 5years)</b>		
<b>Average (for last 3years)</b>		

Signature of the Authorized Signatory

Stamp & Date



**Annexure-D**

Details of Similar Experience: Design & Engineering Consultancy (DEC)/ Engineering & Project Management Consultancy (EPMC)/ Project Management Consultancy (PMC) for Development of Roads/Institutional Campus/ Educational Institutes / Water body/ development of campus/Office & Administrative Buildings. and residential buildings etc.

Sl.	Name & address of the Client (with Contact No.)	Name & Location of the Work	Built up Area	Value works (In Lakh)	Contract Period (from-to)	Completion/ performance certificate enclosed 'Yes' or 'No'	Any other information
1	2	3	4	5	6	7	8

(Fill up the above table & enclose copies of the supporting documents)

Note: We hereby confirm that in the above said projects were executed by us.

Date

Signature of authorized person

Place

Full Name & Designation:

**Brief scope of work: -****Development of waterbody with the following provisions: -**

<b>Section-A</b>			
	Scope of work	No of Phase	Project Cost
	Clearing and grubbing land including uprooting rank vegetation, grass, bushes, shrubs, saplings.	Phase-1	5.0 Crore
	Desilting by Dredging of tank including fixing of pipelines, Floaters and floating pipelines for disposing of water slurry consisting of all kinds of soil including medium fine sand & coarse sand with gravelly earth.		
	Clearance of slush and muck.		
	Construction of embankment with good earth obtained from borrow pits (wherever required)		
	Viewpoints shall be made by extending the filling area to a certain point after which rough stone rip rap shall be done on the embankments.		
	Viewpoints shall be made by extending the filling area to a certain point after which rough stone rip rap shall be done on the embankments.		
	The extended part shall also have railings along with designer bollard lights.		
	The viewpoints shall also have concrete sit outs for pedestrians to relax.		
	Provision for setup 3 nos of MS/GI Pre-Fabricated Portable Shop cabin with Shutter 10'x10'x8'6" in front of Glow garden.		
	The central part of the extended area shall be planted with seasonal flowers.		
	The pedestrian area shall have pine trees or Trees Suitable for Controlling Dust Pollution along the length		
	Turfing Infront of Glow Garden		
<b>Section-B</b>			
	Scope of work	No of Phase	Project Cost
	Construction of Toilet Blocks for Ladies and Gents	Phase-2	5.0 Crore
	Construction of Prefabricated Restaurant (1200 Sq ft.) with Refreshment area.		
	Construction of 2 & 4-wheeler parking shall be inside a closed complex.		
	The floor shall be made up of paver block.		
	The complex and parking area shall have high -mast lights and also solar street lights.		
<b>Note: - Work will be executed in phases, and the project cost will be limited to 10 crores inclusive of GST.</b>			

**MASTER PLAN:**

The PMC has to prepare the Master Plan of the Beherapat Water body as per the requirement, of the client and obtain the requisite statutory approvals from the competent authorities viz. Local Body/ Labour/Forest/Pollution/ Planning etc. beforehand.

**DESIGN PARAMETERS AND PERFORMANCE STANDARDS**

The design parameters and performance standards are required to ensure that all aspects in the design and construction stages attain minimal impact to the environment in harmony with its surroundings.

**Design Parameters:**

**i. Site Analysis:** A detailed site analysis shall be conducted for the purpose of analysis, recording and evaluating information on the site and its surroundings. The result of the analysis shall be used in the design process.

**The analysis shall include**

- Building Orientation;
- Wind Direction;
- Soil Type and Condition
- Topography;
- Vegetation and Natural Features;
- Precipitation & Hydrology
- Surrounding land uses & buildings
- Prominent Vision lines/Visual linkages; and
- Locally available resources
- Land scaping wherever necessary

**ii. Site Planning:** This parameters shall be incorporated during the design of the building and shall include:

- Shape, size and orientation of the area where the structure will come up.
- Level sand contours of the area and its surroundings
- Height of existing buildings and it surroundings,
- Open spaces surrounding the property
- Natural or man-made structures
- Trees within and surrounding area
- Street including drainages and utility poles
- Movement system through and around the site



**ANNEXURE-II****LETTER OF TRANSMITTAL**

From:

\_\_\_\_\_

To,

The Collector,  
Jharsuguda

Date: \_\_\_\_\_

**SUBJECT:** INVITATION OF EXPRESSION OF INTEREST (EOI) THROUGH BIDDING PROCESS FOR ENGAGING PSU (GOI), AS PROJECT MANAGEMENT CONSULTANT FOR PROJECT MANAGEMENT & SUPERVISION WITH ARCHITECTURAL SERVICES FOR EXECUTION OF PROJECTS/WORKS IN RIJUVINATION OF BEHERAPAT WATERBODY AND OTHER INFRASTRUCTURE FOR THE PERIOD OF THREE YEARS.

Having examined the details given in above referred EOI Notice and EOI document for the above project, I/we hereby submit the relevant information.

1. I/We hereby certify that I/We have read all the terms and conditions laid down in this EOI and are acceptable to me/us.
2. I/We hereby certify that all the statements made and information supplied in the enclosed **ANNEXURES** accompanying statements are true and correct.
3. I/We have furnished all information and details necessary for EOI evaluation and have no further pertinent related information to supply.
4. I/We also authorize its representatives to approach individuals, employers and firms to verify our competence and general reputation of our PSU.
5. I/We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following projects along with prescribed format:
- 6.

Sl. No.	Name of completed Projects	Certified By / From

Enclose



**ANNEXURE-III****FORM- 'A'****(a)****ORGANISATIONAL STRUCTURE**

1	Name & Address of the bidder with Telephone No./Fax No./E-mail ID	Details
2	a. Year of Establishment b. Date & Year of commencement of practice c. GST Registration No & Certificate. (a certified copy must be attached)	
3	Legal status of the bidder (attach copies of original document defining the legal status)	
4	Names of Directors & other executives with designation	
5	Designation of individuals authorized act for the organization.	
6	Total No. of Technical staff involved in project at Eng./Site Office: - i) Project Managers:(BE)15yrsexperienceabove) ii) Sr. Civil Engineers Civil (BE+10yrsexperience) iii) Engineers Civil (BE+3yrsorDiplomaEngrs+7yrsexperience) iv) Engineers Electrical (BE+7yrsexperience) v) Engineers Mechanical/HVAC(BE+7yrsexperience) vi) Safety &Labour Officer (Degree/Diploma with certificate on Safety with 5yrsExperience either on pay roll or out sourced) vii) Others:	
7	Please Mention the number of technical personals viz Engineers and Architects who are Employee of PSU. The Minimum desired. Qualification is: Bachelor's Degree	a) Civil Engineers
		b) MEP Engineers
		c)Architects
		d)Mechanical Engineers
8	Was the bidder ever required to suspend the project for a period of more than six months continuously after you commenced the planning? If so, give the name of the project and reasons of suspension of project.	
9	Haste bidder or any partnering case of Partnership firm, ever abandoned the Awarded project before its completion? If so, give name of the project and reasons for abandonment.	
10	Has the bidder or any constituent partner in case of partnership firm, ever been debarred /blacklisted for competing in any organization no tany time ?If so, give details.	
11	Has the bidder or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
12	In which field of Consultancy, the bidder has specialization & interest	
13	Any other information considered necessary but not included above.	
14	Address of local office (in Odisha) if any	

**ANNEXURE-III(b)****FORM- 'B'**  
**DETAILS OF TECHNICAL PERSONNEL**

Sl. No.	Details of Technical Personnel	Experience (Years)			Total No. of Employee Strength as on 31-3-2024	Remarks
		10 & above	More than 5 & below 10	Upto 5		
1	Project Manager (Civil Eng.)					
2	Structural Engineer (Post Graduate)					
3	Civil (Graduate Eng.)					
4	MEP (Graduate Eng.)					
5	Mechanical (Graduate Eng.)					
6	Architect (Graduate)					
7	PHE (Graduate)					
8	HVAC					
9	Firefighting/Engineering					
10	Administrative/ Support Staff, categories to be mentioned.					

Note: Please provide all the relevant information and data as desired elsewhere in this EoI and necessary for evaluation of the bid.

ANNEXURE-III(c)**FORM- 'C'-I**

DETAILS OF PMC WORKS OF PSU ASSIGNMENT **COMPLETED** DURING THE  
 LAST TEN YEARS ENDING LAST DAY OF THE MONTH MARCH 2024  
 (Similar Projects Successfully Completed)

S.L.	Description	1	2	3	4	5	6	7	8	9	10
1	Name of work/Project and location										
2.	Name & Address of Employer /Organization, Telephone no. of officer to whom Reference may be made.										
3.	Cost of work in Rs. Crores (Attach copy of Work Order and completion certificate)										
4.	Date of commencement as per contract										
5.	Stipulated date of completion										
6.	Actual date of completion										
7.	Litigation/arbitration pending / InProgress with details*										
8.	Service rendered										
9.	Names of Project In charge & Key staff & nos. of staff involves.										
10.	Any other information										

(\*Note: Add additional sheet for indicating more works if any)

**ANNEXURE-III(d)****FORM- 'C' -II**

DETAIL SOFPMC WORKS OF PSUASSIGNMENT **ONGOING** DURING THE LAST  
TEN YEARS ENDING LAST DAY OF THE MONTH MARCH 2024

**(On Going Similar Projects)**

Sl. no	Description	1	2	3	4	5	6	7	8	9	10
1	Name of work/Project and location										
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.										
3.	Cost of work in Rs. Crores (Attach copy of Work Order and completion certificate)										
4.	Date of commencement as per contract										
5.	Stipulated date of completion										
6.	Actual date of completion										
7.	Litigation/arbitration pending /InProgress with details*										
8.	Service rendered										
9.	Names of Project In charge & Key staff & nos. of staff involves.										
10.	Any other information										

(\*Note: Add additional sheet for indicating more works if any)

ANNEXURE-III(e)

## FORM- 'D'

**FINANCIAL INFORMATION**

**Financial Analysis** – Details to be furnished duly supported by figures in balance sheet/net profit (after tax) and loss account for the last three years duly certified by the Chartered Accountant,

Particulars	Financial Year		
	202-22	2022-23	2023-24
Gross Annual turnover on PMC work. (In Lakh)			
Net Profit (after tax) (In Lakh)			
Annual Turnover from Consultancy fees			
Loss (In Lakh)			
Net Worth			
Certified by			

**II. The following certificates are enclosed:**

- (a) Current Income Tax clearance Certificate/Net Profit (after tax) & Loss account
- (b) Net Worth Certificate.
- (c) Solvency Certificate from bankers of Bidder.

Signature of Chartered Accountant with Seal



**ANNEXURE-IV(a)****STRENGTH OF ENGINEERS ON ROLLASON PUBLICATION OF THIS EOI**

<b>Branch Background</b>	<b>No. of Engineers on Roll having Diploma level qualification</b>	<b>No. of Engineers on Roll having U.G. Degree level qualification</b>	<b>No. of Engineer son Roll having P.G. Degree level qualification</b>	<b>Other s</b>	<b>Total</b>
Civil Engineering					
MEP Engineering					
Mechanical Engineering					
Architectural Engineering					
Others					
				<b>Total</b>	

**ANNEXURE-V****Form of Power of Attorney (On Rs100 Stamp Paper)**

Know All Men by these presents that I, ..... (Name and Designation of the signing authority of PSU) OF (Name of PSU) ..... REGD. OFFICE ..... a company duly incorporated under the laws of the jurisdiction of its incorporation validity existing firm hereby appoint (Name of the person to whom Power of Attorney is given) ..... as the true & lawful attorney (hereinafter referred to as the "Attorney") of the company and in the name of the company to exercise the all or the powers for and on its behalf in connection with the EOI **Notice No.** ..... **Date 23/12/2024** which have been invited by the District Administration Jharsuguda and to undertake the following acts: -

- (i) To submit the proposal and participate in the EOI, published by District Administration Jharsuguda, on behalf of the company.
- (ii) To authorize any other individual a nominated user to submit a bid, and subsequently negotiate and signed the contract with any entity, agency, or District Administration Jharsuguda (wherein after referred to as Owner) for which are floated.
- (iii) To negotiate with the Owner, the terms and conditions including price for award of the contract pursuant to the aforesaid bid and to sign the contract with the Owner for and on behalf of the company.
- (iv) To receive, accept and execute the contract for and on behalf of company.
- (v) Do any other actor submit any document related to the above.
- (vi) Handoversitetothetheauthoritiesforexecutionandobtaincompletioncertificate(asapplicable).
- (vii) To make estimation of the work done from time to time (as applicable).
- (viii) Tomakedesignanddrawingmeasurementoftheworkdonefromtimetotime(asapplicable).
- (ix) To draw bills in the name of the company.
- (x) Toreceivethepaymentinfavourofthecompanyagainsttheaforesaidbillsfromthe authorities concerned.
- (xi) To make correspondence with the said authorities.
- (xii) TocarryoutalltheactivitieswhichthePSUhasperformforownerasperagreement.
- (xiii) To appear and represent on behalf of the company with all other authorities such as state Government, Central / State Government, Electricity Board, Telephone Department, RTO Office, Income Tax, Sales Tax, Labour Departments and such other Departments connected to the Project and to carry on correspondence with the above in respect of contract.
- (xiv) To submit any Bank Guarantee, Indemnities, Earnest Money Deposits, etc. as the Owner may require. It is expressly understood that the Power of Attorney shall remain valid bidding and irrevocable till submission of the contract performance guarantee in terms of all the contracts for which is floated by District Administration.

I, and the company, hereby agrees and undertake to ratify and confirm whatsoever the said "Attorney/Authorized Representative" quotes in the bid negotiate and signs the contract with "Owner" and/or purports to acts on behalf of the "Company" by virtue of this power of Attorney and the same shall bind the company as if done by itself.

IN WITNESS WHEREFORI, ..... (name and designation of the signing Authority of PSU), have signed these presents on this \_\_\_\_\_ day of \_\_\_\_\_

(Signature and Seal)

Witnesses: 1) Signature  
Name, Designation, Occupation  
2) Signature  
Name, Designation, Occupation

**ANNEXURE-VI****FINANCIAL/PRICE BID**

Inviting Authority: District Administration Jharsuguda.

Name of Work: Empaneling PSU as PMC for the project management & supervision with architectural services for execution of projects/work site at Behrapart Waterbody at Prassana Panda Chowk, Jharsuguda.

Name of the Bidder/Bidding Firm/ Company:					
<b>PRICE SCHEDULE</b>					
(This BOQ template must not be modified/replaced by the bidder and the same should be provided after filling the relevant columns, else the bidder is liable to be rejected for this.)					
Bidders are allowed to enter the Bidder Name and Values only)					
Sl. No.	Item Description (Eol under QCBS System)	Consultancy Fees in Figures To be entered by the Bidder in Rs.	Project Cost entered by The Bidder in Rs.	All Taxes Including GST, Duties etc. To be entered by The Bidder in Rs. P	TOTAL AMOUNT In Words (Including All Taxes etc.)
1	2	3	4	5	6
1	<b>Description</b>				
1.01	Consultancy Fees for PMC with Architectural Services for Development of Infrastructure and Rejuvenation of Behrapart Waterbody under Jharsuguda District, as per This EOI				

Total amount entered, including, taxes, GST, and duties, in figures....., to be quoted using the QCBS method.