



ଘୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ : ବ୍ରଜରାଜନଗର

OFFICE OF MUNICIPAL COUNCIL : BRAJRAJNAGAR

At/Po- Lamtibahal Dist- Jharsuguda, Odisha Phone No- 8457812260 Mail- eobrjnmp@gmail.com



QUOTATION/ TENDER CALL NOTICE

Notice No- 402 /Dt-15.02.25

Sealed quotations are invited from interested reputed Travel agencies/ firm/ Tour Operators / private individuals for providing petrol driven vehicles including driver (such as TUV 300/ BOLERO/ SUMO GOLD/ Ertiga), which shall confirm to the Terms & condition mentioned in detailed tender for official use by Brajrajnagar Municipality on monthly hire basis. All bid documents should reach on or before 26.02.2025. The detailed tender document is available Jharsuguda district web site <https://jharsuguda.odisha.gov.in/>. The Authority reserves ever right to reject any or all the Tender without assigning any reason thereof.


Executive Officer
Brajrajnagar Municipality

Memo No. 403 / dt. 15.02.25

Copy submitted to the DMA & Ex-Officio Additional Secretary to Govt., Housing & Urban Development Deptt., Odisha, Bhubaneswar for favour of kind information.


Executive Officer,
Brajrajnagar Municipality.

Memo No. 404 / dt. 15.02.25

Copy submitted to the steno to District Magistrate & Collector, Jharsuguda/ Project Director, DUDA, Jharsuguda for favour of kind information.


Executive Officer,
Brajrajnagar Municipality.

Memo No. 405 /dt. 15.02.25

Copy forwarded to the General Manager, WATCO, Jharsuguda/ Superintending Engineer, R&B, Division, Jharsuguda for information with a request to display the same in their respective notice board for wide publication/DeGM, Collectorate, Jharsuguda with a request to publish this notice in District website from 17.02.2025 To 26.02.2025 for wide publication.


Executive Officer
Brajrajnagar Municipality

Memo No. 406 /dt. 15.02.25.

Copy submitted the Director, I&PR Department govt. of Odisha, Bhubaneswar for favour of kind information with a request to publish the above content on Two Odia Daily News paper for one day only (preferable widely circulated in Brajrajnagar Municipality area) and submit two copies of press cutting along with the bill as per the Govt. rate for making necessary payment at this end. (List of widely circulated Newspaper in Brajrajnagar Municipality: Sambad, Samaya, Pramaya, Dharitri, samaj, Pragatibadi)


Executive Officer,
Brajrajnagar Municipality.



ପୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ : ବ୍ରଜରାଜନଗର

OFFICE OF MUNICIPAL COUNCIL : BRAJRAJNAGAR

At/Po- Lamtibahal Dist- Jharsuguda, Odisha Phone No- 8457812260 Mail- eobrjnmp1@gmail.com



QUOTATION/TENDER CALL NOTICE FOR HIRING VEHICLE FOR OFFICIAL USE

Sealed quotations are invited from interested reputed Travel agencies/ firm/ Tour Operators / private individuals having valid GST & PAN number and updated income tax for providing petrol driven vehicles including driver (such as TUV 300/ BOLERO/ SUMO GOLD/ Ertiga), which shall confirm to the Terms & condition (Annexure-A) for official use by Brajrajnagar Municipality on monthly hire basis:

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up-to-date tax payment etc. which are mandatory for plying vehicle.
2. The driver to be provided should be well behaved, gentle and obedient in nature. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. A non-judicial affidavit in this regard has to be submitted by bidder.
3. In case of change of driver, it is responsibility of bidder to report undersigned with detail in writing (like name, address, D.L. Number & validity, cases pending etc) of newly assigned driver.
4. The hiring period will be maximum for three years from the date of finalization of this tender and subject to annual agreement renewal and satisfactory performance or any instruction issued by Govt. from time to time.
5. A sum of Rs.10,000/- shall be deposited by the intending bidders in shape of D.D. in favour of Executive Officer, Brajrajnagar Municipality payable at Brajrajnagar and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The vehicle must achieve a fuel efficiency of 10 (Ten) Kms per Litre.
7. The details of the make and year of manufacture of the vehicle. Registration no., milage (Kms covered per Liter) should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-B).

8. The quotation complete in all respect should reach the undersigned on or before 26.02.2025 by 5P.M by speed post/ registered post only and shall be opened on next working day i.e.27.02.2025 at 11.00 AM in presence of bidders or their representative in the chamber of undersigned. No bid will be accepted, received after closing time.
9. The application form of quotation containing general bid information & terms & conditions will be available in District web site <https://jharsuguda.odisha.gov.in/> from 17.02.2025 To 26.02.2025.
10. The bidder have to furnish a Demand Draft of Rs.1000/- in favour of Executive Officer, Brajrajnagar Municipality payable at Brajrajnagar towards paper cost alongwith bid documents.
11. The tender process may be terminated at any time & without assigning any reason thereof. This office makes no commitments, express or implied that this process will result in a business transition with anyone.
12. This office reserves the right to accept or reject any proposal and annul the tendering process and reject all proposals at any time prior to award of contract without thereby incurring any liability to the affected bidder (s) Or any obligation to inform the affected bidder (s) of the ground of action.


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Executive Officer


Brajrajnagar Municipality

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as Valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract carriage Permit, proof of up-to-date tax payment etc. and D.L. of the Driver available all the times.
2. The office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The bidder shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing government norms. All the other expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear box and differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. The vehicle has to be parked in municipality office and to be used as and when required. In case of requirement, additional vehicle along with driver may be requisitioned at the approved cost.
6. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle.
7. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
8. In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.

9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per govt. norms), if provided by selected bidder will be paid In every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the Initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider Intents to withdraw the service of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms and contract, Government shall forfeit the entire amount of security deposit.


Executive Officer
Brajrajnagar Municipality

GENERAL INFORMATION FOR HIRING VEHICLES

Sl. No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST (copy to be attached)	
4	PAN card no. (copy to be attached)	
5	Bank Account No. & IFSC Code (copy to be attached)	
6	IT return copy (2023-24) (copy to be attached)	
7	Registration No. of Vehicle (copy to be attached)	
8	Year of Manufacture	
9	Make and Model	
10	Date of Registration	
11	Name and complete address of the owner of the vehicle	
12	Fitness Certificate validity (copy to be attached)	
13	Pollution Certificate Validity (copy to be attached)	
14	Permit Validity (copy to be attached)	
15	Insurance Validity (copy to be attached)	
16	Name / Address of the driver	
17	D.L. No & validity of the D.L. of Driver (copy to be attached)	
18	Proposed hire charge of the vehicle per month excluding fuel cost	
19	Rate of fuel consumption / Mileage per liter	
20	Contact Number of the Service Provider (Quotationer)	
21	Contact Number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief"

Signature of the Quotationer