

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, LAKHANPUR

No. 681 /Dt. 08/04/2025

Quotation Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/ Tour operators/ Private Individuals for providing 01(One) no. of commercial diesel driven vehicle(Bolero/TUV300/Sumo Gold/Ertiga/Other similar type of vehicle with similar model & segment having same mileage) having sitting capacity not more than 10(Ten) including Driver, which shall conform to the term & conditions as prescribed in (Annexure-A) for Official use in the Office of the CDPO, ICDS Project, Lakhanpur on monthly hire basis. The undersigned reserves right to accept or reject any Quotation/Tender or all the quotations/Tender without assigning any reason thereof and shall bear no liability whatsoever consequent upon such decision.

1. The service provider shall have a valid OGST registration to participate in the quotation /tendering process.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration & must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
3. The Driver of the vehicle must have valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. The hire charges will be paid to the vehicle owner on monthly basis after submission of up to date log Book. No advance payment will be made.
6. A sum of **Rs.5,000/- (Rupees Five Thousand)** only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Child Development Project Officer, Lakhanpur** and submitted alongwith tender/quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (Excluding fuel and lubricants). It is to be noted here that the maximum monthly rental including all taxes fees shall be limited up to Rs.25,000/- (Rupees Twenty Five thousand) only per month.
8. The vehicle must achieve a fuel efficiency of not less than **10(Ten)** K.Ms. per liter.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender at (Annexure-B).

10. The quotation completed in all respect should reach to the undersigned during office working hours up to **8.30 A.M.** of **22.04.2025** and will be opened on the same day at **10.00 A.M.** in the office chamber of the Child Development Project officer, Lakhanpur in presence of bidders/authorized representatives. The sealed evolve must be superscribed with "**Quotation for Hiring of Vehicles**" addressed to the Child Development Project Officer, ICDS Project, Lakhanpur, Dist-Jharsuguda, Odisha, PIN-768219.
11. The application form of quotation/tender containing general Bid Information & Terms and Conditions for Hiring of vehicle etc. will be available with the Office of the Child Development Project Officer, ICDS Project, Lakhanpur on payment of **Rs.100/- (Rupees One Hundred)** only from **dt.08.04.2025 to 22.04.2025** during office working hours except holiday towards cost of the application. In case the application form is downloaded from website www.jharsuguda.odisha.gov.in, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees One Hundred) only towards the cost of application along with application.
12. The successful tenderer/quotationer/bidder will have to execute and sign the agreement with the undersigned.

A.P.D.
8.4.2025
Child Development Project Officer
Lakhanpur
Child Development Project Officer, Lakhanpur

Memo No. *682* /Dt. *08/04/2025*

Copy forwarded to the D.I.O., N.I.C., Jharsuguda with a request to publish the quotation call notice in Jharsuguda district official website.

Copy to office notice board for publicity.

A.P.D.
8.4.2025
Child Development Project Officer
Lakhanpur
Child Development Project Officer, Lakhanpur

Memo No. *683* /Dt. *08/04/2025*

Copy submitted to the Sub-Collector, Jharsuguda/ District Social Welfare Officer, Jharsuguda/Block Development Officer, Lakhanpur/Tahasildar, Lakhanpur/Block Education Officer, Lakhanpur/Medical Officer(In-charge), CHC, Lakhanpur for favour of kind information with a request to display the same in their notice board for wide publication.

A.P.D.
8.4.2025
Child Development Project Officer
Lakhanpur
Child Development Project Officer, Lakhanpur

TERMS & CONDITION FOR HIRING OF VEHICLE

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner of the vehicle.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants(as per Government norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 year old from the initial registration and also in good running condition during the period of contact.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The bidder or is representative should remain present at the time of the opening of the tender otherwise no compliant shall be entertained. The right negotiates the rates with the undersigned if necessary.

M.P.
8-4-2025
Child Development Project Officer

Lakhampur
Child Development Project
Officer, Lakhampur

General Information

Sl.No	Particulars	
1	Name of the Service provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption/ Mileage per litre	
19	Contract Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Singature of
Quotationer/ Tenderer