



**GOVERNMENT OF ODISHA**  
(HOUSING & URBAN DEVELOPMENT DEPARTMENT OF ODISHA)

**MUNICIPAL COUNCIL, BRAJRAJNAGAR,**

**DISTRICT: JHARSUGUDA**

**DETAILED TENDER CALL NOTICE (DTCN)**  
**FOR Preparation of DPR for**

- a) Rejuvenation & beautification of water pond in front of Khaliakani field
- b) Construction of class rooms at Brajrajnagar Collage  
in  
Brajrajnagar Municipality

**COST OF TENDER PAPER: RS. 6,000/- (RUPEES SIX THOUSAND ONLY)**



ପୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ : ବ୍ରଜରାଜନଗର  
**OFFICE OF MUNICIPAL COUNCIL: BRAJRAJNAGAR**  
At/Po- Lamtibahal Dist- Jharsuguda, Odisha  
Phone No- 8457812260, Mail- [eobrjnmpl@gmail.com](mailto:eobrjnmpl@gmail.com)



Letter No 3036

Date 12.08.2025

**Notice Inviting Expression of Interest**

Expression of Interest (EOI) are invited in two bid system from eligible reputed Firms /Architecture/Technical organizations for suitable feasibility, study of required data as per OPWD and other structural code and related guideline for preparation of Plan, Site Map, Detailed drawing & estimate, Structural Design, in respect of the following projects.

Sl. No.	Title of Project	Security Deposit	Time for submission of project	Paper Cost
1	2	5	6	7
A	Preparation DPR for a) Rejuvenation & beautification of water pond in front of Khaliakani field b) Construction of class rooms at Brajrajnagar Collage	Rs.10,000/-	30 calendar days	Rs.6000/-

The Bid documents to be downloaded from the official Website of Jharsuguda District <https://jharsuguda.odisha.gov.in>. Last date and time of receipt of bid is 4.30 PM, 22.08.2025 through speed post/ registered post/ by hand only. Brajrajnagar Municipality will in no way be responsible for any delay in receipt of the Bid documents.

Executive Officer,  
Brajrajnagar Municipality

Memo No. 3037 / dt. 12.08.2025

Copy submitted to the DMA & Ex-Officio Additional Secretary to Govt., Housing & Urban Development Deptt., Odisha, Bhubaneswar for favour of kind information.

Executive Officer,  
Brajrajnagar Municipality

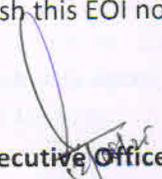
Memo No. 3038 / dt. 12.08.2025

Copy submitted to the District Magistrate & Collector, Jharsuguda/ Project Director, DUDA, Jharsuguda for favour of kind information.

Executive Officer,  
Brajrajnagar Municipality

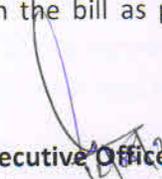
Memo No. 3039 / dt. 12.08.2025

Copy forwarded to the General Manger, WATCO, PH Division, Jharsuguda/ Executive Engineer, R&B, Division, Jharsuguda for information with a request to display the same in their respective notice board for wide publication/ DeGM, Collectorate, Jharsuguda with a request to publish this EOI notice on the portal of District website <https://jharsuguda.odisha.gov.in>.

  
Executive Officer,  
Brajrajnagar Municipality

Memo No. 3040 / dt. 12.08.2025

Copy submitted the Director, I&PR Department govt. of Odisha, Bhubaneswar for favour of kind information with a request to publish the above content on one Odia Daily News paper (Sambad/Samay/Pramaya/Dharitri/Samaj/Pragatibadi) for one day only preferable widely circulated in Brajrajnagar Municipality area and submit two copies of press cutting along with the bill as per the Govt. rate for making necessary payment at this end.

  
Executive Officer,  
Brajrajnagar Municipality

### Terms and conditions:-

1. The cost of bid documents (non-refundable) should be deposited in shape of money Receipt or Demand Draft/Banker's cheque only from any nationalized Bank drawn in favour of the Executive Officer, Brajrajnagar Municipality payable at Brajrajnagar.
2. The intending Organization/ firm should submit its Technical & Financial bid in individual envelopes within a Single cover superscribing the title "(EOI call notice Number & date), Not to be opened". Any query in this regard can be clarified from the Municipality Office, Brajrajnagar, Jharsuguda.
3. The cost of Security Deposit mentioned should be deposited in shape of Demand Draft/Banker's cheque only from any nationalized Bank drawn in favour of the Executive Officer, Brajrajnagar Municipality payable at Brajrajnagar.
4. Bidder has to quote rate in form of percentage over estimated cost. Quoted ( % ) rates should be quoted clearly in both figures & words with corrections duly attested by the quotationer.
5. The bids received will be opened on **25.08.2025** at 10.30 AM in presence of the agency or his authorized representative if any. If the date of opening falls on holidays, then the next working date will be treated as date of opening at the same time.
6. The quotationer should submit detailed & satisfactory establishment information capable for preparation & supervision of such project.
7. The firm/ institution should have GST Registration Certificate, PAN as well as I.T.C. up to date. No undertaking would be allowed against non-submission of any required document.
8. It would be the responsibility of the quotationer to get the Project duly Vetted from Govt. organization like GED, Govt. Engineering College etc. if required. Fees for the same will be reimbursed additionally. The structural design should be prepared and certified by qualified structural Engineer as per I.R.C Codes. It would be responsibility of the quotationer to get the DPR duly technically sanctioned by competent authority as per Codes.
9. It is responsibility of successful bidder to carry out required tests such as soil tests etc. No additional cost will be provided above quoted price for such site tests. It is also responsibility of bidder to obtain required data for preparation of DPR from various agencies such as Historical rainfall data, catchment area etc.
10. The documents i.e. estimate, BOQ, drawings, Structural Designs calculations etc should be submitted in both hard as well as soft copy for power point presentation.
11. The qualified and appointed firm shall submit complete drawings, designs & documents such as Feasibility report, Plans, Site Plan, Detailed Drawings, Structural Designs, and other services as per requirement (MEP) along with relevant estimates and DPR within 45 (Forty five) calendar days, failing which work order would automatically stand cancelled without any correspondence.

12. **Mode of payment:**

(i) *At the time of submission of Final Plan, Drawing, Site Plan @25%*

(ii) *After Submission of structural Design and Vetting from Govt. Engineering*

*College, GED etc (if required) and technical sanction from competent authority @65%*

(iii) *After completion of tender process @10%*

13. During preparation of Structural design, all relevant codes of OPWD have to followed.

14. Authority reserves all right to reject any or all quotations without assigning any reason thereof & shall bear no responsibility consequent upon such decision.

**Signature of Tenderer**

**Sd/-  
Executive Officer,  
Brajrajnagar Municipality.**

**ANNEXURE-I (FINANCIAL BID)**

**Name of the work**

Sl. No.	Description of work	Qty.	Rate in Percentage	
			(% in figures)	(% in words)
1	2	3	4	5
1.	Preparation DPR for a) Rejuvenation & beautification of water pond in front of Khaliakani field b) Construction of class rooms at Brajrajnagar Collage	1 (one) Job		

The above quoted amount is complete in all respect including all taxes, Cess etc. and excluding GST applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the EOI document.

Yours faithfully,

**Authorized Signatory [In full and initials]**

**Name and Designation of Signatory with Date and Seal:**

Sd/-  
Municipal Engineer,  
Brajrajnagar Municipality

Sd/-  
Executive Officer,  
Brajrajnagar Municipality

No. of cutting:

No. of overwriting:

No. of correction:

**Bidder's Organization (General Details)**

Sl. No.	Description	Full Details
1	Name of the Bidder/ Organization	
2	Address for communication: Tel : Fax: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id:	
4	Registration/Incorporation Details Registration No: Date & Year.:	
5	Local office in Odisha Please furnish contact details	
6	Bid Processing Fee Details Amount: DD/No. : Date: Name of the Bank:	
7	EMD Details Amount: TDR/FD/Postal Deposit No. : Date: Name of the Bank:	
8	PAN Number	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out assignments as per the scope of work	YES
11	Willing to accept all the terms and conditions as specified	YES

Authorized Signatory [*In full and initials*]: \_\_\_\_\_

Name and Designation with Date and Seal: \_\_\_\_\_

**Bidder's Organization (General Details)**

Sl. No.	Description	Full Details
1	Name of the Bidder/ Organization	
2	Address for communication: Tel : Fax: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id:	
4	Registration/Incorporation Details Registration No: Date & Year.:	
5	Local office in Odisha Please furnish contact details	
6	Bid Processing Fee Details Amount: DD/No. : Date: Name of the Bank:	
7	EMD Details Amount: TDR/FD/Postal Deposit No. : Date: Name of the Bank:	
8	PAN Number	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out assignments as per the scope of work	YES
11	Willing to accept all the terms and conditions as specified	YES

Authorized Signatory [*In full and initials*]: \_\_\_\_\_

Name and Designation with Date and Seal: \_\_\_\_\_

**(BIDDER'S PAST EXPERIENCE DETAILS)**

**Table-1(List of completed assignments During last<5> years)**

Sl. no.	Period	Name of the Assignment	Name of the Client	*Contract Value (in INR)	Date of Award /Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1							
2							
3							
4							
5							

**Authorized Signatory [In full and initials]:**

**Name and Designation with Date and Seal:**

**Check List:**

- Technical Envelope:
1. Registration copy of Firms /Architecture/Technical organizations
  2. D.D. / Money receipt towards Paper cost
  3. D.D. towards Security Deposit
  4. GST Registration Certificate,
  5. PAN
  6. I.T.C. upto date
  7. detailed & satisfactory establishment information
  8. Bidder's Organization (General Details)
  9. Bidder's past experience detail & copy of experience.
  10. Any other relevant document.

Financial Bid/ Envelope: ANNEXURE-I (FINANCIAL BID)