

OFFICE OF THE TAHASILDAR, KIRMIRA

No 1488 Date 01.08.2025

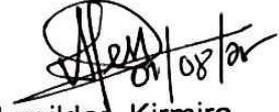
QUOTATION/TENDER CALL NOTICE

Sealed quotation are invited from interested reputed Travel Agencies/Tour Operators of private individuals for providing 1(one) Nos of vehicle having sitting capacity not more than seven including driver, which shall conform to the Term and condition (Appendix-A) vide office memorandum No-15836/F Dt.27.05.2025 of finance Deptt. Govt of Odisha for official use in the office of Tahasildar, Kirmira on monthly rent basis.

Condition:-

- 1) The vehicle Service provider shall a valid GST registration to participate in the tending
- 2) The service provider participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on Gem platform
- 3) The vehicle must be in road worthy condition, shall not more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance, Fitness Certificate, valid Control Carriage Permit, proof of update tax payment etc. mandatory for playing of vehicle
- 4) The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 5) The Driver should be well behaved, gentle and obedient in nature
- 6) A sum of **Rs.5,000/- (Rupees five thousand) only** shall be deposited by the intending bidder/Participant in shape of Account Payee Bank Draft in favour of the Tahasildar, Kirmira and submitted along with the tender as EMD, After completion of tender process the amount will be refunded to unsuccessful bidders.
- 7) The monthly rate of hire charge excluding GST be quoted separately, excluding Fuel.
- 8) The vehicle must achieve a fuel efficiency of not less than **10 (Ten) KMs Per liter**
- 9) The detail of the make and year manufacture of the vehicle, registration No. mileage (KMs covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation /Tender (Annexure-B).

- 10) The Sealed Quotation completed in all respect reaches the undersigned on before 13/08/2025 by 5.30 P.M by speed post or registered post to the Office of the Tahasildar, Kirmira, PO-Kirmira, Dist-Jharsuguda, Pin-768220 and shall be Opend on 14/08/2025 at 11.30 P.M
- 11) The application form of Quotation/Tender containing General Bid Information & Terms and Conditions for Hiring of vehicles etc will be available with Tahasil office, Kirmira and can be downloaded from website www.jharsuguda.nic.in from the date **02/08/2025 to Date 13/08/2025**


Tahasildar, Kirmira

Memo No 1489 dt 01.08.2025

Copy to DIO NIC, Jharsuguda for information and necessary action .He is requested to hoist the Quotation Call Notice in the District website.


Tahasildar, Kirmira

Memo No 1490 dt. 01.08.2025

Copy submitted to the Additional District Magistrate, Jharsuguda/Sub-Collector, Jharsuguda for information with a request to display the quotation Call Notice in their office notice Board for wide Publication.


Tahasildar, Kirmira

Memo No 1491 dt. 01.08.2025

Copy to Block Development officer, Kirmira/Child Development officer, Kirmira for information with a request to display the quotation Call Notice in their office notice Board for wide Publication.

Copy to Notice Board of Tahasil Office, Kirmira for information of general Public

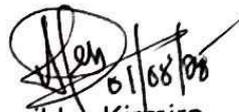

Tahasildar, Kirmira

TERMS & CONDITION FOR HIRING OF VEHICLES

The following terms and contestations must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid M.V documents such as:- Valid Registration Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc and D.L of the driver available all the times.
2. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hire shall responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual expenditure of the vehicle. All expenditure towards repair, replacement of spare parts, lubricating oil of engine, Gear Box and different coolant, tyre & Tubes, Battery etc will be borne by the bidder. Similarly all expenses towards driver shall be borne by the bidder and nothing shall be paid separately for this purpose.
4. It shall be responsibly of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehcile of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement with out Prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded
9. Monthly hire charges and reimbursements towards cost of diesel (as actual) and lubricants (as per Govt norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

- 10). The vehicle shall not be more than 3(three) years old from the initial registration and also in good running contestation during the period of contract.
- 11). If the service is found to be unsatisfactory, the Client shall give one month notice and terminate the agreement
- 12) In case the service proviuer intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon to grant one month notice before such withdrawal of service and termination of agreement.
- 13) If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Tahasildar, Kirmira

GENERAL INFORMATION

1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	Gem Registration Number	
5	Bank account No and IFSC Code	
6	Registration No of Vehicle	
7	Year of Manufacture	
8	Make of Model	
9	Date of Registration	
10	Name & Complete address of the: Owner of vehicle:	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/ Address of the Driver	
16	D.L No & Validity of the D.L of driver	
17	Contract Number of the Service Provider	
18	Contract number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption/Mileage per liter	

Certified that the information submitted above is true to the best of my knowledge and belief "

Signature of the Tender