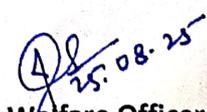


DISTRICT OFFICE, JHARSUGUDA
(ST & SC Development Section)
E- Mail. dwojharsugudaows@gmail.com
No. 1894 SSD.Date. 25.08.2025

Sealed quotations/tenders are invited from the interested reputed Travel Agencies / Tour Operators/ Individuals for providing 01(one) available commercial Dzire/ Ertiga Vehicle having sitting capacity not more than five including driver, which shall conform to the Terms and conditions (Annexure-A) for official use in the office of the District Welfare Officer, Jharsuguda on monthly rent basis: -

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on Gem platform.
3. The vehicle must be in road Worthy Condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs 5000/- (Rupees Five Thousand) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Welfare Officer, Jharsuguda and submitting along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel. It is to be notated here that the maximum monthly rental including all taxes fees shall be limited upto Rs.24 000/- per month.
8. The Vehicle must achieve a fuel efficiency of 17 K.Ms per litre.
9. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (KMs covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
10. The Quotation completed in all respect should reach at the undersigned on or **before 04.09.2025 by 11:00 A.M. by Speed post or registered post** to the **District Welfare Office Jharsuguda** and shall be opened on the same day at **12:00 P.M.**
11. The application form of Quotation/Tender containing General Bid information and Terms & Conditions for Hiring of Vehicle etc. will be available with the office of the District Welfare Officer, Jharsuguda on payment of Rs.100/- from 10.00 AM to 5.30 PM in working hours. or can be downloaded from website www.jharsuguda.nic.in.


District Welfare Officer
District Welfare Officer
JHARSUGUDA

Memo No. 1895 /SSD Dt. 25.08.2025

Copy to the DIO, NIC, Jharsuguda for information and necessary action. He is requested to hoist the Quotation call Notice in the Jharsuguda District Website.

Copy to Office Notice Board for information of General Public.


25.08.25
District Welfare Officer,
Jharsuguda

Memo No. 1896 /SSD Dt. 25.08.2025

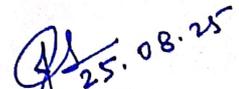
Copy to the CDO-cum-EO, ZP & CEO, DMF Jharsuguda/ Sub-Collector, Jharsuguda/ Deputy Collector (G&M), Jharsuguda/ RTO, Jharsuguda/ all Block Development Officers/ Executive Officer of ULBs, Jharsuguda for information. They are requested to make publication of the Quotation call Notice in their Office Notice Board for wide publication.


25.08.25
District Welfare Officer,
Jharsuguda

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by bidder.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. and DL of the Driver available all the time.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & Differential Coolant, Tyres & Tubes, Battery etc. Will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of Breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the Service Provider and no advance payment will be made.
10. The Vehicle shall not be more than 3(Three) years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdraw of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


25.08.25
District Welfare Officer,
District Welfare Office,
JHARSUGUDA

GENERAL INFORMATION FOR HIRING VEHICLES

Sl. No	Particulars	
1	Name of the Service Provider	
2	Complete address	
3	GST Number	
4	Gem Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name /Address of the Driver	
16	D.L. No. & Validity of the D.L of the Driver	
17	Contact No. of the Service Provider	
18	Contact number of Driver	
19	Proposed hire charge of the Vehicle per month excluding fuel cost	
20	Rate of fuel consumption/ Mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the Tenderer