



ପଞ୍ଚାୟତ ସମିତି କାର୍ଯ୍ୟାଳୟ, ଝାରସୁଗୁଡ଼ା
PANCHAYAT SAMITI OFFICE, JHARSUGUDA

At/Po-Kalimandir Road, Jharsuguda

District:- Jharsuguda, Odisha, Pin-768202 E-mail : ori-bjharsuguda@nic.in

No. 3414 / Date. 01.09.2025

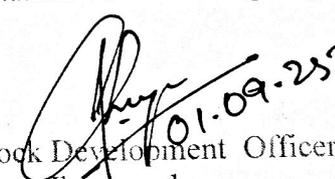
SHORT QUOTATION CALL NOTICE

Whereas the Quotation Call Notice No. 2618 dtd. 16.06.2025 and No. 2991 dated 16.7.2025 issued by this office have been cancelled due to non participation of requisite number of valid bidders within the stipulated period of the Notice. Once again Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/ Individuals for providing 2(two) no.of vehicles having sitting capacity not more than 7 including driver (such as TUV 300/BOLERO/SUMO GOLD/ ERTIGA or Similar type of vehicle or any higher Model) run with Diesel/Petrol only which shall conform to the Terms and Condition (**Annexure-A**) for official use in the office of Block Development Officer, Jharsuguda on monthly rent basis. 5

Condition:-

- 1) The service Provider shall have a valid GST registration to participate in the tendering.
- 2) The vehicle must be in Road worthy condition, shall not be more then 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc mandatory for plying of vehicle.
- 3) The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, Shall be registered on GeM platform.
- 4) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport /passenger vehicle.
- 5) The Driver should be well behaved, gentle and obedient in nature.
- 6) A sum of **Rs.5,000/-(Rupees five thousand)only** shall be deposited by the intending bidder/ Participant in shape of Account Payee Bank Draft in favor of the Block Development Officer, Jharsuguda and submitted along with the tender as EMD. After completion of tender process. The EMD shall be refunded to unsuccessful bidders.
- 7) The monthly rate of hire charges, excluding GST be quoted separately excluding fuel. It is to be noted here that the maximum monthly rent exclusive of applicable taxes shall be limited up to a maximum of **Rs. 37200/- per month.**

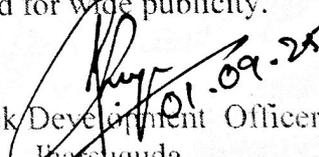
- 8) The vehicle must achieve fuel efficiency of 10 (Ten) KMs per litre of Diesel/Petrol.
- 9) The detail of the make and year manufacture of the vehicle, registration No. mileage (KMs covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation /Tender (Annexure-B)
- 10) The Sealed Quotation completed in all respect should reach the undersigned on or before 16.09.2025 by 2.00 P.M by speed post or registered post only to the Block Development Officer, Jharsuguda PO: Kalimandir Road Jharsuguda, Dist-Jharsuguda, Pin-768202 and shall be Opened on the same day at 4.30P.M in presence of the bidders or their authorized representatives
- 11) The application form of quotation/tender containing General Bid Information & Terms and Conditions for hiring of Vehicles etc will be available with the Cashier of Block Development Office, Jharsuguda and can be downloaded from Odisha Govt. Website jharsuguda.odisha.gov.in from 01.09.2025 and upto 2.00PM of 16.09.2025
The Authority reserves the accept/reject any or all quotation without assigning any reason thereof.


Block Development Officer
Jharsuguda

Tender Calling Authority with Designation

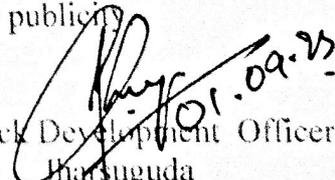
Memo No 3415 / Dated 01.09.2025

Copy submitted to the CDO-cum-EO, Zilla Parishad, Jharsuguda/Sub-Collector, Jharsuguda/ All Tahasildars/ All Block Development Officers/ All CDPOs/ All Executive Officers of Municipalities of Jharsuguda District for information with a request to display the Quotation call notice in their respective office Notice Board for wide publicity.


Block Development Officer
Jharsuguda

Memo No 3416 / Dated 01.09.2025

Copy to DeGM, Jharsuguda for information and necessary action. She is requested to hoist the Quotation Call Notice in District website for wide publicity

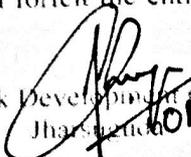

Block Development Officer
Jharsuguda

ANNEXURE-A
TERMS & CONDITION FOR HIRING OF VEHICLES

The following terms and contestations must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid M.V documents such as:- Valid Registration Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc and D.L. of the driver available all the times.
2. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hire shall responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual expenditure of the vehicle. All expenditure towards repair, replacement of spare parts, lubricating oil of engine, Gear Box and different coolant, tyre & Tubes, Battery etc will be borne by the bidder. Similarly all expenses towards driver shall be borne by the bidder and nothing shall be paid separately for this purpose.
4. It shall be responsibly of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without Prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded
9. Monthly hire charges and reimbursements towards cost of diesel (as actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
- 10). The vehicle shall not be more than 3(three) years old from the initial registration and also in good running contestation during the period of contract.
- 11). If the service is found to be unsatisfactory, the Client shall give one month notice and terminate the agreement
- 12) In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon to grant one month notice before such withdrawal of service and termination of agreement.
- 13) If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Block Development Officer
Jharsuguda


101.09.25

Annexure-B

GENERAL INFORMATION FOR HIRING VEHICLES

1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	Gem Registration Number	
5	Bank account No and IFSC Code	
6	Registration No of Vehicle	
7	Year of manufacture	
8	Make of Model	
9	Date of Registration	
10	Name & Complete address of the: Owner of vehicle: :	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/ Address of the Driver	
16	D.L No & Validity of the D.L of driver	
17	Proposed hire Charge of the Vehicle per month excluding fuel Cost	
18	Rate of fuel consumption/Mileage per Liter	
19	Contract Number of the service Provider/ Tender/ Quotationer)	
20	Contract Number of Driver	

Certified that the information submitted above is true to the best of my knowledge and belief "

Seal & Signature of the
Quotation/Tender