



PANCHAYAT SAMITI OFFICE KOLABIRA

No. 2957

Date 14-11-2025

The Block Development Officer, Jharsuguda Invites sealed proposal for all interested Bidders for "Auction of 03 shops constructed at AMA BUS STAND KOLABIRA

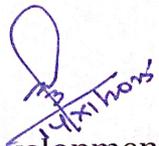
- A. Contract Period: 3 Years
- B. Bid Processing Fee (INR): 200/-

Earnest Money Deposit (INR): 10,000/- (Rupees Ten Thousand)

The documents that duly completed proposal along with other prerequisite documents in support of eligibility criteria and required information as per format should be submitted through Registered Post/Speed Post/In-person and must reach the office of the Panchayat Samiti Kolabira, Jharsuguda, by 04:00 PM of Date 28/11/2025 as specified in the critical date sheet below for details, please refer the RFP document. Any queries related to this RFP may be clarified by contacting distmanager.jsg@gmail.com.

C. Important Dates

#	Particulars	Details
1	Publication of Tender Notice	14/11/2025
2	Last date for bid submission	28/11/2025 (04:00 PM)
3	Place of submission of proposals	Panchayat Samiti Office, Kolabira, Jharsuguda Odisha, 768213
8	Date & Time for opening of bids	29/11/2025 (11.00AM)


Block Development Officer
KOLABIRA

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Memo No

2953
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Date 14-11-2025

Copy submitted to the Notice Board of the Collectorate, Jharsuguda for wide publication.

Copy submitted to the Collector & District Magistrate of Jharsuguda for kind information.

Copy submitted to all the Sub-Collectors/ BDOs/ Tahasildar/ CDPOs of Jharsuguda District for kind information. They are requested to make wide publication of the notice.

Copy submitted to all Members of the selection Committee for information.

Copy submitted to the DEGM Jharsuguda with a request to hoist the above in Dist. website for larger publication.

Copy submitted to the General Manager (Infra) OSRTC Bhubaneswar for kind information


Block Development Officer
KOLABIRA

**TERMS AND CONDITIONS OF TENDER FOR LEASE OF 03 (THREE) ROOMS
IN THE PREMISES OF OSRTC AMA BUS STAND, KOLABIRA,
JHARSUGUDA**

1. Allotment of 03 nos. of shop rooms in the premises of OSRTC, Ama Bus stand at Kolabira, Jharsuguda as mentioned in the aforesaid tender notice will be licensed to individual person/Body Corporate/company for a period as mentioned in the tender notice.
2. The complete sealed tender as per proforma enclosed shall be received via speed post at Panchayat Samiti Office, At/P.O.: Kolabira, Dist.: Jharsuguda, PIN-768213 on or before 28.11.2025 up to 4.00 PM. after which no tender will be received and the sealed tenders will be opened on 29.11.2025 at 11.00 AM. OSRTC shall not be held responsible for any postal delay.
3. Envelope of the sealed tender must be super scribed "Tender for license of rooms in the premises of OSRTC, AMA Bus stand at Kolabira, Jharsuguda".
4. The Tender Processing Fee (Rs. 200 – Non-Refundable) should be deposited in the form of cheque & the full amount of EMD INR 10,000/- (Rupees Ten Thousand only) in shape of Bank Draft AMA BUS STAND PAYABLE AT KOLABIRA, JHARSUGUDA to be submitted as per tender schedule at the time of submission of tender paper failing which the tender paper shall be treated as cancelled. The rent for each shop is fixed @ Rs. 1000/- (Rupees One thousand only). Electrical consumption bill should be paid by the successful shop bidder.
5. An agreement shall be executed in the manner as prescribed by the OSRTC reserving the right of OSRTC to alter/ amend the condition of agreement at any time without assigning any reason thereof.
6. Service tax/G.S.T (18%). as applicable will be levied on such monthly rent to be paid by such allottee.
7. Monthly rent shall be enhanced by 10% in every three years.
8. No tender form will be considered unless it is accompanied with cash receipt/bank draft against payment of earnest money as indicated above.

09. The authority reserves the right to reject any or all the tenders without assigning any reason thereof.
10. In case of default in payment of monthly rent by 10th of every succeeding month, interest @ 18% shall be charged.
11. That, in the event of default in payment of monthly rent for more than two months, it shall be realized from the security amount deposited by the licensee and that will be recouped by the licensee in the next month, otherwise the work order shall be cancelled.
12. After finalization of tender, allotment order will be issued in favour of successful tenderer within one month from the date of agreement of tender to take over the physical possession of the room as applied for.
13. The interested tenderer can apply specific room number (Shop-1, Shop-2 & Shop-3) with offer price of rent per month in the application form while participating in the tender, otherwise the tender shall be treated as void.
14. In case more than one tender are applied for a specific room with similar rate the committee can go for a lottery in presence of all committee members and tenderers or their representatives and will be decided after out coming of the result of the lottery.
15. In case of any dispute arising out of such tender the same shall be referred to the Collector cum District Magistrate, Jharsuguda whose decision shall be final and binding.
16. In case of the price quoted in the tender is not up to the expectation of the authority or tender is defective or no tender or limited tender is received in this regard, the corporation reserves its right to cancel the tender or finalize the selection through negotiation followed by approval of Collector cum District Magistrate, Jharsuguda
17. The allotment in favour of successful allottee can be terminated at any point of time by the OSRTC by giving one month notice.
18. The allotment of room in the premises of OSRTC Ama Bus Stand at Kolabira shall be only for three years. It may be extended beyond three years if necessary.
19. In case AMA Bus stand, Kolabira, Jharsuguda is decided to be developed for any other purpose, the allottee has to vacate the area on receipt of one month

notice from OSRTC as the area is purely earmarked for temporary bus stand and OSRTC will take over responsibility.

20. If any temporary construction noticed, the same will be demolished by the authority without making any correspondence or intimation. No representation will be entertained to that affect.
21. The EMD amount deposited by the successful tenderer at OSRTC bears no interest and under no circumstances the tenderer shall claim the interest.
22. The successful tenderer shall execute an agreement within 7(seven) days from date of intimation from OSRTC.
23. The allottee shall not use the room in the premises of OSRTC Bus Stand at under the control of OSRTC, Jharsuguda for any purpose other than the purpose as mentioned in the tender notice and no illegal activities shall be carried out there.
24. The allottee shall install the power and water connection, if any, as per requirement at the site of the allotted room in the premises of Ama Bus Stand at Kolabira, Jharsuguda his/her own cost and shall pay the necessary charges to the concerned authority regularly. Corporation shall not take any responsibility in this regard. Failure to deposit these charges in time shall lead to cancellation of lease.
25. Dumping of wastage/garbage without cleaning the same daily and causing unhygienic situation shall entail cancellation of the lease without giving prior intimation along with forfeiture of the security deposit. The licensee shall make his/her own arrangement for shifting of the organic and other waste daily. He/she shall keep the area neat and clean.
26. The EMD amount shall be refunded to the unsuccessful bidders after completion of tender process.
27. Any illegal issue or dispute arising out of the activities of the allottee shall be the sole responsibility of the licensee. OSRTC shall not be held responsible to that effect. If allegation is proved, the license will be cancelled.
28. Details of terms and conditions will be stipulated in the agreement to be signed by both the parties and the same is enforceable by law.

29. If the successful tenderer is a firm/institution/company, it must be registered under the respective Act which is in force by the State/Central Government. In case of person, the Aadhar and PAN is mandatory.

30. After execution of agreement, if the successful tenderer fails to take physical possession of allotted room the EMD will be forfeited and rent due till the date of cancellation will be realized from security deposit.

31. All the disputes to be raised during license period by the allottee are under jurisdiction of the Court of Jharsuguda/ Higher court.



Block Development Officer
KOLABIRA

1. I, hereby solemnly declare that the above particulars given by me are true to the best of my knowledge.

2. If at any point time, it is found that the above particulars furnished by me are false, the OSRTC may cancel the allotment order and forfeit part or whole of the amount paid by me towards security deposit.

3. In the matter of any doubt or difficulty arising out of implementation of the terms and conditions, I shall abide by the decision of the Managing Director, OSRTC which shall be binding on me.

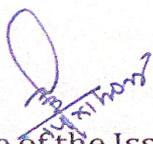
4. In case of any dispute between the OSRTC and the executants(s), same shall be resolved by way of reference of the matter to an arbitrator of OSRTC whose decision shall be final and binding on me.

SIGNATURE OF THE APPLICANT

DATE:

Issued to Shri/Smt. _____

Vide M. R. No. _____ Date. _____



Signature of the Issuing Officer.

TENDER FORM

TENDER FOR LICENSE OF ROOM CONSTRUCTED IN THE PREMISES OF OSRTC
AMA BUS STAND, KOLABIRA, JHARSUGUDA VIDE TENDER NOTICE

NO. _____

DT. _____

1. Full name of the applicant: -
2. Father's /Husband's name: -
3. Permanent address:-
(Attach copy of Voter 'ID / Aadhar card): -
(PAN Card): -
4. Present address with phone No: -
5. Date of birth (As recorded in H.S.C. examination): -
5. Identification of room to be applied for: -
(Room No. be specified) (1,2,3)
7. Amount of rent offered for per month: -
8. Present occupation: -
9. Type of business intended to be carried if allotted: -
10. EMD no. & date / Draft No.
(In support of purchase of tender paper)
11. Details of Bank Draft No.
Of the E.M.D. amount of Rs. _____/- (Rupees)
Only
12. Non assessment certificate to be enclosed with the application.
13. GST: -
14. Tender Processing Fee (RS. 200/-) Cheque no:-

To Affix Passport Size
Photographs in Duplicate
(Self-Attested)