



**ITDA, JHARSUGUDA
ODISHA**

**EOI FOR SELECTION OF AN ARCHITECTURE/
DESIGN/ CONSULTANCY FIRMS FOR VARIOUS WORKS IN
ITDA, JHARSUGUDA**

COST OF TENDER DOCUMENTS : RS. 10, 000/- (RUPEES TEN THOUSAND) ONLY



ITDA: JHARSUGUDA

Email: itdajharsuguda@gmail.com

No. 741 /dt. 14-10-2025

NOTICE INVITING EXPRESSION OF INTEREST

Expression of Interest (EOI) are invited from eligible reputed Architects / Firms / Agencies for preparation of plan, design, detailed estimate, rate analysis, technical sanction of plan & estimate from appropriate authority, supervision of work, field survey, suitable feasibility test, Soil bearing capacity test, study of required data as per OPWD and related guidelines governing stipulations for preparation of a **DETAILED PROJECT REPORT (DPR)**, including plan, site map, detailed drawing, structural design, estimate, SBC test in respect of various works i.e. 34 numbers of 50 seated hostel building, 100 seated composite urban modern hostel at Ekatali, 100 seated Boy's hostel at G.L. Govt. High School, Belpahar, Office building, Staff Quarters, etc. to be executed in ITDA, Jharsuguda on percentage rate basis.

Scope of Work

1. Preparation of detailed drawings after site visit,
2. Preparation of detailed estimates with proper vetting,
3. Preparation of detailed project report in duplicate,
4. Site visit (minimum 5 times) during execution and submission of progress report with photographs (with GPS Location).

Payment terms and conditions :

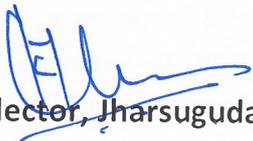
Sl. No.	Description	Payment Percentage
1	Approvals of DPRs including structural designs with proper vetting, drawings, detailed, estimates and master plan for each project	40%
2	Submission of all working drawing and good for construction drawings	30%
3	After 2 times site visit and explaining all drawing to Engineer-in-charge. Satisfying all needs and queries at site. Submission of Progress report with photographs. (with GPS Location)	15%
4	After completion or 3 times site visit whichever is later and explaining all drawing to Engineer-in-charge. Satisfying all the needs and queries at site. Submission of progress report with Photographs. (With GPS Location)	15%

The Bid documents to be downloaded from the official Website of Jharsuguda District www.jharsuguda.odisha.gov.in from dt. **15.10.2025** to dt. **30.10.2025**. Last date and time of receipt of bid is **5.00 PM**, dt. **31.10.2025** through Speed Post / Registered Post Only. ITDA, Jharsuguda will in no way be responsible for any postal delay in receipt of the Bid documents. The Bid documents will be opened on dt.**01.11.2025** at **11.00 AM** in presence of the bidder or their authorized representative, if any. The place will be intimated later on in the district website and in the office notice board. The undersigned reserves the right to reject any or all the EOIs without assigning any reason thereof.


Collector, Jharsuguda

Memo No. 742 / dt. 14-10-2025

Copy forwarded to the General Manger, WATCO, PH Division, Jharsuguda / Superintending Engineer, R&B Division, Jharsuguda / Superintending Engineer, RD, Jharsuguda for information with a request to display the same in their respective notice board for wide publication.


Collector, Jharsuguda

Memo No. 743 / dt. 14-10-2025

Copy to the DeGM, NIC, Jharsuguda with a request to publish this EOI notice in the portal of District website www.jharsuguda.odisha.gov.in.


Collector, Jharsuguda

Terms and conditions:

(A) General.

1. The cost of bid documents (non-refundable) should be deposited in shape of Demand Draft / Banker's cheque only from any nationalized Bank drawn in favour of the Project Administrator, ITDA, Jharsuguda payable at Jharsuguda.
2. The intending Organization / Architect firm should submit its Technical & Financial bidding in individual envelopes within a Single covers upper scribing as "**(EOI Call Notice Number & date), (Not to be opened)**". Any query in this regard can be clarified from office of the ITDA, Jharsuguda.
3. The cost of Earnest Money Deposit mentioned should be deposited in shape of Demand Draft / Banker's cheque / Bank Guarantee only from any nationalized Bank drawn in favour of the Project Administrator, ITDA, Jharsuguda payable at Jharsuguda.
4. Quoted (%) rates should be quoted clearly in both figures & words only.
5. The bids received will be opened on dt.**01.11.2025** at **11.00 AM** in presence of the bidder or their authorized representative, if any. If the date of opening falls on holidays, then the next working date will be treated as date of opening at the earlier prescribed time.
6. The bidder should submit complete and unambiguous information about the firm for being preparation & supervision of such project.
7. The firm / institution should have GST Registration Certificate, PAN as well as I.T.C. up to date. No undertaking would be allowed against non-submission of any required document.
8. It would be the responsibility of the quotationer to get the Project duly Vetted from Govt. organization like GED, Govt. Engineering College, etc. The structural design should be prepared and certified by qualified structural engineer as per I.R.C Codes. It would be responsibility of the quotationer to get the DPR duly technically sanctioned by competent authority as per prevalent codal provisions.
9. It is responsibility of successful bidder to carry out required tests such as soil tests, etc. It is also the responsibility of bidder to obtain required data for preparation of DPR from various agencies such as Historical rainfall data, catchment area, etc.
10. The documents i.e. estimate, BOQ, drawings, Structural Designs, calculations etc. should be submitted in both hard as well as soft copy for power point presentation.

11. The qualified and appointed firm shall submit complete drawings, designs & documents such as Feasibility report, Plans, Site Plan, Detailed Drawings, Structural Designs, and other services as per requirement (MEP) along-with relevant estimates and DPR within **30 (Thirty)** calendar days, failing which work order would automatically stand cancelled without any correspondence.
12. During preparation of Structural design, it should be ensured that all relevant codes of OPWD have been followed meticulously.
13. Authority reserves all right to accept or reject any or all quotations without assigning any reason thereof & shall be a responsibility consequent upon such decision.
14. **Methodology of Evaluation: Quality -cum- Cost Based Selection (QCBS)**
 - a. The selection shall be on the Quality cum Cost Basis Selection (QCBS) based on the final weighted score.
 - b. The combined final score shall be considered for award of the assignment. The assignment shall be awarded to the Agency scoring the highest final weighted score.
 - c. The weightage for the technical proposal and financial proposal in the combined final score will be 70% and 30%, respectively.
 - d. The marking scheme for technical proposal will be as per details given in this TENDER. Technical score (St) shall be out of 100.
 - e. The Financial Proposal shall be evaluated using the following methodology:
 1. The lowest Financial Proposal (Fm) will be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be determined using the following formula: **$Sf = 100 \times Fm/F$** ; In which **Sf is the financial score, Fm is the lowest Financial Proposal, and F is the Financial Proposal** (in INR) under consideration.
 2. Proposals will finally be ranked in accordance with their combined of technical (St) and financial (Sf) scores: **$S = St \times Tw + Sf \times Fw$** (Where S is the combined score, and Tw and Fw are weights assigned to Technical Proposal and Financial Proposal that will be 70% and 30% respectively).

(B) Eligibility Criteria :

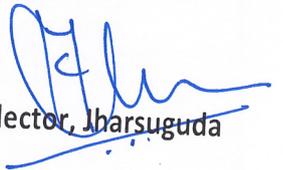
The bidders must enclose the following documents.

1. The Firm registration with address and proprietor's name.
2. GST Regd. Number & GSTR- 3(B).
3. PAN No.
4. IT Return for the preceding three financial year (2022-23, 2023-24, 2024-25).
5. Turn over certificate from the CA (2021-22, 2022-23, 2023-24).
6. Non-Blacklisting certificate by self.
7. **Cost of Bid document @ Rs. 10,000/- and EMD @ Rs. 1,00,000/-.**

8. Undertaking regarding furnishing of labour certificate within 15 days of receipt of work order (Not Required).
9. EPF and ESI registration Certificate as per guidelines.
10. Authorization certificate, if the representative of the firm attends the meeting
11. All pages should be signed and sealed.

(C) Technical Bid :

The details of Technical Bids are given in Annexure-II.


Collector, Iharsuguda

ANNEXURE-I

Bidders Organization (General Details)

Sl. No.	Description	Full Details
1	Name of the Bidder/Organizations	
2	Address for Communication: Tel: Fax: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No: Email id:	
4	Registration/Incorporation Details Registration No. Date & Year:	
5	Local office in Odisha Please furnish contact details	
6	Cost of Tender Documents Details Amount: DD No. Date: Name of the Bank:	
7	EMD Details Amount: DD No. Date: Name of the Bank:	
8	PAN Number	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out assignments as per the scope of work	
11	Willing to accept all the terms and conditions as specified	

**Authorized Signatory
(in full and initials)**

**Name and Designation of
Signatory with Date and Seal:**

BIDDERS PAST EXPERIENCE DETAILS

Table.1 (list of <Nos> completed/Awarded assignments only of similar nature** in any sector During last <3> years)

Sl. No.	Period	Name of the Assignment	Name of the Client	*Contract Value in (INR)	Date of Award/Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1.							
2.							
3.							
4.							
5.							

Authorized Signatory
(in full and initials)

Name and Designation of
Signatory with Date and Seal:

Annexure – II
TECHNICAL BID

Sl. No.	Evaluation Criteria	Scoring Pattern / Sub-Parameters	Max Points	Supporting Documents
1	Turnover (Firm having turnover from consultancy services during last three financial years)	a) Rs. 10 Lakh and above = 10 marks	10	Certificate from Statutory Auditor / Audited Balance Sheet & Turnover Certificate from Chartered Accountant
		b) Rs. 5 to 10 Lakh = 7 marks		
		c) Less than Rs. 5 Lakh = 3 marks		
2	Experience (Experience of undertaking projects in ITDA / Govt. Department / Agency with consultancy charges)	a) Rs. 2 Lakh and above = 20 marks	20	Letter of Award/ Work Agreement/ Work Order/ Completion Certificate
		b) Less than Rs. 2 Lakh = 10 marks		
3	Availability of qualified in-house professionals	a) Comprehensive in-house team with Technical Staffs of 10 nos, Office Staffs of 20 nos. with 02 nos. of qualified Architect = 20 marks	20	Undertaking with staff details, organization chart
		b) Less than as specified above = 10 marks		
4	Technical Presentation	Evaluation based on Committee's average score considering: <ul style="list-style-type: none"> • Understanding of Scope of Work → 10 marks • Execution Methodology & Roadmap → 10 marks • Risk Mitigation & Contingency Planning → 10 marks • Innovation, Sustainability & Inclusiveness → 15 marks • Clarity, Quality & Professionalism of Presentation → 5 marks 	50	Presentation before Evaluation Committee
Total			100	

N.B. Minimum qualifying mark in the Technical Bid for opening of the Financial Bid would be 60 marks.

ANNEXURE - III

(FINANCIAL BID)

Name of the work:

Sl. No.	Description of Work	Qty.	Rate in Percentage	
			(% in Figures)	(% in Words)
1	2	3	4	5
1	Preparation of plan, design, detailed estimate, rate analysis, technical sanction of plan & estimate from appropriate authority, supervision of work, field survey, suitable feasibility test, Soil bearing capacity test, study of required data as per OPWD and related guidelines governing stipulations for preparation of a DETAILED PROJECT REPORT (DPR) , including plan, site map, detailed drawing, structural design, estimate, SBC test, etc. in respect of various works	34 nos. of 50 seated hostel (Estd. Cost @ Rs. 2.00 Cr each), 100 seated composite urban modern hostel at Ekatali (Estd. Cost @ Rs. 3.00 Crore), 100 seated Boy's hostel at G.L. High School, Belpahar (Estd. Cost @ Rs. 3.00 Crore), Office building (Estd. Cost @ Rs. 2.00 Crore), Staff Quarter (Estd. Cost @ Rs. 5.00 Crore), etc.		

The above quoted amount is complete in all respect including all taxes, cess, etc. and excluding GST applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the EOI document.

Authorized Signatory
(in full and initials)

Yours faithfully,

Name and Designation of
Signatory with Date and Seal: