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Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, JHARSUGUDA
(ODISHA SCHOOL EDUCATION PROGRAMME AUTHORITY (OSEPA))
(Department of School & Mass Education Department Govt. Of Odisha)

Notice No:2718/MIS/25

E-mail: dpcjharsussa.opepa@od.gov.in

File No: V/MIS/06/2025-26

Date:10/12/2025

NOTICE INVITING TENDER

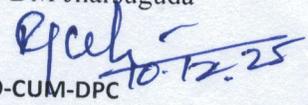
Sealed tenders are invited from **reputed Manufacturers, Authorized Bidders/supplier, or Agencies** for the **supply and installation of Desktop Computers, Line Interactive/Offline UPS, Computer Table, Chair**, items at 130nos.of school locations across **Jharsuguda District**. The tender will be conducted under a **two-bid system** — **Technical Bid and Commercial Bid** — as detailed in the tender documents. All items must conform to the **specifications provided in the tender paper**.

Items of the Tender	Bid Processing Fees	Amount of EMD	Last Date & Time of Receipt of Bid	Date & Time of Opening of Technical Bid
Desktop Computers	₹10000/-	₹2,99,000/-	29.12.2025	30.12.2025
Line Interactive/Offline UPS				
Computer Table				
Chair				

The detailed BID document is available in the district website [i.e. jharsuguda.odisha.gov.in](http://jharsuguda.odisha.gov.in). Interested and eligible agency / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above websites. Hence, potential bidders are requested to be in continuous touch with the above websites. The Tender Inviting Authority (TIA) reserves the right to accept / reject any, full or part / all BID/cancel the entire selection process at any stage without assigning any reason thereof.

The sealed tender papers will be received at the **DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, AT-COLLECTORATE CAMPUS, JHARSUGUDA, POST- OMP LINE, DISTRICT-JHARSUGUDA. PIN-768204.** on any working day till dated.**29.12.2025** through speed post/ registered post only. The same will be opened on the dated.**30.12.2025 at 11 am** onwards in District Project Office, Samagra Shiksha, Jharsuguda in presence of the bidders/ their authorized representatives/OEMs & office functionaries. The office will not be held responsible for any kind of postal delay.

By the Order of Collector & DM Jharsuguda


DEO-CUM-DPC
SS, Jharsuguda



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha

**BID DOCUMENT
FOR
DESKTOP COMPUTERS, LINE
INTERACTIVE/OFFLINE UPS,
COMPUTER TABLE, CHAIR AT
VARIOUS SCHOOL LOCATIONS ACROSS
JHARSUGUDA DISTRICT**

Tender No. 2718/MIS/25

Date: 10/12/2025

**DISTRICT PROJECT OFFICE,
SAMAGRA SHIKSHA, JHARSUGUDA**

IMPORTANT INFORMATION TO THE BIDDER – PART-I

1.	Tender Inviting Authority (TIA)	DISTRICT EDUCATION OFFICER (DEO)-CUM-DISTRICT PROJECT COORDINATOR, (DPC), SAMAGRA SHIKSHA, JHARSUGUDA
2.	Availability of the Bid document	<i>jharsuguda.odisha.gov.in</i>
3.	Date of Issue of the Bid	12.12.2025
4.	Last date and time of receipt of the Bid only through speed post / registered post.	29.12.2025
5.	Date & time for opening of Technical BID.	30.12.2025, 11AM onwards
6.	Date of opening of Financial BID	Will be Intimated Later
7.	Bid Processing Fee (TENDER DOCUMENTS FEES) (Non-Refundable)	₹ 10,000/- (Rupees Ten Thousand Only) in shape of DD drawn in any nationalized/ scheduled Bank favouring DPC, SSA, Jharsuguda , payable at Jharsuguda which will be annexed with the Technical Bid for each category
8.	Earnest Money Deposit (EMD) (Refundable without interest)	₹2,99,000/- (TWO LAKHS NINTY NINE THOUSNAD ONLY) in shape of DD drawn in any nationalized/ scheduled Bank favouring DPC, SSA, Jharsuguda , payable at Jharsuguda
09	Address & mode of submission of proposal	<u>DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, AT-COLLECTORATE CAMPUS, JHARSUGUDA, POST- OMP LINE, DISTRICT- JHARSUGUDA. PIN-768204</u> Mode of Submission: Speed Post / Registered Post only to the address as specified above during the office hour only). Submission of proposal through other mode and late received bid will be rejected.
10	Place of opening of proposal	District Education Officer-cum-DPC, Samagra Shiksha, Jharsuguda-768204 In case of change of address, the bidders will be intimated accordingly prior to opening date
11	Point of Delivery & Completion of supply & installation of equipment & accessories	At different School locations District of Jharsuguda point within 45 days from the date of work order with proper certification from Head Master/Authorized In charge as per Performa provided from district.
12	Submission of Performance security & signing of agreement (3% of quoted price)	PERFORMANCE SECURITY IN SHAPE OF BG FOR THE PERIOD OF 3YEARS TO BE SUBMITTED Within 15 days of issue of work order

IMPORTANT INFORMATION TO THE BIDDER - PART I (FOR DESKTOP)

- The OEM (Original Equipment Manufacturer) must have been established and operating in India for a minimum of 25 years. The Bidder shall submit the OEM Incorporation Certificate as proof. The OEM must also have a registered office in India to ensure availability of after-sales service support within the country.
- The bidder must have a registered office in Odisha for a period of three (3) years or more to ensure effective after-sales service support. A copy of the valid GSTIN registration certificate as proof of establishment shall be enclosed.
- Dedicated Toll-Free Number with Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
- Bidder has to submit original offer product Specification catalogue / literature / Data sheet duly signed by the OEM as compliance. A copy of as proof must be enclosed.
- Bidders are advised to ensure compatibility of their product before quoting. An undertaking on bidder's letter head to this matter is compulsory.
- In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.
- The offered price shall include all costs related to components, delivery to the respective schools in the district of Jharsuguda, and standard installation in good condition. After successful installation, the bidder must submit an installation/completion certificate along with all relevant supporting documents and High Quality Geo-tagged photographs.
- OEM/Bidder must submit the fresh notary affidavit regarding non-blacklisted from any Govt Organization, PSU in Non-Judicial Stamp Paper mentioning Bid number and date.
- Authorization from OEM against the BID published (BID SPECIFIC MAF) in respect of equipment is mandatory. Compliance sheet and MAF Certificate must be in OEM letter head with Company Seal & Signature and duly certified by Local Business Partner Manager of Odisha regions. The bidder must submit a Bid/Tender-Specific Manufacturer Authorization Certificate issued by the OEM on the OEM's official letterhead, duly signed and sealed. The authorization must include the following details: OEM Details: Seal, authorized signature, name, designation, email ID, and contact number of the OEM signatory., Bidder Details: Bidder's name and complete communication address must be clearly mentioned in the authorization letter., A proof copy of this authorization must be enclosed with the bid submission.
- The Bidder shall submit the Offered Product Compliance Sheet specifying the Brand, Model, and Warranty details, on the OEM's official Letterhead, duly signed and sealed by the authorized signatory of the OEM. The letter must also include the Name, Designation, Email ID, and Contact Number of the authorized signatory.
- Bid Specific compliance and authorization should be submitted with OEM letter head with seal and ink signature of the OEM. The document should be electronically mailed from their domain email to dedicated email of dpcjharsussa.opepa@od.gov.in for authenticity of authorization.
- The OEM must have an average annual turnover of at least ₹30 Cores or above during the last three (3) financial years i.e., FY 2021-22, 2022-23, and 2023-24. Audited balance sheets or certificates with mentioned UDIN Number from a Chartered Accountant must be submitted as proof.

- The Bidder shall upload the original certificate issued by a Chartered Accountant (CA), duly mentioning the UDIN number, certifying the Annual Turnover worth Rs. ₹ 1.5 Crores for the last three (3) financial years or latest available years, i.e., FY 2021-22, 2022-23, and 2023-24.
- Supply, installation, and commissioning of goods shall be carried out at the consignee locations (the list of which will be provided to the L1 bidder at the time of issue of the supply order). The bidder/seller must submit the equipment serial numbers in OEM LETTER HEAD duly signed by OEM officials prior to commissioning and installation.
- The bidding firm must not have been blacklisted by any Government Offices / Societies / Authorities (Government of Odisha or Government of India) / PSD / GEM Portal / Govt, run autonomous body/ Society in India / OSEPA for corrupt, fraudulent or any other unethical business practices or any other reason. To that effect, the firm must submit a Notary Affidavit in Non-Judicial Stamp Paper (Rs.100/-).by mentioning the BID no.
- Bidding price is inclusive of all costs like transportation, labour charges and any other levies to the destination i.e. One Point Delivery and installation, commissioning and transportation to respective consignee points as per list.
- The bidder (Seller) must follow the list of consignees for deliver/ and installation of Equipment.
- The bidder must sign in each and every page of the bid.
- In case of damage or theft during transit and installation the concerned hardware is to be replaced by the supplier within 15 days without any additional cost.

The bidder must submit a notarized undertaking stating that, if the Buyer demands a product sample for verification during the technical evaluation, the bidder agrees to provide the sample as required by the Buyer.

IMPORTANT INFORMATION TO THE BIDDER - PART II (FOR COMPUTER TABLE)

- The OEM (Original Equipment Manufacturer) must have been established and operating in Odisha for a minimum of 15 years. The Bidder shall submit the OEM Incorporation Certificate as proof. The OEM must also have a registered office in India to ensure availability of after-sales service support within the country. A copy of the GSTIN certificate as proof must be enclosed.
- The bidder must have a registered office in Odisha for a period of three (3) years or more to ensure effective after-sales service support. A copy of the valid GSTIN registration certificate as proof of establishment shall be enclosed.
- Dedicated Toll-Free Number with Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
- Bidder has to submit original offer product Specification catalogue / literature / Data sheet duly signed by the OEM as compliance. A copy of as proof must be enclosed.
- Bidders are advised to ensure compatibility of their product before quoting. An undertaking on bidder's letter head to this matter is compulsory.
- In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.
- The offered price shall include all costs related to components, delivery to the respective schools in the district of Jharsuguda, and standard installation in good condition. After successful installation, the bidder must submit an installation/completion certificate along with all relevant supporting documents and High Quality Geo-tagged photographs.
- OEM/Bidder must submit the fresh notary affidavit regarding non-blacklisted from any Govt Organization, PSU in Non-Judicial Stamp Paper mentioning Bid number and date.

- Authorization from OEM against the BID published (BID SPECIFIC MAF) in respect of equipment is mandatory. The bidder must submit a Bid/Tender-Specific Manufacturer Authorization Certificate issued by the OEM on the OEM's official letterhead, duly signed and sealed. The authorization must include the following details: OEM Details: Seal, authorized signature, name, designation, email ID, and contact number of the OEM signatory., Bidder Details: Bidder's name and complete communication address must be clearly mentioned in the authorization letter., A proof copy of this authorization must be enclosed with the bid submission.
- The Bidder shall submit the Offered Product Compliance Sheet specifying the product Details, and Warranty details, on the OEM's official Letterhead, duly signed and sealed by the authorized signatory of the OEM. The letter must also include the Name, Designation, Email ID, and Contact Number of the authorized signatory.
- Bid Specific compliance and authorization should be submitted with OEM letter head with seal and ink signature of the OEM. The document should be electronically mailed from their domain email to dedicated email of dpcjharsussa.opepa@od.gov.in for authenticity of authorization.
- OeM have to submit the BIFMA, GREEN GUARD, ZED and ISO-9001-2015 certificates.
- Bidder have to submit ISO9001-2015 Certificate.
- The OEM must have an average annual turnover of at least ₹2 Crores or above during the last three (3) financial years i.e., FY 2021-22, 2022-23, and 2023-24. Audited balance sheets or certificates with mentioned UDIN Number from a Chartered Accountant must be submitted as proof.
- The Bidder shall upload the original certificate issued by a Chartered Accountant (CA), duly mentioning the UDIN number, certifying the Annual Turnover worth Rs. ₹ 1.5 Crores for the last three (3) financial years or latest available years, i.e., FY 2021-22, 2022-23, and 2023-24.
- Supply, installation, and commissioning of goods shall be carried out at the consignee locations (the list of which will be provided to the L1 bidder at the time of issue of the supply order).
- The bidding firm must not have been blacklisted by any Government Offices / Societies / Authorities (Government of Odisha or Government of India) / PSD / GEM Portal /Govt, run autonomous body/ Society in India / OSEPA for corrupt, fraudulent or any other unethical business practices or any other reason. To that effect, the firm must submit a Notary Affidavit in Non-Judicial Stamp Paper (Rs.100/-).by mentioning the BID no.
- Bidding price is inclusive of all costs like transportation, labour charges and any other levies to the destination i.e. One Point Delivery and installation, commissioning and transportation to respective consignee points as per list.
- The bidder (Seller) must follow the list of consignees for deliver/ and installation of Equipment.
- The bidder must sign in each and every page of the bid.
- In case of damage or theft during transit and installation the concerned items is to be replaced by the supplier within 15 days without any additional cost.

BID DOCUMENT

The District Education Officer-cum-DPC, Samagra Shiksha, Jharsuguda invites bids from reputed OEMs/Manufacturers/Authorized Bidders and credible firms/agencies for the supply and installation of **Desktop Computers, Line Interactive/Offline UPS, Computer Tables, and Chairs** at various school locations across Jharsuguda District. The detailed terms and conditions of the bid are as follows:

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria:

The firms/agencies must have:

- (a) Office set up in the State of Odisha
- (b) Valid PAN
- (c) Valid GST Registration under Odisha GST (OGST) Act.
- (d) Aadhaar Number of the Proprietor/Director/Managing Director/CEO
- (e) The Bidder must possess valid **ISO 9001:2015** certification. Copies of valid certificates shall be submitted along with the bid.
- (f) GST Returns (GSTR-3B & GSTR-1) for the last tax period

2. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested bidders are advised to submit two separate sealed envelopes super scribed "**Technical Bid** for supply and installation of Desktop Computers, Line Interactive/Offline UPS, Computer Table, Chair," & "**Financial Bid** for supply and installation of Desktop Computers, Line Interactive/Offline UPS, Computer Table, Chair". Both sealed envelopes should be kept in another sealed envelope super scribed "Tender for supply and installation of Desktop Computers, Line Interactive/Offline UPS, Computer Table.
- (b) Technical Bid & Financial Bid the Bidder has to fill up the technical bid Form (Specification) & submit it with a separate envelope with all self-attested documents/papers as mentioned in para-2 (f). Similarly, the Financial Bid form has to be filled up as per prescribed form (Fin-1 & Fin-2) and to be submitted in separate sealed envelope. The bidder is to quote rate separately in the prescribed format (FIN-2). All other charges, levies, duties, transportation cost, delivery & installation charges of the equipment to the school points.
- (c) The tender should be addressed to the **DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, AT-COLLECTORATE CAMPUS, JHARSUGUDA, POST- OMP LINE, DISTRICT- JHARSUGUDA. PIN-768204, ODISHA**
- (d) The Bid document shall be available in District website jharsuguda.odisha.gov.in the cost of the tender paper is to be enclosed in shape of crossed Demand Draft in favour of **DPC, SSA, Jharsuguda**, payable at Jharsuguda along with the **Technical BID**.
- (e) **Earnest Money Deposit (EMD)**: The bidder is to submit EMD amounting as mentioned in the **Table (Information to the Bidder)**. The EMD (refundable - without interest) may be submitted in shape of Demand Draft from any Nationalized or scheduled bank drawn in favour of **DPC, SSA, Jharsuguda**, Payable at Jharsuguda failing which the tender shall be rejected summarily. The instrument in original should be necessarily accompanied with the Technical Bid. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted or in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not Submitted performance security and/or express its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.

(f) The interested Bidders are to enclose self-attested photocopies of the following valid documents /papers in the Technical Bid envelope. The proposal submitted without the following documents/papers shall not be considered.

(a) Proof of Office in the State of Odisha.

(b) Valid PAN

(c) Valid GST Registration Certificate under Odisha GST (OGST) Act.

(d) Aadhaar Number of the Proprietor/Director/Managing Director/CEO

(e) DD amounting to Rs. 10,000/-as bid processing fee (Not Refundable)

(f) EMD in shape of Demand Draft as mentioned in the table

(g) Income Tax-Return for the Financial Year 2021-22, 2022-23,2023-24 i.e. Assessment Year 2022-23 & 2023-24, 2024-25.

(h) Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.

3. **The Bidder who meets the requirements specified in the Technical Bid will only be invited to Demonstrate their products Infront of the District Level Technical Team. Technically Qulified Bidder has been considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened. The bid received without Processing Fee & Earnest Money Deposit (EMD) will be out rightly rejected.**

4. Submission & Opening of Tender:

(a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before **Date: 29.12.2025** (in all working days) addressed to District Education Officer-cum-DPC, Samagra Shiksha, Jharsuguda-768204 by **registered Post / Speed Post only**. The Authority is not responsible for any **postal delay**. No other mode of submission of bid shall be entertained.

(b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus, the same is deemed to be rejected.

(c) The Technical bids shall be opened on the scheduled date and time on Date:30.12.2025 at 11 am onwards in the District Project Office, Samagra Shiksha, Jharsuguda in the presence of the bidder / authorized representative of the bidders, if any, who wish to be present on the spot at that time and take decision as per requirement of the authority.

(d) After the Technical Document Evaluation, the Qualified Bidders has been asked to demonstrate their quoted products Infront of the DLTC (District Level Technical Committee) for verification. The scheduled date and time will be intimated them accordingly.

(e) The Financial Bid of only those bidders will be opened whose products were qualified in Technical Evaluation. The date, time & place of opening of Financial BID will be communicated later on.

5. Specifications:

Desktop Specification

CPU	Intel Core i5 processor support upto 3 Ghz clock speed, upto 18 MB cache, 12 th Generation.
RAM	8 GB DDR4-3200mhz, Expandability: 64GB or Higher
HDD	SSD (M.2 NVMe) 512 or more
Chipset	Intel series
Monitor	LED 22" resolution 1920*1080, 1 x VGA/ 1 x HDMI/ 1x Display Port
Type of connector cable with Monitor	HDMI/VGA/Display Port
Desktop PORTS	4 USB 3.2, 4xUSB 2.0, 1xRJ45, 1x VGA, 1x HDMI or higher
Ethernet	10/100/1000 on board Integrated Gigabit Port
WLAN:	802.11 ac + Bluetooth 4.20
Power Supply	Minimum 200W or higher
Security	Multi Layered Artificial Intelligence Technology (MAT) Antivirus and Discrete TPM 2.0
Mouse	Wired (Same Desktop OEM Make)
Keyboard	Wired (Standard with Rupee Symbol, Same OEM Make)
OS	Original Windows 11 Professional (64 bit) or higher with latest Service Pack and Preloaded Systems Hardware driver
Warranty	3 Years comprehensive warranty upon DESKTOP, MONITOR, KEYBOARD, MOUSE (all accessories) with Onsite support service
Desktop Model Certification	ROHS, UL, CE, FCC, EPEAT India-Silver, BIS, windows, Energy Star 8.0, OEM should be in the Top 5 ranking in IDC 2025 website
Service Centre	In ODISHA, preferably covering all Districts for Onsite support service

6.

UPS SPECIFICATION

Rating	600VA with Automatic Voltage Regulator (AVR)
Power Backup	30min or above
Input & Output Voltage	140V to 300V, 230V+/10%
Output Sockets	3nos of THREE PIN sockets
Waveform	Stepped Sine wave
Surge Protection	yes
Battery	12v,7.2ah*1nos
Visual Indicators	yes
Audible Alarms	yes
Regulatory Approvals	ISO Quality certified, BIS, CE,
Warranty	Onsite OEM 3 Years for UPS & 1 year for Battery,
Service Centre	In ODISHA, preferably covering all Districts for Onsite support service

7. COMPUTER TABLE

Material of table	ISI Marked Pre-laminated Plywood/Ceramic
Storage Shelve for CPU, UPS & Printer	YES
Finish type	Laminated 3ft X 1.5 ft OR better
Keyboard Holder	Sliding mechanism
Table Floor Protector	yes
Warranty	1 Year,
Service Centre	In ODISHA
Edge Banding	PVC
Water and Termite proof	YES
Weight Tolerance Capacity	25KG OR MORE
Product Certification	ISO

8. CHAIR

Shape	Plastic Armless Chair
Width (cm)	40
Depth (cm)	56
Warranty	1 Year,
Service Centre	In ODISHA,
Product Certification	ISO
Back Style	Solid Back or Better
Surface Recommendation	Hard Floor or Better

9. **Evaluation of BID:**

- (a) The District Level Technical Committee (DLTC) under the chairmanship of Collector & DM Jharsuguda will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid & Product Sample as per the specification will only be considered for participating in the Financial Bid. **Financial Bid of the technically disqualified bidders will not be opened.**
- (b) The technically qualified bidder quoting lowest price in the financial bid shall be considered for award of contract.
- (c) ***The Authority reserved the rights to negotiate with the L1 bidder.***

10. **Acceptance or Rejection of the Bids:**

- (a) The Tender Inviting Authority (TIA) reserves the right to accept /reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on Account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

11. **Award of Contract:**

The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost.

12. Signing of Contract:

- (a) The successful bidder/s whose bid has been accepted will sign an agreement with the TIA within 7 days of issue of the work order.
- (b) Failure by the tenderer to comply with the requirement of above-mentioned clauses, the offer shall be rejected and the tenderer shall have no claim further.

13. Performance Security Deposit:

The selected bidder shall have to submit **Performance Security Deposit of 3% of contract value** in shape of Bank Guarantee from any Nationalized /Scheduled Bank in favour of the **"District Project Coordinator, Samagra Shiksha, Jharsuguda"** valid for 03 years within 20 days from issue of the work order.

14. Pre Delivery Inspection (PDI) & Post Delivery Inspection (PDI):

The TIA shall do the Pre-Delivery Inspection (PDI) before supply and installation of materials to the School Points in the office of the undersigned for quality assurance purpose and after delivery and installation, the District Level Committee will make Post Delivery Inspection (PDI) before release of payment.

15. Requirement & Delivery Schedule:

The selected firm shall supply and install the *"Desktop Computers, Line Interactive/Offline UPS, Computer Table, Chair"* within 45 days from the date of issue of the work order at various school points of Jharsuguda District.

16. Payment terms:

- (a) **On completion of delivery & installation of 2 nos. of DESKTOPs and 2nos. of UPS with 2nos, of Computer Table and 6nos. of Chairs at each School points, 100% cost of total purchase value shall be paid after receipt of the required Installation reports with Geo-tagged High-Quality photos**
- (b) **School wise Challan towards supply, delivery, installation of 2 nos. of DESKTOPs and 2nos. of UPS with 2nos, of Computer Table and 6nos. of Chairs to concerned school point as per supply order.**
- (c) Receipt of Installation Report as per format enclosed duly signed by Headmaster/In charge
- (d) Geo-tagged High-Quality photos and permanently carved of LOGO that provided by the undersigned.
- (e) On fulfilment of conditions of the agreement.
- (f) Three self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- (g) No advance payment shall be made, or no part payment shall be entertained on negotiation.
- (h) Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

17. Penalty:

- (a) If the work is delayed for any reason for which the TIA is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt, for blacklisting the firm.
- (b) If the Post Delivery Inspection of the quality & quantity of devices and warranty period of devices supplied is not adequate at per with the specification or Higher, terms and condition laid down in the Bid Document and agreement, then penalty will be imposed

proportionately on the total cost after deduction of tolerance limit prescribed by Govt., if any.

- (c) If the quality & quantity of devices and warranty period of devices supplied is found to be dissatisfactory, penalty as suggested by the Competent Authority will be imposed.
- (d) Delays arising due to **Force Majeure conditions** shall be exempt from Liquidated Damages.

18. Amendments to BID terms, conditions and issue of Corrigendum/addendum:

- (a) Five (05) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment/ corrigendum.
- (b) The amendment in shape of corrigendum/ addendum will be notified on the websites jharsuguda.odisha.gov.in and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.

19. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposals of the bidder.

20. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.

21. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.

22. No document as required and mentioned in the Bid shall be submitted in the technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be leaded with serial number and page mark.

23. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

24. Resolution of Disputes:

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.

25. Applicable Law and Jurisdiction of Courts:

(a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.

(b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Jharsuguda.

26. Exemptions / Relaxations for OSMEs & Start-ups:

EMD Exemption: As per Odisha MSME Guidelines applicable only for furniture's PARTs.

**COVERING LETTER
(ON BIDDER/S'S LETTER HEAD)**

To
The DEO-cum-District Project Coordinator,
Samagra Shiksha, Jharsuguda

Subject: "Desktop Computers, Line Interactive/Offline UPS to 130 nos. of school points of Jharsuguda District"

Sir,
I/We, the undersigned, request you to participate in the selection process towards supply and installation of *"Desktop Computers, Line Interactive/Offline UPS various school points of Jharsuguda District"* in accordance with your Tender Call Notice No. _____ Dated: _____ submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to 120 Days from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID documents is found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

Yours faithfully,

Place:

Date:

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

Bidder/s's Organisation (General Details)

Sl.No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel/Mob: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No.: E mail id: AADHAR/ PAN:	
4	Registration/ Incorporation Details Registration No: Date & Year:	
5	Local office in Odisha If Yes, Please furnish contact details	
6	Bid processing fee Details Amount: Rs.10,000/-	
7	DESKTOP/Line Interactive/Offline UPS/COMPUTER TABLE/CHAIRS	Demand Draft Number- Name of the Bank: Issue Date :
8	EMD details	₹2,99,000
	DESKTOP/Line Interactive/Offline UPS/COMPUTER TABLE/CHAIRS	Demand Draft Number- Name of the Bank: Issue Date :
8	GSTIN under Odisha GST(OGST) Act	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document (Yes / No)	
11	Confirm to accept all the terms and conditions as specified in the Bid Document (Yes/ No)	

Yours faithfully,

Place:

Date:

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

Check list of documents & Items to be enclosed with Technical Bid

Sl.No.	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes/No	Page no.
1	Valid Registration		
2	Proof of Office in the State of Odisha		
3	Valid PAN		
4	Valid GST Registration Certificate under Odisha GST(OGST) Act		
5	Filed Income Tax Return for the Financial Year 2021- 22, 2022-23 & 2023-24, i.e. Assessment Year 2022- 23, 2023-24 & 2024-25,		
6	Demand Draft / Pay Order amounting to Rs.10000/- (Rupees TEN Thousand) as bid processing fee		
7	EMD in shape of Demand Draft		
8	Duly filled in signed & sealed Tech-1, Tech-2, Tech-8 3 & Tech-4 formats.		
9	Duly filled in FIN-1 & FIN-2 Form		
10	OEM Product Certification		
11	OEM Authorization Certificate		
12	OEM Product Compliance Documents		
13	Product Datasheet		
14	Bid Required Documents		

Yours faithfully,

Place:

Date:

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

(In Bidder's letter Head)

To
The DEO-cum-District Project Coordinator,
Samagra Shiksha, Jharsuguda

UNDERTAKING /DECLARATION!

1. I Sri/Smt. _____ Son/Daughter/Wife of Shri _____ Proprietor/ Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we certified that I have not committed any offense
 - a. Under the Prevention of Corruption Act, 1988; or
 - b. The Indian Penal Code or any other law for the time being in force, for causing any Loss of life or property or causing a threat to public health as part of execution of a Public procurement contract.
 - c. I have not been debarred by any Central/ State Government Organization/ Bodies For the last 03 years."
3. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
4. The information / documents furnished along with the above application are true and Authentic to the best of my knowledge and belief. I/We, am / are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
5. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt, organization / Govt, institution / PSU / Govt, run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply(e) any other reasons.
6. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

Yours faithfully,

Place:
Date:

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

COVERING LETTER(In Bidder's Letter Head)

To
The DEO-cum-District Project Coordinator,
Samagra Shiksha, Jharsuguda

Subject: "Desktop Computers, Line Interactive/Offline UPS, Computer Table, Chair" to 130nos. of school Points of Jharsuguda District.

FINANCIAL PROPOSAL

Sir,

I, the undersigned, offer to supply & installation of *Desktop Computers, Line Interactive/Offline UPS, Computer Table, Chair*" at Various Schools of Jharsuguda District in accordance with your Tender Call Notice No. _____ Dated: _____ Our attached Financial Proposal is given below.

The quoted rate is inclusive of supply, installation and all other charges like other levies, duties, transportation cost & delivery of the at School point. I do here by undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of 120 days from the date of opening of the financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly. I understand that you are not bound to accept any proposal you receive.

I/We remain,

Place:

Date:

Yours faithfully,

(Bidder's Signature)

(Name & Designation with Rubber Stamp)

(In Bidder's Letter Head)

1. Supply & Installation of Desktop Computers, Line Interactive/Offline UPS, Computer Table, Chair etc.
2. Details of the Applicant:

Name & Address of Bidders & OEM / MSEs / Supplier / Auth Dealers with contact No.	
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3. Rate Quoted.: INR

Items	Name of the Brand and Model Number	Base Rate (Incl. Transportation & Inst. & GST at school point)	In words
Desktop Computers			
Line Interactive/Offline UPS			
Computer Table			
Chair			
TOTAL (All price together)			

(No over writing/correction fluid to be used)

Declarations:- I, Sri / Smt.....Proprietor / Director / Partner of.....declare that I have read the tender documents thoroughly & I have agreed to supply with the terms & conditions of this tender notice. If any documents enclosed herewith found false/fabricated at any time, my candidature will be liable for rejection & no right to participate in the tender process & my EMD will be forfeited.

I/We remain,

Place:

Date:

Yours faithfully,

(Bidder's Signature)
(Name & Designation with Rubber Stamp)