

**DISTRICT EDUCATION OFFICE JHARSUGUDA**  
Near Manmohan ME school PO/Dist. - Jharsuguda, Pin-768201  
Email: [deojharsuguda14@gmail.com](mailto:deojharsuguda14@gmail.com) Phone-06645-295066

No. 614 /Date. 22.01.26

**LIMITED TENDOR CALL NOTICE**

Limited tenders are invited from different experienced firms/agencies /individuals of Jharsuguda District for organizing the event of "**District Level District Level PM Shri Utshav**" to be held on **06.02.2026 & 07.02.2026 at Manmohan School Field, JHARSUGUDA.** The details of works are as follows:

1. Stage arrangement (DOM PANDAL FOR STAGE) 60\*30 ft.  
(50 Nos of Stall, Walling/Decoration with flower and balloon, Backdrop, Carpet, podium, Deepa Stand, Banquet, Chair-30nos. Lord Ganesh Photo with puja items)
  2. Decorative Seating arrangement for 500 participants.
  3. Agro net Matting.
  4. Dustbin & Flower decoration
  5. Dining with serving tables (as per the requirement)
  6. Two box gate entrance & standee for ground with Flex.
  7. Light & sound arrangement with DG set for cultural programme.
  8. LED screen arrangement (minimum 2 nos.)
  9. Need based event arrangements as per capacity.
  10. HD Photography with 50 photo printouts with album.
1. (Tent, Light, Sound with Event Arrangement as per requirement, 3 nos. of pavilion (1000 sqft. per pavilion).
  2. (HD Photography with Videographer along with Live Streaming as per the Govt. I&PR Rates.)

The sealed quotation mentioning the quoted rate of the items in total (inclusive of GST and all taxes and duties) should be submitted along with valid PAN, GST (Registered in Odisha) bidder's, through speed post/courier service/by hand to the District Education Office, JHARSUGUDA on or before 28.01.2026, 3.00 PM and will be opened on 29.01.2026 at 3 PM at District Education Office, JHARSUGUDA. "Quotation for venue arrangement with Photography" is to be mentioned on the cover of the quotation. The interested bidders may visit the venue before quoting the final price and they are requested to remain present at the time of opening of quotation. **Successful bidders have to deposit 3% security (refundable) of total estimated cost in the shape of Demand Draft in favor of DEO JHARSUGUDA MO SCHOOL. In case the successful questioner fails to execute the said activity successfully, the security deposit will be for fitted.**

The authority reserves the right to accept / reject any assigning any reason thereof.

  
District Education Officer,  
Jharsuguda

Memo no. 615 /dt. 22.01.26

Copy to DeGm, Jharsuguda for publishing of quotation in District Website Jharsuguda for wide circulation and publicity.

  
District Education Officer,  
Jharsuguda

### VENDOR'S INFORMATION

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal:

1	Name of the Supplier/Agency/Firm	
2	Full address of Supplier's Shop/Showroom Telephone no: Fax no: Email. address: (self Attested copy of valid Address Proof)	
3	Self attested copy of GST Registration of Odisha	
4	Self attested copy of PAN card	
5	Work Experience certificate	
6	AFFIDAVIT (Declaration of In Original)	
7	Latest GST Filing Statement	
8	IT Return Statement of last 2 Financial Year	

**DECLARATION**

AFFIDAVITE (in Original) TO BE ATTACHED WITH THE DOCUMENTS. (NON-JUDICIAL STAMP PAPER)

1. I.....son/daughter/wife of Sri.....Tendered do hereby sign this declaration and execute this quotation document.
2. I have carefully read and understood all the terms and conditions of the quotations and undertake to abide by them.
3. I/My firm have not been blacklisted from any Government organizations.
4. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of Quotationer

Full Name:

Seal:

Mobile No.:

E-mail id: