



ସମଗ୍ର ଶିକ୍ଷା  
समग्र शिक्षा  
Samagra Shiksha



## DISTRICT PROJECT OFFICE, SAMAGRA SIKSHA, JHARSUGUDA

Letter No. 344/TE/26 Dtd. 12-02-26

To

The Deputy Director, Advertisement,  
I and PR Department, Odisha, Bhubaneswar

Sub: Publication of Tender call notice for Supply of Brass, Pipe Band Instruments and Uniform for 08 no. of PMSHRI Schools 2025-26 of Jharsuguda District.

Sir,

I am enclosing the Tender call notice for Supply of Brass, Pipe Band Instruments and Uniform for 08 no. of PMSHRI Schools of Jharsuguda District for the year 2025-26 to publish in any two Odia Local Dailies within the size of 12 cm X 8 cm as per latest I & PR rate on or before 14.02.26.

Encl: as above

Yours faithfully,

  
District Project Coordinator  
SS, Jharsuguda

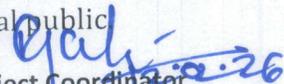
Memo No 345/TE/26 Dt 12-02-26

Copy to the DIPRO, Jharsuguda for information and necessary action.

  
District Project Coordinator  
SS, Jharsuguda

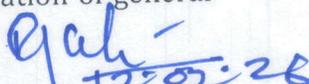
Memo No 346/TE/26 Dt 12-02-26

Copy to the DeGM, NIC, Jharsuguda for information and necessary action. She is requested upload the Tender Call Notice in the District website <http://jharsuguda.odisha.gov.in> for wide publicity/information of general public.

  
District Project Coordinator  
SS, Jharsuguda

Memo No 347/TE/26 Dt 12-02-26

Copy to the Asst Director, MIS, OSEPA, Bhubaneswar for information and necessary action. He is requested upload the Tender Call Notice in the OSEPA official website <http://osepa.odisha.gov.in> for wide publicity/information of general public.

  
District Project Coordinator  
SS, Jharsuguda

# **Tender Call Notice Document**

**FOR**

**SUPPLY OF BRASS, PIPE BAND INSTRUMENTS AND  
UNIFORM FOR 08 NO's PMSHRI SCHOOLS**

Notice Inviting Tender No. 343 / Dated 12.02.26

**OFFICE OF THE DISTRICT PROJECT CO-ORDINATOR  
SAMAGRA SHIKSHA, JHARSUGUDA**



ସମଗ୍ର ଶିକ୍ଷା  
समग्र शिक्षा  
Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SIKSHA, JHARSUGUDA

No. 343/TE/2026

Dated 12.02.26

**TENDER CALL NOTICE FOR SUPPLY OF BRASS AND PIPE BAND EQUIPMENTS & UNIFORM (BOYS & GIRLS)**

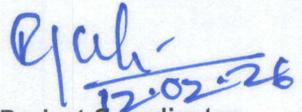
Sealed tenders under four bid systems are invited from the reputed authorized agency/supplier/manufacturer having valid PAN, GST & IT for supply of Brass and pipe band instruments & Uniform (Boys & Girls) for Eight (08) no.s of PM SHRI Schools of Jharsuguda District in two bid systems (Technical & Commercial Bid) as detailed below.

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
supply of Brass and pipe band instruments & Uniform (Boys & Girls) for Eight (08) no.s of PM SHRI Schools	Rs.5,000/-	Rs.60,000/-	26.02.2026, 12 P.M	26.02.2026, 03 P.M

The detailed BID document is available in the website [http://jharsuguda.odisha.gov.in./](http://jharsuguda.odisha.gov.in/) <http://osepa.odisha.gov.in>. Interested and eligible agency / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web site. Hence potential bidders are requested to be in continuous touch with the above web site.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BID/ cancel the entire selection process at any stage without assigning any reason thereof.

By the order of Collector-cum-Chairman

  
12.02.26  
District Project Coordinator  
SS, Jharsuguda

**CONTENTS OF BID DOCUMENT**

<b>SI No.</b>	<b>Description of contents</b>	<b>Page Number</b>
1.	Important information to the Bidders	4
2.	Bid Document: Scope of work and general instructions for Bidders.	5 -9
3.	Specification (Annexure-A, B, C & D)	10-11
4.	Application-Technical Bid	12-15
5	Application-Financial Bid	16-21

**IMPORTANT INFORMATION TO THE BIDDER.**

S. No.	Particular	Details
1	Tender Inviting Authority (TIA)	O/o the DPC SS, Jharsuguda.
2	Availability of the Bid document	<a href="http://jharsuguda.odisha.gov.in/">http://jharsuguda.odisha.gov.in/</a> <a href="http://osepa.odisha.gov.in">http://osepa.odisha.gov.in</a>
3	Date of Issue of the Bid	12.02.2026
4	Last date and time of receipt of the Bid only through speed post / registered post / courier.	26.02.2026 by 12 PM
5	Date & time for opening of Technical BID.	26.02.2026 at 3 P.M
6	Date of opening of Financial BID	Will be declared on the date of opening of the technical bid after assessing nos. of participating bidders.
7	Bid Processing Fee (Non-Refundable)	<b>Rs. 5,000/-</b> (Rupees One Thousand Only) in shape of <b>DD /Banker's Cheque</b> drawn in any nationalized/scheduled bank favouring DPC,SSA,Jharsuguda, payable at Jharsuguda which will be annexed with the Technical Bid.
8	Earnest Money Deposit (EMD) *(Refundable without interest)	<b>Rs. 60,000/-</b> (Rupees Sixty Thousand only) in shape of Banker Cheque / Demand Draft / Bank Guarantee N.B: In case of local MSEs/ local stat ups the EMD amount shall be exempt on production of required document by the bidders.
9	Address & mode of submission of proposal	O/o the District Project Coordinator, SS, Jharsuguda, At- Collectorate Campus, Po- OMP Line, District- Jharsuguda, Pin-768204  <b>Mode of Submission:</b> Speed Post / Registered Post / Courier only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid will be rejected.
10	Place of Opening of Proposal:	O/o the District Project Coordinator, SS, Jharsuguda, At- Collectorate Campus, Po- OMP Line, District- Jharsuguda, Pin-768204
11	Point of Delivery & Completion of supply	At the school point within 10 days from the date of work order
12	Submission of Performance security & Signing of agreement.	within 03 days of issue of work order

## BID DOCUMENT

### **SUPPLY OF BRASS, PIPE BAND INSTRUMENTS & UNIFORM (BOYS & GIRLS) AT 08 NO's PM SHRI SCHOOLS**

The DEO-cum-DPC, Samagra Shiksha, Jharsuguda invites bids from the eligible Supplier / firms/ agencies / manufacturer for supply of Brass and pipe band instruments & Uniform (Boys & Girls) for Eight (08) no.s of PM SHRI Schools. The detailed terms & conditions of the above bid are as under;

#### **SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS**

##### **1. Eligibility Criteria:**

The firms / agencies must have:

- (a) Valid Udyam Registration Certificate
- (b) Valid PAN
- (c) Valid Odisha GST Registration Certificate.
- (d) Registered Office at Odisha

##### **2. Application Procedure:**

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "Technical Bid for supply of Brass and pipe band Instruments & Uniform (Boys & Girls)" & "Financial Bid for supply of Brass and pipe band Instruments & Uniform (Boys & Girls)". Both sealed envelopes should be kept in another sealed envelope super scribed "Tender for supply of "Brass and pipe band Instruments & Uniform (Boys & Girls)".

(b) **Technical Bid & Financial Bid.**

The Bidder has to fill up the technical bid Form (**Tech-1, Tech-2, Tech-3, Tech-04**) & submit it with a separate envelope with all self-attested documents/papers. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder is to quote per unit in the prescribed format (**FIN-2**). All materials/items must be of a reputed brand and as per specification mentioned. Only one price should be quoted for each item and if more than one price is quoted under different options the rate quoted by firm in the first option only will be valid and considered for evaluation.

The tender should be addressed to O/o the District Project Coordinator,SS, Jharsuguda, At- Collectorate Campus, Po- OMP Line, District- Jharsuguda, Pin- 768204

- (c) The Bid document shall be available in website <http://jharsuguda.odisha.gov.in/> <http://osepa.odisha.gov.in> and the cost of the tender paper is to be enclosed in shape of crossed Demand Draft / banker's Cheque in favour of "DPC, SSA, Jharsuguda" payable at Jharsuguda along with the Technical BID.

failing which the tender shall be rejected summarily. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted OR in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or express its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.

3. The interested Bidders are to enclose self-attested photocopies of the following valid documents /papers in the Technical Bid envelope. The proposal submitted without the following documents/papers shall not be considered.

Part. A (General details)

01. Name of the bidder
02. Address of the bidder
03. Authorized Person
04. GST Registration
05. Confirm to carryout assignment
06. Undertaking having no blacklisted
07. Confirm to accept Term & Conditions

Part. B (Technical Requirement)

01. Valid Aadhar Udyog Registration
02. Valid PAN
03. Valid Odisha GST Registration & up to date clearance Certificate.
04. Audited P/L, Balance Sheet & Turnover Certificate of last 3 FY (2022-23, 23-24 & 24-25) with a qualified chartered accountant UDIN must be submitted by the Bidder.
05. Average Turnover of the bidder must be Rs. 50 lakh in last 3 FY (2022-23, 23-24 & 24-25)
06. DD/Bankers Cheque amounting to Rs.5000/- as bid processing fee
07. EMD of Rs.60,000/- in shape of Demand Draft / Bankers Cheque
08. Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.
09. Manufacturers Authorization letter in favor of bidder/tenderer from the manufacturers of the items. BID specific authorization contact details of OEM mentioned in Authorization certificate, it will be cross check by its OEM. The manufacturer should be an ISO certified company
10. Bidder/OEM must submit ISO-9001:2015, ISO-14001:2015, ISO-45001:2018 & Brand Registration certificate of same category product.

4. The Bidder who meets the requirements criteria in the Technical Bid will only be considered for sample evaluation and allowed for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

**5. Submission & opening of Tender:**

- (a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before **26.02.2026 by 12 PM (in all working days)** addressed to "DPC SS, Jharsuguda" only by **registered Post / Speed Post / Courier only**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.
- (b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus, the same is deemed to be rejected.

- (c) The Technical bids shall be opened on the scheduled date and time **on 26.02.2026 at 03.00 PM** in the **Office Chamber of District Project Coordinator, Jharsuguda** in the presence of the representatives of the bidders, if any, who wish to be present on the spot at that time.
- (d) After scrutinization of documents/papers in the technical evaluation, only the technically qualified bidders will be allowed for sample verification/evaluation.
- (e) The Financial Bid of only those bidders will be opened whose technical bids are found in order. The date, time & place of opening of Financial BID will be communicated after evaluation of Technical BID.
- (f) All bidders will be produced sample material for verification/evaluation of the committee. The members of the Committee decision are final regarding quality of the sample articles.

**6. Specifications:**

- (a) Detail specification of the items is mentioned at **Annexure- A, B,C & D.**

**7. Procedure for BID Opening:**

- (a) The Technical bid will be opened first
- (b) Then technically qualified bidders will be allowed to demonstrate the product. The sample will be verified by the Purchase committee as per the specification at Annexure-A, B, C & D. The bidder has to mention the brand, quality and measurement of the equipment in the format at Annexure-A (1) & Annexure-B (1), quality and measurement of the dress uniform in the format at Annexure-C (1) and Annexure-D (1).
- (c) After completion of Technical and Product demonstration/evaluation then the financial bid of the technically qualified bidder will be opened.

**8. Acceptance or Rejection of the Bids:**

- (a) The authority reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

**9. Award of Contract:**

The contract will be awarded to the Bidder substantially responsive to the Bid document & score highest combined Score during evaluation of the bid. Price quoted at bid documents is valid for two years.

**10. Signing of Contract:**

- a. The successful bidder/s whose bid has been accepted will sign an agreement with the District Project Coordinator, Samagra Shiksha, Jharsuguda. Price quoted at bid documents is valid for two years.
- b. Failure by the tenderer to comply with the requirement of above-mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

**11. Performance Security Deposit:**

The selected bidder shall have to submit Performance Security Deposit of 5.0% of contract value in shape of bank guarantee drawn on any Nationalized / Scheduled Bank in favour of the "DPC SSA, Jharsuguda" payable at Jharsuguda only on the day of agreement.

**12. Requirement & Delivery Schedule:**

The selected firm shall supply **Brass and pipe band Instruments & Uniform (Boys & Girls) within 15 days from the date of issue of the work order. Approximately 4 sets of Brass and 4 set of pipe band Band Instruments & 4 set of Boys Uniform & 4 set of Girls Uniform** are required to be supplied at Schools. The above requirement may increase or decrease as per need. Delivery will be made at School Points.

**13. Payment terms:**

- (i) **On completion of delivery at School point:** Payment will be made after receipt of the required reports / Papers/ documents as under:
  - a. Challans towards satisfactory completion of supply of quantity to concerned school point as per supply order.
  - b. On fulfillment of conditions of the agreement.
  - c. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
  - d. No advance payment shall be made, or no payment shall be entertained on negotiation through Bank.
  - e. Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

**14. Penalty:**

If the work is delayed for any reason for which the Tender Inviting Authority (TIA) is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt. for blacklisting the firm.

**15. Amendments to BID terms, conditions and issue of Corrigendum/addendum:**

- (a) Seven (07) days before the last date of submission of Bids, the authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment / corrigendum.
- (b) The amendment in shape of corrigendum/addendum will be notified on the websites <http://jharsuguda.odisha.gov.in/> <http://osepa.odisha.gov.in> and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.

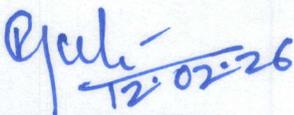
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the authority may, at its discretion, extend the deadline for the submission of bids.
16. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder. All bids will be accepted if bid documents received through registered post on or before time and date only.
17. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
18. No document as required and mentioned in the Bid shall be submitted in the technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be serial number and page mark.
19. The bid validity period is 90 days from the date of opening of the financial bid. Accordingly, the bidder shall submit the Bid.
20. The authority reserves the right to reject any or all the bids without assigning any reason thereof. The authority also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

#### **21. Resolution of Disputes:**

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector-cum-Chairman Samagra Shiksha, Jharsuguda. The Collector cum Chairman SS shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

#### **22. Applicable Law and Jurisdiction of Courts:**

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Deogarh.

  
12/02/26  
**District Project Coordinator**  
**\*Samagra Shiksha, Jharsuguda**

**ANNEXURE - A  
BRASS BAND SPECIFICATION AND ESTIMATE**

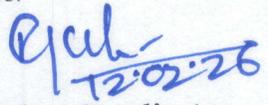
Sl No.	Name of the Items	Specification	Number of the Items
01	TRUMPET	B Flat	4 no's
02	CLARINET	B Flat	5 no's
03	A LOT SAXUPHONE	E Flat	2 no's
04	EUPHONIUM	B Flat	2 no's
05	BRASS DRUM	26" complete set	1 no's
06	SIDE DRUM	14" complete set	2 no's
07	CYMBOL	12" Brass	1 pair
08	BAND MASTER STICK	18" Shisam	1 no's
<b>Total</b>			

**ANNEXURE -B  
PIPE BAND SPECIFICATION AND ESTIMATE**

Sl No.	Name of the Items	Specification	Number of the Items
01	BAG PIPE WITH BOX	Made in Seesam Wood	12
02	BAG PIPE FEEDS	English Cane	05 PZN
03	PRACTICE CHANTER	Made in Seesam	13
04	PRACTICE CHANTER REEDS	Indian Cane	05 DZN
05	SIDE DRUM SET	14 Inch	08
06	TENOR DRUM	18 Inch	03
07	BRASS DRUM	26 Inch	01
08	LEADER STICK (CEREMONIAL)	Brass head with cane	01
09	LEADER STICK PRACTICE	Steel head with wood	01
10	PRACTICE STICK	Made in Indian Wood	13 PAIR
<b>Total</b>			

Note: 1. The Bidder who meets the requirements criteria in the Technical Bid will only be considered for sample evaluation and allowed for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

2. The Total Quoted Price of all the 10. Nos. of item shouldn't exceed Rs. 2,00,000/- which includes all taxes and duties and transportation cost from manufacturing/supplier point to the school point and only the total quoted price of 10 nos. of items will be considered in the evaluation of the financial bid but not the individual item quoted price.

  
**District Project Coordinator**  
 P.S.S, Jharsuguda

**ANNEXURE - C**  
**GIRLS BAND UNIFORM SPECIFICATION AND ESTIMATE**

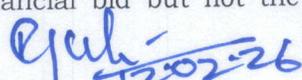
Sl No	Item	Description	Qty
1	Band Jacket/Coat	Similar design, tailored fit	30
2	Skirt / Trouser	Matching with stripe	30
3	Cap (Peaked/Feather Cap)	With plume/metal badge	30
4	Shirt (White)	Cotton/polyester	30
5	Necktie / Cravat	Golden/Red	30
6	Waist Belt (Golden Buckle)	Synthetic/Leather	30
7	Gloves (White)	Cotton	30
8	Shoes (Black, Formal/Boot)	Leather/PU	30
9	Shoulder Cord (Lanyard)	Golden braided	30
10	Epaulettes (Golden/Silver)	Shoulder decoration	30
11	Drum Major Baton		1
12	Sash / Cross Belt	(Golden/Red)	7
	Total		

**ANNEXURE - D**  
**BOYS BAND UNIFORM SPECIFICATION AND ESTIMATE**

Sl No	Item	Description	Qty
1	Band Jacket/Coat	Embroidered, golden buttons, shoulder straps	30
2	Band Trouser	With side stripe	30
3	Cap with plume	Peaked cap, metal badge	30
4	White Shirt	Inner wear	30
5	Necktie/Cravat	Golden/Red	30
6	Waist Belt	Synthetic/Leather with buckle	30
7	White Gloves	Cotton	30
8	Shoes (Black Boot/Formal)	PU/Leather	30
9	Shoulder Cord (Lanyard)	Golden braided	30
10	Epaulettes	Golden/Silver	30
11	Drum Major Baton		1
12	Sash / Cross Belt	(Golden/Red)	7

Note: 1. The Bidder who meets the requirements criteria in the Technical Bid will only be considered for sample evaluation and allowed for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

2. The Total Quoted Price of all the 12. Nos. of item shouldn't exceed Rs. 1,70,000/- which includes all taxes and duties and transportation cost from manufacturing/supplier point to the school point. and only the total quoted price of 10 nos. of items will be considered in the evaluation of the financial bid but not the individual item quoted price.

  
 District Project Coordinator  
 HSS, Jharsuguda

**COVERING LETTER**

***(ON BIDDER/S'S LETTER HEAD)***

**To**

**The District Project Coordinator,  
Samagra Shiksha, Jharsuguda**

**Subject: Supply of Brass and pipe band Instruments & Uniform (Boys & Girls).**

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards **Brass and pipe band Instruments & Uniform (Boys & Girls)** in accordance with your Tender Call Notice No \_\_\_\_\_ dated \_\_\_\_\_. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document is found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

Date:

BIDDER/S'S OFFICIAL SIGNATORY  
Name & Designation with Rubber Stamp

**Bidders's Organisation (General Details)**

Sl No.	Description	Particulars/ Full Details	Whether Submitted (Yes/ No)	Page No
1	Name of the Bidder/s			
2	Address for Communication Tel : Email id :			
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. : Email id :			
4	Valid Aadhar and Udyam Registration No.			
5	Proof of Service Centre in Odisha If Yes, please furnish contact details			
6	Bid processing fee Details Amount :			
7	EMD details Amount :			
8	PAN			
9	Odisha GSTIN			
10	Audited P/L, Balance Sheet & Turnover Certificate of last 3 FY (202-23, 23-24 &24-25) must be submitted by the Bidder with Valid UDIN			
11	IT return for last 3 FY (202-23, 23-24 &24-25)			
12	Updated GST Return file for the period up to September 2025 for Quarterly Tax Payers and up to December 2025 for monthly Tax Payers			
13	Specification of the items to be supplied (as per Annexure – A(1), B(1) , C(1) and D(1)			
14	Confirm to carry out assignments as per the scope of work of the Bid Document			
15	Confirm to accept all the terms and conditions as specified in the Bid Document			
16	Undertaking regarding Non- Blacklisted of the firm			
17	Undertaking regarding Not Bankrupt			

Place:

Date:

BIDDER/S'S OFFICIAL SIGNATORY

Name &amp; Designation with Rubber Stamp

## Check list of documents &amp; Items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	Valid Udyam Registration of the firm		
2	Valid PAN		
3	Valid Odisha GST Registration & up to date clearance Certificate		
4	Audited P/L, Balance Sheet & Turnover Certificate of last 3 FY years (202-23, 23-24 & 24-25) must be submitted by the Bidder with Valid UDIN		
5	Average Turnover of the bidder must be Rs. 50 lakhs in last 3 FY(202-23, 23-24 & 24-25) (proof copy enclosed)		
6	IT return for last 3 FY (202-23, 23-24 &24-25)		
7	Updated GST Return file for the period up to September 2025 for Quarterly Tax Payers and up to December 2025 for monthly Tax Payers		
8	Specification of the items to be supplied (as per Annexure – A(1), B(1) , C(1) and D (1)		
9	DD/Banker's cheque amounting to Rs.5,000/- as bid processing fee		
10	EMD in shape of Demand Draft / Bankers cheque		
11	Duly filled in, signed &sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.		
12	Authorization Letter from Manufacturer		
13	Bidder/OEM must submit ISO-9001:2015, ISO-14001:2015, ISO-45001:2018		

Place:  
Date:

BIDDER/S'S OFFICIAL SIGNATORY  
Name & Designation with Rubber Stamp/  
Official Seal of the Firm.

**(In Bidder's letter Head)**

(To be submitted in Rs.100/- legal stamp paper)

(Affidavit before Executive Magistrate / Notary Public)

**Undertaking / Declaration**

1. I, \_\_\_\_\_ Son / Daughter / Wife of Shri \_\_\_\_\_ Proprietor / Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
4. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
5. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

**Authorized Signatory**

**Name and Designation of Signatory with Date and Seal:**

**Address of the Bidder**

**COVERING LETTER**  
**(In Bidder's Letter Head)**

**To**

**The District Project Coordinator,  
Samagra Shiksha, Jharsuguda**

Subject: Supply of Brass and pipe band Instruments & Uniform (Boys & Girls). –  
FINANCIAL PROPOSAL

Madam/Sir

I, the undersigned, offer to: supply of Brass and pipe band Instruments & Uniform (Boys & Girls) in accordance with your Tender Call Notice No. \_\_\_\_\_, Dated: \_\_\_\_\_ . Our attached Financial Proposal is for the sum of Rs. \_\_\_\_\_ ***[Insert amount(s) in words and figures\*]***.

The quoted rate is inclusive of transportation cost & delivery of the complete material at School point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of 90 days from the date of opening of the financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

**Authorized Signatory *[In full and initials]***  
**Name and Designation of Signatory with Date and Seal:**  
**Address of the Bidder:**

Application of Financial Bid

<b>SUPPLY OF BAND EQUIPMENT &amp; BAND UNIFORM FOR BOYS AND GIRLS</b>				
<b>Item</b>	<b>Quantity (Approx.)</b>	<b>Specification &amp; Brand</b>	<b>Total quoted rate (including transportation, taxes, packing, loading, etc.) Rs.</b>	<b>Remarks (if any)</b>
<b>BRASS BAND SET</b>	4	As mentioned at Annexure-A		
<b>PIPE BAND SET</b>	4	As mentioned at Annexure-B		
<b>GIRLS BAND UNIFORM</b>	4	As mentioned at Annexure-C		
<b>BOYS BAND UNIFORM</b>	4	As mentioned at Annexure-D		
<b>Total Cost (in Rs.)</b>				

- Note:** 1) All the quoted prices of items (i.e Brass and Pipe Band equipment and uniform for Boys and Girls) will be considered as a whole and the quoted price of all the items shouldn't exceed Rs.3,70,000/- which includes all taxes and duties and transportation cost from manufacturing/supplier point to the school point.
- 2) Only the supplier who can provide all the Four items (i.e Brass Band set, Pipe Band Set and uniform for Boys & Girls) will be awarded the tender.

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name &amp; Designation with Rubber Stamp

**ANNEXURE – A(1)**

**Detail of Specification of Brass Band Set submitted by Bidder**

Sl No.	Name of the Items	Specification	Number of the Items	Quoted Price (Rs.)
01	TRUMPET	B Flat	4 no's	
02	CLARINET	B Flat	5 no's	
03	A LOT SAXUPHONE	E Flat	2 no's	
04	EUPHONIUM	B Flat	2 no's	
05	BRASS DRUM	26" complete set	1 no's	
06	SIDE DRUM	14" complete set	2 no's	
07	CYMBOL	12" Brass	1 pair	
08	BAND MASTER STICK	18" Shisam	1 no's	
<b>Total</b>				

Note: The details of items mentioned should be as per the items to be supplied by the supplier.

Place:

Date:

Rubber Stamp

BIDDER/S'S OFFICIAL SIGNATORY

Name & Designation with

**ANNEXURE -B(1)**

**Detail of Specification of Pipe Band Set submitted by Bidder**

Sl No.	Name of the Items	Specification	Number of the Items	Quoted Price (Rs.)
01	BAG PIPE WITH BOX	Made in Seesam Wood	12	
02	BAG PIPE FEEDS	English Cane	05 PZN	
03	PRACTICE CHANTER	Made in Seesam	13	
04	PRACTICE CHANTER REEDS	Indian Cane	05 DZN	
05	SIDE DRUM SET	14 Inch	08	
06	TENOR DRUM	18 Inch	03	
07	BRASS DRUM	26 Inch	01	
08	LEADER STICK (CEREMONIAL)	Brass head with cane	01	
09	LEADER STICK PRACTICE	Steel head with wood	01	
10	PRACTICE STICK	Made in Indian Wood	13 PAIR	
<b>Total</b>				

Note: The details of items mentioned should be as per the items to be supplied by the supplier.

Place:  
Date:  
Rubber Stamp

BIDDER/S'S OFFICIAL SIGNATORY  
Name & Designation with

**ANNEXURE -C (1)**

**Detail of Specification of Girls Band uniform Set submitted by Bidder**

Sl No	Item	Description	Qty	Quoted Price (Rs.)
1	Band Jacket/Coat	Similar design, tailored fit	30	
2	Skirt / Trouser	Matching with stripe	30	
3	Cap (Peaked/Feather Cap)	With plume/metal badge	30	
4	Shirt (White)	Cotton/polyester	30	
5	Necktie / Cravat	Golden/Red	30	
6	Waist Belt (Golden Buckle)	Synthetic/Leather	30	
7	Gloves (White)	Cotton	30	
8	Shoes (Black, Formal/Boot)	Leather/PU	30	
9	Shoulder Cord (Lanyard)	Golden braided	30	
10	Epauettes (Golden/Silver)	Shoulder decoration	30	
11	Drum Major Baton		1	
12	Sash / Cross Belt	(Golden/Red)	7	
	<b>Total</b>			

Note: The details of items mentioned should be as per the items to be supplied by the supplier.

Place:

Date:

Rubber Stamp

BIDDER/S'S OFFICIAL SIGNATORY

Name & Designation with

**ANNEXURE – D (1)**

**Detail of Specification of Boys Band uniform Set submitted by Bidder**

<b>Sl No</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Quoted Price (Rs.)</b>
1	Band Jacket/Coat	Embroidered, golden buttons, shoulder straps	30	
2	Band Trouser	With side stripe	30	
3	Cap with plume	Peaked cap, metal badge	30	
4	White Shirt	Inner wear	30	
5	Necktie/Cravat	Golden/Red	30	
6	Waist Belt	Synthetic/Leather with buckle	30	
7	White Gloves	Cotton	30	
8	Shoes (Black Boot/Formal)	PU/Leather	30	
9	Shoulder Cord (Lanyard)	Golden braided	30	
10	Epaulettes	Golden/Silver	30	
11	Drum Major Baton		1	
12	Sash / Cross Belt	(Golden/Red)	7	
<b>Total</b>				

Note: The details of items mentioned should be as per the items to be supplied by the supplier.

Place:

Date:

Rubber Stamp

BIDDER/S'S OFFICIAL SIGNATORY

Name & Designation with