



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, JHARSUGUDA

[At. Collectorate Campus, Jharsuguda. Po-OMP Line, Dist. Jharsuguda, Pin. 768204]
Phone No. 06645-274468 (O), E-mail:dpcjharsussa.opepa@od.gov.in

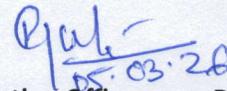
Letter No. 1188/mis/26

Dtd. 05-03-26

SHORT QUOTAION CALL NOTICE

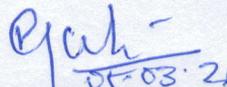
Sealed quotations are invited for supply of LAPTOP, MFP PRINTER, AIR CONDITIONER AND ONLINE UPS to District Project Office, Samagra Shiksha, At- Collectorate Campus, Jharsuguda. Pin-768204. The interested Authorized Firms / Supplier/ Agency/Organization having valid GST for supply of items (as per Annexure-"A") may submit their tenders on or before **12.03.2026 by 5.00 P.M** positively through registered/speed post only. The envelope containing tender document must be super scribed as "**QUOTATION FOR SUPPLY OF VARIOUS ITEMS FOR DPO, SS, JHARSUGUDA**" The sealed tenders will be opened on **13.03.2026 at 11 .00 A. M.** The interested bidders may download the details of Annexure-"A", other terms and conditions from Office website i.e. <https://jharsuguda.odisha.gov.in> of Jharsuguda District. The bidders are requested to remain present at the time of opening of quotation.

Encl: As above


District Education Officer-cum-DPC,
SS, Jharsuguda

Memo No 1189/mis/26.....Dtd.....05.03.26.....

Copy submitted to the DIO, NIC/DeGM, Jharsuguda for kind information and requested to publish the Quotation Call Notice in the District website.


District Education Officer-cum-DPC,
SS, Jharsuguda

Memo No 1190/mis/26.....Dtd.....05.03.26.....

Copy to notice board of Collector, Jharsuguda/District Education Office/Block Education Offices/DRDA/DPO for kind information and wide circulation.


District Education Officer-cum-DPC,
SS, Jharsuguda

**INVITATION OF SHORT QUOTATION FOR SUPPLY OF DIFFERENT ITEMS USED
IN THIS OFFICE**

1. Sealed Quotation are invited for supply of LAPTOP, MFP PRINTER, AIR CONDITIONER AND ONLINE UPS, to District Project Coordinator, Samagra Shiksha, At- Collectorate Campus, Jharsuguda.

The interested Firm / Supplier/ Agency/Organization having valid GST for supply of items (as per Annexure- "A") may submit their tenders on or before **12.03.2026 by 5.00 P.M** positively through registered/speed post only. The envelope containing quotation document must be super scribed as" **QUOTATION FOR SUPPLY OF VARIOUS ITEMS FOR DPO, SS, JHARSUGUDA** "The sealed tenders will be opened on **13.03.2026 at 11 .00 A. M.** The interested bidders may download the details of Annexure- "A", other terms and conditions from District website <https://jharsuguda.odisha.gov.in> .

TERMS & CONDITIONS OF THE TENDER:

2. Bid Price

- a) The rates quoted by the bidder shall be fixed for the duration of the contract and Shall not be subject to adjustment on any account.
- b) The Prices should be quoted in Indian Rupees only.
- c) The Rate quoted must be inclusive of all taxes and duties and installation

3.1. Eligibility Criteria of the Bidder:

The bidder shall furnish the following documents to establish the bidder's eligibility. Absence of the following items will be out rightly rejected and same will be treated as non-responsive bid.

- **OEM Authorization**

The bidder shall submit **Quotation specific OEM Manufacturer Authorization Letter**

- **OEM & Bidder Certification**

The OEM and bidder must hold valid ISO 9001 certification. Copies of certificates shall be attached

- **Manufacturing ISO Certification**

The OEM must possess valid ISO certification relevant to manufacturing of Online UPS, Laptop, Air Conditioner, and Multifunction Printer. Latest certificate copies must be enclosed.

- **Supply, Installation & Commissioning**

The bidder shall be responsible for supply, installation, testing, and commissioning (SITC) of all items at the consignee location, at no additional cost.

- **Warranty & Support**

- Laptop: **3 years OEM on-site warranty**
- Online UPS (6 kVA): **2 years comprehensive OEM warranty** including batteries
- Air Conditioner: Minimum **1 year OEM comprehensive + 5 years compressor warranty**
- Multifunction Printer: Minimum **1 year OEM on-site warranty**

- **Authorized Service Support**

The OEM must have an **authorized service center with trained technical staff** within the region/state of the consignee. Service center details shall be submitted on OEM letterhead.

- **Spare Parts Availability**

The OEM shall guarantee availability of **spares for minimum 5 years** from the date of supply.

- **Blacklisting Declaration**

The bidder/OEM must not have been blacklisted by any Central/State Government, PSU, or Autonomous Body. A Notarized Affidavit on non-judicial stamp paper shall be submitted.

- **Statutory Registrations**

- The bidder shall submit
 - (A) PAN Card
 - (B) ODISHA GST Registration Certificate
 - (C) Latest **GSTR-1 and GSTR-3B** returns
 - (D) ITR for the last **3 financial years**
 - (E) Average annual turnover for last **3 financial years**, certified by a **Chartered Accountant**, shall be submitted.
 - (F) Valid Trade License Certificate
 - (G) Aadhaar Udyam Certificate

3.2. Quotation received late and incomplete will not be considered. The bidder should Sign and stamp each page of the quotation documents.

3.3. The quotations received after this dateline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this organization will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**

3.4. Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.

- 3.5. Lowest Price shall be determined for each category separately and the decision of the Procurement committee is final. However, becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified
- 3.6. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- 3.7. The prices quoted should be inclusive of all taxes, transportation cost and installation cost. The bidder can quote price for each items separately.
- 3.8. The successful Bidder has to signed an agreement with the undersigned.

4. Evaluation of Quoted Price

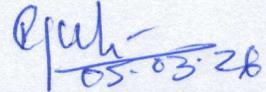
The Purchaser will evaluate and compare the tender determined to be substantially responsive i.e. which

- (a) Are properly signed and sealed;
- (b) Confirm to the terms and conditions, and specifications.
- (c) Submitted as per the prescribed format

5. General Terms & Conditions

- a. The material shall be in original packing from the manufacturer clearly indicating manufacturing date, expiry date & maximum retail price (MRP) inclusive of all taxes etc. Any manufacturing defect of any shape/kind shall have to be immediately replaced with a new one. In no case the quality will be compromised. The office reserves the right to reject if the quality is poor. No money will be paid for poor quality supplied and the articles will be refunded.
- b. The payment will be made after deduction for tax. if any. soon after received of bills.
- c. Purchase order will be placed to the supplier from time to time within the contract Period as per the requirement of the Undersigned.
- d. As per the requirement the quantity may be increased or decreased
- e. The firm shall not assign or sublet the contract, The Period of Contract
- f. In case of failure or any deviation in quality, cost and time, the Undersigned has reserved the right to cancel this order.
- g. Notwithstanding the above, the Undersigned reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders at any time prior to award of purchase order
- h. Any legal disputes arising out of this are subject to jurisdiction of Jharsuguda only.
- i. The undersigned reserves the right to cancel the above publication at any stage without assigning any reason.

- j. Quotationer has to buy back of 14 nos. 12V/100ah SMF (AMRON QUANTA) old batteries and 1nos. of 5KVA Numeric make ONLINE UPS. Transportation of old items from DPO,SS,Jharsuguda premises shall be arranged by bidder itself without any extra cost. Overall evaluation of the ONLINE UPS shall be done considering the buyback value and New Value.as per "ANNEXURE-B".
- k. The buy-back amount offered by the bidder shall be inclusive in the quoted price, and no separate payment shall be made for the old UPS.
- L. The bidder shall be responsible for: **Dismantling, removal, and safe disposal** of the old UPS from the Buyer's premises
- M. Compliance with **environmental and e-waste disposal norms** as applicable
- N. The **quoted price shall be firm, all-inclusive, and net of buy-back**, covering supply, installation, commissioning, transportation, taxes, duties, and all incidental charges.
- O. No additional claim on account of buy-back, variation in scrap value, or post-award price revision shall be entertained.


05.03.26

District Education Officer-cum-DPC,
SS, Jharsuguda

VENDOR'S INFORMATION

Affix passport size
photograph

I do hereby certify that the above-mentioned particulars are true and correct.

Full Signature of the Bidder:

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no : Fax no : E-mail address : (Self-Attested copy of Valid Address Proof.)	
3	Are you a dealer/reseller	
4	Self-Attested copy of GST Registration of Odisha	
5	PAN Card	
6	ITR for the last 3 financial years	
7	Valid MAF of Quoted Items	
8	Valid Trade License Certificate	
9	Udyam Certificate	
10	Latest GSTR-1 and GSTR-3B returns	
11	Average annual turnover for last 3 financial years , certified by a CA with UDIN .	
12	valid ISO 9001 certification of Bidder & OEM	
13	A Notarized Affidavit on non-judicial stamp for non Blacklisting Declaration	

Date:

Seal

Annexure-"A"

Sl No	Name of the Items	Brand	SPECIFICATION	Total Amount (In Rs.) including All Taxes	Remarks (if any)
1	LAPTOP	TOP 5 IDC	i5 12th Generation Or Higher, 8 GB DDR4 (minimum),expandable up to 16 GB, 512 GB SSD (PCIe NVMe, minimum), Integrated Intel Iris® Xe Graphics, Wi-Fi 5 (802.11ac) or higher, Bluetooth 5.x, Display: 15.6" Full HD (1920×1080) Anti-Glare, Battery: 3-Cell or higher Li-Ion battery, Webcam: Built-in HD webcam Keyboard: Full-size with integrated touchpad Warranty: 1 Year On-Site Service (Standard), OS- WIN11 PRO. Antivirus- YES 03 years OEM WARRANTY		
2	PRINTER	CANON, BROTHER, HP	Print, Scan, Copy (Multi-Function) Printing Technology: Laser (Monochrome) Print Speed: Minimum 20–35 pages per minute (ppm) Print Resolution: Up to 600 x 600 dpi (enhanced up to 38,400 dpi with HP imaging) Copy Speed: Comparable to print speed (e.g., 20–35 cpm) Up to 600 x 600 dpi Scan Resolution: Up to 600 x 600 dpi optical Scanner Type: Flatbed with Automatic Document Feeder (ADF) for multiple pages Supported Scan Formats: PDF, JPEG, TIFF, PNG Connectivity: USB 2.0/3.0, Ethernet LAN, optional Wi-Fi/Wi-Fi		

			<p>Direct Supported Paper Sizes: A4, A5, Legal, envelopes (as per model)</p> <p>Operating System Support: Windows, macOS, Linux (as applicable)</p> <p>Duty Cycle: Suitable for office volume (e.g., up to 50,000 pages/month)</p> <p>Display: LCD or touchscreen control panel</p> <p>02 years OEM WARRANTY</p>		
3	SPLIT AIR CONDITIONER		<p>Type: Inverter Air Conditioner (2 Ton)</p> <p>Cooling Capacity: ~6200 W (Nominal)</p> <p>Star Rating: 5 Star (BEE)</p> <p>Compressor Type: Dual Rotary Inverter Compressor</p> <p>Refrigerant: R32 (Environment-friendly)</p> <p>Condenser Coil: Copper</p> <p>ISEER (Energy Efficiency): Approx. 3.5 W/W</p> <p>Power Supply: 230 V, 50 Hz</p> <p>Noise Level: ~44 dB (Indoor)</p> <p>Controls & Features: Remote Control, Auto Restart, Timer charging)</p> <p>1 year OEM comprehensive 5 years + compressor warranty</p>		

	WALL MOUNT STABILIZER suitable for 2ton AC		Automatic Line Voltage Correctors (Step Type) for Domestic Use Generally conforming to as per IS: 8448:1989 latest Rated KVA (in KVA) 4 Provision of indicator lamp to indicate that the unit is 'ON' on the chasis, Digital Volt Meter, Fuse provided, Fuse provided Aluminium		
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Full Signature of the Bidder:

Date:
Seal

Annexure-"B" for ONLINE UPS
New product offer

Sl No	BRAND OF UPS & BATTERIES	PRODUCT DESCRIPTION	UNIT RATE	QUANTITY	TOTAL AMOUNT INCLUDING ALL TAXES
1		6+ KVA ONLINE UPS WITH ISOLATION TRANSFORMER 192Vdc or higher		01nos.	
2		12V/100AH SMF Battery		16 nos.	

SUB TOTAL (A)

BUY BACK DETAILS

Sl No	BRAND OF UPS & BATTERIES	PRODUCT DESCRIPTION	UNIT RATE	QUANTITY	TOTAL AMOUNT INCLUDING ALL TAXES
1	<u>NUMERIC</u>	<u>UPS 5KV</u>		<u>01</u> nos	
2	<u>AMRON QUANTA</u>	<u>12V/100AH SMF BATTERIES</u>		<u>14</u> nos	

SUB TOTAL (B)

NET PAYABLE AMOUNT(A-B)

Full Signature of the Bidder:

Date:
Seal

DECLARATION

(AFFIDAVITE (in Original) TO BE ATTACHED WITH THE DOCUMENTS.)

1. I, son / daughter / wife of Sri
..... Tendered do hereby sign this declaration and execute this quotation document.
2. I have carefully read and understood all the terms and conditions of the quotations and undertake to abide by them.
3. I/My firm have not been blacklisted from any Government organizations.
4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of Quotationer.

Full Name:

Seal:

Telephone No.

Mobile No.:

E-mail id: