



ଜିଲ୍ଲା ପରିଷଦ: ଝାରସୁଗୁଡ଼ା
ZILLA PARISHAD : JHARSUGUDA

Near Collectorate,
Jharsuguda -768204
Phone-06645272997
ori-djharsuguda@nic.in

Letter No- 203-----

Date- 07/04/2026

TENDER CALL NOTICE


Sealed tenders are invited in the respective format from experienced Event Management Agency/ Company/ Partnership Firms /Agencies for **Printing works** for conducting District level Subhadra Shakti Mela 2026 of Jharsuguda district to be organized at BTM Field, Jharsuguda for the period from 28th April to 4th May 2026. The detailed Tender Papers for **Printing works** can be obtained from office of OLM, Zilla Parishad, Jharsuguda on payment of Rs. 5,00/- (Rupees five hundred) only which is Non-refundable. The Tender Paper can also be downloaded from district website <https://jharsuguda.odisha.gov.in> and in that case, Demand Draft of Rs. 500/- (Rupees Five Hundred) only in favour of "CHIEF DEVOFFICE CUMEO ZILLA PARISHAD JHARSUGUDA GPLF", payable at Jharsuguda must be enclosed with the Tender Paper.

The Technical & Financial Bid must be submitted in Sealed Cover separately, mentioning: **Technical Bid** for **Printing works** for District level Subhadra Shakti Mela 2026 and **Financial Bid** for **Printing works** for District level Subhadra Shakti Mela 2026.

The Technical Bid will be opened first and the eligible bidder in Technical Bid can only be considered for Financial Bid.

The sealed tenders through Registered/ Speed Post/ Drop box will be received till **20.04.2026** in the office of Zilla Parishad, Jharsuguda by 01.00 PM. The tenders will be opened in the Zilla Parishad, Jharsuguda Conference Hall on 20.04.2026 at 04.00 PM in presence of the tenderers or their authorized representatives.


The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda

Memo No. 204

Date. 07/04/2026

Copy forwarded to the DEGM, Jharsuguda with a request to web host in www.jharsuguda.odisha.gov.in for wide publicity.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda

Memo No. 205

Date. 07/04/2026

Copy to GM- DIC, Jharsuguda/ All BDOs of Jharsuguda/ Sub-Collector, Jharsuguda/ District Culture Officer, Jharsuguda/ DI & PRO, Jharsuguda/ District Culture Officer, Jharsuguda with a request to publish the Tender Call Notice in their office Notice Board for wide publicity.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda



Mission Shakti Department
Government of Odisha

TENDER PAPER

(Printing works)

For

District level Subhadra Shakti Mela-2026

28th April to 4th May, 2026
BTM Field, Jharsuguda

To be Organized by

OLM- JHARSUGUDA

**Mission Shakti Department, Government of
Odisha**

In Association with

District Administration, Jharsuguda

Odisha Livelihoods Mission, Jharsuguda
O/o- Zilla Parishad, Jharsuguda-768204

**DETAILS ON TENDER PAPER, EMD, BIDDER FOR PRINTING WORK FOR
"DISTRICT LEVEL SUBHADRA SHAKTI MELA - 2026"**

The Tender paper can be downloaded from website <https://jharsuguda.odisha.gov.in>

A) Cost of Tender Paper and Processing fee : Rs. 500.00 (Rupees Five Hundred Only) Non-Refundable

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../.....
(DD/PO to be attached with the Tender Paper)

B) E.M.D (Refundable) : Rs. 5,000/-(Rupees Five Thousand)only in shape of Demand Draft /Pay order in favour of "CHIEF DEVOFFICE CUMEO ZILLA PARISHAD JHARSUGUDA GPLF", payable at Jharsuguda.

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../.....
(DD/PO to be attached with the Tender Paper)

NAME AND ADDRESS OF BIDDER:

To be filled in by the bidder.

Bidder's Name and Address:

M/s

Address.....

Contact No..... Whatsapp No.....

Email.....

Signature of the bidder

C) Closing Date & Time for Receipt of Tender Paper: : 20th April latest by 01.00 PM

D) Date & Time of Opening of Tenders: : 20th April 2026 at 4.00 PM,
Zilla Parishad Office, Jharsuguda

E) ADDRESS FOR SUBMISSION OF TENDER PAPER:

**DPM, OLM
Odisha Livelihoods Mission, Jharsuguda
O/o- Zilla Parishad, Jharsuguda-768204**

ANNEXURE-I

Technical Bid Format to be submitted in a separate sealed cover –

DETAILS ON THE QUOTATION

(to be filled in by the bidder)

A. The work : Printing works for District Level Subhadra Shakti Mela 2026, Jharsuguda

B. LAST DATE & TIME FOR RECEIPT OF QUOTATION: 20th April 2026 at 01.00 PM.

EVALUATION FORMAT

Name of the firm	:	
Address	:	
Type of firm [Tick (√)]	:	(Proprietorship/ Partnership)
Registration No.	:	
GSTIN Number	:	
GSTIN last deposit Chalan	:	Yes/ No (if yes attached the Xerox copy of same)
PAN Number	:	
Experience of similar types of works	:	Yes/ No

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative notice, my bid is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM, Jharsuguda. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date:

Signature of the Bidder with seal

ANNEXURE-II

Financial Bid Format to be submitted in a separate sealed cover –

(Last date for submission of duly filled in quotation form is 20th April 2026 at 01.00 PM)
(to be filled in by the bidder without any overwriting)

I / We do hereby submit item wise quotation of printing works for District Level Subhadra Shakti Mela 2026, Jharsuguda including all taxes.

Sl. No.	Particulars	Unit	Unit Cost	Required Unit (Approx.)	Total Amount (In Rs.)
1	Identity Card	Nos		500	
2	Identity Card OFFICIAL	Nos		100	
	VIP Badge	Nos		70	
3	Flex Banner	Sq Ft		5000	
4	Certificate	Nos		1000	
5	Flex banner installation	Nos		10	
6	Leaflet	Nos		5000	
7	Vinyl Stickers	Nos		100	
8	Registration & Sales Report Forms	Nos		300	
9	Letter Head	Nos		100	
10	Road Side Standee and Installation	Nos		200	
11	Miking advertainment with Decorative vehicle and sound System from 4 days prior to Event till the last day of event	LS		1	
12	Printing of FOOD coupon for (Breakfast, Lunch, Dinner)	No		7000	
Total					


Signature of the Bidder with Seal

Terms of Reference for the Printing Works of District Level Subhadra Shakti Mela – 2026**A. ABOUT DISTRICT LEVEL SUBHADRA SHAKTI MELA, JHARSUGUDA – 2026:**

District level Subhadra Shakti Mela 2026 is scheduled to be organized at BTM Field, Jharsuguda from 28th April to 4th May 2026 to provide a suitable platform to Rural Producers/ Artisans from among the SHGs/PGs/FPOs to showcase their products for direct sale, interact with urban consumers with their choices and preferences and also find out trade link with urban market, exchange of Technology which will certainly help them in getting remunerative price for their produce. It will provide platform for cross learning, soft skill (communication, negotiation, decision making, marketing skill etc.) development training including confidence building.


B. Printing Materials are required as per the specification given below:

Sl. No.	Particulars	Specification	Quantity
1	Identity Card for stall participants	Size- 5.5 cm X 9 cm,, Offset printing both size, Multi Colour, cover with plastic pouch and clip type neck card	500 Nos.
2	Identity Card OFFICIAL	Size 10 cm x 6 cm Offset printing both size, Multi Colour, cover with plastic pouch and clip type standard neck card	
3	VIP Badge	Round shaped with orange colour ribbon	
4	Flex Banner	Different Size of the Banner, Multiple colour	5000 Sq. Ft.
5	Certificate	Size- A4, Offset printing, Multi colour, 300 GSM Artpaper	1000 Nos.
6	Flex Banner installation	Size- 15' X 10' with installation in prominent places of Jharsuguda town area	10 Nos.
7	Leaflet	Size- A5	5000 Nos.
8	Vinyl Stickers	Size- 3 X 2	100 Nos.
9	Registration & Sales Report Forms	Size- A4 with Single Color	300 Nos.
10	Letter Head	Size- A4 with Multi Color	100 Nos.
11	Road side standee and Installation	Size 3'X6' with framing and installation at road side electric pole	200 Nos
12	Miking advertainment	One vehicle with audio system to be decorated with Subhadra shakti Mela design and moving throughout the town for publicity from 4 days prior to Event till the last day of event	


 Chief Dev. Officer-cum-BO
 Zilla Parishad, Jharsuguda

A. Terms and Conditions

1. The work assigned to the firm should be done as per the above specification.
2. The period of exhibition will be 7 days.
3. The work should be completed within the time frame.
4. Sanctions of any advance will not be considered. The payment will be made on completion of the event.
5. The price offered by the firm should include all taxes (**GST Bill**).
6. The above printing works should be submitted 2 days before starting of the exhibition.
7. The quotationer has to offer the price for all items together or else the tender paper will not be considered for evaluation.
8. The rate offered by the firm should be valid up to 31st March, 2027.
9. The firms should have experience to prepare product-wise profile based on the market trend of individual products displayed in the exhibition.
10. Authority can cancel the tender at any point of time without assigning any reason.
11. The undersigned reserves the right to reject any or all quotation(s) without assigning any reasons thereof.
12. Any legal dispute arising out of this is subject to Jharsuguda district jurisdiction only.
13. **While submitting the Quotation, the Quotationers should submit the followings with Self attested:**
 - a. Cost of Tender Paper, amounting Rs. 500/- (Rupees Five Hundred) only
 - b. Cost of EMD, amounting Rs. 5,000/- (Rupees Five Thousand) only
 - c. Copy of Valid GSTIN Registration number
 - d. Copy of latest GST Challan
 - e. Copy of PAN No.
 - f. Copy of Work orders/ experience certificate for similar nature of works for last 3 years.


Chief Dev. Officer-cum-EO
Zilla Parishad, Jharsuguda