



**Panchayati Raj and Drinking Water Department
Government of Odisha**

TENDER PAPER

For

Producer Enterprise

**(Bio Resource Centre at Kumradihi, Kolabira, Jharsuguda)
Formed by ORMAS, Jharsuguda**

**Panchayati Raj and Drinking Water Department,
Government of Odisha**

**Odisha Rural Development and Marketing Society, Jharsuguda
O/o- Zilla Parishad, Jharsuguda-768204**

DETAILS ON TENDER PAPER, EMD, BIDDER FOR SUPPLY OF BOTTLING & PACKAGING MACHINERY AT KUMRADIHI, KOLABIRA

The Tender paper can be downloaded from <https://jharsuguda.odisha.gov.in>

A) Cost of Tender Paper and Processing fee : **Rs. 500/-** (Rupees Five hundred) Only Non-Refundable

To be filled in by the bidder.

Demand Draft / Pay Order No. Dated/...../..... (DD/PO to be attached with the Tender Paper)
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B) E.M.D (Refundable) : **Rs. 5,000/-** (Rupees Five Thousand) only in shape of Demand Draft/ Pay order in favour of CE, DSMS, Jharsuguda, payable at Jharsuguda.

To be filled in by the bidder.

Demand Draft / Pay Order No. Dated/...../..... (DD/ PO to be attached with the Tender Paper)

NAME AND ADDRESS OF BIDDER:

To be filled in by the bidder.

Bidder's Name and Address: M/s Address..... Contact No..... Whatsapp No..... Email.....
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Signature of the bidder

C) Closing Date & Time for Receipt of Tender Paper: **4th May 2026 latest by 01.00 PM**

D) Date & Time of Opening of Tenders: **5th May 2026 at 10.00 AM,**
Zilla Parishad Office, Jharsuguda

E) ADDRESS FOR SUBMISSION OF TENDER PAPER:

Deputy CEO, ORMAS
Odisha Rural Development and Marketing Society, Jharsuguda
O/o-Zilla Parishad, Jharsuguda-768204

ANNEXURE- I

Technical Bid Format to be submitted in a separate sealed cover –

DETAILS ON THE TENDER

(To be filled in by the bidder)

A. The work : Machineries for Bottling & Packaging

B. Last Date & Time for Receipt of Application : **04.05.2026 at 01.00 PM**

EVALUATION FORMAT

Name of the firm/Bidder	:	
Address	:	
Mobile No:	:	
Email Id:	:	
GSTIN Number	:	
GSTIN Last Deposit Chalan	:	Yes/ No (if yes attached the Xerox copy of same)
Tender paper cost or Rs. 500/- DD/ Pay Order No. & Dt.	:	
EMD of Rs. 5,000/- DD/ Pay Order No. & Dt.	:	
PAN Number	:	(attached self attested Xerox copy)
Experience of similar types of works	:	Yes/ No (attached self attested Xerox copy)
ToR Copy signed	:	Yes/ No

DECLARATION

I/ We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative notice, my bid is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, Jharsuguda. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my' bills as deemed to be proper by the competent authority.


Place:
Date:

Signature of the Bidder with seal

Document to be submitted in Technical Bid

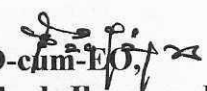
The Bidders have to furnish the following documents duly signed in along with their Technical Bid:

- i. Tender Paper Cost of Rs. 500/- (Rupees Five hundred) only in shape of Money Receipt/ Bank Draft or Pay Order in favour of CE, DSMS, Jharsuguda.
- ii. EMD of Rs. 5,000 /- (Rupees Five Thousand) only in shape of Bank Draft or Pay Order in favour of CE, DSMS, Jharsuguda.
- iii. Signed copy of TOR (Annexure –III) for their acceptance of TOR
- iv. Experience Certificate as per Terms & Conditions.
- v. Copy of latest GST deposited Challan, if any.
- vi. Copy of last Tax Year Income Tax Return
- vii. Manufacturing Proof i.e. SSI Registration Certificate, Large Medium Registration Certificate or any other proof in case of original manufacturer.
- viii. The bidder has to submit valid Authorization certificate from the manufacturer/ Dealer/ distributor for the item quoted. Also Manufacturer having CE certificate, IP-54 grade certificate, ISO and having 3-4 installation same type machine across odisha.
- ix. The bidder must certify/ supply the certificate that the price quoted by them is not higher than those quoted to DGS & D and other Govt. Department.
- x. Two years past performance certificate.


CDO-cum-EO,
Zilla Parishad, Jharsuguda

Schedule – A

SI No	Name of the Item	Quantity	Specification
1	Bottle Filling Machine with Double Head Piston type Pump to Pack Liquid (Range : 250 ml to 500 ml)	1	<ul style="list-style-type: none">• 1 Hp Motor• 2.5" Gear Box• AC Drive
2	Capping Machine (Use for 25mm Plastic)	1	<ul style="list-style-type: none">• Voltage(V/Hz): -220/60• Power(W): -0.37• Cap Diameter (Mm): -25x40• Applicable bottle height (Mm): -50-320• Capacity (Bottles/h): - <1200• Types of Cap: -Plastic Cover• External Dimensions (Mm): 650x200x920• Net Weight(kg): -65 Kg
3	Handheld Thermal Inkjet Printer To Print MRP, Manufacturing Date, Barcodes, QR Codes 50mm Print height	2	<ul style="list-style-type: none">• Suitable to Print up to 15 lines of 2mm each• Portable and lightweight• Comes with a print height of 50.4mm• Battery lasts up to 10 hours.• Can be used to print to meet average daily Production• Conveyor friendly


CDO-clm-EO,
Zilla Parishad, Jharsuguda

ANNEXURE- II

Financial Bid Format to be submitted in a separate sealed cover –

(The date for submission of duly filled in tender document by 04 .05. 2026 at 01.00 PM and same shall be opened on 05.05.2026 at 10.00 AM at Zilla Parishad, Jharsuguda)

To

The Chief Development Officer-cum-EO
Zilla Parishad, Jharsuguda

Sir,

I / We do hereby submit item wise quotation below for Machinerics related to Bottling & Packaging

Sl. No.	Product with Specifications	Quantity	Rate per unit	Amount
1	Bottle Filling Machine with Double Head Piston type Pump to Pack Liquid (Range : 250 ml to 500 ml) <ul style="list-style-type: none">• 1 Hp Motor• 2.5" Gear Box• AC Drive	1		
2	Capping Machine (Use for 25mm Plastic) <ul style="list-style-type: none">• Voltage(V/Hz): -220/60• Power(W): -0.37• Cap Diameter (Mm): -25x40• Applicable bottle height (Mm): -50-320• Capacity (Bottles/h): -<1200• Types of Cap: -Plastic Cover• External Dimensions (Mm): 650x200x920• Net Weight(kg): -65 Kg	1		
3	Handheld Thermal Inkjet Printer To Print MRP, Manufacturing Date, Barcodes, QR Codes, 50mm Print height <ul style="list-style-type: none">• Suitable to Print up to 15 lines of 2mm each• Portable and lightweight• Comes with a print height of 50.4mm• Battery lasts up to 10 hours.• Can be used to print to meet average daily Production• Conveyor friendly	2		

Grand Total (Including all Taxes and Duties) (Rupees in words.) _____

All rates for delivery are F.O.R., Destination, and Dated the _____ day of 2026.

Signature _____

Name _____

Address _____

Note: Financial Bid shall contain only Schedule 'B' as above.
Rest of the document must be in the Technical Bid Envelop.

Signature of the Bidder with Seal

ANNEXURE- III

Terms of Reference to the Supply of Machineries for Bottling & Packaging

1	Offers received without earnest money or with earnest money less than the amount Specified above, the cost of tender document shall be summarily rejected.
2	The Supplier will supply nothing but genuine articles. The Supplier will be responsible for the damage or loss in transit. He will replace goods broken or lost within 10 days from the date of notice thereof.
3	Any person duly authorized by the ORMAS, Jharsuguda shall have the power to inspect the stores before, during or after manufacture, collection, dispatch, transit or arrival and to reject the same or and part or portion. If he is not satisfied that the same is meeting the specifications. The supplier shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his expense. He shall neither claim not to be entitled to payment for any damage that rejected supplies may suffer from may harm what so ever incidental to a full and proper examination and test of such supplies. ORMAS, Jharsuguda shall be under no liability whatever for rejected supplies and the same will be at the supplier's risk, rejected supplies shall be removed by the supplier within 10 days after notice has been issued to him of such rejection, and failing such removal of rejected goods will be at supplier's risk and ORMAS, Jharsuguda may charge the supplier rent for the space occupied by such rejected goods.
4	The payment will be made after dully verification by authorized technical exports, installation and commissioning of the supplied goods at the premises of the consignee. The supplier shall provide without any extra charge all materials, tools, labour and assistance of every kind which the aforesaid officer may consider necessary for any test or examination, which he may required to be made on the supplier's premises and shall pay all cost attendant thereon. In the case of stores inspected at makers premises the maker shall provide all facilities including testing appliances for making necessary test other than special tests or independent tests. Failing these facilities at his own premises for making the tests the supplier shall bear the cost of carrying out tests elsewhere.
5	Unless otherwise specified in a requisition, bills for the whole of the goods referred to in each indent, in triplicate, will be prepared and submitted by the supplier to ORMAS, Jharsuguda . The full amount will be paid on receipt of stores in good condition after their verification as regards specifications, etc.
6	The supplier acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the supplier required under the contract will have to made or furnished and with all the terms, clauses, conditions, specifications and other details of the contract and the supplier shall not plead ignorance of any of those as excuse in case of complaint against or on rejection of supplies tendered by him or with a view either to asking for enhancement of any rates agreed to in the contract or to evading any of his obligations under the contract.
7	ORMAS, Jharsuguda reserves the right to accept or reject/cancel any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weight age shall be given to several factors besides the commercial bid.
8	The items required as per Schedule -A and the evaluation of bid will be on the basis of total bid value. <i>The rates quoted should be inclusive of all taxes, duties including GST as applicable.</i> The rates quoted should be on the basis of free delivery, installation and training to the consignee at the premises i.e. Old Kumradihi Primary School, Kumradihi, Jhirlapali, Kolabira, Jharsuguda.
9	The Technical Bid/ Financial Bid Documents must be signed by proprietor or Director or Partner/ Managing Director of firm. The offer should also accompany with valid authorization letter/ resolution. Any offer, if found signed by another person or employee other than above shall not be considered.
10	Financial Bid will only be opened in case of those parties who meet all the Technical specifications/ requirements and terms and conditions of the DNIT for Technical Offer.
11	If the date of opening of tenders happens to be holiday, the same shall be received and opened at the same time on the next working day.
12	The bid document issued to the bidder is non-transferable.
13	The tenderer should be registered for GST and Income Tax and should enclosed copies of relevant certificates and past performance certificates.
14	Posted Telefax/ Telegraphic offers and offers sent through e-mail shall not be considered.
15	Bid received after the due date and time and any change in quotation after the specified date shall be straightway rejected by ORMAS Jharsuguda and will not be responsible for the loss of bid document or for the delay in postal transit.
16	The conditional Tender will not be accepted.

17	Rate quoted in the tenders shall be both in figures and words. There should not be any cutting in the Tender Document as regards quoted rates etc.
18	The offer/ tender should be typed or written in Ink. Offer/ Tender written in Pencil may be ignored.
19	The Tenderer should certify unequivocally that the stores offered confirm strictly to the advertised specification to this office.
20	Tenderer will have to pay the testing charges of samples to be sent to any laboratory in India at the discretion to this office.
21	All Taxes/ Statutory Levies as applicable shall be paid by the contractor/ supplier as per rule.
22	No payment will be made in advance for any supplies under this contract. The supplier shall not assign or sublet the contract without written approval of the officer sanctioning the contract.
23	For all items mentioned above, the bidders must ensure the required quality material, dimensions & other parameters and quote accordingly. In case items are not the same as quoted and are non functional they shall not be accepted. No payment/ claims for such items shall be entertained.
24	Delivery time shall be 15 days after the issue of work order.
25	The bidder shall specify the standard Warranty and Guarantee periods for all installed machinery. During these periods, the successful bidder shall provide Annual Maintenance Services (AMS) at no additional cost to the Organization. All service charges, labour and technical support during the Warranty and Guarantee periods are strictly inclusive and shall not be billed to the Organization.
26	The equipment/ machinery & accessories should be delivered, installed and commissioned at the address specified in the order. Service/ operation/ instruction/ calibration manuals (In English) tool kit must also be supplied along with the machinery and accessories. The Supplier of Machinery/ Equipments should provide both theoretical and practical training after commissioning the machinery or at appropriate stage.
27	The time and date of delivery or dispatch stipulated in a supply order shall be deemed to be the essence of the contract and should the supplier fail to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch stipulated in the supply order, the delayed consignment will be subject to 2% penalty per consignment per month or a part of the month recoverable on the value of recovery will be made from his bills or security deposited with the ORMAS Jharsuguda provided also that "No recovery of penalty will be made if the delayed supplies are accepted by extending the delivery period by the ORMAS Jharsuguda ."
28	Dispute, if any, arising out of the supply of items shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by the Deputy CEO, ORMAS Jharsuguda as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the Rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts, or amounts payable to either party.
29	Any non-fulfillment of the above noted terms will make the bid invalid.

The "Technical Bid" and "Financial Bid" must have to be submitted in two separate sealed envelopes along with the prescribed formats/ Document/ information as mentioned in the TENDER CALL NOTICE FOR BOTTLING & PACKAGING MACHINERIES.

The first envelope must be marked as "**TECHNICAL BID FOR BOTTLING & PACKAGING MACHINERIES**" and the second envelope must be marked as "**FINANCIAL BID FOR BOTTLING & PACKAGING MACHINERIES**"


CDO-cum-EO

Zilla Parishad, Jharsuguda

ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.

Accepted by the bidder
(Signature of Bidder with seal)

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, Jharsuguda. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder with seal

Place:

Date: