



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha

**BID DOCUMENT
FOR
SUPPLY AND INSTALLATION OF
SUDARSHAN CHAKRAS AT VARIOUS
SCHOOL LOCATIONS ACROSS
JHARSUGUDA DISTRICT**

Tender No. /

Date: 09 /06/2026

**DISTRICT PROJECT OFFICE,
SAMAGRA SHIKSHA, JHARSUGUDA**

IMPORTANT INFORMATION TO THE BIDDER. – PART-I

1.	Tender Inviting Authority (TIA)	DISTRICT EDUCATION OFFICER(DEO)-CUM- - DISTRICT PROJECT COORDINATOR, (DPC), SAMAGRA SHIKSHA, JHARSUGUDA
2.	Availability of the Bid document	<i>jharsuguda.odisha.gov.in.</i>
3.	Date of Issue of the Bid	11.06.2026
4.	Last date and time of receipt of the Bid only through speed post / registered post.	22.06.2026
5.	Date & time for opening of Technical & financial BID.	23.06.2026 @ 4P.M
6.	Bid Processing Fee (TENDER DOCUMENTS FEES) (Non-Refundable)	₹ 10,000/- (Rupees Ten Thousand Only) in shape of DD drawn in any nationalized/ scheduled Bank favouring District Project Coordinator, Samagra Shiksha, Jharsuguda, payable at Jharsuguda which will be annexed with the Technical Bid for each category
8.	Earnest Money Deposit (EMD) (Refundable without interest)	₹3,68,000. /- (Rupees Three Lakh Sixty-Eight Thousand ONLY) in shape of DD drawn in any nationalized/ scheduled Bank favouring District Project Coordinator, Samagra Shiksha, Jharsuguda, payable at Jharsuguda
13	Address & mode of submission of proposal	<u>DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, AT-COLLECTORATE CAMPUS, JHARSUGUDA, POST- OMP LINE, DISTRICT- JHARSUGUDA. PIN-768204</u> Mode of Submission: Speed Post / Registered Post /courier Servies only to the address as specified above during the office hour only). Submission of proposal through other mode and late received bid will be rejected.
14	Place of opening of proposal	District Education Officer-cum-DPC, Samagra Shiksha, Jharsuguda-768204 In case of change of address, the bidders will be intimated accordingly prior to opening date
15	Point of Delivery & Completion of supply & installation of equipment & accessories	At different School locations District of Jharsuguda point within 45 days from the date of work order with proper certification from Head Master/Authorized In charge as per Performa provided from district.
16	Submission of Performance security & signing of agreement (3 % of quoted price)	PERFORMANCE SECURITY IN SHAPE OF BG FOR THE PERIOD OF 1 YEARS TO BE SUBMITTED Within 15 days of issue of work order

IMPORTANT INFORMATION TO THE BIDDER - PART I

1. All uploaded documents by bidder should be self-attested with official Seal and Signature.
2. A self-declaration on firm's letter as per the **Annexure- 1.**
3. The Bidder/OEM must submit a declaration stating that they have an authorized service centre located within the State of Odisha for handling warranty claims. The declaration shall be supported by a Notarized Affidavit executed on a Non-Judicial Stamp Paper of ₹. 100/-, duly signed and sealed and clearly mentioning the Bid Reference Number. The affidavit must include the details as per the **Annexure-2.**
4. In case of reseller, the bidder must submit the manufacturer's authorization letter in favor of the bidder/tenderer from the manufacturers of the products. The BID specific authorization clearly mentioning the BID number must contain the contact details of the OEM mentioned in the authorization certificate, which will be cross-checked by its OEM. Further, the bidder shall mandatorily submit the said BID specific Manufacturer's Authorization in the form of an undertaking along with the bid. as per **Annexure -3.**
5. The bidder/seller must not have been blacklisted by any government offices, societies, authorities (State Government or Government of India), PSU (Public Sector Undertakings), or government-run autonomous bodies or societies in India for corrupt, fraudulent, or any other unethical business practices, or for any other reasons. To comply with this requirement, the firm must submit a Notary Affidavit on Non-Judicial Stamp Paper ₹. 100/-, clearly mentioning the BID number as per **Annexure-4.**
6. The bidder is required to submit a Bid specific Notary affidavit clearly mentioning the BID number in a Notary Affidavit on Non-Judicial Stamp Paper ₹.100/- affirming the authenticity and validity of the certificates and documents provided. These documents will undergo thorough verification, and if any instance of forgery or manipulation is discovered, the bidder will face disqualification. All submitted documents must be self-attested with the bidder's official seal and signature. as per **Annexure-5.**
7. The All after-sales support must be provided directly by the OEM or through its Authorized Dealers. The bidder shall offer a standard 1-year warranty on all products. The bidder is required to submit a declaration as a Notary affidavit on a ₹100 stamp paper, duly signed and stamped on the OEM's letterhead, confirming that the supplied products carry a 1-year warranty. In cases where any individual component carries a manufacturer's warranty exceeding two years, the longer warranty period shall apply.as per **Annexure-6).**
8. Dedicated Toll-Free Number with Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
9. Bidder has to submit original offer product Specification catalogue / literature / compliance sheet duly signed by the OEM as compliance certificate. A copy of as proof must be enclosed.

10. Bidders are advised to ensure compatibility of their product before quoting. An undertaking on bidder's letter head to this matter is compulsory. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.
11. The Bidder must possess a valid **ISO 9001:2015 certification** for Quality Management System related to manufacturing supply of quoted items.
12. Manufacturing certificate of OEM if any.
13. All Products should contain minimum ONE YEAR OEM ONSITE warranty.
14. Bidder/Seller Upload the PAN card, Aadhaar Card, and ITR for last 03 Financial Years.
15. Latest **GSTR-1 and GSTR-3B** returns
16. The Annual average Turnover of the Bidder must be of 2 Crores in last three financial years I,e , Turnover Certificates on CA Letter Head with UDIN number to be submitted along with the Bid Documents.
17. The bidder must submit the OEM catalogue of all equipment's along with the Bid documents.
18. The equipment or any portion gets damaged or lost during the transit and installation to be replaced by the supplier within 15 days without any additional cost.
19. If the OEM participates in the tender, its authorized resellers shall not be permitted to participate. In the event that both the OEM and its resellers submit bids for this tender, the OEM's bid shall be accorded preference.
20. The authority reserves the right to cancel the bid at any point of time without assigning any particular reasons thereof.
21. **To ensure the quality and conformity of the quoted items, bidders are requested to present samples of all quoted items before the District Level Technical Committee (DLTC) for evaluation and finalization of the Technical Bid on Dt. 23.06.2026.**
22. **The DLTC shall examine and assess the quality, specifications, workmanship, durability, and overall standard of the submitted samples. If the quality of the quoted items is found to be below the prescribed standard or not satisfactory to the Committee, the DLTC reserves the right to disqualify the bidder from the tender process, even if the bidder has quoted the lowest financial bid (L1).**
23. **The decision of the District Level Technical Committee in this regard shall be final and binding on all bidders.**
24. All applicable exemptions, relaxations, and procurement preferences shall be allowed to eligible MSMEs/Start-ups strictly in accordance with the provisions of the Odisha Procurement Preference Policy for Micro and Small Enterprises (MSMEs), 2023,

BID DOCUMENT

The District Education Officer-cum-DPC, Samagra Shiksha, Jharsuguda invites Sealed tenders' bids from reputed **Manufacturers, Authorized Bidders/supplier, or Agencies** for the **supply and installation of SUDARSHAN CHAKRAS in all govt and govt, aided Elementary and Secondary schools of Jharsuguda District**. The detailed terms and conditions of the bid are as follows:

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria:

The firms/agencies must have:

- (a) Office set up in the State of Odisha
- (b) Valid PAN
- (c) Valid GST Registration.
- (d) Aadhaar Number of the Proprietor/Director/Managing Director/CEO
- (e) The Bidder must possess valid **ISO 9001:2015** certification Quality Management System related to manufacturing supply of quoted items. Copies of valid certificates shall be submitted along with the bid.
- (f) GST Returns (GSTR-3B & GSTR-1) for the last tax period.
- (g) IT return statement of last 03 consecutive financial year.

2. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested bidders are advised to submit two separate sealed envelopes super scribed "**Technical Bid for supply and installation of SUDARSHAN CHAKRAS,**" & "**Financial Bid for supply and installation of SUDARSHAN CHAKRAS**". Both sealed envelopes should be kept in another sealed envelope super scribed "**Tender for supply and installation of SUDARSHAN CHAKRAS in all govt and govt, aided Elementary and Secondary schools of Jharsuguda District**".
- (b) Technical Bid & Financial Bid the Bidder has to fill up the technical bid Form (Specification) & submit it with a separate envelope with all self-attested documents/papers as mentioned in para-2 (f). Similarly, the Financial Bid form has to be filled up as per prescribed form (Fin-1 & Fin-2) and to be submitted in separate sealed envelope. The bidder is to quote rate separately in the prescribed format (FIN-2). All other charges, levies, duties, transportation cost, delivery & installation charges of the equipment to the school points.
- (c) The tender should be addressed to the **DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, AT-COLLECTORATE CAMPUS, JHARSUGUDA, POST- OMP LINE, DISTRICT- JHARSUGUDA. PIN-768204**
- (d) The Bid document shall be available in District website **jharsuguda.odisha.gov.in** the cost of the tender paper is to be enclosed in shape of crossed Demand Draft in favour of "**District Project Coordinator, Samagra Shiksha, Jharsuguda**" payable at Jharsuguda along with the **Technical BID**.
- (e) **Earnest Money Deposit (EMD):** The bidder is to submit EMD amounting **as mentioned in the Table (Information to the Bidder)**. The EMD (refundable - without interest) may be submitted in shape of Demand Draft from any Nationalized or scheduled bank drawn in favour of "**District Project Coordinator, Samagra Shiksha, Jharsuguda**" Payable at Jharsuguda failing which the tender shall be rejected summarily. The instrument in original should be necessarily accompanied with the Technical Bid. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted or in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not Submitted performance security and/or express its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.

(f) The interested Bidders are to enclose self-attested photocopies of the following valid documents /papers in the Technical Bid envelope. The proposal submitted without the following documents/papers shall not be considered.

(a) Proof of Office in the State of Odisha.

(b) Valid PAN

(c) Valid GST Registration Certificate.

(d) Aadhaar Number of the Proprietor/Director/Managing Director/CEO

(e) DD amounting to Rs. 10000/-as bid processing fee (Not Refundable)

(f) EMD in shape of Demand Draft as mentioned in the table

(g) Income Tax Return for the last 03 Financial Year

(h) Duly filled in, signed & sealed annexure formats.

3. Submission & Opening of Tender:

(a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before **Date:22.06.2026** (in all working days) addressed to **DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, AT-COLLECTORATE CAMPUS, JHARSUGUDA, POST- OMP LINE, DISTRICT-JHARSUGUDA. PIN-768204** by **registered Post / Speed Post /courier services only**. The Authority is not responsible for any **postal delay**. No other mode of submission of bid shall be entertained.

(b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus, the same is deemed to be rejected.

(c) The Technical bids shall be opened on the scheduled date and time on Date:23.06.2026 at Time 4 Pm in the District Project Office, Samagra Shiksha, Jharsuguda in the presence of the bidder / authorized representative of the bidders, if any, who wish to be present on the spot at that time and take decision as per requirement of the authority.

(d) Bidder must have to present with their quoted samples for physical demonstration of the product.

(e) The Financial Bid of only those bidders will be opened whose products were qualified in Technical Evaluation.

(f) The required total quantity of Chakras is 920 pieces. However, this quantity may be increased or decreased depending upon the availability of funds.

4. Specifications:

Sudarshan Chakra (Spinning Wheel of Good Habits)

Supply, Installation and Commissioning of *Sudarshan Chakra – Interactive Learning Tool*

Product Description:

Sudarshan Chakra is a mechanically operated interactive display unit comprising a circular rotating disc mounted on a central bearing system within a fixed frame. The unit includes a front display panel with a precision-cut viewing window through which segmented content on the rotating disc is revealed. Rotation is manually actuated by users, enabling controlled selection of predefined topics. Children spin the wheel to discover a topic, then discuss its causes, effects, and possible solutions, encouraging active thinking and participation. The process builds confidence, communication skills, and a deeper understanding of values.

Technical Specification

Sl.	Item Description	Specifications
1	Supply of Sudarshan Chakra (Complete Unit)	Interactive rotating educational wheel with front display board, rotating mechanism, back support structure, and printed educational content as per specifications
2	Back Side Board	WPC board, 16 mm thickness, 3 ft × 3 ft, weather-resistant finish
3	Rotating Wheel Assembly	Moisture Resistant (MR) & termite Resistant MDF with, 6 mm thickness, approx. 2 ft 7 in diameter, UV printed graphics
4	Front Display Board with Viewing Slit	Moisture Resistant (MR) & termite Resistant MDF, 6 mm thickness, approx. 2 ft 6 in diameter, precision-cut slit of 160.66mm *294.06MM, printed surface
5	Rotating Mechanism	Metal turntable bearing mechanism (Lazy Susan type) ensuring smooth, stable rotation. Plastic or low-grade mechanisms shall NOT be accepted.
6	Slit Visibility	The viewing slit shall be designed to ensure clear readability of content from a minimum distance of 2–3 meters.
7	Alignment	The rotating mechanism shall ensure proper alignment of content within the viewing slit without overlap or ambiguity.
8	Graphic Design & Printing	UV printing / vinyl with lamination, child-friendly illustrations, multilingual content
9	Content	Content and topics shall be as per material provided by the District Administration, subject to prior approval before production.
10	Safety	All edges shall be smooth and rounded. No sharp edges, loose parts, or exposed mechanical components shall be present. The rotating wheel shall be designed and guarded to prevent accidental contact, pinching, entanglement, or injury. Adequate safety clearances and protective covers shall be provided where

		necessary to ensure the safety of students during the operation and rotation of the wheel.
11	Durability	The product shall withstand frequent manual operation by children in school environments without deterioration in performance.
12	Warranty	1 years' Onsite

1. Bearing Assembly

- The rotating mechanism shall use a pre-fabricated metal turntable bearing (Lazy Susan type), approximately 4-inch (100 mm) size.
- The bearing shall be of steel construction with integrated rolling elements to ensure smooth and consistent rotation.
- The bearing shall be capable of continuous manual operation under load without deformation, noise, or failure.

2. Mounting Configuration

- A custom metal mounting plate shall be fixed to the wall or rear support board using appropriate fasteners.
- The turntable bearing shall be securely mounted onto this base plate through a spacer/puck element (approx. 18 mm thickness).
- The rotating disc shall be fixed onto the bearing assembly using screws, ensuring proper alignment and stable rotation without wobble.

3. Load Transfer & Spacer System

- A rigid spacer (puck) shall be provided between the mounting plate and rotating assembly to:
 - maintain required clearance
 - prevent friction with the back board
 - ensure smooth rotational movement
- The spacer shall be made of high-density material (wood/polymer equivalent) and securely fastened using countersunk screws (M3 × 16 mm or equivalent).

4. Reinforcement & Cover Plates

- A circular stainless steel (SS) plate (approx. 136 mm outer diameter, 55 mm inner opening) shall be provided on the rotating disc side.
- This plate shall:
 - distribute load across the board
 - reinforce the central fixing area
 - improve structural durability
- An additional circular SS cover plate (~55 mm diameter, 1 mm thickness) shall be provided on the front surface to:
 - conceal fasteners
 - provide a flush and finished appearance

Demo content intended for use within the pictorial object.

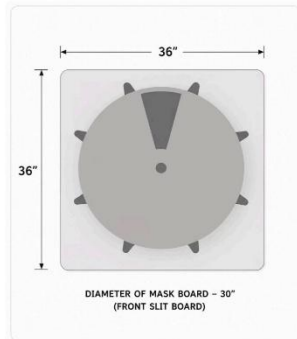
1. ଦୟା, ପରୋପକାର ପରମ ବନ୍ଧୁ ଅଟନ୍ତି
1. Pity, Benevolence are true friend.
୨. ଶିକ୍ଷକ କୁ ସମ୍ମାନ ଉତ୍ତମ ଛାତ୍ର ର ଲକ୍ଷଣ ।
2. Respect Teachers, student development
- 3.. ଜୀବେ ଦୟା ଆମର କର୍ତ୍ତବ୍ୟ ।
- 3.. Kindness to animals is our responsibility.
- 4.. ବିଦ୍ୟାଳୟ ଏକ ମନ୍ଦିର ।
- 5.. School is Workship.
୬. ଝିଅ ବଞ୍ଚାଅ , ଦେଶ ବଢାଅ ।
6. save girls child and develop our country.
7. ପ୍ରତିରୋଧ ହେଉଛି ସର୍ବୋତ୍ତମ ଚିକିତ୍ସା ।
- 7.. Prevention is better than cure.
8. ବିଦ୍ୟାଳୟ ଏକ ମନ୍ଦିର ।
- 8.. School is Workship.
9. ଜଳ ହିଁ ଜୀବନ.
- 9.. Water is life.
10. ପରିବେଶ ସୁରକ୍ଷା ଆମର କର୍ତ୍ତବ୍ୟ ।
10. Protection of Environment is our responsibility.

Object Illustration (For Reference Only)

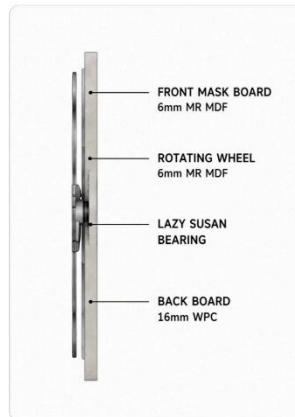
SUDARSHANA CHAKRA (SPINNING WHEEL OF GOOD HABITS)

INTERACTIVE LEARNING TOOL

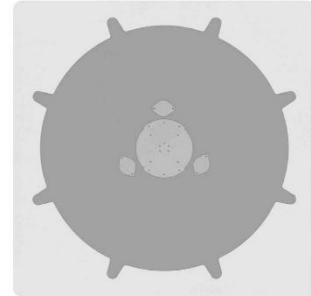
1. FRONT VIEW (ASSEMBLED UNIT)



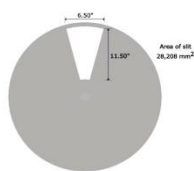
2. SIDE SECTION VIEW



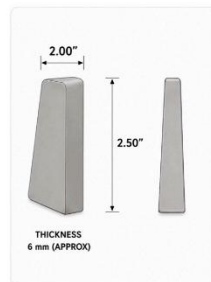
3. REAR VIEW



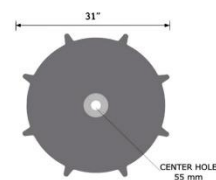
4. FRONT SLIT BOARD



5. SUN RAY / PROJECTION (TYP.)



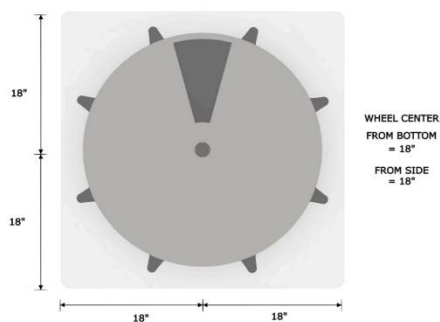
6. ROTATING BOARD



7. MECHANISM



8. MOUNTING AND CENTER DIMENSIONS



MATERIAL:

- BACK BOARD - 16mm WPC
- ROTATING WHEEL - 6mm MR MDF
- FRONT SLIT BOARD - 6mm MR MDF
- PRINTING - UV PRINT / VINYL WITH LAMINATION

NOTES:

- ALL EDGES SHOULD BE SMOOTH AND ROUNDED
- PRINTING SHOULD BE IN UV PRINT WITH LAMINATION
- ALL DIMENSIONS ARE IN INCHES UNLESS MENTIONED
- THE DESIGN AND CONTENT ON THE WHEEL CAN BE CHANGED AS PER REQUIREMENT

9. EXPLODED VIEW



#	Item	Specification
01	Overall size (back board)	36" W x 36" H
02	Rotating wheel diameter	31"
03	Front mask diameter	30"
04	Viewing slit (top)	6.50" W x 11.50" H
05	Air gap — mask & wheel	18 - 21 mm
06	Total thickness	2.00" - 3.00" (approx.)
07	Mounting type	Wall mounted / Self-standing

5. **Evaluation of BID:**

- (a) The District Level Technical Committee (DLTC) under the chairmanship of Collector & DM Jharsuguda will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid & Product Sample as per the specification will only be considered for participating in the Financial Bid. **Financial Bid of the technically disqualified bidders will not be opened.**
- (b) The technically qualified bidder quoting lowest price in the financial bid shall be considered for award of contract.
- (c) **The Authority reserved the rights to negotiate with the L1 bidder.**

6. **Acceptance or Rejection of the Bids:**

- (a) The Tender Inviting Authority (TIA) reserves the right to accept /reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on Account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

7. **Award of Contract:**

The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost.

8. **Signing of Contract:**

- (a) The successful bidder/s whose bid has been accepted will sign an agreement with the TIA within 7 days of issue of the work order.
- (b) Failure by the tenderer to comply with the requirement of above-mentioned clauses, the offer shall be rejected and the tenderer shall have no claim further.

9. **Performance Security Deposit:**

The selected bidder shall have to submit **Performance Security Deposit of 3% of contract value** in shape of Bank Guarantee from any Nationalized /Scheduled Bank in favour of the **“District Project Coordinator, Samagra Shiksha, Jharsuguda”** **valid for 01 years** within 15 days from issue of the work order.

10. **Pre Delivery Inspection (PDI) & Post Delivery Inspection (PDI):**

The TIA shall do the Pre-Delivery Inspection (PDI) before supply and installation of materials to the School Points in the office of the undersigned for quality assurance purpose and after delivery and installation, if required the District Level Committee will make Post Delivery Inspection (PDI) before release of payment.

11. **Requirement & Delivery Schedule:**

The selected firm shall supply and install the *items* within 45 days from the date of issue of the work order at various school points of Jharsuguda District.

12. **Payment terms:**

- (a) **On completion of delivery & installation at School points**, 100% cost of total purchase value shall be paid after receipt of the required reports / photos /Papers/documents as under:
- (b) School wise Challan towards supply, delivery, installation of required quantity to concerned school point as per supply order.
- (c) Receipt of Installation Report as per format enclosed duly signed by Headmaster/In charge.
- (d) On fulfilment of conditions of the agreement.

- (e) Three self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- (f) No advance payment shall be made, or no part payment shall be entertained on negotiation.
- (g) Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

13. Penalty:

- (a) If the work is delayed for any reason for which the TIA is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt, for blacklisting the firm.
- (b) If the Post Delivery Inspection of the quality & quantity of devices and warranty period of devices supplied is not adequate at per with the specification or Higher, terms and condition laid down in the Bid Document and agreement, then penalty will be imposed proportionately on the total cost after deduction of tolerance limit prescribed by Govt., if any.
- (c) If the quality & quantity of devices and warranty period of devices supplied is found to be dissatisfactory, penalty as suggested by the Competent Authority will be imposed.
- (d) Delays arising due to **Force Majeure conditions** shall be exempt from Liquidated Damages.

14. Amendments to BID terms, conditions and issue of Corrigendum/addendum:

- (a) Five (05) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment/ corrigendum.
- (b) The amendment in shape of corrigendum/ addendum will be notified on the websites jharsuguda.odisha.gov.in and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.

15. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposals of the bidder.

16. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.

17. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.

18. No document as required and mentioned in the Bid shall be submitted in the technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be leaded with serial number and page mark.

19. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

20. Resolution of Disputes:

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.

21. Applicable Law and Jurisdiction of Courts:

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Jharsuguda.

Bidder/s's Organisation (General Details)

Sl.No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel/Mob: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No.: E mail id: AADHAR/ PAN:	
4	Registration/ Incorporation Details Registration No: Date & Year:	
5	Local office in Odisha If Yes, please furnish contact details	
6	Bid processing fee Details Amount: Rs.10,000/- .	
	supply and installation of SUDARSHAN CHAKRAS	Demand Draft Number- Name of the Bank: Issue Date:

7	EMD details	
	supply and installation of SUDARSHAN CHAKRAS Rs. ₹3,68,000. /- (Rupees Three Lakh Sixty-Eight Thousand ONLY)	Demand Draft Number- Name of the Bank: Issue Date:
8	GSTIN	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document (Yes / No)	
11	Confirm to accept all the terms and conditions as specified in the Bid Document (Yes/ No)	

Place:

Date:

Yours faithfully,

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

Check list of documents & Items to be enclosed with Technical Bid

Sl.No.	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes/No	Page no.
1	Valid Trade Registration		
2	Proof of Office in the State of Odisha		
3	Valid PAN		
4	Valid GST Registration Certificate		
5	Filed Income Tax Return for the last 03 Financial Year		
6	Demand Draft / Pay Order amounting to Rs.10,000/- (Rupees Ten Thousand) as bid processing fee		
7	EMD in shape of Demand Draft		
8	Duly filled in signed & sealed Tech-1, Tech-2, FIN-1 & 2 & Annexures from 1 to 6.		
9	OEM Product Certification (if any)		
10	OEM Authorization Certificate (if any)		
11	OEM Product Compliance Documents		
12	Product Datasheet		
13	Bid Required Documents		

Yours faithfully,

Place:

Date:

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

COVERING LETTER**(In Bidder's Letter Head)**

To
The DEO-cum-District Project Coordinator,
Samagra Shiksha, Jharsuguda

Subject: " supply and installation of SUDARSHAN CHAKRAS in all govt and govt, aided Elementary and Secondary schools of Jharsuguda District."

FINANCIAL PROPOSAL

Sir,

I, the undersigned, offer to supply & installation of **supply and installation of SUDARSHAN CHAKRAS** at 920 nos. of **govt and govt, aided Elementary and Secondary schools** of Jharsuguda District in accordance with your Tender Call Notice No. _____ Dated: _____ Our attached Financial Proposal is given below.

The quoted rate is inclusive of supply, installation and all other charges like other levies, duties, transportation cost & delivery of the at School point. I do here by undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of 120 days from the date of opening of the financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly. I understand that you are not bound to accept any proposal you receive.

Yours faithfully,

Place:

Date:

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

(In Bidder's Letter Head)

1. Details of the Applicant:

Name & Address of Bidders & OEM / MSEs / Supplier / Auth Dealers with contact No.	
---	--

2. Rate Quoted.: INR

Items	(A). Tentative Required Quantity	(B). Cost Per Unit (Incl. GST, Transportation, Installation at school point)	(C) = (A*B) Total Amount for Required Quantity (Incl. GST, Transportation, Installation at school point)	In words
SUDARSHAN CHAKRAS	920			

(No over writing/correction fluid to be used)

Declarations:- I, Sri / Smt.....Proprietor / Director / Partner of.....declare that I have read the tender documents thoroughly & I have agreed to supply with the terms & conditions of this tender notice. If any documents enclosed herewith found false/fabricated at any time, my candidature will be liable for rejection & no right to participate in the tender process & my EMD will be forfeited.

Yours faithfully,

Place:

Date:

(Bidder's Signature)
(Name & Designation with Rubber Stamp)

(ANNEXURE-I)

SELF DECLARATION & UNDERTAKING IN BIDDER'S LETTER HEAD

We, M/s _____, having our registered office at _____, hereby declare that:

1. We have carefully read and fully understood all the terms and conditions of the bid document. We hereby agree to abide by and comply with the same in letter and spirit .
2. We confirm that the products offered by us strictly comply with the specifications prescribed in the bid document. All necessary supporting documents in this regard are enclosed.
3. We undertake to ensure smooth and timely supply of all products as per the specified requirements to the prescribed delivery location.
4. We further undertake to produce sample(s) of the quoted items before the concerned authority/committee as and when required for verification and evaluation.

We hereby affirm that the information furnished above is true and correct to the best of our knowledge and belief.

Date: _____

Place: _____

Authorized Signatory

Name: _____

Designation: _____

Seal of the Firm

(ANNEXURE-2)

Notarized Affidavit executed on a Non-Judicial Stamp Paper of ₹. 100/-,

Service Centre Declaration

We, M/s _____, having our registered office at _____, hereby declare that:

1. Name and complete address of the service centre located in Odisha.
2. Name of the service provider/agency.
3. Valid contact details, including a functional contact number.
4. Confirmation that the service centre is capable of handling warranty support for the quoted products.
5. Odisha GST Registration Certificate,
6. Valid Rent Agreement of the service centre premises.

We hereby affirm that the information furnished above is true and correct to the best of our knowledge and belief and We, hereby also declare that the mentioned office will be available for future communications and will serve as the Service Centre and the complaint will be attended within 48 Hrs.

Date: _____

Place: _____

Authorized Signatory

Name: _____

Designation: _____

Seal of the Firm

(Annexure-3)

OEM AUTHORISATION LETTER

Original Equipment Manufacturer's authorisation letter (in Original Letter Head of OEM)

To

Subject: Direct Manufacturers Authorization

Ref: Tender No:

Name of Work: _____

Dear Sir,

We, an established and reputable manufacturer of furniture having a Corporate/Registered office at (address of OEM) do hereby authorize..... (name of bidder) and having their office at (bidder's address) as our representative to submit the above bid _____ dt _____ and subsequently negotiate and sign the contract with you for the supply of furniture manufactured by us and authorize the said firm to act on our behalf in fulfilling to supply, install, train & commission and provide all technical support and maintenance obligation as required by the contract.

We also hereby undertake to provide a full guarantee/ warranty Contract as agreed by the bidder in the event, the bidder is changed or the bidder fails to provide satisfactory after-sales and service during such period of Comprehensive Warranty/ and to supply all the spares/accessories/consumables/material/labour etc. during the said period through the appoint bidder by department.

We also hereby declare that we can manufacture and supply the quantity of the equipment tendered within the stipulated time and provide service to install, and commission through the bidder.

We Also Compiled the Technical data sheet attached with the authorized signature and company seal.

Yours faithfully,

for

Signature of the Officer Authorized to sign this Document on behalf of the OEM.

(ANNEXURE-4)

Notarized Affidavit executed on a Non-Judicial Stamp Paper of ₹. 100/-,
DECLARATION FOR NOT BLACKLISTED

Date.....

Bid No: -

To,

Dear Sir,

Ref.: Tender No.

I / We hereby confirm that our firm has not been banned or blacklisted by any Government Offices / Societies / Authorities (State government or Government of India) / PSU / Govt. run autonomous body, Society in India for corrupt, fraudulent or any other unethical business practices or any other reason.

Signature of Bidder.....

Place:

Name.....

Designation.....

Seal

(Annexure 5)

DECLARATION FOR None forgery or manipulation of Documents
(Rs. 100 Non – Judicial Stamp Paper)

Date.....

Bid No: -

To

Undertaking/Declaration

I----- Son / Daughter / Wife of Shri -----Proprietor/
Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this
declaration and execute this bid document;

I/we have carefully read and understood all the terms and conditions of the BID document
and undertake to abide by them,

The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that
furnishing of any false information / fabricated document would lead to rejection of my BID at
any stage besides liabilities towards prosecution under appropriate law. I/we also certify that
our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt.
/Govt. organization / Govt. institution / PSU / Govt. run autonomous body, Society and or
convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or
forged documents (c) submission of incorrect information/ suppression of vital information
and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e)
any other reasons.

This is also certified that neither my-self nor my organization will be indulged in any corrupt
practices so far as this bidding is concerned

Authorized Signatory in full and initials

Name and Designation of Signatory with Date and Seal: Address of the Bidder

(Annexure -6)

Notarized Affidavit executed on a Non-Judicial Stamp Paper of ₹. 100/-,

DECLARATION FOR AFTER-SALES SUPPORT AND WARRANTY REQUIREMENT

I, _____, S/o / D/o _____, aged about _____ years, residing at _____, being the Authorized Signatory of M/s _____ (Name of the Bidder/OEM), having its registered office at _____, do hereby solemnly affirm and declare as follows:

1. That I am duly authorized to swear this affidavit on behalf of the above-mentioned firm/company in connection with the bid (Bid Reference No. _____).
2. That all after-sales support for the products quoted under the above bid shall be provided directly by the OEM or through its Authorized Dealers/Service Providers.
3. That we hereby confirm and undertake that all the products to be supplied under the said bid shall carry a minimum warranty period of 01 (ONE) years from the date of installation/acceptance.
4. That in case any individual component/product carries a manufacturer's warranty exceeding ONE years, the higher warranty period shall be applicable and binding upon us.
5. That we shall be fully responsible for honoring all warranty obligations, including repair/replacement and after-sales service during the warranty period.
6. That the statements made above are true and correct to the best of my knowledge and belief, and nothing material has been concealed therein.

Place

Date: _____

Deponent

(Signature of Authorized Signatory)

Name

Designation: _____